



MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING TUESDAY, JULY 12, 2016

1. Call to Order:

A Regular Meeting of the Board of Directors for the Mi-Wuk/Sugar Pine Fire Protection District was called to order at the Sugar Pine Station facility located on Highway 108 at 7:00 PM, Tuesday, July 12, 2016.

2. The Pledge of Allegiance was led by President Welch. He welcomed all visitors.

3. Roll Call: Present were President Welch, Vice-President Rucker, Director Johnson and Director Klipple. Also present were Chief Crabtree, Secretary Dahlin and several members of the public. Director Doss was absent.

4. Oral Communications: The public may address the Board on any subject not shown on the agenda. Time allowed is 15 minutes. President Welch asked if there were any public comments. There were none.

5. Approval of the Minutes of the Special Meeting followed by the Regular Meeting of June 14, 2016. Director Rucker moved to approve. Director Klipple seconded. Ayes: 4. Motion carried unanimously.

6. Written Communications:

- A. Letter from Chief Crabtree to Evan Royce, District 3 Supervisor, Tuolumne County Board of Supervisors to express appreciation to Mr. Duke York. Read aloud by Chief Crabtree.

7. Financial Reports:

- A. Tuolumne County Trial Balance for May 2016 – No Action Required

- B. Tuolumne County Budget Status Report for May 2016 – Director Johnson moved to accept the Tuolumne County Organizational Budget Status for May 2016. Director Rucker seconded. Ayes: 4. Motion carried unanimously.

C. MWSP QuickBooks Expenses by Check and Credit Card for May 2016 – No Action Required

- 8. MWSPFPD Auxiliary Report – President Ann Coleman** was not present, President Welch read her written report that is in the meeting record.
- 9. C.A.S.T. Report – Tim Wallace** reported on upcoming projects: emergency phone and lights to be installed outside the front door. Emergency lights to be installed in the station.
- 10. Highway 108 Fire Safe Council Report – Director Johnson** – There was a meeting on June 28th. They were updated on tree mortality and about a dozen related projects. The next meeting will be on August 30th.

At 7:25 Director Doss arrived and was present for the remainder of the meeting.

- 11. Captains' Shift Reports** – No Captain was available for the meeting. **Captain Klyn** provided a written report that is in the meeting record.
- 12. Chief's Report** – **Chief Crabtree** went over and elaborated on the written report that is in the meeting record.
- 13. Status of Grants** – **Chief Crabtree** did not have a separate written report as there was no real change, instead it was included in the Chief's Report.
- 14. SRA FPF Grant Status Update – Tim Wallace** – The work for the grant has been completed and the final invoicing is being wrapped up.
- 15. Unfinished Business: Business continued from previous meetings for Discussion, Consideration and Action as Appropriate:**

A. Regular District Standing Committees: Reports, etc.

- 1. Budget – Director Johnson – Chair** – The committee did not meet.
- 2. Policies & Procedures (with Manual updates) – Director Doss – Chair** - The committee did not meet.
- 3. Strategic Planning – Director Johnson – Chair** – Refer to item 16D

At 8:05 President Welch called for a short break. He thanked Linda Martin for the refreshments.

At 8:18 President Welch called the meeting back to order.

16. New Business items for Consideration and Action as Appropriate.

- A. Discussion, Consideration and Action as Appropriate** in regard to a mail ballot for California Special District's Association (CSDA) 2016 Board Election for Seat B. **Director Rucker** moved to cast the Districts' vote for Gil Albiani. **Director Doss** seconded. **Ayes: 5. Motion carried unanimously.**
- B. Discussion, Consideration and Action as Appropriate** in regard to Amendment #1 to Cooperative Agreement Between the County of Tuolumne and Mi-Wuk Sugar Pine Fire Protection District which changes Exhibit A of the Agreement and replaces the engine being leased to the District by the County. **Director Johnson** moved to approve. **Director Klipple** seconded. **Ayes: 5. Motion carried unanimously.**
- C. Discussion, Consideration and Action** in regard to an Engineer Job Description in anticipation of the possibility of migrating to a 3-platoon system in the future. **Director Johnson** moved to approve. **Director Doss** seconded. **Ayes: 5. Motion carried unanimously.**
- D. Discussion, Consideration and Action as Appropriate** in regard to proposals and cost estimates to provide consulting services to assist the District with the development of a strategic plan. Proposals were considered from the following:
1. ESRI (Lane Wintermute)
 2. Jim McComb
 3. Bill Metcalf
 4. Steve Kovacs (oral presentation at the June 14, 2016 Regular Meeting)
 5. Kampa Community Solutions. LLC
 6. BHI Management Consulting

The item was tabled. The proposals from Steve Kovacs and Bill Metcalf are being considered. The Strategic Planning Committee will contact both with follow up questions and reference checks and report back to the board at the August 9, 2016 Regular Meeting.

