



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

SPECIAL Meeting, 1:00 PM, Monday, December 20, 2021

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 1:00 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald - Present
 - b. Vice President Afshar - Present
 - c. Treasurer Massman - Present
 - d. Director Doss - Present
 - e. Director Blake - Present
 - f. Also Present:
 - i. Chief Klyn - Absent
 - ii. Office Manager/Board Clerk Dahlin - Present
 - iii. Guests: There were none.
4. Board selection of the 2022 offices. After a brief discussion, Vice President Afshar move that all positions remain the same as follows:
 - a. President – Jim McDonald
 - b. Vice President – Carol Afshar
 - c. Treasurer – Mark Massman
 - d. Clerk to the Board – Bonnie DahlinSeconded by Director Blake
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
5. Board appointment of 2022 committee chairs and members was made by President McDonald as follows:
 - a. Budget Committee
Chair: Treasurer Massman
Members: President McDonald, Chief Klyn, Office Manager/Board Clerk Dahlin, Joan Walton
 - b. Policy and Procedures Committee
Chair: Director Doss
Members: Director Blake, Chief Klyn, David Straub
6. Reconsideration of date, time and place of Regular Board Meetings for 2022. President McDonald moved to change the time of the Regular Board Meetings for 2022 to 6:00 PM.
Seconded by Vice President Afshar.
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

7. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.

Chief Krussow thanked the board and let them know that they are the best board he has worked with in his many years. He also treated the board by playing two Christmas carols on his accordion.

8. Approval of the Minutes of the November 9, 2021, Regular Meeting.

Moved to Approve: President McDonald Seconded: Director Doss

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

9. Written Communications: Thank You card from the Stanislaus Employee Association for the District's assistance in a fallen firefighter's memorial.

10. Reports:

- a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President: No report.
- b. CAL FIRE Report: No report.
- c. Chief's Report: James Klyn, Fire Chief, was not present. His written report is in the meeting record.

11. Standing Committee Reports for Discussion and Action

- a. District Policies & Procedures Committee: Director Doss reported that in January they will start the fire hydrant maintenance and inspection program and explained some of the details of the plan. He also reported that Chief Klyn has been working with Lexipol and will be helping once they send him information also.
- b. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman reported that the committee met. The focus was on the Budget Transfer and he also went over his written report that is in the meeting record.

Financial Reports for Month Ending October 31, 2021:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget vs Actual
- iii. Month End Cash on Hand History

Moved to Receive: Director Blake Seconded: Vice President Afshar

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

12. Discussion and Action Items:

- a. Budget Transfer for FY21 to increase various accounts for unanticipated expenses and to adjust salaries & benefits for the new position approved in October and shortage in staffing of interns; Treasurer Massman went over the recommended Budget Transfer which is in the meeting record.

Moved to Approve: Treasurer Massman Seconded: Director Blake

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

13. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken.

14. Final audience comments:

15. Adjournment: 1:50 PM

Approved by the District Board of Directors in the meeting assembled January 11, 2022.

President McDonald



MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Chiefs Notes For December 2021

1. Acquired a new used chief truck (FREE) through the FEPP. I drove it home from Maryland just before Christmas along with a CAST member. It drove great and had no issues along the way. We already used the winch to pull our tractor out of the snow.
2. With myself driving across the country and Covid striking our Santa Motorcade coordinator, Doug Coke stepped up and helped our new crew members pull off the Santa Motorcade last minute. I hear they did a great job!
3. Our firefighters LOVE the new TV that the Auxiliary bought them. Thank You!
4. Incident breakdown for December:
 - a. **49 incidents**
 - b. 10 in District
 - c. 39 out of District
 - d. 15 EMS (Emergency Medical Service)
 - e. 04 MVA (Motor Vehicle Accident)
 - f. 05 Fires
 - g. 10 PSA (Public Service Assist)
 - h. 02 Smoke Checks
 - i. 04 Alarm Sounding
 - j. 09 Emergency Standby (Helicopter, Powerlines, Gas)

5. Mi Wuk Sugar Pine Fire Protection District 2021 Call

Stats:

Total Calls: 543

Call Percentages

Vegetation Fires: 21	3.86%
Vehicle Fires: 6	1.1%
Structure Fires: 22	4.05%
Debris Fires: 3	0.55%
Alarm Sounding: 22	4.05%
Smoke Checks: 25	4.6%
Vehicle Accidents: 32	5.89%
Medical Aids: 235	43.27%
Emergency Standbys: 78	14.36%
Public Assists: 99	18.23%

In District

224 calls, 41.25%

Out of District

319 calls, 58.75%

Calls By Shift

A Shift- 166 calls

B Shift- 229 calls

C Shift- 148 calls

Strike Teams- 6, Meadow Incident, Tennant Incident, Dixie Incident, Caldor Incident, Dixie Incident part 2, Washington Incident.

