



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes of the Board of Directors
Mi-Wuk Sugar Pine Fire Protection District
Regular Meeting, 7:00 PM, Tuesday, May 9, 2017
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:07
2. Pledge of Allegiance
3. Roll Call
 - a. President Welch Present
 - b. Treasurer Johnson Present
 - c. Director Klipple Present
 - d. Director Doss Present
 - e. Also Present:
 - i. Chief Crabtree Present
 - ii. Department Secretary Dahlin Present
 - iii. Others _____
4. Oral Communications: This is the time for the public to address the Board Of Directors on any matter not on the agenda, but within the jurisdiction of the Board Of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board Of Directors. There were no comments from the public.
5. Approval of Minutes of the April 11, 2017 Regular Meeting. Action: Director Klipple moved to approve. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
6. Approval of Minutes of the April 18, 2017 Special Meeting. Action: Director Johnson moved to approve. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
7. Written Communications:

Columbia College Spring 2017 Fire Academy Graduation Program and Plaque
8. Reports:
 - a. Financial Reports
 - i. Trial Balance from Tuolumne County Treasurer's Office; Effective March 31, 2017. No Action Required

- ii. Budget Status Report from Tuolumne County Treasurer's Office; Effective March 31, 2017. Action: Director Johnson moved to approve. Director Klipple seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
- iii. Expenses by Check and Credit Card; MWSP Quick Books; Effective March 31, 2017. No Action Required
- b. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President reported to the board and provided a written copy for the meeting record.
- c. Community Assistance Support Team (CAST) Report: Tim Wallace was not present.
- d. Highway 108 FireSafe Council Report; Director Johnson was not able to attend.
- e. Shift Reports; Captain Collier did not have a report.
- f. Chief's Report; Larry Crabtree, Fire Chief reported to the board and provided a written copy for the meeting record.
- g. Strategic Plan Update; Larry Crabtree, Fire Chief, presented the workplans from the Operational and Integration Committee and the Fiscal Planning Committee.

At this time President Welch moved up agenda item 'j' and then returned to item 'h' and the remainder of the agenda.

- h. District Budget Committee; Budget Workshop; Director Johnson reported that the committee met and created a spreadsheet that combines the FY15/16 budget with account descriptions. Chief Crabtree went over this and the Budget Status reports in detail to aid the board members in reading and understanding District finances and County reports.
 - i. District Policies & Procedures Committee; Director Doss. The committee did not meet.
 - j. Swearing in and badge pinning of new Fire Fighters; Chief Crabtree swore in Intern Firefighters Staley and Cisneros. Family members pinned their badges.
9. Action Items:
- a. Resolution 2017.05.09.1 Intention To Levy Assessments For FY 2017-18, Preliminarily Approving Engineer's Report, And Providing For Notice Of Hearing on June 13, 2017 For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment. Director Johnson moved to approve the resolution. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
 - b. Possible revision to Policy and Procedures Administrative Manual: Chapter 2.18 Appendices due to minimum wage law. Director Johnson addressed the board on the need to restructure the wages and pay scales of the Districts hourly employees. No action was taken.
 - c. Strategic Plan Operational Integration Committee Work Plan; Chief Crabtree. Director Doss moved to approve. Director Johnson seconded. Ayes: 4. Noes: 0. Motion carried unanimously.

- d. Strategic Plan Fiscal Planning Committee Work Plan; Chief Crabtree. Director Doss moved to approve. Director Klipple seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
 - e. Letter from Fire Chief Larry Crabtree Regarding Resignation / Retirement effective no later than May 1, 2018; Chief Crabtree. Director Klipple moved to approve. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
10. Closed session pursuant to Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE. No action was taken.
11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. President Welch suggested that the board members individually network with other local board members to discuss common concerns. A lengthy discussion followed regarding a variety of issues facing the District.
12. Final audience comments. There were no comments.
13. Adjournment: 10:12

Approved by the District Board of Directors in the meeting assembled June 13, 2017

Michael Welch, President