17. Other Business:

- A. Board Members:** The board members commented on the success of the pancake breakfast.
- B. Audience/Attendee comments:** There were no comments.

18. Adjournment.

There being no further business, President Welch adjourned the meeting at 10:08 P.M.
Bonnie Dahlin, Department Secretary
Approved by the District Board of Directors in the meeting assembled

August 9, 2016

Michael Welch, President



MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING SATURDAY, JULY 16, 2016

1. Call to Order:

A **Special Meeting** of the Board of Directors for the Mi-Wuk/Sugar Pine Fire Protection District was called to order at the Sugar Pine Station facility located on Highway 108 at 9:00 AM, July 16, 2016.

2. The Pledge of Allegiance was led by **President Welch**. He welcomed all visitors.

3. **Roll Call:** Present were President Welch, Vice-President Rucker, Director Johnson and Director Doss. Also present were Chief Crabtree, Secretary Dahlin and several members of the public.

4. **Oral Communications:** The public may address the Board on any subject not shown on the agenda. Time allowed is 15 minutes. President Welch asked if there were any public comments. There were none.

5. **Workshop: Board / Executive Officer Roles, Obligations, Responsibilities:** Chief Crabtree presented a Power Point Presentation and discussed the handouts that are in the meeting record. No Action Was Taken.

6. **Adjournment.**

There being no further business, President Welch adjourned the meeting at 12:00 P.M.

Bonnie Dahlin, Department Secretary

Approved by the District Board of Directors in the meeting assembled

August 9, 2016

Michael Welch, President

Selection Criteria:

Fiscal Year 2016 Period 12 (June)
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
100100	Equity in Treasurers Pooled Ca	69,401.49	97,211.10	166,612.59
100400	Petty Cash	500.00	0.00	500.00
102000	Accounts Receivable	0.00	7,661.00	7,661.00
106950	Property Tax Receivable	0.00	140.21	140.21
106955	Allow For Uncollectible Taxes	0.00	-1.40	-1.40
106980	Due From Other Governments	0.00	9,880.00	9,880.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	240,961.85	0.00	240,961.85
124500	Vehicles	41,063.00	0.00	41,063.00
127000	Accum Depreciation-Bldgs & Imp	-186,836.00	0.00	-186,836.00
129100	Accum Depreciation-Equipment	-154,078.00	0.00	-154,078.00
	Total Assets	815,537.45	114,890.91	930,428.36
202100	Accounts Payable	0.00	-5,529.77	-5,529.77
202200	Sales Tax Payable	-111.32	-1.60	-112.92
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-10,401.69	-3,345.54	-13,747.23
203500	Federal Withholding Payable	-1,025.03	-781.64	-1,806.67
203600	FICA Payable	-1,879.66	-784.20	-2,663.86
203700	State Withholding Payable	-152.09	-271.73	-423.82
203945	SDI Payable	-110.57	-46.13	-156.70
	Total Liabilities	-13,680.36	-10,760.61	-24,440.97
262010	Agency Obligation	-136,608.81	0.00	-136,608.81
280600	Capital Assets, net	-745,635.96	0.00	-745,635.96
	Total Fund Balance	-882,244.77	0.00	-882,244.77
411110	Ppty Taxes -Current Secured	-138,928.02	-13,952.16	-152,880.18
412110	Ppty Taxes - Current Unsecured	-3,848.32	-338.29	-4,186.61
414110	Ppty Taxes - Prior Unsecured	0.00	-85.10	-85.10
416110	Supplemental Property Taxes -	0.00	-1,573.36	-1,573.36
441110	Interest Income	-411.60	-117.21	-528.81
458110	State - Homeowners' Property T	-2,106.79	0.00	-2,106.79
459206	State- SRAFPF Grant	-56,486.49	-114,340.06	-170,826.55
462209	Federal- SAFER	-2,555.00	-1,372.00	-3,927.00
469207	Fed- VFA Grant	-1,438.74	-5,667.00	-7,105.74
469840	Other Govs- San Francisco	-613.00	0.00	-613.00
471211	Benefit Assessments-Fire Assmt	-227,395.00	-14,926.06	-242,321.06
483110	Miscellaneous Income	-1,379.98	-161.00	-1,540.98
483111	Misc Income - Reimbursements	-6,042.71	-200.96	-6,243.67
491110	Sale Of Fixed Assets	-1,775.00	-7,500.00	-9,275.00
496060	Donations- Auxiliary-Utilities	-3,024.59	-116.28	-3,140.87
496063	Donations- Auxiliary- Clothing	-2,911.13	0.00	-2,911.13
496065	Donations- Auxiliary- Misc	-2,962.65	-5,659.00	-8,621.65
	Total Revenue	-451,879.02	-166,008.48	-617,887.50
511110	Regular Salaries	178,123.66	17,002.11	195,125.77
511120	Salaries - Vacation Cashout	1,495.80	0.00	1,495.80
511150	Part-Time Salaries	19,587.92	2,669.17	22,257.09
511160	Overtime Salaries	48,690.01	5,652.00	54,342.01
512215	Employee Physicals	1,438.00	636.00	2,074.00
512225	Life Insurance	2,520.00	42.00	2,562.00
512310	Workers Compensation Insurance	14,192.21	0.00	14,192.21
512410	F.I.C.A.	18,964.19	1,942.52	20,906.71
512420	Unemployment Insurance	0.00	207.00	207.00