November

FEFS017TC Trial Balance

Ledger: GL - General Ledger

All Account Types

Fiscal Period 05/2022

Report Generated on Jan 4, 2022 9:30:46 AM

Page 1

Fund: 9030 - Mi-Wuk Fire District

	Balance Forward	Debit	Credit	Net Amount	Ending Balance
Type - 10 - Assets					
100100 - Claim on Pooled Cash	22,257.21	22,189.51	42,755.11	(20,565.60)	1,691.61
100150 - Petty Cash	500.00	0.00	0.00	0.00	500.00
100200 - Cash Clearing	0.00	0.00	0.00	0.00	0.00
102900 - Property Tax Receivable	0.00	0.00	0.00	0.00	0.00
102905 - Allowance for Uncollect Taxes	0.00	0.00	0.00	0.00	0.00
106980 - Due From Other Governments	0.00	0.00	0.00	0.00	0.00
110000 - Prepaid Expenses	0.00	0.00	0.00	0.00	0.00
120000 - Land	73,132.00	0.00	0.00	0.00	73,132.00
122000 - Structures & Improvements	753,846.64	0.00	0.00	0.00	753,846.64
124000 - Equipment	370,583.88	0.00	0.00	0.00	370,583.88
129100 - Accum Depreciation-Structures	(359,388.00)	0.00	0.00	0.00	(359,388.00)
129200 - Accum Depreciation-Equipment	(145,528.92)	0.00	0.00	0.00	(145,528.92)
10 Type Total	715,402.81	22,189.51	42,755.11	(20,565.60)	694,837.21
Type - 20 - Liabilities					
202100 - Accounts Payable	0.00	8,552.83	8,552.83	0.00	0.00
202200 - Sales Tax Payable	(40.47)	0.00	0.00	0.00	(40.47)
203100 - Salaries Payable	(3,739.12)	19,703.88	22,553.63	(2,849.75)	(6,588.87)
203200 - Federal Withholding Payable	(641.29)	3,072.03	3,420.43	(348.40)	(989.69)
203210 - FICA Payable	(1,718.33)	4,534.30	4,617.57	(83.27)	(1,801.60)
203220 - State Withholding Payable	(236.12)	1,164.51	1,336.66	(172.15)	(408.27)
203230 - State Disability Payable	(72.14)	322.95	362.14	(39.19)	(111.33)
203310 - Deferred Compensation Payable	(62.50)	250.00	275.00	(25.00)	(87.50)
203420 - Workers Compensation Payable	0.00	0.00	0.00	0.00	0.00
203910 - Accrued Vacation	(4,020.00)	0.00	0.00	0.00	(4,020.00)
203920 - Accrued Sick	(5,434.00)	0.00	0.00	0.00	(5,434.00)
204105 - Interest Payable	0.00	0.00	0.00	0.00	0.00
204110 - Notes Payable-Current	(16,836.32)	0.00	0.00	0.00	(16,836.32)
221005 - Notes Payable-Long Term	(35,280.34)	0.00	0.00	0.00	(35,280.34)

FEFS017TC Trial Balance
Ledger: GL - General Ledger
All Account Types
Fiscal Period 05/2022

