



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes of the Board of Directors

Mi-Wuk Sugar Pine Fire Protection District

Special Meeting, 7:00 PM, Monday, July 10, 2017

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:04
2. Pledge of Allegiance
3. Roll Call
 - a. President Welch Present
 - b. Treasurer Johnson Absent
 - c. Director Klipple Present
 - d. Director Doss Present
 - e. Also Present:
 - i. Chief Crabtree Present
 - ii. Department Secretary Dahlin Present
 - iii. Others _____
4. Oral Communications: This is the time for the public to address the Board Of Directors on any matter not on the agenda, but within the jurisdiction of the Board Of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board Of Directors. There were no comments.
5. Consideration of appointment of Joe Peters for Board Member vacancy occasioned by the resignation of Member Rucker. Action: Director Doss nominated Joe Peters to fill the vacant seat on the Board of Directors. Director Klipple seconded. Ayes: 3. Noes: 0. Absent: 1. Nomination carried. President Welch swore in Joe Peters and he joined the Directors at the meeting table.
6. Approval of Minutes of the June 13, 2017 Regular Meeting. Action: Director Klipple moved to approve. Director Doss seconded. Ayes: 3. Noes: 0. Absent: 1. Director Peters abstained. Motion carried.
7. Written Communications:
 - a. CSDA 2017 Board Elections Updated Mail Ballot Information – Chief Crabtree recommended that the District cast their vote for Pete Kampa. The board directed him to do so.
 - b. Email from CSDA-listserv regarding questions about the approval of minutes following a change in board members.

8. Swearing in and badge pinning of new Fire Fighters; Chief Crabtree. Thomas Garcia was not present. This will be rescheduled.
9. Reports:
 - a. Financial Reports
 - i. Trial Balance from Tuolumne County Treasurer's Office; Effective May 31, 2017. No Action Required
 - ii. Budget Status Report from Tuolumne County Treasurer's Office; Effective May 31, 2017. Action: Director Doss moved to approve. Director Klipple seconded. Ayes: 4. Noes: 0. Absent: 1. Motion carried unanimously.
 - iii. Expenses by Check and Credit Card; MWSP Quick Books; Effective May 31, 2017. No Action Required
 - b. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President was not present. President Welch read her report which is in the meeting record.
 - c. Community Assistance Support Team (CAST) Report: Tim Wallace was not present.
 - d. Highway 108 FireSafe Council Report; Director Johnson was not present.
 - e. Chief's Report; Larry Crabtree, Fire Chief, reported to the Board and provided a written copy for the meeting records.
 - f. Strategic Plan Update; Larry Crabtree, Fire Chief, reported that it is on course. In the Operation Integration component, Jim Gibson has been in communication with Cal Fire Chief Josh White. Interviews are scheduled with Twain Harte, Strawberry, Rancheria and Tuolumne Fire Districts. There has been no activity on Fiscal Planning.
 - g. District Budget Committee; Director Johnson was not present.
 - h. District Policies & Procedures Committee; Director Doss. The committee did not meet.
10. Action Items:
 - a. Mi-Wuk Sugar Pine Fire Protection District Financial Statements and Independent Auditor's Report for the fiscal year ended June 30, 2016 prepared by Blomberg & Griffin Accountancy Corporation. Director Peters moved to approve. Director Klipple seconded. Ayes: 4. Noes: 0. Absent: 1. Motion carried unanimously.
 - b. Possible revision to Policy and Procedures Administrative Manual: Chapter 2.18 Appendices due to minimum wage law. This item was tabled until the next meeting.
 - c. Fire Chief Job Description. The board discussed several changes. The revised version will be on the agenda of the next meeting.
 - d. Board selection of a Vice President occasioned by the resignation of Director Rucker. This item was tabled until the next meeting.
 - e. Strategic Plan: Recommendation to revise Strategic Plan to replace "Staffing" element with "Fleet" element. Director Peters moved to move "Fleet" up in priority ahead of "Staffing". Director Doss seconded. Ayes: 4. Noes: 0. Absent: 1. Motion carried unanimously.

- f. Disposal of surplus property pursuant to District Policy 2.16.190: By public auction: Fire engine that was acquired from Placer County. Director Doss moved to have Chief Crabtree dispose of the engine as surplus property. Director Klipple seconded. Ayes: 4. Noes: 0. Absent: 1. Motion carried unanimously.
 - g. Director Klipple moved to approve the Mi-Wuk Sugar Pine Fire Protection District Auxiliary Meeting Dates and Events for 2017. Director Doss seconded. Ayes: 4. Noes: 0. Absent: 1. Motion carried unanimously.
11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. Director Klipple welcomed Director Peters to the board.
12. Final audience comments. There were no comments.
13. Adjournment: 9:25

Approved by the District Board of Directors in the meeting assembled September 12, 2017

Michael Welch, President

Bonnie Dahlin

From: Larry Crabtree
Sent: Friday, September 08, 2017 8:45 AM
To: Bonnie Dahlin
Subject: FW: Meeting with Mr. Pedro

For the communications section of the agenda



 [Linked in profile](#)

Larry Crabtree, Fire Chief
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108
PO Box 530
Mi Wuk Village, CA 95346-0530
<http://www.mwspfire.us>
(209) 586-5256 (O)
(209) 586-0265 (F)
(916) 271-1991 (C)

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From: Larry Crabtree
Sent: Wednesday, August 23, 2017 9:31 AM
To: Craig Pedro <CPEDRO@co.tuolumne.ca.us>
Cc: Josh White <Josh.White@fire.ca.gov>; Paul Avila - CalFire <paul.avila@fire.ca.gov>; Evan Royce <ERoyce@co.tuolumne.ca.us>
Subject: RE: Meeting with Mr. Pedro

Mr. Pedro:

Thank you for taking the time to respond to our inquiry regarding Engine 772. I also want to thank you for taking the time out of your busy schedule to meet with me face-to-face, allowing me to present our situation and request. As part of our Strategic Planning process we would be remiss if we failed to explore all potential options to provide efficient services to the residents of our Fire Protection District.

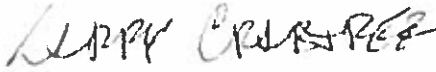
I certainly understand the position that you expressed below and sympathize with the current situation in which the County Fire Department finds itself. We are all struggling to maintain a reliable fleet of engines and other resources.

With this information the District is able to focus its efforts and its resources for long term planning.

I also want to express our appreciation to the County of Tuolumne for the lease of E-772. We anticipate a continued cooperative relationship and do appreciate the sentiment articulated by you regarding the continued lease arrangement as it exists.

Thanks again for the time and resources that you devoted to this issue.

Larry



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From: Craig Pedro [<mailto:CPEDRO@co.tuolumne.ca.us>]
Sent: Thursday, August 17, 2017 8:02 AM
To: Larry Crabtree <LCrabtree@mwspfire.us>
Cc: Josh White <Josh.White@fire.ca.gov>; Paul Avila - CalFire <paul.avila@fire.ca.gov>; Evan Royce <ERoyce@co.tuolumne.ca.us>
Subject: RE: Meeting with Mr. Pedro

Larry

You and I met on July 21 to discuss this matter. The thrust of your request was to:

- Change the term of the lease from an annual, self-renewing term to a 10 year term
- The revised agreement would allow for County provision of any engine comparable to the current 772 versus a specific engine – emphasis was placed on comparable pumping capacity
- The purpose was to provide greater certainty on the future availability of a County engine with a minimum pumping capacity
- Being able to ensure that capacity would assist the District in its long-term fleet planning for both budgetary and ISO rating reasons

In discussing this with Chief White, we cannot in good conscious support such a long-term commitment. The engine is an important and valuable County asset and simply cannot be guaranteed for dedicated use for such an extended time. Having said that, we have no plans or intentions of cancelling the lease and retrieving the County engine from the District.

To be clear, this decision was reached prior to and independently of my email sent earlier this morning related to placing 772 on ROSS and its unapproved use on a State fire.

Craig

From: Craig Pedro
Sent: Thursday, July 20, 2017 1:52 PM
To: 'Larry Crabtree'
Cc: Bonnie Dahlin; 'mike@csatt.com'; 'semjase2@aol.com'; 'isettters1@comcast.net'; 'blythek@mac.com'; 'petersjoe17@yahoo.com'; Evan Royce; Christina Cunha
Subject: FW: Meeting with Mr. Pedro

Larry

I was very surprised to receive this email from Supervisor Royce. In your email below to Evan with Cc to your Board members, you express disappointment in my "*resistance*" to meet with you regarding the agreement between the County and District. Attached is the collective email string between you and my Executive Assistant Christina Cunha on this matter. This demonstrates that my office's communications have been timely, professional and positive.

In preparing for the meeting, I re-read: 1) your stated reason for the meeting - "*I'd like to talk about the Agreement regarding E-772 and possibly extending that agreement*"; and 2) the language in the agreement related to term. Since the agreement automatically renews unless otherwise terminated by either party, I asked Christina to call and make sure that you knew that and if that addressed your concern, to ask if we still needed to meet. You expressed to Christina that there was something more that you wanted to talk about and she immediately confirmed that we would keep the meeting. Part of the reason I was asking is that I am actively engaged in activities related to the Detwiler Fire that has been running through Mariposa County (impacting our neighbors who we have been supporting in several ways) and is currently threatening to cross into populated areas of Tuolumne County. If the meeting was not necessary, that would have saved me time to focus for my County OES duties. Having said that, unless my duties related to the Detwiler Fire require me to be elsewhere, I still intend to keep our appointment.

Nevertheless, I am responding to you in writing with copy to your Board members to clarify that there has never been any "*resistance*" to meet with you.

Craig

-----Original Message-----

From: Evan Royce
Sent: Wednesday, July 19, 2017 4:44 PM
To: Craig Pedro
Subject: FW: Meeting with Mr. Pedro

FYI...

Evan Royce
Tuolumne County
Board of Supervisors
District 3
2 S. Green St.
Sonora, CA 95370
Ph: 209-533-5521
Fx: 209-533-6549

From: Larry Crabtree [LCrabtree@mwspfire.us]
Sent: Wednesday, July 19, 2017 10:58 AM
To: Evan Royce
Cc: Bonnie Dahlin; Mike Welch (mike@csatt.com); John Johnson (semjase2@aol.com); Ron Doss (isettters1@comcast.net); Blythe Klipple (blythek@mac.com); Joe Peters (petersjoe17@yahoo.com)
Subject: Meeting with Mr. Pedro

Hi Mr. Royce:

I'm trying to set a meeting with Mr. Pedro to discuss the Agreement for E-772. Christina set up a meeting Friday; however, now I am getting resistance from Mr. Pedro who states that he doesn't see anything in the Agreement that needs modifying. For our planning purposes here at the Fire District we are very interested in modifying the agreement to set longer terms (it is currently a year-by-year agreement, which limits our strategic planning ability) and additional reassurances that will facilitate our ability to make longer term plans.

I really prefer to review this with Mr. Pedro face-to-face and not over the telephone or via email. I'm hopeful that he will continue with the meeting that we have scheduled on Friday, but I am somewhat disappointed at his resistance before I even have an opportunity to express what we'd like to see done with the Agreement.

At this time I am not asking for any help from you, but thought that you should be aware of this.

Larry

[cid:image001.jpg@01D3007D.F8E4C2D0]

[cid:image002.gif@01D3007D.F8E4C2D0]<<http://www.linkedin.com/in/lrcrabtree>>

Larry Crabtree, Fire Chief
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Bonnie Dahlin

From: Larry Crabtree
Sent: Friday, September 08, 2017 8:44 AM
To: Bonnie Dahlin
Subject: FW: Meeting with Mr. Pedro

Bonnie:

For Communications; I have one other on this subject prior to this message.

Larry



 [LinkedIn profile](#)

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From: Larry Crabtree
Sent: Friday, September 08, 2017 8:40 AM
To: 'Craig Pedro' <CPEDRO@co.tuolumne.ca.us>
Cc: Josh White <Josh.White@fire.ca.gov>; Paul Avila - CalFire <paul.avila@fire.ca.gov>; Evan Royce <ERoyce@co.tuolumne.ca.us>; Bonnie Dahlin <BDahlin@mwspfire.us>; Mike Welch (mike@csatt.com) <mike@csatt.com>
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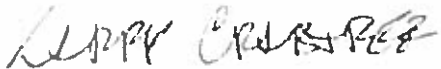
Mr. Pedro:

As a follow up to our discussion and your message below; Is there term shorter than ten years, but longer than one year which the county would be amenable to (such as five years)?

This issue is part of a larger discussion regarding the future of the District's fleet; I need to explore any and all possibilities in order to have a good picture for our committee and Board.

Thanks again for your consideration of this request. Feel free to contact me if you have any questions.

Larry



 [Linked in profile](#)

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[cid:image002.gif@01D3007D.F8E4C2D0]<<http://www.linkedin.com/in/lrcrabtree>>

Larry Crabtree, Fire Chief

Mi-Wuk Sugar Pine Fire Protection District

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COMMUNITY RESOURCES AGENCY

DAVID GONZALVES C.B.O.
Director

Administration - Building - County Surveyor - Engineering - Environmental Health - Fleet Services - GIS - Housing - Planning - Roads - Solid Waste

48 W. Yancy Avenue, Sonora
Mailing 2 S. Green Street
Sonora, CA 95370
(209) 533-5633
(209) 536-1622 (Fleet)
(209) 533-5616 (fax)
(209) 533-5909 (fax - EHD)
(209) 588-9064 (fax - Fleet)
(209) 533-5698 (fax - Roads)
www.tuolumnecounty.ca.gov

August 28, 2017

Mi-Wuk Sugar Pine Fire Protection District
Attn: Fire Chief
PO Box 530
Mi-Wuk Village, CA 95346-0530

Dear Chief Crabtree:

In accordance with the County's Memorandum of Agreement with your agency, we are notifying you of a rate change in the Tuolumne County's Fleet Services hourly rate. As of September 18, 2017, the new hourly rate of \$117.00 per hour will be in effect. This new rate reflects the recent increases in labor costs approved by the Board of Supervisors.

We truly appreciate your business and rest assured that Tuolumne County Fleet Services will continue to strive to provide its Gold Standard Service while taking care of your mechanical needs.

Should you have any questions you can contact me at 209-533-5972.

Sincerely,

Mia Polk
Tuolumne County
CRA Agency Fiscal Officer



August 24, 2017

Mi-Wuk--Sugar Pine FPD
P.O. Box 530
Mi Wuk Village, CA 95346

Dear: Mi-Wuk--Sugar Pine FPD

On behalf of the entire Mariposa County travel industry, thank you for your diligence and commitment to saving the towns of Mariposa, Bear Valley and Coulterville as well as dozens of vacation rental homes and businesses throughout the region. Your tireless efforts protected the livelihood of so many in this county who rely on the tourism industry and its economic vitality.

Although the fire and its effects temporarily inconvenienced business owners and thousands of guests, the community has rebounded quickly and seems to be back on track to regaining its economic vitality from the high demand to experience Yosemite National Park and the gateway communities.

It is sobering to have been directly affected by such an incident, and we are so grateful that the men and women who make up first responder agencies from all over the state and the region would put themselves in harm's way to protect the lives and assets of people with whom they have no direct association. This letter is a meager, but heartfelt, effort to express the deep appreciation felt by so many in our community.

Again, thank you.

Sincerely,

A handwritten signature in black ink that reads "Terry Selk". The signature is written in a cursive style with a horizontal line underneath the name.

Terry Selk
Executive Director
Yosemite Mariposa County Tourism Bureau

Selection Criteria:

Fiscal Year 2017 Period 12 (June)

Fund 9030

Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
100100	Equity In Treasurers Pooled Ca	193,849.35	-12,998.44	180,850.91
100400	Petty Cash	500.00	0.00	500.00
106950	Property Tax Receivable	0.00	145.64	145.64
106955	Allow For Uncollectible Taxes	0.00	-1.46	-1.46
106980	Due From Other Governments	0.00	445.00	445.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	240,961.85	0.00	240,961.85
124500	Vehicles	41,063.00	0.00	41,063.00
127000	Accum Depreciation-Bldgs & Imp	-186,836.00	0.00	-186,836.00
129100	Accum Depreciation-Equipment	-154,078.00	0.00	-154,078.00
	Total Assets	939,985.31	-12,409.26	927,576.05
202100	Accounts Payable	0.00	-1,106.75	-1,106.75
202200	Sales Tax Payable	-59.60	-18.22	-77.82
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-10,649.43	6,507.50	-4,141.93
203500	Federal Withholding Payable	-1,246.36	677.14	-569.22
203600	FICA Payable	-2,110.21	1,241.18	-869.03
203700	State Withholding Payable	-290.28	186.66	-103.62
203935	Deferred Compensation Benefits	-545.00	157.50	-387.50
203945	SDI Payable	-124.15	73.01	-51.14
	Total Liabilities	-15,025.03	7,718.02	-7,307.01
262010	Agency Obligation	-160,351.43	0.00	-160,351.43
280600	Capital Assets, net	-745,635.96	0.00	-745,635.96
	Total Fund Balance	-905,987.39	0.00	-905,987.39
411110	Ppty Taxes -Current Secured	-148,265.15	-11,603.41	-159,868.56
412110	Ppty Taxes - Current Unsecured	-3,963.81	-296.59	-4,260.40
414110	Ppty Taxes - Prior Unsecured	0.00	-75.78	-75.78
416110	Supplemental Property Taxes -	-1,084.99	-554.28	-1,639.27
441110	Interest Income	-726.47	-490.34	-1,216.81
458110	State - Homeowners' Property T	-2,112.91	0.00	-2,112.91
459119	State - Emergency Fire Fightin	-17,533.59	0.00	-17,533.59
459206	State- SRAFFP Grant	0.44	0.00	0.44
462209	Federal- SAFER	-10,643.00	0.00	-10,643.00
469207	Fed- VFA Grant	-10,259.87	-11,149.88	-21,409.75
469840	Other Govs- San Francisco	-613.00	0.00	-613.00
471211	Benefit Assessments-Fire Assmt	-234,577.49	-15,671.45	-250,248.94
483110	Miscellaneous Income	-390.00	0.00	-390.00
483111	Misc Income - Reimbursements	-4,635.54	-40.63	-4,676.17
489100	Sonora Foundation Grant	-14,522.89	0.00	-14,522.89
496000	Donations	0.00	-620.00	-620.00
496060	Donations- Auxiliary-Utilities	-3,535.44	-154.92	-3,690.36
496063	Donations- Auxiliary- Clothing	-2,684.83	0.00	-2,684.83
496065	Donations- Auxiliary- Misc	-3,710.57	-411.76	-4,122.33
	Total Revenue	-459,259.11	-41,069.04	-500,328.15
511110	Regular Salaries	209,230.21	18,486.24	227,716.45
511132	Recruitment Expense	777.38	0.00	777.38
511140	Salaries - Termination	1,341.19	0.00	1,341.19
511150	Part-Time Salaries	26,926.58	2,190.63	29,117.21
511160	Overtime Salaries	30,832.35	3,221.40	34,053.75
512215	Employee Physicals	2,168.00	0.00	2,168.00
512225	Life Insurance	2,520.00	73.50	2,593.50