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2016 Period 12 (June)
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
521210	Clothing & Personal Supplies	12,664.67	1,074.58	13,739.25
521310	Communications	3,139.24	737.90	3,877.14
521425	Food - Other	475.65	0.00	475.65
521510	Household Expense	895.32	148.75	1,044.07
521610	Insurance	5,189.00	0.00	5,189.00
522110	Maintenance Equipment	1,460.24	-43.37	1,503.61
522120	Maint Equip-Vehicles	5,710.65	5,034.61	10,745.26
522122	Maint- Vehicles- Internal	11,007.24	3,764.35	14,771.59
522177	Fire Extinguisher Testing	215.00	0.00	215.00
522510	Maintenance - Buildings & Imps	6,331.26	6.69	6,337.95
522512	Maintenance - Grounds	48.00	0.00	-48.00
523210	Dues & Memberships	2,957.75	88.00	3,045.75
525110	Office Expense	1,747.75	112.51	1,860.26
525140	Office Expense - Photocopy	854.39	18.73	873.12
525150	Office Expense - Postage	1,809.84	62.76	1,872.60
526106	P S & S - Tax Admin Fee	0.00	3,400.03	3,400.03
526107	P S & S -Tax Parcel Fee	0.00	2,810.00	2,810.00
526110	P S & S-Professional Services	157,270.40	-4,281.00	161,551.40
526124	P S & S-Auditor-Controller	1,675.75	153.25	1,829.00
527110	Publications & Legal Notices	2,097.47	-411.04	2,508.51
527210	Rents & Leases-Equipment	3,037.28	197.69	3,234.97
527220	Rents & Leases - Phone	427.20	0.00	427.20
527410	Small Tools	308.72	0.00	308.72
528110	Special Departmental Expense	3,994.71	9,194.68	13,189.39
529110	Transp. & Travel - Fuel	8,425.31	1,570.23	9,995.54
529120	Travel - Training And Seminars	4,431.27	0.00	4,431.27
529130	Trans. & Travel - Private Auto	725.20	29.61	754.81
529140	Travel	45.54	30.00	75.54
529210	Utilities	7,917.64	558.23	8,475.87
529910	Expendable Equipment	1,902.59	0.00	1,902.59
542200	Buildings & Improvements	489.20	0.00	489.20
598420	Interest - Internal Borrowing	0.63	-0.63	0.00
	Total Expenditures	532,266.70	61,878.18	594,144.88
822	Overtime Hours	2,164.00	251.20	2,415.20
850	Vacation Taken	278.30	77.60	355.90
852	Sick Leave	153.90	13.60	167.50
861	Leave Cashout	99.72	0.00	99.72
	Total Non-Budgetary Expenditures	2,695.92	342.40	3,038.32
		2,695.92	342.40	3,038.32

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2016 Period 12 (June)
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
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PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 1
Run Date 08/01/2016
Run Time 10:02:22

