



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Minutes

Mi-Wuk Sugar Pine Fire Protection District  
Board of Directors

Regular Meeting, 7:00 PM, Tuesday, June 11, 2019

Mi-Wuk Sugar Pine Fire Protection District  
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:00 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President Klipple - Present
  - b. Vice President Doss - Present
  - c. Treasurer Massman - Present
  - d. Director McDonald - Present
  - e. Director Afshar - Present
  - f. Also Present:
    - i. Chief McClintock - Present
    - ii. Office Manager Dahlin - Present
    - iii. Guests: Chris Coulter, SCI
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. Toni Richardson informed the board that MAHA is in discussions with Supervisor Kirk about an emergency siren at the Community Center. She said it could be a County responsibility, the sirens are 'grantable' and perhaps the District could join in this discussion.
5. PUBLIC HEARING: Benefit Assessment for FY 19/20 and Engineer's Report
  - a. Open Public Hearing regarding Benefit Assessment for FY19/20 – 7:05 PM  
Review of Engineer's Report for Fire Protection and Emergency Response Services Assessment dated June 2019.
  - b. Public Comment – Chris Coulter, SCI, explained the Engineers Report and answered questions.
  - c. Close Public Hearing – 7:18 PM

6. Resolution No. 2019.06.11.1 Approving Engineer's Report, Confirming Diagram And Assessment, And Ordering The Levy Of Assessments For Fiscal Year 2019-20 For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment;  
Moved to Approve: Director McDonald Seconded: Director Doss  
Ayes: \_\_5\_\_ Noes: \_\_0\_\_ Absent: \_\_0\_\_ Abstain: \_\_0\_\_
7. Approval of the Minutes of the May 14, 2019 Regular Meeting.  
Moved to Approve: Director McDonald Seconded: Director Afshar  
Ayes: \_\_5\_\_ Noes: \_\_0\_\_ Absent: \_\_0\_\_ Abstain: \_\_0\_\_
8. Approval of the Minutes of the May 31, 2019 Special Meeting.  
Moved to Approve: Director Massman Seconded: Director Afshar  
Ayes: \_\_5\_\_ Noes: \_\_0\_\_ Absent: \_\_0\_\_ Abstain: \_\_0\_\_
9. Written Communications:
  - a. Letter from County of Tuolumne Re: Fleet Services hourly rate.
  - b. Letter from SDRMA Re: newly released 2017-18 Annual Report.
10. Reports:
  - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.
  - b. Community Assistance Support Team (CAST) Report: Steve McClintock, Fire Chief, reported on the following: Completed projects – locks rekeyed, door seals, siding fixed. Upcoming projects – remove/replace entry bricks, fix flooding issue, materials for building covers over walkways will be delivered June 24, work to begin June 25. Cordless phones and a security camera have been ordered. CALFIRE / VIP switched to tablets, inspections to begin Friday June 14. The District will look into buying tablets. Chief Krussow added that the doors to the lean-to have been completed.
  - c. USFS Report; No report
  - d. CAL FIRE Report; No report
  - e. Highway 108 FireSafe Council Report; No report
  - f. Chief's Report; Steve McClintock, Fire Chief, read and elaborated on the written report that is in the meeting record.
  - g. Strategic Plan Update; Steve McClintock, Fire Chief, reported that they are in the process of rebuilding the committee. Toni Richardson will join the committee.
  - h. District Policies & Procedures Committee; Director Doss, reported that they developed the Fire Chief Evaluation and updated the pay rates schedule to include the Intern Engineer position.
  - i. Treasurers Report on Budget Committee and Financial Reports:  
Financial Reports for Month Ending April 30, 2019:
    - i. Tuolumne County Trial Balance
    - ii. Tuolumne County Budget Status
    - iii. Month End Cash on Hand HistoryMoved to Receive: Director McDonald Seconded: Director Doss  
Ayes: \_\_5\_\_ Noes: \_\_0\_\_ Absent: \_\_0\_\_ Abstain: \_\_0\_\_

11. Discussion and Action Items:

- a. Review and adoption of the Preliminary Budget for FY 19/20 in the amount \$878,351, total all depts, pursuant to Health & Safety Code section 13890 and directing the Fire Chief to post a notice pursuant to section 13893.

Moved to Approve: Director McDonald Seconded: Director Doss

Ayes: \_\_5\_\_ Noes: \_\_0\_\_ Absent: \_\_0\_\_ Abstain: \_\_0\_\_

- b. Discussion and/or Action on an ICS Type 6 Fire Apparatus Lease (With Purchase and/or Renewal Option) offered by Jim Krussow.

Moved to Approve: Director McDonald Seconded: Director Doss

Ayes: \_\_5\_\_ Noes: \_\_0\_\_ Absent: \_\_0\_\_ Abstain: \_\_0\_\_

- c. Approval of sale of former E771 to Ebbetts Pass Fire for \$10,000 plus vehicle valued at \$500.

Moved to Approve: Director Massman Seconded: Director Afshar

Ayes: \_\_5\_\_ Noes: \_\_0\_\_ Absent: \_\_0\_\_ Abstain: \_\_0\_\_

- d. Official 2019 Election Ballot for the SDRMA Board of Directors. Tabled

12. CLOSED SESSION Pursuant to Government Code section 54957: Public Employee Performance Evaluation.

13. Report on action taken in closed session: Completion of the evaluation has been postponed to a closed session at the next regular meeting.

14. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken - There were no reports and no requests for future agenda items.

15. Final audience comments: Chief Krussow spoke about the Tuolumne County Grand Jury Report regarding Groveland.

16. Adjournment: 10:05 PM

Approved by the District Board of Directors in the meeting assembled July 09, 2019.

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Blythe Klipple, President