Selection Criteria:

Fiscal Year 2017 Period 12 (June)

Fund 9030

Mi-Wuk Fire District

Account	Description	Beginning	Net Activity	Ending
512310	Workers Compensation Insurance	12,746.21	0.00	12,746.21
512410	F.I.C.A.	20,522.04	1,828.83	22,350.87
512420	Unemployment Insurance	0.00	1,484.00	1,484.00
521210	Clothing & Personal Supplies	23,910.29	1,018.88	24,929.17
521310	Communications	3,543.34	282.70	3,826.04
521425	Food - Other	783.80	121.98	905.78
521510	Household Expense	1,680.34	594.99	2,275.33
521610	Insurance	5,823.58	0.00	5,823.58
522110	Maintenance Equipment	2,776.98	253.35	3,030.33
522120	Maint Equip-Vehicles	11,665.92	336.02	12,001.94
522122	Maint- Vehicles- Internal	13,468.48	2,545.31	16,013.79
522177	Fire Extinguisher Testing	340.00	0.00	340.00
522510	Maintenance - Buildings & Imps	2,081.91	179.00	2,260.91
522512	Maintenance - Grounds	34.15	0.00	34.15
523210	Dues & Memberships	3,106.00	200.00	3,306.00
525110	Office Expense	1,931.31	210.50	2,141.81
525140	Office Expense - Photocopy	74.87	45.78	120.65
525150	Office Expense - Postage	1,072.18	38.99	1,111.17
526106	P S & S - Tax Admin Fee	0.00	3,761.27	3,761.27
526107	P S & S -Tax Parcel Fee	0.00	3,159.00	3,159.00
526110	P S & S-Professional Services	19,859.22	3,074.50	22,933.72
526124	P S & S-Auditor-Controller	1,955.25	185.50	2,140.75
527110	Publications & Legal Notices	0.00	231.75	231.75
527210	Rents & Leases-Equipment	2,888.29	197.48	3,085.77
527410	Small Tools	0.00	7.50	7.50
528110	Special Departmental Expense	3,014.26	0.00	3,014.26
529110	Transp. & Travel - Fuel	7,371.17	1,334.56	8,705.73
529120	Travel - Training And Seminars	980.50	182.00	1,162.50
529130	Trans. & Travel - Private Auto	562.53	23.89	586.42
529140	Travel	42.47	0.00	42.47
529210	Utilities	9,611.33	588.23	10,199.56
529910	Expendable Equipment	23.70	0.00	23.70
542200	Buildings & Improvements	97.50	-97.50	0.00
544900	Misc./Specialized Equip.	14,522.89	0.00	14,522.89
	Total Expenditures	440,286.22	45,760.28	486,046.50
815	Salaries - Relief	4.00	0.00	4.00
822	Overtime Hours	1,385.30	153.40	1,538.70
850	Vacation Taken	341.41	88.40	429.81
852	Sick Leave	311.10	17.78	328.88
	Total Non-Budgetary Expenditures	2,041.81	259.58	2,301.39
		2,041.81	259.58	2,301.39

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2017 Period 12 (June)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
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PeopleSoft
ORGANIZATION BUDGET STATUS

Report ID: TCGL0012R

Fiscal Year: 2017 As of: 06-30-2017

Fund: 9030

Department: \$

Beg. Account: 4\$ to 999999

Program Code: \$

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204500	0000	41110	Ppty Taxes - Current Secured	158,995.00	11,603.41	159,868.56	-873.56	-0.55
9030	204500	0000	41210	Ppty Taxes - Current Unsecured	4,187.00	296.59	4,260.40	-73.40	-1.75
9030	204500	0000	41410	Ppty Taxes - Prior Unsecured	85.00	75.78	75.78	9.22	10.85
9030	204500	0000	41610	Supplemental Property Taxes	2,360.00	554.28	1,635.27	720.73	30.54
				Total Taxes	165,627.00	12,530.06	165,844.01	-217.01	-0.13
9030	204500	0000	44110	Interest Income	500.00	490.34	1,216.81	-716.81	-143.36
				Total Revenue From Use of Money And	500.00	490.34	1,216.81	-716.81	-143.36
9030	204500	0000	458110	State - Homeowners' Property T	2,100.00	0.00	2,112.91	-12.91	-0.61
9030	204500	0000	459119	State - Emergency Fire Fightin	0.00	0.00	17,533.59	-17,533.59	0.00
				Total State Revenues	2,100.00	0.00	19,646.50	-17,546.50	-835.55
9030	204500	0000	462209	Federal- SAFER	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	462207	Fed- VFA Grant	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	469840	Other Govs- San Francisco	613.00	0.00	613.00	0.00	0.00
				Total Federal Revenues	613.00	0.00	613.00	0.00	0.00
9030	204500	0000	471211	Benefit Assessments-Fire Assmt	250,002.00	15,671.45	250,248.94	-246.94	-0.10
				Total Charges for Services	250,002.00	15,671.45	250,248.94	-246.94	-0.10
9030	204500	0000	483110	Miscellaneous Income	600.00	0.00	390.00	210.00	35.00
9030	204500	0000	483111	Misc Income - Reimbursements	0.00	0.00	1,861.16	-1,861.16	0.00
				Total Miscellaneous Revenues	600.00	0.00	2,251.16	-1,651.16	-275.19
9030	204500	0000	491110	Sale Of Fixed Assets	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	496000	Donations	0.00	620.00	620.00	-620.00	0.00
9030	204500	0000	496060	Donations- Auxiliary-Utilities	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	496063	Donations- Auxiliary- Clothing	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	496065	Donations- Auxiliary- Misc	0.00	0.00	0.00	0.00	0.00
				Total Other Financing Sources	0.00	620.00	620.00	-620.00	0.00
				Department Total	419,442.00	29,311.85	440,440.42	-20,998.42	-5.01

Peoplesoft
 ORGANIZATION BUDGET STATUS

MI Wuk Special Projects

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204550	0000	459206	State- SRAFPF Grant	3,180.00	0.00	-0.44	3,180.44	100.01
				Total State Revenues	3,180.00	0.00	-0.44	3,180.44	100.01
9030	204550	0000	462209	Federal- SAFER	18,060.00	0.00	10,643.00	7,417.00	41.07
9030	204550	0000	469207	Fed- VFA Grant	30,997.00	11,149.88	21,409.75	9,587.25	30.93
				Total Federal Revenues	49,057.00	11,149.88	32,052.75	17,004.25	34.66
9030	204550	0000	483111	Misc Income - Reimbursements	1,000.00	40.63	2,815.01	-1,815.01	-181.50
9030	204550	0000	489100	Sonora Foundation Grant	0.00	0.00	14,522.89	-14,522.89	6.00
				Total Miscellaneous Revenues	1,000.00	40.63	17,337.90	-16,337.90	-1,633.79
9030	204550	0000	496060	Donations- Auxiliary-Utilities	3,300.00	154.92	3,690.36	-390.36	-11.83
9030	204550	0000	496063	Donations- Auxiliary- Clothing	4,650.00	0.00	2,684.83	1,965.17	42.26
9030	204550	0000	496065	Donations- Auxiliary- Misc	1,840.00	411.76	4,123.33	-2,282.33	-124.04
				Total Other Financing Sources	9,790.00	566.68	10,497.52	-707.52	-7.23
				Department Total	63,027.00	11,757.19	59,887.73	3,139.27	4.98
				Fund Total	482,469.00	41,069.04	500,328.15	-17,859.15	-3.70

End of Report

Report ID: TCGL0012

PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 1
Run Date 08/22/2017
Run Time 16:02:03

Fiscal Year: 2017 As of: 06-30-2017

Fund: 9030

Department: *

Beg. Account: 4* to 999999

Program Code: *

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	51110	Regular Salaries	221,571.00	18,486.24	0.00	221,570.45	0.55	0.00
9030	204500	0000	51120	Salaries - Vacation Cashout	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	51132	Recruitment Expense	777.00	0.00	0.00	777.38	-0.38	-0.05
9030	204500	0000	51140	Salaries - Termination	1,341.00	0.00	0.00	1,341.19	-0.19	-0.01
9030	204500	0000	51150	Part-time Salaries	29,117.00	2,190.63	0.00	29,117.21	-0.21	-0.00
9030	204500	0000	51160	Overtime Salaries	34,054.00	3,221.40	0.00	34,053.75	0.25	0.00
9030	204500	0000	51215	Employee Physicals	1,384.00	0.00	0.00	1,384.00	0.00	0.00
9030	204500	0000	51225	Life Insurance	2,594.00	73.50	0.00	2,593.50	0.50	0.02
9030	204500	0000	51230	Workers Compensation Insurance	12,746.00	0.00	0.00	12,746.21	-0.21	-0.00
9030	204500	0000	51240	F.I.C.A.	21,881.00	1,828.83	0.00	21,880.70	0.30	0.00
9030	204500	0000	51240	Unemployment Insurance	1,484.00	1,484.00	0.00	1,484.00	0.00	0.00
9030	204500	0000	51240	Total Salaries and Employee Benefits	326,949.00	27,284.60	0.00	326,948.59	0.61	0.00
9030	204500	0000	52120	Clothing & Personal Supplies	701.00	129.44	0.00	700.43	0.57	0.08
9030	204500	0000	52130	Communications	3,526.00	257.70	0.00	3,526.04	-0.04	-0.00
9030	204500	0000	52145	Food - Other	261.00	0.00	0.00	260.93	0.07	0.03
9030	204500	0000	52150	Household Expense	302.00	54.40	0.00	301.59	0.41	0.14
9030	204500	0000	52160	Insurance	5,824.00	0.00	0.00	5,823.58	0.42	0.01
9030	204500	0000	52210	Maintenance Equipment	3,030.00	253.35	0.00	3,030.33	-0.33	-0.01
9030	204500	0000	52220	Maint Equip-Vehicles	11,969.00	336.02	0.00	11,969.31	-0.31	-0.00
9030	204500	0000	52212	Maint- Vehicles- Internal	16,014.00	2,545.31	0.00	16,013.79	0.21	0.00
9030	204500	0000	52217	Fire Extinguisher Testing	340.00	0.00	0.00	340.00	0.00	0.00
9030	204500	0000	52250	Maintenance - Buildings & Imps	1,664.00	81.50	0.00	1,663.41	0.59	0.04
9030	204500	0000	52252	Maintenance - Grounds	35.00	0.00	0.00	34.15	0.85	2.43
9030	204500	0000	52320	Dues & Memberships	3,306.00	200.00	0.00	3,306.00	0.00	0.00
9030	204500	0000	52510	Office Expense	1,657.00	89.84	0.00	1,657.04	-0.04	-0.00
9030	204500	0000	52514	Office Expense - Photocopy	121.00	45.78	0.00	120.65	0.35	0.29
9030	204500	0000	52515	Office Expense - Postage	924.00	38.99	0.00	923.17	0.83	0.09
9030	204500	0000	526106	P S & S - Tax Admin Fee	3,761.00	3,761.27	0.00	3,761.27	-0.27	-0.01
9030	204500	0000	526107	P S & S - Tax Parcel Fee	3,159.00	3,159.00	0.00	3,159.00	0.00	0.00
9030	204500	0000	526110	P S & S-Professional Services	18,684.00	3,074.50	0.00	18,683.72	0.28	0.00
9030	204500	0000	526124	P S & S-Auditor-Controller	2,141.00	185.50	0.00	2,140.75	0.25	0.01
9030	204500	0000	527110	Publications & Legal Notices	3,232.00	231.75	0.00	3,231.75	0.25	0.11
9030	204500	0000	527210	Rents & Leases-Equipment	3,886.00	197.48	0.00	3,885.77	0.23	0.01
9030	204500	0000	527220	Rents & Leases - Phone	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	527410	Small Tools	8.00	7.50	0.00	7.50	0.50	6.25
9030	204500	0000	528110	Special Departmental Expense	1,689.00	0.00	0.00	1,688.20	0.80	0.05
9030	204500	0000	528184	SDS-Awards & Certificates	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	529110	Transp. & Travel - Fuel	7,951.00	1,217.37	0.00	7,950.30	0.70	0.01
9030	204500	0000	529120	Travel - Training And Seminars	1,163.00	182.00	0.00	1,162.50	0.50	0.04
9030	204500	0000	529130	Trans. & Travel - Private Auto	516.00	23.89	0.00	515.68	0.32	0.06

PeopleSoft
ORGANIZATION BUDGET STATUS

Report ID: TCGL0012

Fiscal Year: 2017 As of: 06-30-2017

Fund: 9030

Department: 4

Beg. Account: 4 to 999999

Program Code: 4

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	529140	Travel	43.00	0.00	0.00	42.47	0.53	1.23
9030	204500	0000	529210	Utilities	6,799.00	459.87	0.00	6,798.44	0.56	0.01
9030	204500	0000	529910	Expendable Equipment	24.00	0.00	0.00	23.70	0.30	1.25
				Total Services and Supplies	98,930.00	16,532.46	0.00	98,921.47	8.53	0.01
9030	204500	0000	691110	Appropriation For Contingencie	156,761.00	0.00	0.00	0.00	156,761.00	100.00
				Total Appropriation for Contingencie	156,761.00	0.00	0.00	0.00	156,761.00	100.00
				Department Total	582,640.00	43,817.06	0.00	425,869.86	156,770.14	26.91

PeopleSoft
ORGANIZATION BUDGET STATUS

Report ID: TCGL0012

Fiscal Year: 2017 As of: 06-30-2017

Fund: 9030

Department: 4

Beg. Account: \$ to 999999

Program Code: \$

MI Wuk - Special Projects

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204550	0000	51110	Regular Salaries	6,146.00	0.00	0.00	6,146.00	0.00	0.00
9030	204550	0000	51132	Recruitment Expense	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	512215	Employee Physicals	784.00	0.00	0.00	784.00	0.00	0.00
9030	204550	0000	512310	Workers Compensation Insurance	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	512410	F.I.C.A.	471.00	0.00	0.00	470.17	0.83	0.18
				Total Salaries and Employee Benefits	7,401.00	0.00	0.00	7,400.17	0.83	0.01
9030	204550	0000	521210	Clothing & Personal Supplies	24,229.00	889.44	0.00	24,228.74	0.26	0.00
9030	204550	0000	521310	Communications	300.00	25.00	0.00	300.00	0.00	0.00
9030	204550	0000	521425	Food - Other	645.00	121.98	0.00	644.85	0.15	0.02
9030	204550	0000	521510	Household Expense	1,974.00	540.59	0.00	1,973.74	0.26	0.01
9030	204550	0000	522120	Maint Equip-Vehicles	33.00	0.00	0.00	32.63	0.37	1.12
9030	204550	0000	522510	Maintenance - Buildings & Imps	598.00	97.50	0.00	597.50	0.50	0.08
9030	204550	0000	525110	Office Expense	485.00	120.66	0.00	484.77	0.23	0.05
9030	204550	0000	525150	Office Expense - Postage	188.00	0.00	0.00	188.00	0.00	0.00
9030	204550	0000	526110	P S & S-Professional Services	4,250.00	0.00	0.00	4,250.00	0.00	0.00
9030	204550	0000	527110	Publications & Legal Notices	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	527210	Rents & Leases-Equipment	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	528110	Special Departmental Expense	1,326.00	0.00	0.00	1,326.06	-0.06	-0.00
9030	204550	0000	529110	Transp. & Travel - Fuel	756.00	117.19	0.00	755.43	0.57	0.08
9030	204550	0000	529120	Travel - Training And Seminars	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	529130	Trans. & Travel - Private Auto	71.00	0.00	0.00	70.74	0.26	0.37
9030	204550	0000	529210	Utilities	3,401.00	128.36	0.00	3,401.12	-0.12	-0.00
9030	204550	0000	529910	Expendable Equipment	0.00	0.00	0.00	0.00	0.00	0.00
				Total Services and Supplies	38,256.00	2,040.72	0.00	38,253.58	2.42	0.01
9030	204550	0000	542200	Buildings & Improvement	0.00	-97.50	0.00	0.00	0.00	0.00
9030	204550	0000	544400	Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	544900	Misc./Specialized Equip.	14,523.00	0.00	0.00	14,522.89	0.11	0.00
				Total Fixed Assets	14,523.00	-97.50	0.00	14,522.89	0.11	0.00
				Department Total	60,180.00	1,943.22	0.00	60,176.64	3.36	0.01
				Fund Total	642,820.00	45,760.28	0.00	486,046.50	156,773.50	24.39