204 500 Revenues

MI Muk Fire

Report ID: TCGL0012R

Fiscal Year: 2016 As of: 06-30-2016

Fund: 9030

Department: \$

Beg. Account: \$ to 999999

Program Code: \$

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030 204500	0000	411110	Ppty Taxes - Current Secured	150,285.00	13,952.16	152,880.18	-2,595.18	-1.73
9030 204500	0000	412110	Ppty Taxes - Current Unsecured	4,436.00	338.29	4,186.61	249.39	5.62
9030 204500	0000	414110	Ppty Taxes - Prior Unsecured	85.00	85.10	1,85.10	0.10	-0.12
9030 204500	0000	416110	Supplemental Property Taxes - Total Taxes	1,657.00	1,573.36	1,573.36	83.64	5.05
				156,463.00	15,948.91	158,725.25	-2,262.25	-1.45
9030 204500	0000	441110	Interest Income	300.00	117.21	528.81	-228.81	-76.27
			Total Revenue From Use of Money And	300.00	117.21	528.81	-228.81	-76.27
9030 204500	0000	458110	State - Homeowners' Property T	2,095.00	0.00	2,106.79	-11.79	-0.56
			Total State Revenues	2,095.00	0.00	2,106.79	-11.79	-0.56
9030 204500	0000	469805	Other Govts- TPGA Energy Grant	0.00	0.00	0.00	0.00	0.00
9030 204500	0000	469840	Other Govs- San Francisco	613.00	0.00	613.00	0.00	0.00
			Total Federal Revenues	613.00	0.00	613.00	0.00	0.00
9030 204500	0000	471211	Benefit Assessments-Fire Asamt	242,321.00	14,926.06	242,321.06	-0.06	-0.00
			Total Charges for Services	242,321.00	14,926.06	242,321.06	-0.06	-0.00
9030 204500	0000	483110	Miscellaneous Income	1,500.00	161.00	1,540.98	-40.98	-2.73
9030 204500	0000	483111	Misc Income - Reimbursements	3,000.00	0.00	4,744.80	-1,744.80	-58.16
			Total Miscellaneous Revenues	4,500.00	161.00	6,285.78	-1,785.78	-39.68
9030 204500	0000	491110	Sale Of Fixed Assets	0.00	7,508.00	9,275.00	-9,275.00	0.00
9030 204500	0000	496060	Donations- Auxiliary-Utilities	0.00	0.00	0.00	0.00	0.00
9030 204500	0000	496063	Donations- Auxiliary- Clothing	0.00	0.00	0.00	0.00	0.00
9030 204500	0000	496065	Donations- Auxiliary- Misc	0.00	0.00	0.00	0.00	0.00
			Total Other Financing Sources	0.00	7,508.00	9,275.00	-9,275.00	0.00
			Department Total	406,292.00	38,653.18	419,855.69	-13,563.69	-3.34

Report ID: TCGL0012R

Fiscal Year: 2016 As of: 06-30-2016

Fund: 9030

Department: \$

Beg. Account: \$ to 999999

Program Code: \$

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030 204550	0000	459206	State- SRAFPF Grant	190,516.00	114,340.06	170,826.55	19,689.45	10.33
			Total State Revenues	190,516.00	114,340.06	170,826.55	19,689.45	10.33
9030 204550	0000	462209	Federal- SAFER	17,027.00	1,372.00	3,927.00	13,100.00	76.94
9030 204550	0000	469207	Fed- VFA Grant	0.00	5,667.00	7,105.74	-7,105.74	0.00
			Total Federal Revenues	17,027.00	7,039.00	11,032.74	5,994.26	35.20
9030 204550	0000	483111	Misc Income - Reimbursements	0.00	200.96	1,498.87	-1,498.87	0.00
			Total Miscellaneous Revenues	0.00	200.96	1,498.87	-1,498.87	0.00
9030 204550	0000	496060	Donations- Auxiliary-Utilities	5,873.00	116.28	3,140.87	2,732.13	46.52
9030 204550	0000	496063	Donations- Auxiliary- Clothing	6,187.00	0.00	2,911.13	3,275.87	52.95
9030 204550	0000	496065	Donations- Auxiliary- Misc	9,697.00	5,659.00	1,075.35	8,621.65	11.09
			Total Other Financing Sources	21,757.00	5,775.28	14,673.65	7,083.35	32.56
			Department Total	229,300.00	127,355.30	198,031.81	31,268.19	13.64
			Fund Total	635,593.00	166,008.48	617,887.50	17,704.50	2.79

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Run Date 08/01/2016
Run Time 10:02:23

PeopleSoft
ORGANIZATION BUDGET STATUS
204 500 Expenses

Report ID: TCGL0012

Fiscal Year: 2016 As of: 06-30-2016

Fund Dept. Account Description Budgeted Current Encumbered Expended Remaining Percent