Report Generated on Jan 4, 2022 9:30:46 AM

Page 2

	Balance Forward	Debit	Credit	Net Amount	Ending Balance
20 Type Total	(68,080.63)	37,600.50	41,118.26	(3,517.76)	(71,598.39)
Type - 30 - Fund Balance					
331200 - Agency Obligation	(249,158.99)	0.00	0.00	0.00	(249,158.99)
380600 - Capital Assets, Net	(692,645.60)	0.00	0.00	0.00	(692,645.60)
30 Type Total	(941,804.59)	0.00	0.00	0.00	(941,804.59)
Type - 40 - Revenues					
411110 - Pty Taxes-Current Secured	0.00	0.00	19,527.80	(19,527.80)	(19,527.80)
412110 - Pty Taxes-Current Unsecured	(4,034.54)	0.00	7.90	(7.90)	(4,042.44)
441110 - Interest Income	(829.65)	0.00	0.00	0.00	(829.65)
458110 - State-Homeowners Property Tax	0.00	0.00	171.77	(171.77)	(171.77)
459119 - State-Emergency Fire Fighting	(0.01)	0.00	0.00	0.00	(0.01)
483110 - Misc Income	0.00	0.00	0.00	0.00	0.00
483111 - Misc Income-Reimbursements	(458.96)	0.00	78.04	(78.04)	(537.00)
496000 - Donations	(965.00)	0.00	100.00	(100.00)	(1,065.00)
496060 - Donations-Auxiliary Utilities	(655.47)	0.00	138.90	(138.90)	(794.37)
496065 - Donations-Auxiliary Misc	(1,093.20)	0.00	1,854.09	(1,854.09)	(2,947.29)
40 Type Total	(8,036.83)	0.00	21,878.50	(21,878.50)	(29,915.33)
Type - 50 - Expenditures					
511110 - Salaries-Reg	167,644.55	21,979.00	0.00	21,979.00	189,623.55
511120 - Salaries-Reserve	13,504.37	2,851.65	0.00	2,851.65	16,356.02
511125 - Salaries-Overtime	20,011.06	4,307.36	0.00	4,307.36	24,318.42
511140 - Salaries-Termination	797.04	0.00	0.00	0.00	797.04
511145 - Cash Outs-Vacation	0.00	1,042.96	0.00	1,042.96	1,042.96
512115 - FICA	15,448.19	2,308.79	0.00	2,308.79	17,756.98
512120 - Unemployment Insurance	500.00	125.00	0.00	125.00	625.00
512305 - Employees Group Insurance	19,307.81	2,834.57	0.00	2,834.57	22,142.38
512325 - Life Insurance	108.00	13.50	0.00	13.50	121.50
512330 - Workers Comp Insurance	12,237.04	0.00	0.00	0.00	12,237.04
512505 - Employee Physicals	294.40	0.00	0.00	0.00	294.40
512510 - Recruitment Expense	200.60	382.83	0.00	382.83	583.43
521150 - Expendable Equipment	701.68	1,748.89	0.00	1,748.89	2,450.57

FEFS017TC Trial Balance

Ledger: GL - General Ledger

All Account Types

Fiscal Period 05/2022

Report Generated on Jan 4, 2022 9:30:46 AM

Page 3

	Balance Forward	Debit	Credit	Net Amount	Ending Balance
521173 - Food-Other	109.98	115.93	0.00	115.93	225.91
521180 - Clothing & Personal Supplies	711.87	0.00	0.00	0.00	711.87
521190 - Household Expense	2,013.51	133.82	0.00	133.82	2,147.33
521310 - Communications	1,406.55	267.48	0.00	267.48	1,674.03
521610 - Insurance	11,529.00	0.00	0.00	0.00	11,529.00
522120 - Maint-Internal Vehicles	5,646.23	0.00	0.00	0.00	5,646.23
522125 - Maint-Equipment	2,255.54	9.13	0.00	9.13	2,264.67
522130 - Maint-Equip Vehicles	5,095.89	5,038.34	0.00	5,038.34	10,134.23
522205 - Maint-Buildings & Improvements	2,825.21	933.14	0.00	933.14	3,758.35
522225 - Maint-Grounds	26.11	0.00	0.00	0.00	26.11
525110 - Office Expense	188.57	213.61	0.00	213.61	402.18
525140 - Office-Photocopy	99.94	370.32	311.01	59.31	159.25
525150 - Office-Postage	121.95	11.72	0.00	11.72	133.67
526110 - PS&S-Professional Services	7,122.62	0.00	0.00	0.00	7,122.62
526124 - PS&S-Auditor-Controller	715.75	148.75	0.00	148.75	864.50
527210 - Rents-Equipment	465.75	79.25	0.00	79.25	545.00
528000 - SDE Special Department Expense	3,850.00	0.00	0.00	0.00	3,850.00
529105 - Travel	808.44	0.00	0.00	0.00	808.44
529110 - Travel & Trans-Fuel	3,686.71	680.48	0.00	680.48	4,367.19
529112 - Travel & Trans-Priv Auto	115.19	47.04	0.00	47.04	162.23
529116 - Training-Travel	850.00	0.00	0.00	0.00	850.00
529210 - Utilities	2,268.12	629.31	0.00	629.31	2,897.43
532460 - Interest-Long Term Debt	(148.43)	0.00	0.00	0.00	(148.43)
50 Type Total	302,519.24	46,272.87	311.01	45,961.86	348,481.10
9030 - Mi-Wuk Fire District Total	0.00	106,062.88	106,062.88	0.00	0.00