End of Report

MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

Expenses by Check and Credit Card

June 2017

Type	Date	Num	Name	Memo	Account	Class	Split	Amount
Credit Card...	06/02/2017		MYERS-STEVENSON & ...	May premium - Inv. 1239792	512225 · Life Insurance	500 Reg Dept	6438 · MIWUK Sugar Pi...	21.00
Credit Card...	06/04/2017		ZAK'S AUTO SHACK	C770 fuel	529110 · Transportation...	500 Reg Dept	6453 · MIWUK Sugar Pi...	65.38
Credit Card...	06/07/2017		WAL-MART	Shop towels	521510 · Household Ex...	550:MMWF400...	6438 · MIWUK Sugar Pi...	20.36
Credit Card...	06/09/2017		Waste Management	Inv. 5-04736-15000 - May. - Aux. to reimb.	521510 · Household Ex...	550:MMWF400...	6438 · MIWUK Sugar Pi...	112.49
Credit Card...	06/09/2017		The Union Democrat	Ad ID: 90427845 Public Hearing for Benefit Assessment	527110 · Publications &...	500 Reg Dept	6438 · MIWUK Sugar Pi...	231.75
Credit Card...	06/13/2017		CA STATE FIRE FIGH...	Inv. 9803 - 4 prorated FF memberships	523210 · Dues & Memb...	500 Reg Dept	6438 · MIWUK Sugar Pi...	200.00
Credit Card...	06/13/2017	433899	Mallory Co.	Inv. 4279292 MSA masks - 50% VFA	521210S · PPE - Struct...	550:MMWF300...	6438 · MIWUK Sugar Pi...	444.72
Credit Card...	06/13/2017	433899	Mallory Co.	Inv. 4279292 MSA masks - 50% Aux stamps	521210S · PPE - Struct...	550:MMWF400...	6438 · MIWUK Sugar Pi...	444.72
Credit Card...	06/14/2017		UNITED STATES PO...	May Fuel	525150 · Office Expens...	500 Reg Dept	6438 · MIWUK Sugar Pi...	29.60
Check	06/14/2017	00510744	ZAK'S AUTO SHACK	May E772 Fuel	529110 · Transportation...	500 Reg Dept	100100 · Equity in Trea...	475.63
Check	06/14/2017	00510744	ZAK'S AUTO SHACK	E771 headlight & tire foam	529110 · Transportation...	550:MMWF500...	100100 · Equity in Trea...	76.56
Check	06/14/2017	00510744	ZAK'S AUTO SHACK	level	0-E771 · Maint. Equip...	500 Reg Dept	100100 · Equity in Trea...	18.67
Check	06/14/2017	00510733	ZAK'S AUTO SHACK		527410 · Small Tools	500 Reg Dept	100100 · Equity in Trea...	7.50
Check	06/14/2017		US Bank Equipment Fi...	5/29/2017 - 6/29/2017 Inv. 332334788	527210 · Rents & Leas...	500 Reg Dept	100100 · Equity in Trea...	197.48
Credit Card...	06/15/2017		UNITED STATES PO...	VFA grant reimb. Inv. to Cal Fire	525150 · Office Expens...	500 Reg Dept	6438 · MIWUK Sugar Pi...	2.67
Credit Card...	06/15/2017	433902	PROCLEAN SUPPLY	60% of Inv. 490011 for \$90.67	521510 · Household Ex...	500 Reg Dept	6438 · MIWUK Sugar Pi...	54.40
Credit Card...	06/15/2017	433902	PROCLEAN SUPPLY	40% of Inv. 490011 for \$90.67	521510 · Household Ex...	550:MMWF400...	6438 · MIWUK Sugar Pi...	36.27
Credit Card...	06/15/2017	433901	Mother Lode Coffee R...	Coffee - Inv. 16407 - Aux. to reimb.	521425 · Food - Other	550:MMWF400...	6438 · MIWUK Sugar Pi...	121.98
Credit Card...	06/19/2017		STAPLES	Copy paper - to be reimb. by Aux	525110 · Office Expense	550:MMWF400...	6438 · MIWUK Sugar Pi...	120.66
Credit Card...	06/22/2017		COMCAST	06/01/17 to 06/30/17	521310 · Communicatio...	500 Reg Dept	6446 · MIWUK Sugar Pi...	130.31
Credit Card...	06/22/2017		COMCAST	06/01/17 to 06/30/17 - Aux. to Reimb. for TV Upgrade	521310 · Communicatio...	550:MMWF400...	6446 · MIWUK Sugar Pi...	138.70
Credit Card...	06/28/2017		TUD	04/11/17 - 06/10/17 Fire Meter	529210 · Utilities	500 Reg Dept	6446 · MIWUK Sugar Pi...	128.63
Credit Card...	06/28/2017		TUD	04/11/17 - 06/10/17	529210 · Utilities	500 Reg Dept	6446 · MIWUK Sugar Pi...	138.70
Credit Card...	06/28/2017		Sireline	Inv. 95336 - June	521310 · Communicatio...	500 Reg Dept	6438 · MIWUK Sugar Pi...	50.00
Credit Card...	06/28/2017		Inland Business Syste...	Inv. 06N850 - Quarterly copy coverage for 03/23/17 to 06/23/17	525140 · Office Expens...	500 Reg Dept	6438 · MIWUK Sugar Pi...	45.78
Credit Card...	06/28/2017		AG Transmission Rep ..	Inv. 9120	0-E771 · Maint. Equip...	500 Reg Dept	6438 · MIWUK Sugar Pi...	300.00
Credit Card...	06/29/2017	00511159	AT & T	05/11/2017 - 06/10/2017	521310 · Communicatio...	500 Reg Dept	100100 · Equity in Trea...	77.39
Check	06/29/2017	00511222	Mayall Hurley	Invoice 45323	526110L · Legal Services	500 Reg Dept	100100 · Equity in Trea...	52.50
Check	06/29/2017	00511163	Blomberg & Griffin Acc...	Inv. 9900 FY 2015-2016 Audit	526110F · Financial Audit	500 Reg Dept	100100 · Equity in Trea...	2,975.00
Check	06/29/2017	00511276	Tim Wallace Mobile Lo...	Inv. 2356 - file cab. keys	522510 · Maintenance...	500 Reg Dept	100100 · Equity in Trea...	15.00
Bill	06/30/2017		ZAK'S AUTO SHACK	tail light	0-U771 · Maint. Equip...	500 Reg Dept	202100 · Accounts Pay...	5.35
Bill	06/30/2017		ZAK'S AUTO SHACK	June fuel	529110 · Transportation...	500 Reg Dept	202100 · Accounts Pay...	676.36
Bill	06/30/2017		ZAK'S AUTO SHACK	June E772 fuel	529110 · Transportation...	550:MMWF500...	202100 · Accounts Pay...	40.63
Bill	06/30/2017		MYERS-STEVENSON & ...	Inv. 1244318 - June premium	512225 · Life Insurance	500 Reg Dept	202100 · Accounts Pay...	31.50
Bill	06/30/2017		Department of Forestry...	Inv. 144355 engine cover	0-E773 · Maint. Equip...	500 Reg Dept	202100 · Accounts Pay...	30.00
Bill	06/30/2017	433904	Chief Supply	Inv. 164891 - eagle front holders	521210S · PPE - Struct...	500 Reg Dept	202100 · Accounts Pay...	129.44
Bill	06/30/2017		Waste Management	Inv. 5-04736-15000 June svc	521510 · Household Ex...	550:MMWF400...	202100 · Accounts Pay...	146.47
Bill	06/30/2017		Department of Justice	Inv. 244963 - June Live Scan	526110D · DOJ LiveSc...	500 Reg Dept	202100 · Accounts Pay...	47.00
								7,726.90

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2018 Period 1 (July)
Fund 9030 Mi-Wuk Fire District

Account	Description	Beginning	Net Activity	Ending
100100	Equity In Treasurers Pooled Ca	180,850.91	-55,672.19	125,178.72
100400	Petty Cash	500.00	0.00	500.00
106950	Property Tax Receivable	145.64	-145.64	0.00
106955	Allow For Uncollectible Taxes	-1.46	1.46	0.00
106980	Due From Other Governments	445.00	-445.00	0.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	240,961.85	0.00	240,961.85
124500	Vehicles	41,063.00	0.00	41,063.00
127000	Accum Depreciation-Bldgs & Imp	-186,836.00	0.00	-186,836.00
129100	Accum Depreciation-Equipment	-154,078.00	0.00	-154,078.00
	Total Assets	927,576.05	-56,261.37	871,314.68
202100	Accounts Payable	-1,106.75	1,106.75	0.00
202200	Sales Tax Payable	-77.82	-2.09	-79.91
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-4,141.93	-3,590.80	-7,732.73
203500	Federal Withholding Payable	-569.22	-557.68	-1,126.90
203600	FICA Payable	-869.03	-714.22	-1,583.25
203700	State Withholding Payable	-103.62	-194.15	-297.77
203935	Deferred Compensation Benefits	-387.50	-2.50	-390.00
203945	SDI Payable	-51.14	-42.14	-93.28
	Total Liabilities	-7,307.01	-3,996.83	-11,303.84
262010	Agency Obligation	-174,633.08	0.00	-174,633.08
280600	Capital Assets, net	-745,635.96	0.00	-745,635.96
	Total Fund Balance	-920,269.04	0.00	-920,269.04
412110	Ppty Taxes - Current Unsecured	0.00	144.18	144.18
469207	Fed- VFA Grant	0.00	445.00	445.00
483111	Misc Income - Reimbursements	0.00	-80.38	-80.38
496060	Donations- Auxiliary-Utilities	0.00	-142.44	-142.44
496065	Donations- Auxiliary- Misc	0.00	-164.76	-164.76
	Total Revenue	0.00	201.60	201.60
511110	Regular Salaries	0.00	20,227.79	20,227.79
511150	Part-Time Salaries	0.00	2,329.87	2,329.87
511160	Overtime Salaries	0.00	10,602.90	10,602.90
512310	Workers Compensation Insurance	0.00	18,987.81	18,987.81
512410	F.I.C.A.	0.00	2,536.18	2,536.18
521310	Communications	0.00	70.58	70.58
521510	Household Expense	0.00	18.29	18.29
521610	Insurance	0.00	4,089.00	4,089.00
522120	Maint Equip-Vehicles	0.00	29.04	29.04
522510	Maintenance - Buildings & Imps	0.00	90.00	90.00
525110	Office Expense	0.00	46.80	46.80
526110	P S & S-Professional Services	0.00	80.54	80.54
526124	P S & S-Auditor-Controller	0.00	133.00	133.00
527210	Rents & Leases-Equipment	0.00	311.48	311.48
529130	Trans. & Travel - Private Auto	0.00	21.54	21.54
529210	Utilities	0.00	402.38	402.38
529910	Expendable Equipment	0.00	79.40	79.40
	Total Expenditures	0.00	60,056.60	60,056.60
822	Overtime Hours	0.00	239.90	239.90
850	Vacation Taken	0.00	36.00	36.00

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2018 Period 1 (July)
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
852	Sick Leave	<u>0.00</u>	<u>14.27</u>	<u>14.27</u>
	Total Non-Budgetary Expenditures	<u>0.00</u>	<u>290.17</u>	<u>290.17</u>
		0.00	290.17	290.17

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2018 Period I (July)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
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Peoplesoft
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Fiscal Year: 2018 As of: 07-31-2017

Fund: 9030

Department: *

Beg. Account: 4*

Program Code: *

to 999999

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204500	0000	41110	Ppty Taxes - Current Secured	166,150.00	0.00	0.00	166,150.00	100.00
9030	204500	0000	41210	Ppty Taxes - Current Unsecured	4,200.00	-144.18	-144.18	4,344.18	103.43
9030	204500	0000	41410	Ppty Taxes - Prior Unsecured	85.00	0.00	0.00	85.00	100.00
9030	204500	0000	41610	Supplemental Property Taxes -	1,500.00	0.00	0.00	1,500.00	100.00
				Total Taxes	171,935.00	-144.18	-144.18	172,079.18	100.08
9030	204500	0000	44110	Interest Income	500.00	0.00	0.00	500.00	100.00
				Total Revenue From Use of Money And	500.00	0.00	0.00	500.00	100.00
9030	204500	0000	459110	State - Homeowners' Property T	2,100.00	0.00	0.00	2,100.00	100.00
9030	204500	0000	459119	State - Emergency Fire Fightin	0.00	0.00	0.00	0.00	0.00
				Total State Revenues	2,100.00	0.00	0.00	2,100.00	100.00
9030	204500	0000	469840	Other Govs- San Francisco	613.00	0.00	0.00	613.00	100.00
				Total Federal Revenues	613.00	0.00	0.00	613.00	100.00
9030	204500	0000	471211	Benefit Assessments Fire Assmt	258,773.00	0.00	0.00	258,773.00	100.00
				Total Charges for Services	258,773.00	0.00	0.00	258,773.00	100.00
9030	204500	0000	483110	Miscellaneous Income	500.00	0.00	0.00	500.00	100.00
				Total Miscellaneous Revenues	500.00	0.00	0.00	500.00	100.00
9030	204500	0000	491110	Sale Of Fixed Assets	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	496000	Donations	0.00	0.00	0.00	0.00	0.00
				Total Other Financing Sources	0.00	0.00	0.00	0.00	0.00
				Department Total	434,421.00	-144.18	-144.18	434,565.18	100.03

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Program Code: %

Peoplesoft
ORGANIZATION BUDGET STATUS

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MI Wuk Special Projects

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204550	0000	459206	State- SRAFPF Grant	0.00	0.00	0.00	0.00	0.00
				Total State Revenues	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	462209	Federal- SAFER	40,129.00	0.00	0.00	40,129.00	100.00
9030	204550	0000	462207	Fed- VFA Grant	19,758.00	-445.00	-445.00	20,203.00	102.25
				Total Federal Revenues	59,887.00	-445.00	-445.00	60,332.00	100.74
9030	204550	0000	483111	Misc Income - Reimbursements	1,500.00	80.38	80.38	1,419.62	94.64
9030	204550	0000	483100	Sonora Foundation Grant	0.00	0.00	0.00	0.00	0.00
				Total Miscellaneous Revenues	1,500.00	80.38	80.38	1,419.62	94.64
9030	204550	0000	496060	Donations- Auxiliary-Utilities	4,310.00	142.44	142.44	4,167.56	96.70
9030	204550	0000	496063	Donations- Auxiliary- Clothing	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	496065	Donations- Auxiliary- Misc	23,163.00	164.76	164.76	22,998.24	99.29
				Total Other Financing Sources	27,473.00	307.20	307.20	27,165.80	98.88
				Department Total	88,860.00	-57.42	-57.42	88,917.42	100.06
				Fund Total	523,281.00	-201.60	-201.60	523,482.60	100.04

End of Report

Peoplesoft
ORGANIZATION BUDGET STATUS

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Fund: 9030

Department: *

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Program Code: *

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Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	51110	Regular Salaries	229,724.00	20,227.79	0.00	20,227.79	209,496.21	91.19
9030	204500	0000	51132	Recruitment Expense	3,300.00	0.00	0.00	0.00	3,300.00	100.00
9030	204500	0000	51140	Salaries - Termination	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	51150	Part-Time Salaries	30,000.00	2,329.87	0.00	2,329.87	27,670.13	92.23
9030	204500	0000	51160	Overtime Salaries	31,000.00	10,602.90	0.00	10,602.90	22,397.10	67.87
9030	204500	0000	512215	Employee Physicals	2,000.00	0.00	0.00	0.00	2,000.00	100.00
9030	204500	0000	512225	Life Insurance	2,700.00	0.00	0.00	0.00	2,700.00	100.00
9030	204500	0000	512310	Workers Compensation Insurance	18,988.00	18,987.81	0.00	18,987.81	0.19	0.00
9030	204500	0000	512410	F.I.C.A.	22,393.00	2,536.18	0.00	2,536.18	19,856.82	88.67
				Total Salaries and Employee Benefits	342,105.00	54,684.55	0.00	54,684.55	287,420.45	84.02
9030	204500	0000	521210	Clothing & Personal Supplies	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	521310	Communications	3,100.00	70.58	0.00	70.58	3,029.42	97.72
9030	204500	0000	521425	Food - Other	400.00	0.00	0.00	0.00	400.00	100.00
9030	204500	0000	521510	Household Expense	600.00	0.00	0.00	0.00	600.00	100.00
9030	204500	0000	521610	Insurance	5,900.00	4,089.00	0.00	4,089.00	1,811.00	30.69
9030	204500	0000	522110	Maintenance Equipment	2,800.00	0.00	0.00	0.00	2,800.00	100.00
9030	204500	0000	522120	Maint Equip-Vehicles	12,000.00	29.04	0.00	29.04	11,970.96	99.76
9030	204500	0000	522122	Maint- Vehicles- Internal	15,000.00	0.00	0.00	0.00	15,000.00	100.00
9030	204500	0000	522177	Fire Extinguisher Testing	350.00	0.00	0.00	0.00	350.00	100.00
9030	204500	0000	522510	Maintenance - Buildings & Imps	2,000.00	90.00	0.00	90.00	1,910.00	95.50
9030	204500	0000	522512	Maintenance - Grounds	500.00	0.00	0.00	0.00	500.00	100.00
9030	204500	0000	523110	Dues & Memberships	3,200.00	0.00	0.00	0.00	3,200.00	100.00
9030	204500	0000	525110	Office Expense	2,000.00	46.80	0.00	46.80	1,953.20	97.66
9030	204500	0000	525140	Office Expense - Photocopy	300.00	0.00	0.00	0.00	300.00	100.00
9030	204500	0000	525150	Office Expense - Postage	1,100.00	0.00	0.00	0.00	1,100.00	100.00
9030	204500	0000	526106	P S & S - Tax Admin Fee	3,600.00	0.00	0.00	0.00	3,600.00	100.00
9030	204500	0000	526107	P S & S - Tax Parcel Fee	2,900.00	0.00	0.00	0.00	2,900.00	100.00
9030	204500	0000	526110	P S & S-Professional Services	16,000.00	40.27	0.00	40.27	15,959.73	99.75
9030	204500	0000	526124	P S & S-Auditor-Controller	2,000.00	133.00	0.00	133.00	1,867.00	93.35
9030	204500	0000	527110	Publications & Legal Notices	300.00	0.00	0.00	0.00	300.00	100.00
9030	204500	0000	527210	Rents & Leases-Equipment	3,100.00	311.48	0.00	311.48	2,788.52	89.95
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	500.00	0.00	0.00	0.00	500.00	100.00
9030	204500	0000	527410	Small Tools	100.00	0.00	0.00	0.00	100.00	100.00
9030	204500	0000	528110	Special Departmental Expense	1,500.00	0.00	0.00	0.00	1,500.00	100.00
9030	204500	0000	528184	SDE-Awards & Certificates	50.00	0.00	0.00	0.00	50.00	100.00
9030	204500	0000	529110	Transp. & Travel - Fuel	7,600.00	0.00	0.00	0.00	7,600.00	100.00
9030	204500	0000	529120	Travel - Training And Seminars	1,000.00	0.00	0.00	0.00	1,000.00	100.00
9030	204500	0000	529130	Trans. & Travel - Private Auto	800.00	21.54	0.00	21.54	778.46	97.31
9030	204500	0000	529140	Travel	100.00	0.00	0.00	0.00	100.00	100.00
9030	204500	0000	529210	Utilities	7,300.00	241.43	0.00	241.43	7,058.57	96.69
9030	204500	0000	529910	Expendable Equipment	500.00	79.40	0.00	79.40	420.60	84.12