Fund: 9030

Department: \$

Beg. Account: \$

Program Code: \$

to 999999

MI Wuk Fire

Fund Dept. Account Description Budgeted Current Encumbered Expended Remaining Percent	Amount	Period	Amount	Amount	Amount	Remaining	Percent
9030 204500 0000	160,760.00	16,340.61	0.00	187,776.77	-27,016.77	-16.81	
9030 204500 0000	4,320.00	0.00	0.00	1,495.80	2,824.20	65.38	
9030 204500 0000	0.00	0.00	0.00	0.00	0.00	0.00	
9030 204500 0000	30,000.00	2,669.17	0.00	22,257.09	7,742.91	25.81	
9030 204500 0000	74,790.00	5,652.00	0.00	54,342.01	20,447.99	27.34	
9030 204500 0000	0.00	0.00	0.00	0.00	0.00	0.00	
9030 204500 0000	2,453.00	636.00	0.00	2,074.00	379.00	15.45	
9030 204500 0000	2,562.00	42.00	0.00	2,562.00	0.00	0.00	
9030 204500 0000	14,082.00	-131.74	0.00	14,060.47	21.53	0.15	
9030 204500 0000	18,351.00	1,891.92	0.00	20,344.51	-1,993.51	-10.86	
9030 204500 0000	0.00	207.00	0.00	207.00	0.00	0.00	
9030 204500 0000	307,318.00	27,306.96	0.00	305,119.65	2,198.35	0.72	
Total Salaries and Employee Benefits							
9030 204500 0000	948.00	0.00	0.00	8,191.36	-7,243.36	-764.07	
9030 204500 0000	1,600.00	687.90	0.00	3,652.14	-2,052.14	-128.26	
9030 204500 0000	100.00	0.00	0.00	475.65	-375.65	-375.65	
9030 204500 0000	1,200.00	89.25	0.00	735.04	464.96	38.75	
9030 204500 0000	5,250.00	0.00	0.00	5,189.00	61.00	1.16	
9030 204500 0000	2,000.00	43.37	0.00	1,378.66	621.34	31.07	
9030 204500 0000	3,103.00	5,034.61	0.00	10,255.85	-7,152.85	-230.51	
9030 204500 0000	0.00	3,764.35	0.00	14,771.59	-14,771.59	0.00	
9030 204500 0000	400.00	0.00	0.00	215.00	185.00	46.25	
9030 204500 0000	1,500.00	6.69	0.00	5,686.09	-4,186.09	-279.07	
9030 204500 0000	100.00	0.00	0.00	48.00	52.00	52.00	
9030 204500 0000	2,007.00	88.00	0.00	3,045.75	-1,038.75	-51.76	
9030 204500 0000	2,000.00	62.80	0.00	774.68	1,225.32	61.27	
9030 204500 0000	100.00	18.73	0.00	292.62	-192.62	-192.62	
9030 204500 0000	500.00	62.76	0.00	932.44	-432.44	-86.49	
9030 204500 0000	4,500.00	3,400.03	0.00	3,400.03	1,099.97	24.44	
9030 204500 0000	2,850.00	2,810.00	0.00	2,810.00	40.00	1.40	
9030 204500 0000	10,000.00	3,758.50	0.00	16,101.65	-6,101.65	-61.02	
9030 204500 0000	1,600.00	231.75	0.00	1,829.00	-229.00	-14.31	
9030 204500 0000	0.00	197.69	0.00	454.50	-454.50	0.00	
9030 204500 0000	2,756.00	0.00	0.00	3,234.97	-478.97	-17.38	
9030 204500 0000	520.00	0.00	0.00	92.80	427.20	17.85	
9030 204500 0000	69.00	0.00	0.00	69.00	0.00	100.00	
9030 204500 0000	500.00	0.00	0.00	308.72	191.28	38.26	
9030 204500 0000	1,000.00	-14.19	0.00	3,358.89	-2,358.89	-235.89	
9030 204500 0000	200.00	0.00	0.00	200.00	0.00	100.00	
9030 204500 0000	10,000.00	1,111.55	0.00	8,648.62	1,351.38	13.51	
9030 204500 0000	3,600.00	0.00	0.00	4,431.27	-831.27	-23.09	
9030 204500 0000	600.00	29.61	0.00	754.81	-154.81	-25.80	

PeopleSoft
ORGANIZATION BUDGET STATUS

204 500 Expenses

MI Wuk Fire

Report ID: TCGL0012
Fiscal Year: 2016 As of: 06-30-2016
Fund: 9030
Department: \$
Beg. Account: \$ to 999999
Program Code: \$

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030 204500	0000	529140	Travel	0.00	30.00	0.00	75.54	-75.54	0.00
9030 204500	0000	529150	Freight/Shipping	0.00	0.00	0.00	0.00	0.00	0.00
9030 204500	0000	529210	Utilities	3,427.00	435.70	0.00	5,334.30	-1,907.30	-55.66
9030 204500	0000	529910	Expendable Equipment	0.00	0.00	0.00	467.16	-467.16	0.00
			Total Services and Supplies	62,430.00	22,002.35	0.00	107,280.53	-44,850.53	-71.84
9030 204500	0000	598420	Interest - Internal Borrowing	0.00	-0.63	0.00	0.00	0.00	0.00
			Total Depreciation	0.00	-0.63	0.00	0.00	0.00	0.00
9030 204500	0000	691110	Appropriation For Contingencie	173,068.00	0.00	0.00	0.00	173,068.00	100.00
9030 204500	0000	691113	Contingency - New Equipment	0.00	0.00	0.00	0.00	0.00	0.00
			Total Appropriation for Contingencie	173,068.00	0.00	0.00	0.00	173,068.00	100.00
			Department Total	542,816.00	49,308.68	0.00	412,400.18	130,415.82	24.03

PeopleSoft
ORGANIZATION BUDGET STATUS

204 550 Expenses

MI Wuk - Special Projects

Report ID: TCGL0012
Fiscal Year: 2016 As of: 06-30-2016
Fund: 9030
Department: \$
Beg. Account: \$ to 999999
Program Code: \$

