



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes of the Board of Directors
Mi-Wuk Sugar Pine Fire Protection District
Regular Meeting, 7:00 PM, Tuesday, March 14, 2017
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:00
2. Pledge of Allegiance
3. Roll Call
 - a. President Welch Present
 - b. Vice President Rucker Absent
 - c. Treasurer Johnson Present
 - d. Director Klipple Absent
 - e. Director Doss Present
 - f. Also Present:
 - i. Chief Crabtree Present
 - ii. Department Secretary Dahlin Present
 - iii. Others Bill Metcalf
4. Oral Communications: This is the time for the public to address the Board Of Directors on any matter not on the agenda, but within the jurisdiction of the Board Of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were no comments from the public.

At this time, President Welch addressed agenda item 8c Draft of Strategic Plan - Version 4 - submitted by Bill Metcalf 03/08/2017; Chief Crabtree asked Bill Metcalf to present the draft. Director Doss moved to approve the Strategic Plan as amended. Director Johnson seconded. Ayes: 3. Noes: 0. Motion carried.
5. Approval of Minutes of the February 14, 2017 Regular Meeting. Action: Director Johnson moved to approve. Director Doss seconded. Ayes: 3. Noes: 0. Motion carried.
6. Written Communications
 - a. CSDA Letter Re: CSDA Board of Directors Call for Nominations. At Chief Crabtree's recommendation, no nominations were made, thus supporting Peter Kampa.
 - b. SDRMA Letter RE: Increase in Estimated Annual Contribution for 2017-18
 - c. SDRMA Letter RE: Workers' Compensation Longevity Distribution

7. Reports:

- a. Financial Reports
 - i. Trial Balance from Tuolumne County Treasurer's Office; Effective January 31, 2017. No Action Required
 - ii. Budget Status Report from Tuolumne County Treasurer's Office; Effective January 31, 2017. Action: Director Johnson moved to approve. Director Doss seconded. Ayes: 3. Noes: 0. Motion carried.
 - iii. Expenses by Check and Credit Card; MWSP Quick Books; Effective January 31, 2017. No Action Required
- b. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read the report that is in the meeting record.
- c. Community Assistance Support Team (CAST) Report: Tim Wallace. The committee did not meet.
- d. Highway 108 FireSafe Council Report; Director Johnson did not attend the meeting. It was noted that Jerry Tannhauser has resigned from the council.
- e. Chief's Report; Larry Crabtree, Fire Chief. A written report is in the meeting record.
- f. District Budget Committee; Director Johnson. The committee did not meet.
- g. District Policies & Procedures Committee; Director Doss. The committee did not meet.
- h. Operational Integration Committee; Directors Doss and Johnson. The committee did not meet. It was decided that in light of the Strategic Plan, the committee would be disbanded.

8. Action Items:

- a. Letter of resignation from Director Rucker effective February 14, 2017. Director Johnson moved to accept. Director Doss seconded. Ayes: 3. Noes: 0. Motion carried.
 - b. Notice of Vacancy on the Board of Directors of the Mi-Wuk Sugar Pine Fire Protection District. A notice will be posted stating that applications will be received until 7:00 PM May 13, 2017 and that the board anticipates interviewing applicants and making an appointment on or before June 13, 2017.
 - c. Draft of Strategic Plan - Version 4 - submitted by Bill Metcalf 03/08/2017; Chief Crabtree. This agenda item was addressed following item 4.
 - d. Proposal to establish IRS Section 125 Cafeteria Plan for employee health, dental, and vision insurance at an annual cost of \$7,500.00; Funded by eliminating two part-time positions (Battalion Chief – Training Officer & Captain – Safety Officer), and transferring. Simple majority vote required; Chief Crabtree. Director Johnson moved to proceed with the plan as stated. Director Doss seconded. Ayes: 3. Noes: 0. Motion carried.
9. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. There were no comments or questions.
10. Final audience comments: There were no comments or questions.
11. Adjournment: 8:58 PM

Approved by the District Board of Directors in the meeting assembled April 11, 2017

Michael Welch, President