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ORGANIZATION BUDGET STATUS

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Fund: 9030

Department: %

Beg. Account: 4% to 999999

Program Code: %

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
				Total Services and Supplies	96,600.00	5,152.54	0.00	5,152.54	91,447.46	94.67
9030	204500	0000	69110	Appropriation For Contingencie	163,901.00	0.00	0.00	0.00	163,901.00	100.00
				Total Appropriation for Contingencie	163,901.00	0.00	0.00	0.00	163,901.00	100.00
				Department Total	602,606.00	59,837.09	0.00	59,837.09	542,768.91	90.07

PeopleSoft
 ORGANIZATION BUDGET STATUS

MI Muk - Special Projects

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030 204550	0000	51110	Regular Salaries	35,750.00	0.00	0.00	0.00	35,750.00	100.00
9030 204550	0000	51132	Recruitment Expense	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	51215	Employee Physicals	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	512310	Workers Compensation Insurance	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	512410	F.I.C.A.	3,635.00	0.00	0.00	0.00	3,635.00	100.00
			Total Salaries and Employee Benefits	39,385.00	0.00	0.00	0.00	39,385.00	100.00
9030 204550	0000	521210	Clothing & Personal Supplies	33,340.00	0.00	0.00	0.00	33,340.00	100.00
9030 204550	0000	521310	Communications	300.00	0.00	0.00	0.00	300.00	100.00
9030 204550	0000	521425	Food - Other	500.00	0.00	0.00	0.00	500.00	100.00
9030 204550	0000	521510	Household Expense	1,800.00	18.29	0.00	18.29	1,781.71	98.98
9030 204550	0000	522510	Maintenance - Buildings & Imps	11,563.00	0.00	0.00	0.00	11,563.00	100.00
9030 204550	0000	522512	Maintenance - Grounds	500.00	0.00	0.00	0.00	500.00	100.00
9030 204550	0000	525110	Office Expense	500.00	0.00	0.00	0.00	500.00	100.00
9030 204550	0000	525150	Office Expense - Postage	2,550.00	0.00	0.00	0.00	2,550.00	100.00
9030 204550	0000	526110	P S & S-Professional Services	0.00	40.27	0.00	40.27	-40.27	0.00
9030 204550	0000	527410	Small Tools	6,177.00	0.00	0.00	0.00	6,177.00	100.00
9030 204550	0000	528110	Special Departmental Expense	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	529110	Transp. & Travel - Fuel	1,500.00	0.00	0.00	0.00	1,500.00	100.00
9030 204550	0000	529140	Travel	1,100.00	0.00	0.00	0.00	1,100.00	100.00
9030 204550	0000	529210	Utilities	4,310.00	160.95	0.00	160.95	4,149.05	96.27
9030 204550	0000	529910	Expendable Equipment	150.00	0.00	0.00	0.00	150.00	100.00
			Total Services and Supplies	64,290.00	219.51	0.00	219.51	64,070.49	99.66
			Department Total	103,675.00	219.51	0.00	219.51	103,455.49	99.79
			Fund Total	706,281.00	60,056.60	0.00	60,056.60	646,224.40	91.50

End of Report

MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

Expenses by Check and Credit Card

July 2017

Type	Date	Num	Name	Memo	Account	Class	Split	Amount
Jul 17								
Credit Car...	07/03/2017		AMAZON MARKETPL...	E771 headset ear seals	0MFD539 · 1994 HME Fire Engine	500 Reg Dept	6453 · MIWuk Sugar Pl...	26.95
Credit Car...	07/06/2017		COST-U-LESS	Crew otc supplies - to be reimb. by Aux.	521510 · Household Expense	550·MWFF400...	6438 · MIWuk Sugar Pl...	18.29
Credit Car...	07/10/2017		Mountain Alarm Inc.	Inv. 0117534 quarterly service 07/17 through 09/17	527210 · Rents & Leases - Equipment	500 Reg Dept	6438 · MIWuk Sugar Pl...	114.00
Check	07/12/2017	00511618	FAIRA	Inv. 2017-56 FY 17/18 premium	521610 · Insurance	500 Reg Dept	100100 · Equity in Trea...	4,089.00
Check	07/12/2017	00511708	SDRMA	Inv. 60150 FY 17/18 premium	512310 · Workers Compensation Ins...	500 Reg Dept	100100 · Equity in Trea...	18,987.81
Check	07/12/2017	00511751	US Bank Equipment F...	6/29/2017 - 7/29/2017 Inv. 334576683	527210 · Rents & Leases - Equipment	500 Reg Dept	100100 · Equity in Trea...	197.48
Credit Car...	07/20/2017		NFPA NATIONAL FIR...	Inv. 7034780Y	525110 · Office Expense	550·MWFF600...	6453 · MIWuk Sugar Pl...	46.80
Credit Car...	07/21/2017		Auto Zone	E774 - brakelight bulb on Detwiler Fire	528251 · SDE - Detwiler	550·MWFF600...	5852 · Bandley - MIWu...	2.15
Credit Car...	07/21/2017		WAL-MART	E774 window cleaner & cooler on Detwiler Fire	528251 · SDE - Detwiler	550·MWFF600...	5852 · Bandley - MIWu...	166.61
Credit Car...	07/23/2017		Auto Zone	E774 - misc. to pass de-mob on Detwiler Fire	528251 · SDE - Detwiler	550·MWFF600...	5852 · Bandley - MIWu...	11.89
Credit Car...	07/24/2017		COMCAST	07/01/17 to 07/31/17	521310 · Communications	500 Reg Dept	6446 · MIWuk Sugar Pl...	130.32
Credit Car...	07/24/2017		COMCAST	07/01/17 to 07/31/17 - Aux. to Reimb. for TV Upgrade	521310 · Communications	550·MWFF400...	6438 · MIWuk Sugar Pl...	25.00
Credit Car...	07/25/2017		UNITED STATES PO...	Inv. 95522 - July	525150 · Office Expense - Postage	500 Reg Dept	6438 · MIWuk Sugar Pl...	1.19
Credit Car...	07/25/2017		Streamline	Order #311793 - 191117PDF	521310 · Communications	500 Reg Dept	6438 · MIWuk Sugar Pl...	50.00
Credit Car...	07/26/2017		NFPA NATIONAL FIR...	#140591 - 12 mo. renewal	525110 · Office Expense	500 Reg Dept	6453 · MIWuk Sugar Pl...	55.35
Credit Car...	07/26/2017		Active911, Inc.	06/11/2017 - 07/10/2017	521310 · Communications	500 Reg Dept	6453 · MIWuk Sugar Pl...	293.75
Check	07/26/2017	00512019	AT & T	Inv. 005342 - backflow testing	521310 · Communications	500 Reg Dept	100100 · Equity in Trea...	70.58
Check	07/26/2017	00512128	JAY C WALLACE PL...	E772 fuel	522510 · Maintenance-Buildings & I...	500 Reg Dept	100100 · Equity in Trea...	90.00
Credit Car...	07/30/2017		ZAK'S AUTO SHACK		529110 · Transportation&Travel - Fuel	550·MWFF500...	5852 · Bandley - MIWu...	39.79
Jul 17								24,416.96

Report of the Auxiliary President September 2017

- Our August Potluck was hosted by Cathy Richardson and Sherry Blake.
- Our September Potluck was hosted by Eileen Hill and Nickie Doss.
- Our August lunch and meeting was held at Noon Wednesday, August 9, 2017.
Visitors attending were Aaron and Keri Horn.
As there was no August Fire Board Report, Eric Cisneros, firefighter, gave an overview of being on a strike team for the Detweiler Fire.
- Current membership is at 268.
- Our Spaghetti Dinner fundraiser was held on September 2, 4-7 pm at the fire station. This event was chaired by Blythe and Russ Klipple. The net from this fundraiser which included ticket sales, raffle tickets, boot donations, and merchandise sales is not yet available.
- Our last major fundraiser for the year, our Enchilada Take and Bake is now in progress. This is a pre-sale only, 2 enchiladas for \$10, to be pickup at the fire house on October 14 between 10 am and 2 pm. Cathy Richardson is chairing this sale.
- Linda Clark is hosting the dessert tonight.

Sherry Blake
Auxiliary President

[Proposed] Salary Schedule

	1/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021	1/1/2022	1/1/2023
Fire Fighter							
1	\$ 10.00	\$ 10.50	\$ 11.00	\$ 12.00	\$ 13.00	\$ 14.00	\$ 15.00
2	\$ 10.50	\$ 11.03	\$ 11.55	\$ 12.60	\$ 13.65	\$ 14.70	\$ 15.75
3	\$ 11.03	\$ 11.58	\$ 12.13	\$ 13.23	\$ 14.33	\$ 15.44	\$ 16.54
4	\$ 11.58	\$ 12.16	\$ 12.73	\$ 13.89	\$ 15.05	\$ 16.21	\$ 17.36
5	\$ 12.16	\$ 12.76	\$ 13.37	\$ 14.59	\$ 15.80	\$ 17.02	\$ 18.23
Engineer							
1	\$ 12.76	\$ 13.40	\$ 14.04	\$ 15.32	\$ 16.59	\$ 17.87	\$ 19.14
2	\$ 13.40	\$ 14.07	\$ 14.74	\$ 16.08	\$ 17.42	\$ 18.76	\$ 20.10
3	\$ 14.07	\$ 14.77	\$ 15.48	\$ 16.89	\$ 18.29	\$ 19.70	\$ 21.11
4	\$ 14.77	\$ 15.51	\$ 16.25	\$ 17.73	\$ 19.21	\$ 20.68	\$ 22.16
5	\$ 15.51	\$ 16.29	\$ 17.06	\$ 18.62	\$ 20.17	\$ 21.72	\$ 23.27
Captain							
1	\$ 16.29	\$ 17.10	\$ 17.92	\$ 19.55	\$ 21.18	\$ 22.80	\$ 24.43
2	\$ 17.10	\$ 17.96	\$ 18.81	\$ 20.52	\$ 22.23	\$ 23.94	\$ 25.66
3	\$ 17.96	\$ 18.86	\$ 19.75	\$ 21.55	\$ 23.35	\$ 25.14	\$ 26.94
4	\$ 18.86	\$ 19.80	\$ 20.74	\$ 22.63	\$ 24.51	\$ 26.40	\$ 28.28
5	\$ 19.80	\$ 20.79	\$ 21.78	\$ 23.76	\$ 25.74	\$ 27.72	\$ 29.70

Agency	Schedule	Captain	Bottom	Top	Engineer	Bottom	Top	Firefighter	Bottom	Top	Retirement	Health Ins.	Vacation	Sick Leave	Other
*Twain Harte	48/96		\$ 21.72	\$ 32.17		\$ 19.85	\$ 29.33		N/A	N/A	3%@55	?	Yes	Yes	
**Tuolumne	72/72		\$ 18.00	\$ 24.00		\$ 15.00	\$ 21.00		\$ 12.00	\$ 18.00	3%@55 / 2%@57	Full	PTO	PTO	
***Sonora City	48/96		\$ 17.80	\$ 26.36		\$ 16.13	\$ 22.70		N/A	N/A	CalPERS	Full	Yes	Yes	Life Insurance; LTD
Average			\$ 19.17	\$ 27.51		\$ 16.99	\$ 24.34		\$ 12.00	\$ 18.00					
MWSP Proposed			\$ 16.29	\$ 19.80		\$ 12.76	\$ 15.51		\$ 10.00	\$ 12.16	457(b) employee only	No	Yes	Yes	Life Insurance

• Twain Harte has no incumbents in the classification of Engineer
 IFF Operator monthly stipend is \$1,200.00
 IFF monthly stipend is \$600.00
 3 IFF position; 3 Intern Operator positions
 Reserve program which feeds the Intern program

•• Tuolumne has no paid Engineers
 No Paid Fire Fighters
 IFFs work 48/96
 IFF stipend is \$550.00 / month

*** Sonora City does not have Fire Fighter classification
 IFFs work 48/96
 IFF stipend is \$400.00 / month with incentives after 6 months
 6 IFFs authorized.



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

JOB DESCRIPTION BATTALION CHIEF

Form 5.01.013

Adopted: August 10, 2013

Revised: _____

Work Schedule: FLSA Exempt as Administrative Position

Supervised by: Fire Chief

Directly Supervises: Captains
Volunteer Captains
Volunteer Engineers
Volunteer Firefighters

GENERAL DESCRIPTION

The Battalion Chief is a less than full time position. Incumbents in the position work as available and as assigned by the Fire Chief, such as duty chief coverage and emergency incidents. He/she may be assigned to cover for the Fire Chief in his/her absence. The Battalion Chief is at the second level of supervision. He/she is responsible for administrative duties as assigned such as reviewing regular and routine reports of subordinates. He/she is responsible for operational command and control at emergency incidents in the absence of the Fire Chief, or as otherwise assigned by the Fire Chief. Incumbents in this classification are responsible for the assignment and supervision of subordinates at the scene of emergencies and other incidents. He/she may be required to attend training and to present training to subordinates. He or she may be required to attend non-emergency incidents and functions as a representative of the District. He/she may be assigned other operational and/or administrative duties by the Fire Chief

TYPICAL DUTIES AND RESPONSIBILITIES

The duties and responsibilities that the Battalion Chief may expect include (these are provided in the way of example only and are not all encompassing of the tasks that the Battalion Chief may be required to perform):

1. Duty chief coverage of the District (and other Districts as assigned)
2. Respond to and command emergency incidents as a Chief Officer using ICS standards.
3. Prepare reports related to various assigned activities and responsibilities
4. Review and evaluate reports of subordinate officers for accuracy, completeness and compliance with district policies and procedures
5. Plan, supervise, and conduct public relations and safety programs in coordination with civic groups and organizations.
6. Stay abreast of modern practices in fire suppression, prevention, and related disciplines.

7. Remain current with developing legislative and legal issues.
8. Review existing policies and recommend revisions to existing policies.
9. Draft, revise, and/or implement Standard Operating Procedures
10. Administer elements of the District training plan as assigned.
11. Develop and maintain a professional working relationship with the leadership of allied agencies.
12. As assigned, represent the District at various meetings within the District, County, and throughout the state as directed.
13. Engage in the recruitment, training, motivation, and monitoring of volunteer firefighters.
14. Other duties as assigned from time to time by the Fire Chief.

MINIMUM QUALIFICATIONS

The Board of Directors reserves the right to accept any combination of experience, training, and/or equivalencies as qualifying.

1. High School Diploma or equivalent
2. Six (6) years of progressively more responsible assignments in the fire service experience, at least three (3) of which must be as a paid fire fighter, company officer, and/or chief officer.
3. State Fire Training Company Officer (or equivalent) certification
4. Emergency Medical Technician – I / AED (may be acquired within the first year of employment and as a condition of employment).
5. Cardio Pulmonary Resuscitation
6. Valid California Driver's License
7. I-400 Advanced ICS, FSTEP, issued by the California State Fire Marshal's Office.
8. No felony convictions; no misdemeanor convictions involving moral turpitude.

DESIRABLE QUALIFICATIONS

1. Higher levels of ICS and/or NIMS training and certification.
2. College or University level education in fire science or an allied field
3. College or University level degree in fire science or an allied field.
4. Increasing levels of assignment and experience as a chief and/or administrative officer in a combination fire department.
5. Valid California driver's license; Class C with Firefighter endorsement, or Class B, or Class A.
6. Demonstrated knowledge and experience in building and maintaining public relations programs.
7. Demonstrated knowledge and experience working within the California Mutual Aid System and Incident Command System.
8. Demonstrated ability to communicate effectively both orally and in writing.

ADA WORKING CONDITIONS

The following physical requirements and work environment is characteristic of those that the incumbent will encounter and must successfully meet to perform the essential duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

1. Physical Requirements: Work is performed in a combination of environments, including: office, vehicle, emergency and nonemergency field conditions. Field command will be necessary in

suppression assignments. The incumbent may on occasion be called upon to perform strenuous activity associated with an emergency field response.

2. **Mobility:** Frequent use of keyboard; frequent sitting for long periods of time; occasional bending or squatting; walking on stable, unstable, sloped and wet surfaces; ascending and descending stairs and ladders.
3. **Lifting:** Frequently up to 10 pounds; occasionally up to 75 pounds.
4. **Vision:** Constant use of overall vision; frequent reading and close-up work; occasional color and depth vision.
5. **Dexterity:** Frequent repetitive motion; frequent writing; frequent grasping, holding, and reaching.
6. **Hearing/ Talking:** Frequent hearing and talking, in person, on the radio, and on the phone.
7. **Emotional/ Psychological:** frequent decision-making and concentration; frequent public and/or coworker contact; occasional working alone.
8. **Environmental:** Frequent exposure to noise; regularly travel in assigned vehicle to other locations or respond to emergency situations or incidents; exposed to heat, dust, noise, smoke, fumes, gases, oil, grease, wet and slippery surfaces, machinery with moving parts, moving objects and other vehicles while in the field; may work unusual and prolonged schedule during emergencies, seasonally-caused circumstances or special projects; may be exposed to varying climates or hot and cold temperature conditions while in the field.

Timeline and Tasks for Chief Recruitment

New Chief report for duty	04/02/2018
Contact successful candidate; begin employment contract negotiations	04/12/2018
Board Interviews	03/06/2018
[Screening] Interviews (if utilized)	02/17/2018
Screening Committee Review	01/30/2018
Complete Rate & Review	01/26/2018
FFD	01/19/2018
Open Filing Period	12/11/2017
Begin Advertising	12/11/2017
Board Approval of Job Announcement (Flyer)	11/14/2017
Board Approval of Revised Job Description and Organization Chart	10/10/2017
Appointment of Committee	9/12/21017



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

NOTICE OF VACANCY

Interested persons are hereby notified that
there is a vacancy on the

BOARD OF DIRECTORS of the MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

The position to be filled by this appointment is the balance of a 4 year term
which ends at noon, Friday, December 7, 2018.