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030 204550	0000	511110	Regular Salaries	29,949.00	661.50	0.00	7,349.00	22,600.00	75.46
9030 204550	0000	511132	Recruitment Expense	200.00	0.00	0.00	0.00	200.00	100.00
9030 204550	0000	512310	Workers Compensation Insurance	1,360.00	131.74	0.00	131.74	1,228.26	90.31
9030 204550	0000	512410	F.I.C.A.	2,356.00	50.60	0.00	562.20	1,793.80	76.14
			Total Salaries and Employee Benefits	33,865.00	843.84	0.00	8,042.94	25,822.06	76.25
9030 204550	0000	521210	Clothing & Personal Supplies	6,187.00	1,074.58	0.00	5,547.89	639.11	10.33
9030 204550	0000	521310	Communications	300.00	0.00	0.00	225.00	75.00	25.00
9030 204550	0000	521510	Household Expense	800.00	59.50	0.00	309.03	490.97	61.37
9030 204550	0000	522110	Maintenance Equipment	0.00	0.00	0.00	124.95	-124.95	0.00
9030 204550	0000	522120	Maint Equip-Vehicles	6,897.00	0.00	0.00	489.41	6,407.59	92.90
9030 204550	0000	522510	Maintenance - Buildings & Imps	900.00	0.00	0.00	651.86	-651.86	0.00
9030 204550	0000	525110	Office Expense	49.71	49.71	0.00	1,085.58	-185.58	-20.62
9030 204550	0000	525140	Office Expense - Photocopy	0.00	0.00	0.00	580.50	-580.50	0.00
9030 204550	0000	525150	Office Expense - Postage	3,000.00	0.00	0.00	940.16	2,059.84	68.66
9030 204550	0000	526110	P S & S-Professional Services	133,375.00	522.50	0.00	145,449.75	-12,074.75	-9.05
9030 204550	0000	527110	Publications & Legal Notices	4,100.00	179.29	0.00	2,054.01	2,045.99	49.90
9030 204550	0000	527210	Rents & Leases-Equipment	15,884.00	0.00	0.00	15,884.00	0.00	100.00
9030 204550	0000	528110	Special Departmental Expense	17,251.00	9,208.87	0.00	9,930.50	7,420.50	43.01
9030 204550	0000	529110	Transp. & Travel - Fuel	168.00	458.68	0.00	1,346.92	-1,178.92	-701.74
9030 204550	0000	529210	Utilities	5,573.00	122.53	0.00	3,141.57	2,431.43	43.63
9030 204550	0000	529910	Expendable Equipment	1,000.00	0.00	0.00	1,435.43	-435.43	-43.54
			Total Services and Supplies	195,435.00	11,725.66	0.00	173,212.56	22,222.44	11.37
9030 204550	0000	542200	Buildings & Improvements	0.00	0.00	0.00	489.20	-489.20	0.00
9030 204550	0000	544400	Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00
			Total Fixed Assets	0.00	0.00	0.00	489.20	-489.20	0.00
			Department Total	229,300.00	12,569.50	0.00	181,744.70	47,555.30	20.74
			Fund Total	772,116.00	61,878.18	0.00	594,144.88	177,971.12	23.05

MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT
Expenses by Check and Credit Card
June 2016

