

NOTICE AND AGENDA MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Regular meeting, 6:00 PM, Tuesday, May 13, 2025

Mi-Wuk Sugar Pine Fire Protection District

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President McDonald _____

Vice President Doss _____

Treasurer Costa _____

Director Massman _____

Also Present:

Chief Klyn _____

Office Manager/Board Clerk Dahlin _____

Guests: _____

ORAL COMMUNICATIONS

This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.

APPROVAL OF THE MINUTES OF THE MARCH 11, 2025, REGULAR MEETING

WRITTEN COMMUNICATIONS

There were none

REPORTS

Auxiliary Report

Kathy Steinkamp, MWSPFPD Auxiliary Treasurer

Chief’s Report

James Klyn, Fire Chief

Duty Officer Report

STANDING COMMITTEE REPORTS FOR DISCUSSION AND ACTION

District Policies & Procedures Committee

Treasurer’s Report on Budget Committee and Financial Summary

Receive Tuolumne County Financial Reports, including Trial Balance for Month Ending December 31, 2024, Budget vs Actual for Month Ending December 31, 2024 and Trial Balance for Month Ending January 31, 2025, and Budget vs Actual for Month Ending January 31, 2025

DISCUSSION AND ACTION ITEMS

1. **Vacancy on the Board of Directors** Board to review applications and possibly appoint and swear in a new Board Member – President McDonald
2. **Information From a Community Member Regarding Potential Firefighting Support**
(including future use of drones, available Confidence mine water and potential system to access it)
– President McDonald
3. **Resolution 2025.05.13.1 Intention To Levy Assessments For FY 2025/26**, Preliminarily Approving Engineer's Report, And Providing For Notice Of Hearing on June 10, 2025, For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment – President McDonald
4. **Update Regarding Seeking a Biennial Independent Audit**
for the fiscal years ending June 30, 2023 and 2024, and potentially contracting through the Tuolumne County Auditor Controller – President McDonald
5. **Home Hardening Training class**, to discuss whether the district is willing to pay for lunch for attendees (Depending on how many people sign up for the class, the price could be as high as \$200 plus tax for 4 Mikes Pizzas) – Chief Klyn
6. **Disputed Charges Related to Repairs Performed on Engine 772**, to discuss what action to take regarding the Engine 772 Invoice – Chief Klyn
7. **Update on Potential Evacuation Road Signs Project** -Vice President Doss
8. **Update on Potential Digital Marque Project**- Vice President Doss
9. **Opportunity for public input for Multi-Jurisdictional Hazard Mitigation Plan** for areas in or around the District
10. **Request for Board Comment on Tuolumne County LAFCO Preliminary Budget** – President McDonald
11. **Consideration of turning in the Tom Car back to the FEPP**, due to it not meeting the District's needs – Chief Klyn
12. **Consideration of District Support for HR 2766**, to help clarify the definition of special districts in Federal Law – Chief Klyn
13. **Update on Office Manager Transition** – Treasurer Costa
14. **Appointment and Swearing-in of a new Board Clerk, Alena Alstad**, effective May 14, 2025 – President McDonald
15. **Board to authorize Alena Alstad**, new Office Manager/Board Clerk, as a signer on petty cash account ending in 0963, held at Oak Valley Community Bank, to replace Bonnie Dahlin, outgoing Office Manager/Board Clerk – President McDonald

CONTINUING BUSINESS – DISCUSSION ONLY

Staffing levels and recruitment fleet

DIRECTOR'S COMMENTS AND REQUESTS

Directors may report about various matters involving the District.

Directors may fill out the "Board of Directors Meeting Request for Agenda Item Form" to request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a brief clarification.

No discussion will be allowed.

No action will be taken.

FINAL AUDIENCE COMMENTS

ADJOURNMENT: _____

ACCESSIBILITY STATEMENT

In accordance with the Americans with Disabilities Act (ADA), accommodations are available upon request. If you require auxiliary aids or services to participate in this meeting, please contact the District at (209) 586-5256 at least 48 hours in advance.

WRITTEN MEETING MATERIALS

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection at least 72 hours prior to the meeting at the Mi-Wuk Sugar Pine Fire Protection District Office, 24247 Highway 108, Mi Wuk Village, CA

Physical Address: 24247 Highway 108, Mi Wuk Village, CA

Mailing Address: P.O. Box 530, Mi-Wuk Village, CA 95346-0530

Phone: (209) 586-5256

Posting Date: May 9, 2025