Applications are available at the
Mi-Wuk Sugar Pine Fire Protection District located at:
24247 Highway 108, Mi Wuk Village, CA 95346
or: Request by mail PO Box 530 Mi Wuk Village, CA 95346
Phone: (209) 586-5256
Chief Crabtree: LCrabtree@mwspfire.us
Or Board Director: [REDACTED]

Applications must be received by 7:00 P.M. Date?, 2017

The Board of Directors anticipates interviewing applicants and making
an appointment on or before (60 days of later of notice or effective date)

Bonnie Dahlin

From: Larry Crabtree
Sent: Friday, September 08, 2017 8:34 AM
To: Cassidy, Ron H@DOT
Cc: Bonnie Dahlin
Subject: RE: Sugar Pine FD 007317-0001-02

Hi Ron:

This item will be discussed at the Regular Board Meeting next week (it is a public meeting if you would like to attend).

The most critical concern that we have at this time is that we are being charged rent AND expected to maintain the property; that is inapposite to the existing agreement where we maintain the property in exchange for \$0.00 rent. As you know if you've seen the property, it is well maintained, free of flammable vegetation and cleaned of debris and garbage on a regular basis.

We would like to continue the existing agreement; however if that is not possible; we are greatly concerned about the probability of future bark beetle tree mortality. If I read the proposed agreement correctly, we would be responsible for removing dead and dying trees. Frankly, this District does not have the financial capacity to absorb those costs. If Cal Trans can amend the agreement so that it is clear that dead trees will be removed by Cal Trans, then we can probably see our way clear to signing this amended agreement. To date, Cal Trans has taken out trees killed by the bark beetle, which we greatly appreciate. Also, this District paid to have a very large pine tree removed about 3 years ago because it was threatening to fall on the sleeping area of our fire station.

Larry

Larry Crabtree, Fire Chief
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108
PO Box 530
Mi Wuk Village, CA 95346-0530
<http://www.mwspfire.us>
(209) 586-5256 (O)
(209) 586-0265 (F)
(916) 271-1991 (C)

=====
This e-mail message, including any attachments, may be confidential and exempt from disclosure, may contain work product and/or confidential communications, and may be subject to other privileges and restrictions as well.

IF YOU ARE NOT AN INTENDED RECIPIENT, PLEASE REPLY BY E-MAIL THAT YOU RECEIVED THIS MESSAGE IN ERROR, DELETE THIS MESSAGE FROM YOUR SYSTEM, AND DELETE, PURGE, AND/OR DESTROY ALL COPIES.

-----Original Message-----

From: Cassidy, Ron H@DOT [mailto:ron.cassidy@dot.ca.gov]
Sent: Thursday, September 07, 2017 10:36 AM
To: Larry Crabtree <LCrabtree@mwspfire.us>
Subject: FW: Sugar Pine FD 007317-0001-02

Hello Larry. Can you give me an update?

Thanks.

-----Original Message-----

From: Cassidy, Ron H@DOT
Sent: Friday, September 1, 2017 12:09 PM
To: Larry Crabtree <LCrabtree@mwspfire.us>
Subject: FW: Sugar Pine FD 007317-0001-02

Hello Larry. Here are the 'final' documents that I also put in the US Mail to you today.
I made the edits as requested. If it is possible, could you sign one set of documents & scan that copy back to me sometime today - that would be great.
Thanks.

-----Original Message-----

From: D10_Row@dot.ca.gov [mailto:D10_Row@dot.ca.gov] On Behalf Of D10_Row@
Sent: Friday, September 1, 2017 12:10 PM
To: Cassidy, Ron H@DOT <ron.cassidy@dot.ca.gov>
Subject: Sugar Pine FD 007317-0001-02

Reply to: D10_Row@dot.ca.gov <D10_Row@dot.ca.gov> Device Name: Not Set Device Model: MX-4111N
Location: Not Set

File Format: PDF (Medium)
Resolution: 200dpi x 200dpi

Attached file is scanned image in PDF format.
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DEPARTMENT OF TRANSPORTATION
DISTRICT 10
CENTRAL REGION RIGHT OF WAY
P.O. BOX 2048, STOCKTON, CA 95201-2048
(1976 E. DR. MARTIN LUTHER KING JR. BLVD. 95205)
PHONE (209) 948-3730
FAX (209) 948-7641
TTY-711
www.dot.ca.gov



*Flex your power!
Be energy efficient!*

September 1, 2017

Tenancy No. 10-007317-0001-02

Sugar Pine Fire District
ATTN: Fire Chief, Laurence Crabtree
24247 HWY 108
Sugar Pine, CA 95346

Dear Laurence Crabtree,

The California Department of Transportation (Department), District 10 Right of Way Office in Stockton, California, is currently inspecting and updating fair market rent on all State owned property in the Tuolumne County area. The property you are renting (identified as tenancy no. 10-007317-0001-02), has had a market rent determination and the annual rent will increase from zero dollars (\$0.00) to one hundred thirty-five dollars (\$135.00), effective September 1, 2017. See breakdown below:

CURRENT ANNUAL RENT:	3/1/2017 – 2/28/2018:	\$0.00
NEW ANNUAL RENT EFFECTIVE	9/1/2017	\$135.00
PRO-RATED RENT FROM:	9/1/2017 – 2/28/2018:	\$67.50

TOTAL RENT DUE 9/1/2017: \$67.50

As a result of this rent increase, it is necessary to amend the current lease. Enclosed, please find 3 copies of the Rental Agreement Amendment, amending the current lease, and 3 copies of the future Lease Agreement, which will be effective March 1, 2018 through February 28, 2023. Please sign 2 of the copies and return them to me. The third copy is for your records. Once we receive the 2 signed copies a Department representative will sign, and a fully executed original will be sent to you for your records.

Should you have any questions or concerns, please contact me via email at [Cassidy, Ron H@dot.ca.gov](mailto:Cassidy.Ron.H@dot.ca.gov) or by telephone me at (209) 948-3730.

Sincerely,

RON CASSIDY
Associate Right of Way Agent

Enclosures / 7016-3010-0000-0464-6509 (certified mail)

RENTAL AGREEMENT AMENDMENT

(Form #)

CONFIDENTIAL

This document contains personal information and pursuant to Civil Code 1798.21, it shall be kept confidential in order to protect against unauthorized disclosure.

EXHIBIT**11-EX-E (NEW 7/2005)****RENTAL AGREEMENT AMENDMENT**

DISTRICT AND TENANCY NUMBER: 10-007317-0001-02

THIS RENTAL AGREEMENT AMENDMENT is made this ____ day of _____, 2017, at Mi Wuk Village, California, between the landlord, the State of California, Department of Transportation (Department), and the undersigned (Tenant).

WITNESSETH

WHEREAS, Department and Tenant did on the 20th day of February 2002, enter into that certain Rental Agreement identified as Tenancy No. 10-007317-0001-02, covering property described in said Rental Agreement, the term of which continues on an annual basis.

NOW, THEREFORE, it is hereby mutually understood and agreed by and between the Department and the Tenant that the Rental Agreement referred to above shall be amended to reflect a rental rate increase from \$0.00 to \$135.00 annually, effective September 1, 2017.

FURTHERMORE, the third paragraph of said Rental Agreement is hereby modified as follows:

“...rent shall be paid by the Lessee annually on the first day of each annual term and thereafter at the rate of \$135.00.”

Whereby the Lessee has paid the sum of \$0.00 for the annual term of March 1, 2017 to February 28, 2018, the rental increase effective September 1, 2017 will be prorated for the remaining months of the term from September 1, 2017 to February 28, 2018, with a **balance of \$67.50 due September 1, 2017.**

All other terms and conditions of said Rental Agreement and subsequent amendments thereto shall remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Rental Agreement Amendment the day and year first above written.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

LAURENCE CRABTREE
Fire Chief, Laurence Crabtree

APPROVAL RECOMMENDED

By

RON CASSIDY
Property Management

SIENNA NORMAN
Senior Right of Way Agent

ADA Notice

For individuals with disabilities, this document is available in alternate formats. For information call (916) 654-5413 Voice, CRS: 1-800-735-2929, or write Right of Way, 1120 N Street, MS-37, Sacramento, CA 95814.

LEASE AGREEMENT

(Form #)

CONFIDENTIAL

This document contains personal information and pursuant to Civil Code 1798.21, it shall be kept confidential in order to protect against unauthorized disclosure

EXHIBIT**11-EX-B (REV 6/2013)**

Page 1 of 7

LEASE AGREEMENT

10-TUO-108, PM 13.8

Tenancy Number 10-007317-0001-02

THIS LEASE is made and entered into this ____ day of _____, 2017, at _____, California, by and between the State of California, Department of Transportation, hereinafter known as Department, and Sugar Pine Fire District, hereinafter known as Lessee, whose address is 24247 Highway 108, Mi Wuk Village, CA 95346.

WITNESSETH

- 1) **DESCRIPTION:** The Department, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee(s), and the covenants and agreements herein contained, does hereby lease, demise, and let unto Lessee(s) that certain property in the County of Tuolumne, State of California, and the address of which is behind 24247 HWY 108, Mi Wuk Village, consisting of 0.9± acres and legally described as: "Outlined in yellow on the attached map." (See Attachment 'A')
- 2) **TERM:** This lease shall be for a term of 5 year, commencing on the 1st day of March, 2018, and ending on the 28th day of February, 2023, with the right of cancellation and termination in both Department and Lessee(s) as hereinafter set forth.
- 3) **RENT:** The rent shall be \$135.00 annually. Lessee shall be solely responsible for maintenance of said property.
- 4) **SECURITY DEPOSIT:** Lessee(s) shall deposit with Department \$0.00 as a guarantee for faithful performance of the conditions of this Lease. Department may use such amounts as are reasonably necessary to remedy Lessee(s) default in the payment of rent; to repair damages caused by Lessee(s), or by a guest or a licensee of the Lessee(s); to clean the premises, if necessary, upon termination of tenancy; and to replace or return personal property or appurtenances exclusive of ordinary wear and tear. If used toward rent or damages during the term of tenancy, Lessee(s) agrees to reinstate said total security deposit upon five (5) days' written notice delivered to Lessee(s) in person or by mail. Department shall furnish the Lessee(s) with an itemized written statement of the basis for, and the amount of, any security received and the disposition of the security and shall return any remaining portion of the security to Lessee(s) in accordance with California Civil Code Section 1950.5.
- 5) **UTILITIES:** Lessee shall pay when due all water, electric, gas, and other lighting, heating and power, rents and charges accruing or payable in connection with said property during the term of this lease.
- 6) **USE:**
 - (a) Lessee shall use the property for the following purposes only: Parking and storage of firefighting equipment and incidental use cited in clause one (1) of this lease.
 - (b) Lessee shall not commit, suffer, or permit any waste on said property and shall comply with all State laws and local ordinances concerning said property and the use thereof.

LEASE AGREEMENT (Cont.)

(Form #)

EXHIBIT

11-EX-B (REV 6/2013)

Page 2 of 7

- 7) **PAYMENTS:** All rental payments shall be made payable to the Department of Transportation. Lessee(s) shall make payment to Department's mailing address or street location as indicated below:

Department of Transportation
Attention: Cashier
P.O. Box 168019
Sacramento, CA 95816-8019
Telephone Number (916) 227-9220

Department of Transportation
Attention: Cashier
1820 Alhambra Boulevard, 2nd Floor
Sacramento, CA 95816

Lessee(s) shall include the complete Tenancy Number, 10-007317-0001-02, on the check or other form of payment.

- 8) **LATE PAYMENT CHARGE:** Lessee(s) hereby acknowledges that late payment by Lessee(s) to Department of rent and other sums due hereunder will cause Department to incur costs not contemplated by this lease, the exact amount of which will be extremely difficult to ascertain. Such costs include, but are not limited to, processing and accounting charges. Accordingly, if any installment of rent or any other sum due from Lessee(s) shall not be received by Department within ten (10) days after such amount shall be due, Lessee(s) shall pay to Department a late charge of \$8.10. In no event shall the late charge exceed the maximum allowable by law. The parties hereby agree that such late charge represents a fair and reasonable estimate of the costs Department will incur by reason of Lessee's late payment. Acceptance of such late charge by Department shall in no event constitute a waiver of Lessee's default with respect to such overdue amount, nor prevent Department from exercising any of the other rights and remedies granted hereunder.

- 9) **DISHONORED CHECK CHARGE:** Lessee(s) hereby agrees:

- a) That Lessee(s) shall pay to Department a fee of \$25.00 for the first dishonored check and \$35.00 for a second dishonored check.
- b) That if Lessee(s) has two (2) dishonored checks within any twelve (12) month period, the Department will no longer accept personal checks for payments due under this Lease.

- 10) **UTILITIES:** Lessee(s) shall pay when due all utility and other charges accruing or payable, including utility deposits, in connection with Lessee(s) use of the property during the term of this lease.

- 11) **NOTICES:** All Notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when served personally, or when made in writing and mailed addressed as follows: To Lessee(s) at the above-stated and to Department at:

Department of Transportation
ATTN: R/W Property Management
P.O. Box 2048, Stockton CA. 95201
(209) 948-3730

The address to which the notices shall be mailed to either party shall be changed by written notice by either party to the other, but nothing herein shall preclude the giving of notice by personal service. Department shall also be able to serve notices by posting and subsequent mailing to Lessee(s).

LEASE AGREEMENT (Cont.)

(Form #)

EXHIBIT

11-EX-B (REV 6/2013)

Page 3 of 7

- 12) **ASSIGNMENT AND SUBLETTING:** Lessee(s) shall not assign or sublet this lease without Department's written consent.
- 13) **PETS:** No birds, animals, or other pets shall be kept on the premises without the Department's prior written consent. The Department has approved no birds, animals, or other pets.
- 14) **MAINTENANCE:** Lessee(s) shall keep property in a neat, clean, and orderly condition at all times during occupancy, including watering of shrubs and lawns (if applicable), and shall not permit rubbish, garbage, etc., to accumulate at any time.
- 15) **CONDITIONS AND REPAIRS:** Lessee(s) shall not call on Department to make any improvements or repairs on the property, but Lessee(s) hereby specifically covenants and agrees to keep the property including furnishings and equipment, if applicable, in good order and condition at Lessee's cost and expense. Lessee(s) further agrees to provide an adequate number of garbage and trash receptacles in clean condition and good repair. Department agrees to maintain the exterior walls, roof, main sewer and water service lines to building, and any other major repairs as deemed necessary and in the best interest of Department.
- 16) **ALTERATIONS:** Lessee(s) shall not make or suffer any alteration to be made in or on the property without Department's written consent.
- 17) **TERMINATION:** This Lease shall be subject to cancellation or termination by either party at any time during the term hereof by giving the other party notice in writing at least 60 days next prior to the date when such termination shall become effective. The Department will refund to Lessee(s) any unused rent upon termination by either party prior to the Lease expiration date in Clause 2.
- 18) **VACATING THE PROPERTY:** At the expiration of the term, or any sooner termination of this lease, Lessee(s) agrees to quit and surrender possession of the property and its appurtenances to Department in as good order and condition as the property was delivered to the Lessee(s). Lessee(s) agrees to reimburse the Department for any damage done to the property caused by Lessee(s) occupation or tenancy excepting reasonable wear and tear and damage by the elements. Lessee(s) shall not leave or allow to remain on the property any garbage, refuse, debris, or personal property. Lessee(s) will pay Department any removal costs incurred by Department.
- 19) **RELOCATION PAYMENT:** Lessee(s) acknowledges the following: Lessee(s) commenced occupancy of the premises after Department acquired title to it, Department acquired the premises for a public project, Lessee(s) may be required to vacate the premises to allow construction of the public project, and Lessee(s) is not entitled to receive any payments under either the State or the Federal Uniform Relocation Assistance Act. (Government Code, Section 7260, et seq.; 42 United States Code, Section 4601, et seq.)
- 20) **POSSESSORY INTEREST:** Tax bills inadvertently received by Lessee(s) should be forwarded to Department for processing.
-

LEASE AGREEMENT (Cont.)

(Form #)

EXHIBIT

11-EX-B (REV 6/2013)

Page 4 of 7

- 21) RIGHT OF ENTRY:** Lessee(s) shall permit Department or its authorized agent to enter into and upon the property during normal business hours, subject to a twenty-four hour (24-hour) notice, for the following purposes: routine inspection, maintaining the property, installing protective or conservation devices and for showing the property to prospective purchasers and/or tenants. Department reserves its right, without notice, to enter property in case of emergency or to prevent imminent harm to persons or property.
- 22) INSURANCE:** Department is self-insured and will not keep the property insured against fire or any other insurable risk, and except in those limited instances expressly stated below in clause 23, Lessee(s) will make no claim against Department by reason of any damage to Lessee's property in the event it is damaged or destroyed by fire or by any other cause.
- 23) LIABILITY AND PROPERTY DAMAGE INSURANCE:** Lessee(s) shall, at Lessee's expense, take out and keep in force during the full term of the tenancy:

_____ **Initial**

General liability insurance providing coverage in the amount of one million dollars (\$1,000,000) per occurrence for Bodily Injury and Property Liability combined, in a company or companies to be approved by the Department, to protect Department, its officers, agents and employees against all claims, suits or actions of every name, kind, and description brought forth, or on account of, injuries to or death of any person occurring in or about the property or on account of damage to property incident to Lessee's operations, use, occupancy or maintenance of the property which is the subject of this lease, including any and all claims, suits or actions for damage to vehicles on the property.

With respect to third-party claims against Lessee(s), Lessee(s) waives any and all rights to any type of express or implied indemnity against Department, its officers or employees, except where claims, suits or actions arise out of the sole negligence or willful misconduct against Department, its officers or employees.

It is the intent of the parties that Lessee(s) will indemnify, defend and hold harmless the Department, its officers and employees from any and all claims, suits or actions as set forth above regardless of the existence or degree of fault or negligence on the part of Department, Lessee(s), the officers or employees of either of these, other than the sole negligence or willful misconduct of the Department, its officers and employees.

Nothing in this lease is intended to create the public or any member thereof a third-party beneficiary hereunder, nor is any term or condition or other provision of the lease intended to establish a standard of care owed to the public or any member thereof, except as expressly provided by law.

Said policies shall name Department as an additional insured and shall inure to the contingent liabilities, if any, of Department and the officers, agents and employees of Department and shall obligate the insurance carriers to notify Department, in writing, not less than thirty (30) days prior to the cancellation thereof, or any other change affecting the coverage of the policies. Lessee(s) shall furnish to Department either a certified copy of each and every such policy or a fully executed "CERTIFICATE OF INSURANCE WITH ENDORSEMENT FOR LEASE OF STATE-OWNED PROPERTY" within not more than ten (10) days after the effective date of the policy. Lessee(s) agrees that if Lessee(s) does not keep such insurance in full force and effect, Department shall have the right to immediately terminate this lease.