Type	Date	Name	Memo	Account	Class	Split	Amount
Credit Card ...	06/09/2016	Chevron	U771 - pick up PPE	529110 · Transp...	500 Reg Dept	6339 · Klyn - Mi...	31.68
Credit Card ...	06/13/2016	SWANSON PVT IN...	Backgrounds - Boykin, Avilla, Straub	526110 · P S & ...	500 Reg Dept	6438 · MiWuk S...	450.00
Credit Card ...	06/13/2016	The Union Democrat	Def. Space Insp. positions ad	527110 · Publica...	550:MWFF20...	6438 · MiWuk S...	179.29
Credit Card ...	06/13/2016	PROCLEAN SUPPLY	60% of Inv. 470617 for \$148.75	521510 · House...	500 Reg Dept	6438 · MiWuk S...	89.25
Credit Card ...	06/13/2016	PROCLEAN SUPPLY	40% of Inv. 470617 for \$148.75	521510 · House...	550:MWFF40...	6438 · MiWuk S...	59.50
Credit Card ...	06/14/2016	LN Curtis & Sons	Wildland equip. & PPE - 50% VFA Gant 50% Aux. - partial pmnt	528110 · Special...	550:MWFF30...	6446 · MiWuk S...	3,350.00
Credit Card ...	06/14/2016	LN Curtis & Sons	Wildland equip. & PPE - 50% VFA Gant 50% Aux. - partial pmnt	528110 · Special...	550:MWFF40...	6446 · MiWuk S...	3,350.00
Credit Card ...	06/14/2016	LN Curtis & Sons	Wildland equip. & PPE - 50% VFA Gant 50% Aux. - partial pmnt	521210W · PPE ...	550:MWFF30...	6438 · MiWuk S...	537.29
Credit Card ...	06/14/2016	LN Curtis & Sons	Wildland equip. & PPE - 50% VFA Gant 50% Aux. - partial pmnt	521210W · PPE ...	550:MWFF40...	6438 · MiWuk S...	537.29
Credit Card ...	06/14/2016	LN Curtis & Sons	Wildland equip. & PPE - 50% VFA Gant 50% Aux. - partial pmnt	528110 · Special...	550:MWFF30...	6438 · MiWuk S...	307.09
Credit Card ...	06/14/2016	LN Curtis & Sons	Wildland equip. & PPE - 50% VFA Gant 50% Aux. - partial pmnt	528110 · Special...	550:MWFF40...	6438 · MiWuk S...	307.09
Credit Card ...	06/14/2016	Department of Justice	Live Scan Inv. 153487 & 166010	526110 · P S & ...	500 Reg Dept	6438 · MiWuk S...	141.00
Credit Card ...	06/14/2016	BURTON'S FIRE, I...	Pump tests - E771 & E774	522120 · Mainte...	500 Reg Dept	6438 · MiWuk S...	500.00
Credit Card ...	06/14/2016	National Volunteer ...	2 year membership	523210 · Dues & ...	500 Reg Dept	6438 · MiWuk S...	88.00
Check	06/15/2016	AT & T	04/11/2016 - 05/10/2016	521310 · Comm...	500 Reg Dept	100100 · Equity I...	120.38
Check	06/15/2016	ZAK'S AUTO SHACK	May vehicle maintenance	522120 · Mainte...	500 Reg Dept	100100 · Equity I...	16.72
Check	06/15/2016	ZAK'S AUTO SHACK	May vehicle fuel	529110 · Transp...	500 Reg Dept	100100 · Equity I...	794.79
Check	06/15/2016	ZAK'S AUTO SHACK	May E772 fuel	529110 · Transp...	550:MWFF50...	100100 · Equity I...	130.78
Check	06/15/2016	US Bank Equipmen...	5/29/2016 - 6/29/2016 Inv. 306272329	527210 · Rents ...	500 Reg Dept	100100 · Equity I...	197.69
Check	06/15/2016	Streamline	May invoice	521310 · Comm...	500 Reg Dept	100100 · Equity I...	50.00
Check	06/15/2016	Blomberg & Griffin ...	FY 2014/2015 Audit - Invoice 9686	526110 · P S & ...	500 Reg Dept	100100 · Equity I...	2,975.00
Credit Card ...	06/16/2016	SONORA REGION...	Pre-Employment - Garcia, Boykin, Roth	512215 · Emplo...	500 Reg Dept	6438 · MiWuk S...	588.00
Credit Card ...	06/16/2016	STAPLES	Misc. supplies	525110 · Office ...	500 Reg Dept	6438 · MiWuk S...	35.23
Credit Card ...	06/21/2016	COMCAST	06/01/16 to 06/30/16	521310 · Comm...	500 Reg Dept	6446 · MiWuk S...	126.28
Credit Card ...	06/21/2016	COMCAST	06/01/16 to 06/30/16 - Aux. to Reimb. for TV Upgrade	521310 · Comm...	550:MWFF40...	6446 · MiWuk S...	25.00
Credit Card ...	06/25/2016	ZAK'S AUTO SHACK	U770	529110 · Transp...	500 Reg Dept	6453 · MWUK S...	30.00
Credit Card ...	06/27/2016	LN Curtis & Sons	Wildland equip. & PPE - 50% VFA Gant 50% Aux. - partial pmnt	528110 · Special...	550:MWFF30...	6438 · MiWuk S...	133.28
Credit Card ...	06/27/2016	LN Curtis & Sons	Wildland equip. & PPE - 50% VFA Gant 50% Aux. - partial pmnt	528110 · Special...	550:MWFF40...	6438 · MiWuk S...	118.63
Credit Card ...	06/28/2016	UNITED STATES P...	Postage	525150 · Office ...	500 Reg Dept	6446 · MiWuk S...	21.00
Credit Card ...	06/28/2016	FasTrak	Toll fee & penalty - U771 picking up PPE	529140 · Travel	500 Reg Dept	6438 · MiWuk S...	8.45
Credit Card ...	06/29/2016	TUD	4/11/16 to 06/10/16	529210 · Utilities	500 Reg Dept	6446 · MiWuk S...	48.00
Credit Card ...	06/29/2016	TUD	04/11/16 to 06/10/16 Fire Meter	512225 · Life Ins...	500 Reg Dept	6446 · MiWuk S...	231.75
Credit Card ...	06/29/2016	MYERS-STEVENSON ...	June premium - Inv. 1209940	522110 · Mainte...	500 Reg Dept	6438 · MiWuk S...	18.73
Credit Card ...	06/29/2016	Mallory Co.	SCBA parts	512215 · Emplo...	500 Reg Dept	6438 · MiWuk S...	50.00
Credit Card ...	06/29/2016	SONORA REGION...	Pre-Employment - Roth	527110 · Publica...	500 Reg Dept	6438 · MiWuk S...	81.35
Credit Card ...	06/29/2016	The Union Democrat	Public Notice - Benefit Assessment	525140 · Office ...	500 Reg Dept	6438 · MiWuk S...	122.50
Credit Card ...	06/30/2016	Inland Business Sy...	Copy coverage 03/23/16 to 06/23/16	521310 · Comm...	500 Reg Dept	100100 · Equity I...	210.00
Credit Card ...	06/30/2016	Streamline	June Invoice	521310 · Comm...	500 Reg Dept	100100 · Equity I...	10.00
Check	06/30/2016	AT & T	05/11/2016 - 06/10/2016	521310 · Comm...	500 Reg Dept	100400 · Umpqu...	18,036.92
Check	06/30/2016	Mayall Hurley	Inv. 44249	526110 · P S & ...	500 Reg Dept		
Check	06/30/2016	TIM WALLACE	Inv. 2016-5 Program Manager	526110 · P S & ...	550:MWFF10...		
Check	06/30/2016		Service Charge	526110 · P S & ...	500 Reg Dept		

