



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, April 13, 2021

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:00 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald - Present
 - b. Vice President Afshar - Present
 - c. Treasurer Massman - Present
 - d. Director Doss - Present
 - e. Director Blake - Present
 - f. Also Present:
 - i. Chief Klyn - Present
 - ii. Office Manager/Board Clerk Dahlin - Present
 - iii. Guests: None
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the March 9, 2021 Regular Meeting.
Moved to Approve: Director Blake Seconded: Vice President Afshar
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
6. Written Communications: There were none.
7. Reports:
 - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President reported that they were granted \$1000 towards specialized equipment by Adventist Health Sonora and have received the check. The Auxiliary Board met; they will have a picnic at Sierra Park for their first full meeting on June 9th; they are tentatively planning to hold the Rummage Sale on July 2nd and 3rd and will need volunteers. They will only be accepting donations from Auxiliary members and will not accept any clothing; Cathy Richardson has offered a sailboat to raffle off at a later date; there will probably not be any other major fund raisers this year, but they are okay financially; they may start up the 'Bricks' fundraiser. Dessert was provided by Shirley Vierth.

- b. CAL FIRE Report: Chief Barteau reported on Cal Fire personnel changes, increased hiring, base staffing, the Shiloh burn, a SPI timber harvest and shaded fuel break near Lyons Lake, and burn permits which will be required May 1 and are available online only. For Tuolumne County Fire he reported on a new engine to be received soon, new breathing support, Chief Murphy has convinced the County BOS to keep some strike team funds out of the general fund to be used for fire, Chief Murphy is also working on the JPA. He also reported that he met with USFS and they are short staffed. They are looking forward to meeting/working with Chief Klyn. They will start staffing as they can April 26th.
 - c. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record. He also noted that we received a SDRMA Loss Prevention grant for about \$1000 which was used for a stand-up desk for him and two pair of structure boots, and it sounds like PG&E will approve a grant to be used towards a new generator.
8. Standing Committee Reports for Discussion and Action
- a. District Policies & Procedures Committee:
 - i. Lexipol - Comprehensive System for Policies and Updates – Director Doss reported that the Committee met for a virtual presentation by Lexipol. He summarized their services, mainly that it would update our current policy and keep it updated with legally reviewed policy as laws change. He stated that the District should consider it after looking further into the information that was provided after the presentation. The annual costs of the service would be \$3,210. No action was taken.
 - b. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman read and elaborated on the written report that is in the meeting record.
Financial Reports for Month Ending February 28, 2021:
 - i. Tuolumne County Trial Balance
 - ii. Tuolumne County Budget Status
 - iii. Month End Cash on Hand HistoryMoved to Receive: Vice President Afshar Seconded: Director Doss
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
9. Discussion and Action Items:
- a. RESOLUTION NO. 2021.04.13.1 Authorizing the execution and delivery of an Equipment Lease Purchase Agreement and Schedule of Equipment No. 01 with Republic First National Corporation in the amount of \$272,548.41 and authorizing and directing certain actions in connection with the acquisition of a new BME Engine; Chief Klyn noted that the agreement has been updated to reflect that the date the offer is good through is now April 21, 2021 and that language in the agreement that stated that the District has budgeted for the payment in the current fiscal year has been changed to read that the payment has been budgeted for the next fiscal year when it will actually be due.
Moved to Approve: Director Blake Seconded: Vice President Afshar
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
 - b. Budget Transfer for FY21 to make funds available in the appropriate account to pay off the outstanding loan balance on the water tender and to increase certain funds to cover unanticipated expenditures.
Moved to Approve: Vice President Afshar Seconded: Director Blake
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

- c. Strike team revenue and spending priorities for FY21/22; Chief Klyn stated that the generator, the SCBA grant and the upgrade to E773 are high priority items that will be paid for with the strike team revenue, but he proposed putting the other previously discussed are being put on hold pending the next agenda item.
- d. Possible employee benefits; Chief Klyn presented the idea that approximately \$60,000 in strike team revenue be used to pay for employee medical benefits for one year and have it be provided on a year-to-year basis based on future strike team revenue. The directors generally spoke in favor of the idea. President McDonald appointed a Benefits Committee review the information and report back to the board. The members are: Treasurer Massman, Director Blake and Chief Klyn. The Benefit Committee meeting will be on Wednesday, April 21, 2021 at 4:30 PM.

The Committee will report to the board at a Special Meeting on Wednesday, April 28, 2021 at 4:30 PM.

10. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. President McDonald reported that there are a group of about 10 people in Sierra Park / Odd Fellows who want to know how they can assist the District. They did not know that the District does not receive funds from their taxes. They have invited the Auxiliary to their annual meeting on Memorial Day and Chief Klyn may send an engine on that day.

11. Final audience comments:

12. Adjournment: 8:33 PM

Approved by the District Board of Directors in the meeting assembled May 11, 2021.

President McDonald