- 24) INDEMNIFICATION:** Except for the Department's sole negligence and/or willful misconduct, Lessee(s) shall indemnify, defend, and hold the Department, its officers, agents and employees harmless from and against any loss, cost, or expense, including, but not limited to, attorney fees and court costs, resulting from any claim by any third party arising out of or connected to the actions of Lessee(s), notwithstanding Department's, its officers', agents' and employees' active or passive negligence, and/or regarding all acts and omission, including but not limited, to the willful misconduct or negligence of the Lessee(s).

ADA Notice

For individuals with disabilities, this document is available in alternate formats. For information call (916) 654-5413 Voice, CRS: 1-800-735-2929, or write Right of Way, 1120 N Street, MS-37, Sacramento, CA 95814.

Further, it is the parties' intent that the indemnity provisions stated herein, apply to losses resulting from Lessee's negligence or any cause other than the willful misconduct or sole negligence of Department, its officers, agents or employees.

- 25) HAZARDOUS MATERIALS:** Hazardous materials are those substances listed in California Code of Regulations, Title 22, Section 66261.126, Appendix X, or those which meet the toxicity, reactivity, corrosivity or flammability criteria of Title 22 of the above Code, as well as any other substance which poses a hazard to health or environment.

Except as otherwise permitted in this lease, Lessee(s) shall not use, create, store or allow any such substances on the premises. Fuel stored in a motor vehicle for the exclusive use in such vehicle is excepted.

In no case shall Lessee(s) cause or allow the deposit or disposal of any such substance on the leased property. However, household products necessary for routine cleaning and maintenance of the property may be kept on the leased premises in quantities reasonable for current needs.

Department, or its agents or contractors shall at all times have the right to go upon and inspect the leased premises and the operations conducted thereon to assure compliance with the requirements herein stated. This inspection may include taking samples of substances and materials present for testing, and/or testing soils or underground tanks on the premises.

Breach of any of these covenants, terms, and conditions shall give Department authority to immediately terminate this lease. It is the intent of the parties hereto that Lessee(s) shall be responsible for and bear the entire cost of removal and disposal of hazardous materials or waste introduced to the premises during Lessee's period of use and possession as owner, operator or Lessee(s) of the property. Lessee(s) shall also be responsible for any cleanup and decontamination on or off the leased premises necessitated by such materials or waste.

Lessee(s) shall further hold the State, and any officer or employee, harmless from all responsibility, liability and claim for damages resulting from the presence or use of hazardous materials on the premises during Lessee's period of use and possession.

- 26) WATER POLLUTION CONTROL:** Lessee shall not allow discharge of contaminated storm water runoff or unauthorized non-storm water discharges to private or public storm water drainage systems. Lessee shall comply with State and Federal water pollution control requirements, and those of municipalities, counties, drainage districts, and other local agencies regarding discharges of storm water and non-storm water to sewer systems, storm drain systems, or any watercourses under jurisdiction of the above agencies.

Lessee shall implement and maintain the best management practices (BMPs) shown in the attached Stormwater Pollution Prevention Fact Sheet(s) for: General Use guidelines attached (Attachment 'B').

Lessee shall identify any other potential sources of storm water and non-storm water pollution resulting from Lessee's activities on the premises, which are not addressed by the BMPs contained in the attached Fact Sheet(s), and shall implement additional BMPs to prevent pollution from those sources. Additional BMPs may be obtained from the Right-of-Way Property Management and Airspace Storm Water Guidance Manual (RW Storm Water Manual) available for review at the Department's District Right of Way office or online at: <http://www.dot.ca.gov/hq/row/rwstormwater>. In the event of conflict between the attached Fact Sheet(s) and this Lease, this Lease shall control.

Lessee shall provide Department with the Standard Industrial Classification (SIC) code applicable to Lessee's facilities and activities on the lease premises. A list of regulated SIC codes may be found at the State Water Resources Control Board (SWRCB)'s Web site: http://www.waterboards.ca.gov/water_issues/programs/stormwater/sic.shtml. Other SIC codes may be found at: <http://www.osha.gov/pls/imis/sicsearch.html>.

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Department, or its agents or contractors, shall at all times have the right to go upon and inspect the premises and the operations conducted thereon to assure compliance with the requirements herein stated. This inspection may include taking samples of substances and materials present for testing, and/or testing of sewer systems, storm drains, or watercourses on the premises.

- 27) GENERAL INDUSTRIAL PERMIT:** For any activities conducted on the lease premises listed in Attachment 1 to General Permit Order 97-03-DWQ (General Industrial Permit) issued by the State Water Resources Control Board (SWRCB), Lessee shall develop, implement and maintain a Storm Water Pollution Prevention Plan (SWPPP) covering those activities. Information on the General Industrial Permit is electronically available at the SWRCB Web site: http://www.waterboards.ca.gov/water_issues/programs/stormwater/gen_indus.shtml#indus. Lessee will address storm water and water quality protection by implementing appropriate best management practices (BMPs) described in the SWPPP. A copy of the SWPPP, including any updates, will be provided to the Department and also maintained on the lease premises.

Lessee shall also provide a copy of the following: Notice of Intent (NOI) or No Exposure Certification (NEC) filed with the SWRCB; Receipt Letter from SWRCB showing Waste Discharge Identification (WDID) Number; and Notice of Termination (NOT), if applicable. Lessee is solely responsible for compliance with the General Industrial Permit.

- 28) WAIVER:** If any part of this Lease is invalid by reason of law or governmental regulation, or if any provisions hereof are waived by Department, the remaining portions of this Lease shall remain in full force and effect. Department's receipt of rent with the knowledge of any breach of a provision of this Lease shall not constitute a waiver of such breach.
- 29) AMENDMENTS:** The terms of the lease may be, in writing, amended, revised, altered, or changed, by mutual consent of the parties hereto upon thirty (30) days' written notice. Any amendment, revision, alteration, or change shall operate with the same force and effect as the original agreement.
- 30) PREVIOUS AGREEMENTS:** Any existing Lease or Rental Agreement between Lessee(s) and Department (or its predecessor in interest) covering this property are terminated as of the effective date of this Lease.
- 31) LITIGATION COSTS:** In the event that a suit is necessary to enforce any of the provisions herein contained, or to recover possession of the premises, the prevailing party shall be entitled to reasonable attorney's fees in addition to costs and necessary disbursements.
- 32) HOLD OVER:** Should Lessee(s) hold over after the expiration of the term of this lease with Department's consent, express or implied, the tenancy shall be deemed to be a tenancy only from month to month, subject otherwise to all the terms and conditions of this lease so far as applicable.
- 33) NONDISCRIMINATION:** The Lessee(s), for themselves, their heirs, personal representatives, successors in interest, and assigns as a part of the consideration hereof, does hereby covenant and agree, as a covenant running with the land, that Lessee(s) shall maintain and operate any facilities on the land or services offered thereon in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

Lessee(s) also agrees that in the event of breach of any of the above nondiscrimination covenants, the State of California shall have the right to terminate the lease and to reenter and repossess said land and the facilities thereon and hold the same as if said lease had never been made or issued.

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- 34) ENCUMBRANCES:** Lessee(s) shall not encumber the rented premises in any manner whatsoever.
- 35) ASSIGNMENT FOR BENEFIT OF CREDITORS, INSOLVENCY, OR BANKRUPTCY:** Appointment of a receiver to take possession of Lessee's assets, Lessee's general assignment for benefit of creditors, or Lessee's insolvency or taking or suffering action under the Bankruptcy Act is a breach of this lease and this lease shall terminate.
- 36) POSTING OF PROPERTY:** Department or its agents shall at all times have the right to serve or to post thereon any notice required or permitted by law for protection of any right or interest of the Department.
- 37) HEADINGS:** The marginal or clause headings of this lease are not a part of this lease and shall have no effect upon the construction or interpretation of any part hereof.

BREACH OF ANY OF THE ABOVE COVENANTS, TERMS, AND CONDITIONS SHALL GIVE EITHER PARTY AUTHORITY TO IMMEDIATELY TERMINATE THIS LEASE.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

Sugar Pine Fire District
Fire Chief, Laurence Crabtree (Lessee)

APPROVAL RECOMMENDED

By _____
Ron Cassidy
Property Management

APPROVED

Sienna Norman
Chief, Real Property Services



Attachment 'A'

Stormwater Pollution Prevention

Attachment 'B'

Agricultural

Irrigation

The irrigation system should be inspected and tested (or observed while in operation) to verify proper operation multiple times annually. Two of these inspections should occur during or immediately following wet weather. Any leaks, broken spray heads, or other malfunctions with the irrigation system should be repaired immediately.

Repair broken water lines as soon as possible. Shut off the water source to isolate a broken line, sprinkler or valve as soon as possible to minimize the loss of water. Protect downstream storm water drainage systems and watercourses from water pumped or bailed from trenches excavated to repair water lines.

Manage irrigation systems to ensure the appropriate amount of water is used and runoff is minimized. Irrigate slowly or pulse irrigate so the infiltration rate of the soil is not exceeded. Inspect irrigation system regularly for leaks to ensure that excessive runoff is not occurring. If re-claimed water is used for irrigation, ensure that there is no runoff from the landscaped area(s). Use automatic timers to minimize runoff.



Fertilizer



Read the product label and follow the directions carefully, using only as directed. Avoid applying near driveways or gutters. Never apply fertilizer before a rain. Store fertilizers and chemicals in a covered area and in sealed, waterproof containers. Use non-toxic products whenever possible.

Do not locate fertilizer stockpiles in areas of concentrated flows of storm water, drainage systems, inlets or watercourses. Do not locate fertilizer stockpiles adjacent to sensitive water bodies. Divert storm water run-on away from stockpiles. Implement wind erosion control practices on stockpile material.

Minor slides/slipouts usually occur during major storms. Stockpiles should be removed as soon as practicable and materials should be placed so that waterways are not impacted. During rain events, cover fertilizer stockpiles. Repair and/or replace covers as necessary to keep them functioning properly.

Pesticides

Apply pesticides in compliance with federal, state and local pesticide use regulations. Apply pesticides only as specified on the Pesticide Use Recommendation and the label. Activities should be approved by a licensed Agricultural Pest Control Adviser.

Effective pest control through chemical application requires consideration of the following:

- Use of the correct pesticide
- Seasonal timing of applications
- Timing in relation to expected precipitation events
- Proximity to water bodies
- Speed of travel when applying pesticide
- Proper agitation of the spray tank

Minimize the use of pesticides in or near storm water drainage systems or watercourses. Calibrate the spray rig to ensure accurate application of pesticides. Avoid using overhead irrigation for as long as the chemical manufacturer recommends after applying pesticides. Do not spray chemicals when rainfall-causing runoff is forecast within 12 hours.

Use non-toxic products whenever possible.



Stormwater Pollution Prevention

Soil Erosion

Remember the cardinal rule for reducing erosion: keep the land covered! Plant crops that protect the soil. A good conservation cropping sequence contains a high percentage of crops that are soil hugging, produce heavy canopy cover, and produce large amounts of after-harvest residue. Do not grow crops producing low residue more than one year in a row. Use crops that provide protective cover during normal high erosion periods.

Use crop residue management (any tillage system leaving 30 percent of the soil surface covered with crop residue after planting) to protect the soil not covered by a growing crop.

Use conservation tillage systems such as no-till and mulch till to plant crops while maintaining crop residue on the soil surface. No-till uses a one-pass drill with openers that places seed and fertilizer in narrow bands without disturbing the area and residue between the drill rows. Mulch tillage uses equipment that disturbs the full soil surface but does not invert the soil or bury excessive amounts of crop residue.



Shape the sides of waterways and plant grass to provide protection from erosion. Vegetative filter strips are strips of grass or other close growing vegetation that slow water runoff and trap sediment and other solid materials. Plant filter strips in areas where water will pass over them as sheet flow.

Mulch the soil surface with off-site residue or other organic material to protect soil when vegetative or residue cover is not available. Mulches improve water intake, absorb the impact of falling raindrops, and trap water to slow its movement. Straw mulching is becoming a readily accepted way to reduce irrigation-induced erosion in furrow-irrigated fields.

Livestock

Use dry cleaning methods to clean animal handling areas regularly. Sweeping animal handling areas is encouraged over other methods. Properly dispose of droppings, uneaten food, and other potential contaminants.

If water is used for cleaning:

- Do not discharge wash water to storm water drains or other receiving waters.
- Wash water should be collected and pumped to the sanitary sewer, do not allow wash water to enter storm drains. DO NOT discharge wash water to sanitary sewer until contacting the local sewer authority to find out if pretreatment is required.
- Keep animals in paved and covered areas, if feasible. If keeping animals in covered areas is not feasible, cover the ground with vegetation or some other type of ground cover such as mulch. Prevent animals from moving away from controlled areas where BMPs are in use (e.g. fencing, leashing, etc.).
- Non-storm water discharges to drainage paths, drain systems and watercourses are prohibited.
- Use dry cleanup techniques (e.g., vacuuming, sweeping, dry rags) to remove solid waste from the site when practicable. Use another technique only when dry cleanup techniques are not practicable, such as hosing to wet for dust control for safety or air quality reasons. Recycle, reuse or properly dispose of solid waste.
- Prevent storm water run-on from contacting stored solid waste through the use of ditches, berms, dikes and swales. Locate solid waste storage areas away from drainage facilities and watercourses and areas prone to flooding or ponding. Periodically inspect the solid waste storage areas and review the disposal procedures. Repair or replace damaged or missing BMPs.

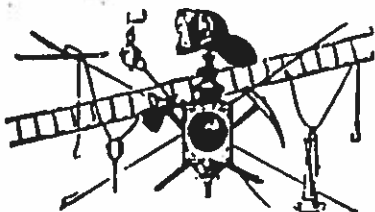
Farm Equipment

Conduct regular cleaning. Sweeping or vacuuming the storage facility is encouraged over wet cleaning methods. Sweep all storage lots at least once before the onset of the wet season. Establish frequency of sweeping based on usage and field observations of sediment accumulation.

Washing or rinsing of equipment shall be performed in designated areas (describe what a designated area should be) and the resulting runoff shall not be discharged to the storm drain system.

Train employees on appropriate BMPs, storm water discharge prohibitions, and wastewater discharge requirements.





MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response and Fire Protection For the Public"

CALTRANS

Attn: Steven Christensen
Right of Way Department
P.O. Box 2048
Stockton, CA 95201

January 8, 2002

Dear Mr. Christensen,

Enclosed is a completed Rental Application and the right of way maps, delineating the proposed use of the property, adjacent to property owned by the Fire Protection District .

As you are aware, the Mi Wuk- Sugar Pine Fire Protection District has purchased property, that was previously the Sugar Pine Hardware Store, at 24247 Highway 108, (APN 047-060-23), in Sugar Pine, Tuolumne County. The District plans to construct a building, to house fire engines, and utilize the existing structure for offices and quarters, including a training/multiple purpose room.

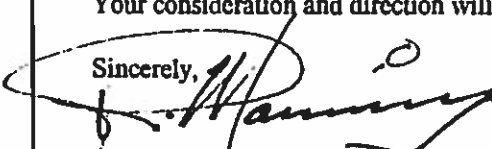
The Board of Directors is requesting consideration of, this District, leasing the Cal-Trans property that is immediately adjacent to the District property, to the East. This is a portion of the property that has been purchased, by Cal-Trans, as right of way for a future re-alignment of Highway 108 and indicated as parcel 7317 - I, on your map. The property is presently used by transients as a gathering place and occasional sleeping and camping site. At times, it has also been used for the storage and cutting of fire wood.

Our intended use of the property would be to maintain a clean and fire safe area, adjacent to our station, and provide protection to our facility, until Cal-Trans is prepared to move forward with it's realignment of Highway 108. Our intent would be to remove fire hazardous materials, i.e. trash, brush and weeds, and to provide a semi-formal parking area, landscaped with low maintenance, fire safe material. None of the improvements would be of a permanent nature and could be removed, to facilitate the Highway relocation.

We are prepared to move forward with a rental/lease agreement, and the project of providing our community with a safe and visually acceptable area.

Your consideration and direction will be appreciated.

Sincerely,


Robert Mannering, President
Board of Directors
Mi Wuk - Sugar Pine Fire Protection District

LEASE AGREEMENT

RW 11-2 (2-96)

PAGE 1 OF 5

CONFIDENTIAL

This document contains personal information and pursuant to Civil Code 1798.21 it shall be kept confidential in order to protect against unauthorized disclosure

10-TUO-108

Parcel - 10-007317-0001-01**LEASE AGREEMENT**

THIS LEASE, made this 20th day of February, 2002, in Stockton, California, by and between the State of California, Department of Transportation, Lessor, and MI WUK - SUGAR PINE FIRE PROTECTION DISTRICT, Lessee, of P.O. Box 530, Mi-Wuk Village, California, 95346-0530.

WITNESSETH

- 1) **DESCRIPTION:** The Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise, and let unto Lessee that certain property in the County of Tuolumne, State of California, the address of which is located in back of **24247 Highway 108, Sugar Pine, CA (APN 047-060-23)**, and legally described as: Outlined in yellow on attached map, and including the following improvements:
A portion of the improvements which extend into the States' right of way. The improvements are primarily used for storage.
- 2) **TERM:** This lease shall be for a term of **five (5) years**, commencing on the 1st day of March, 2002, and ending on the 28th day of February, 2007, with the right of cancellation and termination in both Lessor and Lessee as hereinafter set forth.
- 3) **RENT:** No rent is to be paid in exchange for maintenance of property.
- 4) **SECURITY DEPOSIT:** Tenant shall deposit with the Department **\$0.00** as a guarantee for faithful performance of the conditions of this Agreement. Department may use such amounts as are reasonably necessary to remedy Tenant's default in the payment of rent to repair damages caused by Tenant, or by a guest or a licensee of the Tenant, to clean the premises, if necessary, upon termination of tenancy, and to replace or return personal property or appurtenances exclusive of ordinary wear and tear. If used toward rent or damages during the term of tenancy, Tenant agrees to reinstate said total security deposit upon five days written notice delivered to Tenant in person or by mail. No later than two weeks after the Tenant has vacated the premises, the Department shall furnish the Tenant with an itemized written statement of the basis for, and the amount of, any security received and the disposition of the security and shall return any remaining portion of the security to the Tenant.
- 5) **UTILITIES:** Lessee shall pay when due all water, electric, gas, and other lighting, heating and power, rents and charges accruing or payable in connection with said property during the term of this lease.
- 6) **USE:**
 - a) Lessee shall use the property for the following purposes only: **Parking and storage of firefighting equipment and incidental use of improvements sited in Clause 1 of this lease.**
 - b) Lessee shall not commit, suffer, or permit any waste on said property and shall comply with all State laws and local ordinances concerning said property and the use thereof.
- 7) **RIGHT OF ENTRY:** Lessee shall permit Lessor or its agents to enter upon the property at any reasonable time to inspect same and for the purpose of showing the property to prospective purchasers or tenants.
- 8) **TERMINATION:** This lease shall be subject to cancellation and termination by either party at any time during the term hereof by giving the other party notice in writing at least **60 days** next prior to the date when such termination shall become effective. Upon ~~30 days~~ notice, all Lessee's encroaching improvements shall be removed at Lessee's sole cost and expense.