July 12, 2016

To: MiWuk Sugar Pine Fire Protection District Board of Directors
From: MWSPFPD Auxiliary

First, a correction from last month's report. It was reported that the Auxiliary made \$1,300 at the Pancake Breakfast held on July 2nd. In reality approximately \$3,500 was realized from this event. This was a good error correction. After years of no meal events due to station construction, it appears that the community and visitors are making Fire Auxiliary events a planned destination.

During the event 35 tickets at \$5 each were sold for the flag quilt raffle. More tickets will be sold at the Spaghetti Dinner and the winner will be announced at the end of the dinner that night.

Mark September 3rd on your calendar for the Spaghetti Dinner. If you want to help call Blythe or Russ Klipple. Take out dinners and containers of sauce will again be available.

See you there. We especially hope to see our firefighters at this event.

Ann Coleman, President



MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

August 3, 2016

Captain Klyn July

Training: U778 drive time, progressive hose lay, roadside safety, traffic control, radio operation, scene lighting, MCI, animal rescue safety, structure fire mop up, cut fire line around fire, LZ

Projects: E771 radiator leaks fixed, replace fuel filters, changed oil and filter, rear end welded up and fluid changed, all zirk fittings lubed, welded exhaust bracket back on and tightened exhaust tip clamps, Washed all apparatus except E773, U771 inspected and cleared for "bad tie rod", blocked driveway with log again, added 2" ball on MERV77 for towing trailer, picked up trash at Lyons Reservoir Rec Area and trash behind station that was dumped, cleaned and sharpened tools around station, fire inspections, app bay organized, E772 swapped out with "new" old E772. Organized and cleaned "new" E772 and put in service, fed-watered-bathed-housed and found new home for a dog "sunny" that I brought back from an incident involving deceased owner of dog.

Volunteer / Intern Hours: Roth - 384, Garcia - 240, Boykin - 216, Pincus - 144, Vera - 120, Ballowe - 10



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

**BEFORE THE BOARD OF DIRECTORS OF THE
MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT
COUNTY OF TUOLUMNE, STATE OF CALIFORNIA**

IN THE MATTER OF: Resolution Number: 2016.08.09.1

Approving the Department of Forestry and Fire Protection Agreement #7FG16074 for services from the date of last signatory on page 6 of the Agreement to June 30, 2017 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on Page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2016-2017 up to and no more than the amount of \$12,665.00.

BE IT FURTHER RESOLVED that Laurence Crabtree, Fire Chief be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT.

The foregoing resolution was duly passed and adopted by the Board of directors of the MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT, at a regular meeting thereof, held on the 9th day of August, 2016 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Michael Welch, President
Mi-Wuk Sugar Pine F.P.D. Board of Directors

---CERTIFICATION OF RESOLUTION---

ATTEST:

I Laurence Crabtree, Clerk of the MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, County of Tuolumne California do hereby certify that this is a true and correct copy of the original Resolution Number 2016.08.09.1.

WITNESS MY HAND OR THE SEAL OF THE MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT, on this 9th day of August, 2016.

Laurence Crabtree
Clerk
MI-WUK SUGAR PINE F.P.D. BOARD OF DIRECTORS