60 days SK, mg (K)

LEASE AGREEMENT(Cont'd)

RW 11-2 (2-96)

Page 2 of 5

Tenant acknowledges this lease is on property planned to be utilized for State highway Purposes, and failure to vacate and remove all improvements after 60 days notice could delay State highway improvements that would subject the State to paying delay penalties to the contractor and/or delay improvements to a State highway. **Thus, tenant agrees that for every day after receipt of a 60-day notice to quit that tenant fails to vacate the leased premises, tenant will pay a penalty of \$1,000.00 per day to the State.**

- 9) **NOTICES:** All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when served personally, or when made in writing and mailed addressed as follows: To the Lessee at the address above stated and to Lessor c/o **Department of Transportation at PO Box 2048, Stockton, CA 95201-2048, Attn. R/W Property Management.** The address to which the notices shall be mailed to either party shall be changed by written notice by either party to the other, but nothing herein shall preclude the giving of notice by personal service. Lessor shall also be able to serve notices by posting and subsequent mailing to Lessee.
- 10) **CONDITION AND REPAIRS:** Lessee shall not call on Lessor to make any improvements or repairs on the property, but Lessee hereby specifically covenants and agrees to keep the property including furnishings and equipment, if applicable, in good order and condition at Lessee's cost and expense.
- 11) **ASSIGNMENT AND SUBLETTING:** Lessee shall not assign or sublet this lease without the written consent of the Lessor.
- 12) **ALTERATIONS:** Lessee shall not make or suffer any alteration to be made in or on the property without the written consent of the Lessor.
- 13) **LITIGATION COSTS:** In the event that a suit is necessary to enforce any of the provisions herein contained, or to recover possession of the premises, the prevailing party shall be entitled to reasonable Attorney's Fees in addition to costs and necessary disbursements.
- 14) **VACATING THE PROPERTY:** At the expiration of the term, or any sooner termination of this lease, Lessee shall quit and surrender possession of the property and its appurtenances to Lessor in as good order and condition as the property was delivered to the Lessee, reasonable wear and tear and damage by the elements excepted.
- 15) **HOLD OVER:** Should the Lessee hold over after the expiration of the term of this lease with the consent of the Lessor, express or implied, the tenancy shall be deemed to be a tenancy only from month to month, subject otherwise to all the terms and conditions of this lease so far as applicable.
- 16) **FIRE INSURANCE:** Lessor will not keep the property insured against fire or any other insurable risk, and Lessee will make no claim of any nature against Lessor by reason of any damage to Lessee's property in the event it is damaged or destroyed by fire or by any other cause.
- 17) **PREVIOUS AGREEMENTS:** In the event there is any existing lease or rental agreement between Lessee and Lessor (or its predecessor in interest) covering the property, it is agreed and understood that this lease shall cancel and terminate said prior lease or rental agreement as of the effective date of this lease.
- 18) **RELOCATION PAYMENT:** Lessee acknowledges the following: Lessee occupied the premises after Lessor acquired title for a public project. Lessee may be required to vacate the premises to allow construction of the public project, and Lessee is not entitled to receive any payments under either the State or the Federal Uniform Relocation Assistance Act. (Gov. Code, Section 7260, et seq.; 42 U.S.C., Section 4601, et seq.)
- 19) **POSSESSORY INTEREST:** The Lessee's interest is subject to a possessory interest tax (tax) that may be imposed by the City or County. However, the Lessor is required to pay any such tax directly to the City or County on behalf of the Lessee. The amount of rent charged the Lessee reflects the cost of this added responsibility to the Lessor.

Tax bills inadvertently received by the Lessee should be forwarded to the Lessor for payment.

LEASE AGREEMENT(Cont'd)

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- 20) **NON-LIABILITY OF LESSOR:** Nothing in the provisions of this lease agreement is intended to create duties or obligations to or rights in third parties not parties to this lease agreement or affect the legal liability of either party to the lease agreement by imposing any standard of care respecting the duties and obligations under this lease agreement different from the standard of care imposed by law.

It is understood and agreed that this Lease Agreement is made upon the express condition that State of California and any officer or employee thereof is to be free from all responsibility, liability, claims, suits or actions of every name, kind and description, brought for or on account of injury to any person or persons, including Lessee, or to property of any kind whatsoever and to whomsoever belonging, including Lessee, occurring on or about the premises or from any cause or causes resulting from the operations and/or use of the premises, or the sidewalks adjacent thereto, by Lessee, his agents, customers, business invitees and/or any persons acting on Lessee's behalf. It is also understood and agreed that Lessee shall defend, indemnify and save harmless State of California, all officers and employees thereof, from all liability, claims, suits, or actions of every name, kind and description brought for or on account of injuries to or death of any person or damage to property arising from any aforesaid cause or causes during the term of this lease agreement.

Lessee waives any and all rights to any type of express and implied indemnity against State of California, its officers or employees.

It is the intent of the parties that Lessee will indemnify and hold harmless State of California, its officers or employees from any and all claims, suits, or actions as set forth above regardless of the existence or degree of fault, whether active or passive, primary or secondary, on the part of State of California, other than its sole negligence.

- 21) **LIABILITY AND PROPERTY DAMAGE INSURANCE:** Lessee shall, at Lessee's expense, take out and keep in force during the within tenancy:

General liability insurance providing coverage in the amount of \$1,000,000 per occurrence for Bodily Injury and Property Liability combined, in a company or companies to be approved by the Lessor, to protect Lessor, its officers, agents and employees against all claims, suits, or actions of every name, kind, and description, brought forth, or on account of, injuries to or death of any person occurring in or about the property or on account of damage to property incident to the use of, or resulting from, any and every cause occurring in or about the property which is the subject of this Lease, including any and all claims, suits, or actions for damage to vehicles on the property.

With respect to third-party claims against the Lessee, the Lessee waives any and all rights to any type of express or implied indemnity against the Lessor, its officers or employees.

It is the intent of the parties that the Lessee will indemnify, defend and hold harmless the Lessor, its officers and employees from any and all claims, suits, or actions as set forth above regardless of the existence or degree of fault or negligence on the part of the Lessor, the Lessee, the officers or employees of either of these, other than the sole negligence of the Lessor, its officers and employees.

Nothing in this lease is intended to create the public or any member thereof a third-party beneficiary hereunder, nor is any term or condition or other provision of the Lease intended to establish a standard of care owed to the public or any member thereof.

Said policies shall name the Lessor as an additional insured and shall inure to the contingent liabilities, if any, of the Lessor, and the officers, agents and employees of Lessor and shall obligate the insurance carriers to notify Lessor, in writing, not less than thirty (30) days prior to the cancellation thereof, or any other change affecting the coverage of the policies. Lessee shall furnish to Lessor either a certified copy of each and every such policy or a fully executed "CERTIFICATE OF INSURANCE WITH ENDORSEMENT FOR LEASE OF STATE-OWNED PROPERTY" within not more than ten (10) days after the effective date of the policy. Lessee agrees that if Lessee does not keep such insurance in full force and effect, Lessor shall have the right to immediately terminate this lease.

LEASE AGREEMENT(Cont'd)

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- 22) **NONDISCRIMINATION:** The Lessee, for himself, his heirs, personal representatives, successors in interest, and assigns as a part of the consideration hereof, does hereby covenant and agree, as a covenant running with the land, that the Lessee shall maintain and operate any facilities on the land or services offered thereon in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the State of California shall have the right to terminate the lease and to re-enter and repossess said land and the facilities thereon and hold the same as if said lease had never been made or issued.

- 23) **WAIVER:** If any part of this Agreement is invalid by reason of law or governmental regulation, or if any provisions hereof are waived by the Department, the remaining portions of this Agreement shall remain in full force and effect. The receipt by the Department of rent with the knowledge of any breach of a provision of this Agreement shall not constitute a waiver of such breach.
- 24) **ENCUMBRANCES:** Lessee shall not encumber the leased premises in any manner whatsoever.
- 25) **ASSIGNMENT FOR BENEFIT OF CREDITORS, INSOLVENCY, OR BANKRUPTCY:** Appointment of a receiver to take possession of Lessee's assets, Lessee's general assignment for benefit of creditors, or Lessee's insolvency or taking or suffering action under the Bankruptcy Act is a breach of this lease and this lease shall terminate.
- 26) **POSTING OF PROPERTY:** Lessor or its agents shall at all times have the right to go upon and inspect the leased property and to serve or to post thereon any notice required or permitted by law for protection of any right or interest of Lessor.
- 27) **HAZARDOUS MATERIALS:** Hazardous materials are those substances listed in California Code of Regulations, Title 22, Section 66261.126, Appendix X, or those which meet the toxicity, reactivity, corrosivity or flammability criteria of Article 11 of the above Code, as well as any other substance which poses a hazard to health or environment.

Except as otherwise permitted in this Lease, Lessee shall not use, create, store or allow any such substances on the premises. Fuel stored in a motor vehicle for the exclusive use in such vehicle is excepted.

In no case shall Lessee cause or allow the deposit or disposal of any such substance on the lease property.

However, household products necessary for routine cleaning and maintenance of the property may be kept on the leased premises in quantities reasonable for current needs.

Lessor, or its agents or contractors, shall at all times have the right to go upon and inspect the leased premises and the operations conducted thereon to assure compliance with the requirements herein stated. This inspection may include taking samples of substances and materials present for testing, and/or testing soils or underground tanks on the premises.

Breach of any of these covenants, terms and conditions shall give Lessor authority to immediately terminate this lease. It is the intent of the parties hereto that the Lessee shall be responsible for and bear the entire cost of removal and disposal of hazardous materials or waste introduced to the premises during Lessee's period of use and possession as owner, operator or Lessee of the property. The Lessee shall also be responsible for any cleanup and decontamination on or off the leased premises necessitated by such materials or waste.

Lessee shall further hold the State, and any officer or employee, harmless from all responsibility, liability and claim for damages resulting from the presence or use of hazardous materials on the premises during the Lessee's period of use and possession.

LEASE AGREEMENT(Cont'd)

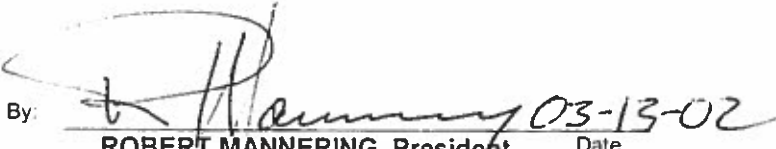
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- 28) **AMENDMENTS:** Anything herein contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this lease may be, in writing, altered, changed, or amended by mutual consent of the parties hereto.
- 29) **HEADINGS:** The marginal or clause headings of this lease are not a part of this lease and shall have no effect upon the construction or interpretation of any part hereof.

BREACH OF ANY OF THE ABOVE COVENANTS, TERMS, AND CONDITIONS SHALL GIVE EITHER PARTY AUTHORITY TO IMMEDIATELY TERMINATE THIS LEASE.

By:


ROBERT MANNERLING, President
Mi Wuk - Sugar Pine Fire Protection District

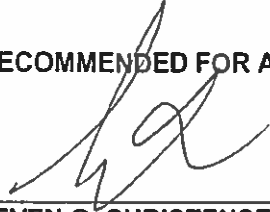
Date

03-13-02

Social Security Number

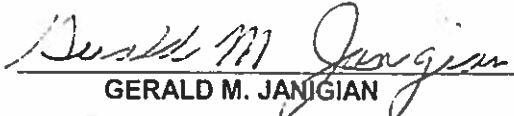
RECOMMENDED FOR APPROVAL

By:


STEVEN G. CHRISTENSEN
Right of Way Agent

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

By:


GERALD M. JANIGIAN
Regional Property Manager

HIGHWAY

STATE

OLD

SUGAR PINE FIRE PROTECTION DISTRICT

SUGAR PINE CUTOFF

Mile - Sugar Pine Fire $\Delta = 17^{\circ}08'11''$

$R = 1583'$

7328

7317

Semi-Private
PARKING AREA
(GATED w/
CLASS 2 FENCE)

83'

REMOVED
HATCHES
BARS
DANGER
WALLS

EXISTING
ROAD

7 FD. 2" I.P.

1030.56

8 (7330)

17.99'



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

BEFORE THE BOARD OF DIRECTORS OF THE MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT TUOLUMNE COUNTY, STATE OF CALIFORNIA

RESOLUTION NO: 2017.09.12.1

A RESOLUTION AUTHORIZING OVERTIME AND PORTAL TO PORTAL PAY FOR EMPLOYEES

Whereas the Mi-Wuk Sugar Pine Fire Protection District (DISTRICT) is a public agency in Tuolumne County, California, and;

Whereas it is the DISTRICT'S desire to provide fair and legal payment to all of its employees for time worked, and;

Whereas the DISTRICT has in its employ Fire Department response personnel including the classifications of Fire Chief, Assistant Chief, Battalion Chief, Captain, Engineer and Fire Fighter, and;

Now therefore be it resolved that it is the policy of the DISTRICT to compensate those employees while performing work in the course and scope of their employment and while away from their official duty station and while assigned to an emergency incident, in support of an emergency incident, or positioned in advance of an emergency incident response, from the time of dispatch to the time of return to their official duty station (Portal-To-Portal) and;

And be it further resolved that it is the policy of the DISTRICT to compensate those employees for all hours worked, including those hours worked at an overtime rate (and compensated at an overtime rate), while performing work in the course and scope of their employment and while away from their official duty station and while assigned to an emergency incident, in support of an emergency incident, or positioned in advance of an emergency incident response, from the time of dispatch to the time of return to their official duty station.

ADOPTED at the Regular Board Meeting on September 12, 2017

Director Welch: _____

Director Klipple: _____

Director Doss: _____

Director Peters: _____

ATTEST:

Laurence R. Crabtree, Clerk to the Board

Date



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

BEFORE THE BOARD OF DIRECTORS OF THE MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT COUNTY OF TUOLUMNE, STATE OF CALIFORNIA

IN THE MATTER OF: Resolution Number: 2017.09.12.2

Approving the Department of Forestry and Fire Protection Agreement #7FG17083 for services from the date of last signatory on page 6 of the Agreement to June 30, 2018 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the **MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT** that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on Page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2017-2018 up to and no more than the amount of \$19,758.36.

BE IT FURTHER RESOLVED that Laurence Crabtree, Fire Chief be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the **MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT**.

The foregoing resolution was duly passed and adopted by the Board of directors of the **MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT**, at a regular meeting thereof, held on the 12th day of September, 2017 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Michael Welch, President
Mi-Wuk Sugar Pine F.P.D. Board of Directors

---CERTIFICATION OF RESOLUTION---

ATTEST:

I Laurence Crabtree, Clerk of the **MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**, County of Tuolumne California do hereby certify that this is a true and correct copy of the original Resolution Number 2017.09.12.2.

WITNESS MY HAND OR THE SEAL OF THE **MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT**, on this 12th day of September, 2017.

Laurence Crabtree
Clerk
MI-WUK SUGAR PINE F.P.D. BOARD OF DIRECTORS

Account	Descriptive	All Depts
		FY 17/18
		Proposed Final
	FUND BALANCE - July 1, 2017	\$ 174,633.00
	REVENUE: (Cash Sources)	
411110	Ppty Taxes - Current Secured	\$ 164,665.00
412110	Ppty Taxes - Current Unsecured	\$ 4,200.00
414110	Ppty Taxes - Prior Unsecured	\$ -
416110	Supplemental Property Taxes	\$ 1,500.00
441110	Interest Income	\$ 500.00
458110	State - Homeowners' Property Tax	\$ 2,100.00
459119	State - Emergency Fire Fighting	\$ 28,041.92
459206	Grant SRA FPF	\$ -
462209	Grant Fire Prevention & Safety	\$ 41,025.75
469207	Grant VFA	\$ 11,843.43
469840	Other Govts - San Francisco	\$ 600.00
471211	Benefit Assessment - Fire Assmt	\$ 258,773.00
483110	Miscellaneous Revenue	\$ 500.00
483111	Misc. Revenue -Reimbursements	\$ 1,500.00
491110	Sale of Fixed Assets	\$ 7,000.00
496000	Donations - NOC	\$ -
496060	Donations - Auxiliary - Utilities	\$ 4,310.00
496063	Donations - Auxiliary - Clothing	\$ -
496065	Donations - Auxiliary - Misc.	\$ 12,675.00
	Total Revenue:	\$ 539,234.10
	Total Revenue & Fund Balance	\$ 713,867.10
	EXPENDITURES:	
	Salaries & Employee Benefits	
511110	Regular Salaries	\$ 271,476.62
511110	Coverage for Vacation Time Off	\$ 7,431.65
511110	Coverage for Sick Time Off	\$ 7,006.27
511115	Leave Cash Out	\$ -
511120	Salaries—Vacation Cash-Out	\$ -
511132	Recruitment Expense	\$ 7,470.00
511140	Salaries - Termination (Leave Cash Out)	\$ 2,702.27
511150	Salaries - Part Time	\$ 17,740.00
511153	Salaries - Part Time / Reserves	\$ 36,500.00
511160	Overtime Salaries	\$ 23,157.96
512120	Deferred Compensation	\$ -

512215	Employee Physicals	\$ -
512225	Life Insurance	\$ 2,688.00
512310	Workers Compensation Ins	\$ 25,278.93
512410	FICA	\$ 27,996.52
512420	Unemployment	\$ 1,500.00
	Total Salaries & Employee Benefits	\$ 430,948.22
	Services & Supplies	
521210	Clothing and Personal Supplies	\$ 17,510.05
521310	Communications	\$ 3,846.00
521425	Food - Other	\$ 906.00
521510	Household Expense	\$ 2,039.00
521610	Insurance	\$ 4,089.00
522110	Maintenance - Equipment	\$ 621.00
522120	Maintenance - Vehicles	\$ 4,250.00
522122	Maintenance - Vehicles - Internal	\$ 6,661.50
522177	Fire Extinguisher Testing	\$ 340.00
522510	Maintenance - Building & Improvements	\$ 1,370.00
522512	Maintenance - Grounds	\$ 534.00
523210	Dues & Memberships	\$ 3,257.00
525110	Office Expense	\$ 1,222.00
525140	Office Expense - Photocopy	\$ 121.00
525150	Office Expense - Postage	\$ 1,111.00
526106	PS&S - Tax Admin. Fee	\$ 3,600.00
526107	PS&S - Tax Parcel Fee	\$ 2,900.00
526110	PS&S - Professional Services	\$ 7,215.00
526111	PS&S - Legal	\$ 500.00
526124	PS&S - Auditor-Controller	\$ 2,000.00
527110	Publications & Legal Notices	\$ 1,432.00
527210	Rents & Leases - Equipment	\$ 3,086.00
527220	Rents & Leases - Phone	\$
527310	Rents & Leases - Bldg. & Improvements	\$
527410	Small Tools	\$ 250.00
528110	Special Department Expense	\$ 975.00
528184	SDE - Awards & Certificates	\$ 100.00
529110	Transportation & Travel - Fuel	\$ 8,980.00
529120	Travel - Training & Seminars	\$ 10.00
529130	Trans. & Travel - Private Auto	\$ 800.00
529140	Travel	\$ 1,200.00
529210	Utilities	\$ 6,096.00
529910	Expendable Equipment	\$ 6,326.81
543000	Vehicles	\$ 17,250.00
544400	Fire Equipment	\$ -
544900	Misc. / Specialized Equipment	\$ 1,000.00
	Total Services & Supplies	\$ 111,598.36

	Total Salaries, Employee Benefits, Services & Supplies	\$ 542,546.58
	Reserves	
691110	General Reserves	\$ 171,320.52
	Total Reserves	\$ 171,320.52
	Total Expenditures:	\$ 713,867.10
		Revenue - Expenses

Account	Descriptive	Dept 500 FY 16/17 Final	Dept 500 FY 16/17 Actual	Dept 500 FY 17/18 Preliminary	All Depts FY 17/18 Proposed Final	Dept 500 FY 17/18 Proposed Final	Dept 500 FY 17/18 Final	Dept 550 FY 17/18 Pin 20000 FEMA AEG/FPS	Dept 550 FY 17/18 Pin 30000 VFA	Dept 550 FY 17/18 Pin 40000 MWS/SPFD Aux	Dept 550 FY 17/18 Pin 50000 E-772	Dept 550 FY 17/18 Pin 60000 CFAA	Dept 550 FY 17/18 Pin 70000 ABH	Dept 550 FY 17/18 No PIN Unclassified
	FUND BALANCE - July 1, 2017	\$ 166,613.00	\$ 166,613.00	\$ 183,000.00	\$ 174,653.00	\$ 174,653.00	\$ 174,653.00							
	REVENUE: (Cash Sources)													
411110	Prty Taxes - Current Secured	\$ 158,995.00	\$ 159,869.00	\$ 166,150.00	\$ 164,665.00	\$ 164,665.00								
412110	Prty Taxes - Current Unsecured	\$ 4,187.00	\$ 4,260.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00								
414110	Prty Taxes - Prior Unsecured	\$ 85.00	\$ 76.00	\$ 85.00	\$ -	\$ -								
416110	Supplemental Property Taxes	\$ 2,360.00	\$ 1,639.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00								
441110	Interest Income	\$ 500.00	\$ 1,217.00	\$ 500.00	\$ 500.00	\$ 500.00								
458110	State - Homeowners' Property Tax	\$ 2,100.00	\$ 2,113.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00								
459119	State - Emergency Fire Fighting		\$ 17,534.00		\$ 28,041.92	\$ 28,041.92					\$ 28,041.92			
459206	Grant SBA PPE				\$ -	\$ -								
462209	Grant Fire Prevention & Safety				\$ 41,025.75	\$ 41,025.75								
469207	Grant VFA				\$ 11,843.43	\$ 11,843.43								
469840	Other Govts - San Francisco	\$ 613.00	\$ 613.00	\$ 613.00	\$ 600.00	\$ 600.00								
471211	Benefit Assessment - Fire Asmt	\$ 250,002.00	\$ 250,249.00	\$ 258,773.00	\$ 258,773.00	\$ 258,773.00								
483110	Miscellaneous Revenue	\$ 600.00	\$ 390.00	\$ 500.00	\$ 500.00	\$ 500.00								
483111	Misc. Revenue - Reimbursements		\$ 1,861.00		\$ 1,500.00	\$ 1,500.00					\$ 1,500.00			
491110	Sale of Fixed Assets				\$ 7,000.00	\$ 7,000.00								
496000	Donations - NOC		\$ 620.00		\$ -	\$ -								
496060	Donations - Auxiliary - Utilities				\$ 4,310.00	\$ 4,310.00				\$ 4,310.00				
496063	Donations - Auxiliary - Clothing				\$ -	\$ -								
496065	Donations - Auxiliary - Misc.				\$ 12,675.00	\$ 12,675.00				\$ 12,675.00				
	Total Revenue:	\$ 419,442.00	\$ 440,441.00	\$ 434,421.00	\$ 539,234.10	\$ 439,838.00		\$ 41,025.75	\$ 11,843.43	\$ 16,985.00	\$ 1,500.00	\$ 28,041.92	\$ -	\$ -
	Total Revenue & Fund Balance	\$ 586,055.00	\$ 607,054.00	\$ 617,431.00	\$ 713,867.10	\$ 614,471.00		\$ 41,025.75	\$ 11,843.43	\$ 16,985.00	\$ 1,500.00	\$ 28,041.92	\$ -	\$ -
	EXPENDITURES:													
	Salaries & Employee Benefits													
511110	Regular Salaries	\$ 175,561.00	\$ 221,570.00	\$ 229,774.00	\$ 271,476.62	\$ 222,357.20								
511110	Coverage for Vacation Time Off	\$ 7,482.00			\$ 7,431.65	\$ 7,431.65						\$ 14,441.92		
511110	Coverage for Sick Time Off	\$ 7,057.00			\$ 7,006.27	\$ 7,006.27								
511115	Leave Cash Out				\$ -	\$ -								
511120	Salaries - Vacation Cash-Out				\$ -	\$ -								
511132	Recruitment Expense		\$ 777.00	\$ 3,300.00	\$ 7,470.00	\$ 7,470.00								
511140	Salaries - Termination (Leave Cash Out)		\$ 1,341.00		\$ 2,702.27	\$ 2,702.27								
511150	Salaries - Part Time	\$ 23,000.00	\$ 29,117.00	\$ 30,000.00	\$ 17,740.00	\$ 17,740.00								
511153	Salaries - Part Time / Reserves				\$ 36,500.00	\$ 36,500.00								
511160	Overtime Salaries	\$ 60,000.00	\$ 34,054.00	\$ 33,000.00	\$ 23,157.96	\$ 23,157.96								
512120	Deferred Compensation				\$ -	\$ -								
512215	Employee Physicals	\$ 1,350.00	\$ 1,384.00	\$ 2,000.00	\$ -	\$ -								
512225	Life Insurance	\$ 2,650.00	\$ 2,594.00	\$ 2,700.00	\$ 2,688.00	\$ 2,688.00								
512310	Workers Compensation Ins	\$ 12,311.00	\$ 12,746.00	\$ 18,988.00	\$ 25,278.93	\$ 22,409.05						\$ 1,029.71		
512410	FICA	\$ 19,134.00	\$ 21,881.00	\$ 22,393.00	\$ 27,996.52	\$ 24,242.49		\$ 1,840.17	\$ 2,652.83			\$ 1,101.20		
512420	Unemployment		\$ 1,484.00		\$ 1,500.00	\$ 1,500.00								
	Total Salaries & Employee Benefits	\$ 308,545.00	\$ 326,948.00	\$ 342,105.00	\$ 430,948.22	\$ 375,204.90		\$ 39,170.50	\$ -	\$ -	\$ -	\$ 16,572.83	\$ -	\$ -
	Services & Supplies													
521210	Clothing and Personal Supplies	\$ 1,000.00	\$ 700.00		\$ 17,510.05	\$ 8,755.03			\$ 8,755.03					
521310	Communications	\$ 2,860.00	\$ 3,526.00	\$ 3,100.00	\$ 3,846.00	\$ 3,546.00							\$ 300.00	
521425	Food - Other	\$ 500.00	\$ 261.00	\$ 400.00	\$ 906.00	\$ 261.00						\$ 645.00		
521510	Household Expense	\$ 600.00	\$ 302.00	\$ 600.00	\$ 2,039.00	\$ 347.00						\$ 1,722.00		
521610	Insurance	\$ 5,824.00	\$ 5,824.00	\$ 5,900.00	\$ 4,089.00	\$ 4,089.00								
522110	Maintenance - Equipment	\$ 2,000.00	\$ 3,030.00	\$ 2,800.00	\$ 621.00	\$ 621.00								
522120	Maintenance - Vehicles	\$ 10,000.00	\$ 11,969.00	\$ 12,000.00	\$ 4,250.00	\$ 4,250.00								
522122	Maintenance - Vehicles - Internal	\$ 10,000.00	\$ 16,014.00	\$ 15,000.00	\$ 6,661.50	\$ 6,661.50								

[illegible]

Account	Descriptive	Dept.500	Dept 500	Dept.500	Dept.500
		FY 16/17	FY 16/17	FY 17/18	FY 17/18
		Final	Actual	Preliminary	Proposed Final
	FUND BALANCE - July 1, 2017	\$ 166,613.00	\$ 166,613.00	\$ 183,000.00	\$ 174,633.00
	REVENUE: (Cash Sources)				
411110	Ppty Taxes - Current Secured	\$ 158,995.00	\$ 159,869.00	\$ 166,150.00	\$ 164,665.00
412110	Ppty Taxes - Current Unsecured	\$ 4,187.00	\$ 4,260.00	\$ 4,200.00	\$ 4,200.00
414110	Ppty Taxes - Prior Unsecured	\$ 85.00	\$ 76.00	\$ 85.00	\$ -
416110	Supplemental Property Taxes	\$ 2,360.00	\$ 1,639.00	\$ 1,500.00	\$ 1,500.00
441110	Interest Income	\$ 500.00	\$ 1,217.00	\$ 500.00	\$ 500.00
458110	State - Homeowners' Property Tax	\$ 2,100.00	\$ 2,113.00	\$ 2,100.00	\$ 2,100.00
459119	State - Emergency Fire Fighting		\$ 17,534.00		
459206	Grant SRA FPF				
462209	Grant Fire Prevention & Safety				
469207	Grant VFA				
469840	Other Govts - San Francisco	\$ 613.00	\$ 613.00	\$ 613.00	\$ 600.00
471211	Benefit Assessment - Fire Assmt	\$ 250,002.00	\$ 250,249.00	\$ 258,773.00	\$ 258,773.00
483110	Miscellaneous Revenue	\$ 600.00	\$ 390.00	\$ 500.00	\$ 500.00
483111	Misc. Revenue -Reimbursements		\$ 1,861.00		
491110	Sale of Fixed Assets				\$ 7,000.00
496000	Donations - NOC		\$ 620.00		
496060	Donations - Auxiliary - Utilities				
496063	Donations - Auxiliary - Clothing				
496065	Donations - Auxiliary - Misc.				
	Total Revenue:	\$ 419,442.00	\$ 440,441.00	\$ 434,421.00	\$ 439,838.00
	Total Revenue & Fund Balance	\$ 586,055.00	\$ 607,054.00	\$ 617,421.00	\$ 614,471.00
	EXPENDITURES:				
	Salaries & Employee Benefits				
511110	Regular Salaries	\$ 175,561.00	\$ 221,570.00	\$ 229,724.00	\$ 222,357.20
511110	Coverage for Vacation Time Off	\$ 7,482.00			\$ 7,431.65
511110	Coverage for Sick Time Off	\$ 7,057.00			\$ 7,006.27
511115	Leave Cash Out				\$ -
511120	Salaries - Vacation Cash Out				\$ -
511132	Recruitment Expense		\$ 777.00	\$ 3,300.00	\$ 7,470.00
511140	Salaries - Termination (Leave Cash Out)		\$ 1,341.00		\$ 2,702.27
511150	Salaries - Part Time	\$ 23,000.00	\$ 29,117.00	\$ 30,000.00	\$ 17,740.00
511153	Salaries - Part Time / Reserves				\$ 36,500.00
511160	Overtime Salaries	\$ 60,000.00	\$ 34,054.00	\$ 33,000.00	\$ 23,157.96
512120	Deferred Compensation				
512215	Employee Physicals	\$ 1,350.00	\$ 1,384.00	\$ 2,000.00	\$ -
512225	Life Insurance	\$ 2,650.00	\$ 2,594.00	\$ 2,700.00	\$ 2,688.00
512310	Workers Compensation Ins	\$ 12,311.00	\$ 12,746.00	\$ 18,988.00	\$ 22,409.05
512410	FICA	\$ 19,134.00	\$ 21,881.00	\$ 22,393.00	\$ 24,242.49
512420	Unemployment		\$ 1,484.00		\$ 1,500.00
	Total Salaries & Employee Benefits	\$ 308,545.00	\$ 326,948.00	\$ 342,105.00	\$ 375,204.90

	Services & Supplies				
521210	Clothing and Personal Supplies	\$ 1,000.00	\$ 700.00		\$ 8,755.03
521310	Communications	\$ 2,860.00	\$ 3,526.00	\$ 3,100.00	\$ 3,546.00
521425	Food - Other	\$ 500.00	\$ 261.00	\$ 400.00	\$ 261.00
521510	Household Expense	\$ 600.00	\$ 302.00	\$ 600.00	\$ 317.00
521610	Insurance	\$ 5,824.00	\$ 5,824.00	\$ 5,900.00	\$ 4,089.00
522110	Maintenance - Equipment	\$ 2,000.00	\$ 3,030.00	\$ 2,800.00	\$ 621.00
522120	Maintenance - Vehicles	\$ 10,000.00	\$ 11,969.00	\$ 12,000.00	\$ 4,250.00
522122	Maintenance - Vehicles - Internal	\$ 10,000.00	\$ 16,014.00	\$ 15,000.00	\$ 6,661.50
522177	Fire Extinguisher Testing	\$ 250.00	\$ 340.00	\$ 350.00	\$ 340.00
522510	Maintenance - Building & Improvements	\$ 200.00	\$ 1,663.00	\$ 2,000.00	\$ 870.00
522512	Maintenance - Grounds	\$ 15,000.00	\$ 34.00	\$ 500.00	\$ 34.00
523210	Dues & Memberships	\$ 3,000.00	\$ 3,306.00	\$ 3,200.00	\$ 3,257.00
525110	Office Expense	\$ 1,000.00	\$ 1,657.00	\$ 2,000.00	\$ 980.00
525140	Office Expense - Photocopy	\$ 350.00	\$ 121.00	\$ 300.00	\$ 121.00
525150	Office Expense - Postage	\$ 2,000.00	\$ 923.00	\$ 1,100.00	\$ 923.00
526106	PS&S - Tax Admin. Fee	\$ 3,500.00	\$ 3,761.00	\$ 3,600.00	\$ 3,600.00
526107	PS&S - Tax Parcel Fee	\$ 2,850.00	\$ 3,159.00	\$ 2,900.00	\$ 2,900.00
526110	PS&S - Professional Services	\$ 19,000.00	\$ 18,684.00	\$ 16,000.00	\$ 7,215.00
526111	PS&S - Legal				\$ 500.00
526124	PS&S - Auditor-Controller	\$ 1,600.00	\$ 2,141.00	\$ 2,000.00	\$ 2,000.00
527110	Publications & Legal Notices	\$ 300.00	\$ 232.00	\$ 300.00	\$ 232.00
527210	Rents & Leases - Equipment	\$ 3,400.00	\$ 3,086.00	\$ 3,100.00	\$ 3,086.00
527220	Rents & Leases - Phone				\$ -
527310	Rents & Leases - Bldg. & Improvements	\$ 100.00		\$ 500.00	\$ -
527410	Small Tools	\$ 500.00	\$ 8.00	\$ 100.00	\$ 100.00
528110	Special Department Expense	\$ 2,500.00	\$ 1,688.00	\$ 1,500.00	\$ 625.00
528184	SDE - Awards & Certificates	\$ 50.00		\$ 50.00	\$ 100.00
529110	Transportation & Travel - Fuel	\$ 10,000.00	\$ 7,950.00	\$ 7,600.00	\$ 7,480.00
529120	Travel - Training & Seminars	\$ 700.00	\$ 1,163.00	\$ 1,000.00	\$ 10.00
529130	Trans. & Travel - Private Auto	\$ 800.00	\$ 516.00	\$ 800.00	\$ 800.00
529140	Travel	\$ 100.00	\$ 42.00	\$ 100.00	\$ 100.00
529210	Utilities	\$ 5,100.00	\$ 6,798.00	\$ 7,300.00	\$ 4,208.00
529910	Expendable Equipment	\$ 500.00	\$ 24.00	\$ 500.00	\$ 3,088.41
543000	Vehicles				\$ 6,250.00
544400	Fire Equipment				\$ -
544900	Misc. / Specialized Equipment				
	Total Services & Supplies	\$ 105,584.00	\$ 98,922.00	\$ 96,600.00	\$ 77,319.93
	Total Salaries, Employee Benefits, Services & Supplies	\$ 414,129.00	\$ 425,870.00	\$ 438,705.00	\$ 452,524.83
	Reserves				
691110	General Reserves	\$ 186,456.00	\$ 181,184.00	\$ 163,901.00	\$ 161,946.17
	Total Reserves	\$ 186,456.00	\$ 181,184.00	\$ 163,901.00	\$ 161,946.17
	Total Expenditures:				\$ 614,471.00

Revenue - Expenses