Dept. 230 - Formerly 500

Budget vs Actual
Tuolumne County of Tuolumne
Mi-Wuk Fire District

For 2022 Period Nov

Run Date: Jan 4, 2022 8:47:29 AM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
9030204230 - Mi-Wuk Fire District								
9030204230	411110	Ppty Taxes-Current Secured	193,370.00	19,527.80	0.00	19,527.80	173,842.20	90%
9030204230	412110	Ppty Taxes-Current Unsecured	4,376.00	7.90	0.00	4,042.44	333.56	8%
9030204230	414110	Ppty Taxes-Prior Unsecured	98.00	0.00	0.00	0.00	98.00	100%
9030204230	416110	Ppty Taxes-Supplemental	2,897.00	0.00	0.00	0.00	2,897.00	100%
Total Taxes			200,741.00	19,535.70	0.00	23,570.24	177,170.76	88%
9030204230	441110	Interest Income	1,500.00	0.00	0.00	829.65	670.35	45%
Total Use of Money & Property			1,500.00	0.00	0.00	829.65	670.35	45%
9030204230	458110	State-Homeowners Property Tax	1,984.00	171.77	0.00	171.77	1,812.23	91%
Total State Revenue			1,984.00	171.77	0.00	171.77	1,812.23	91%
9030204230	469840	Other Govts-San Francisco	613.00	0.00	0.00	0.00	613.00	100%
Total Other Governments			613.00	0.00	0.00	0.00	613.00	100%
9030204230	471211	Benefit Assessments-Fire Assmt	290,903.00	0.00	0.00	0.00	290,903.00	100%
Total Charges for Services			290,903.00	0.00	0.00	0.00	290,903.00	100%
9030204230	483111	Misc Income-Reimbursements	2,118.00	0.00	0.00	0.00	2,118.00	100%
Total Miscellaneous Revenue			2,118.00	0.00	0.00	0.00	2,118.00	100%
9030204230	496000	Donations	835.00	100.00	0.00	1,065.00	-230.00	-28%
Total Other Finance Sources			835.00	100.00	0.00	1,065.00	-230.00	-28%
Total Revenue			498,694.00	19,807.47	0.00	25,636.66	473,057.34	95%
9030204230	511110	Salaries-Reg	215,000.00	21,979.00	0.00	89,397.28	125,602.72	58%
9030204230	511120	Salaries-Reserve	73,000.00	2,851.65	0.00	16,356.02	56,643.98	78%
9030204230	511125	Salaries-Overtime	55,000.00	4,307.36	0.00	24,318.42	30,681.58	56%
9030204230	511140	Salaries-Termination	665.00	0.00	0.00	797.04	-132.04	-20%
9030204230	511145	Cash Outs-Vacation	0.00	1,042.96	0.00	1,042.96	-1,042.96	
9030204230	512115	FICA	26,290.00	2,308.79	0.00	13,070.81	13,219.19	50%
9030204230	512120	Unemployment Insurance	1,500.00	125.00	0.00	625.00	875.00	58%
9030204230	512305	Employees Group Insurance	45,670.00	2,834.57	0.00	22,142.38	23,527.62	52%
9030204230	512325	Life Insurance	2,594.00	13.50	0.00	121.50	2,472.50	95%
9030204230	512330	Workers Comp Insurance	12,237.00	0.00	0.00	12,237.04	-0.04	0%
9030204230	512505	Employee Physicals	450.00	0.00	0.00	294.40	155.60	35%
9030204230	512510	Recruitment Expense	5,153.00	382.83	0.00	583.43	4,569.57	89%
Total Salaries and Benefits			437,559.00	35,845.66	0.00	180,986.28	256,572.72	59%
9030204230	521145	Small Tools	300.00	0.00	0.00	0.00	300.00	100%
9030204230	521150	Expendable Equipment	0.00	119.09	0.00	820.77	-820.77	
9030204230	521173	Food-Other	255.00	5.95	0.00	5.95	249.05	98%
9030204230	521180	Clothing & Personal Supplies	1,712.00	0.00	0.00	711.87	1,000.13	58%
9030204230	521190	Household Expense	1,100.00	19.51	0.00	1,324.52	-224.52	-20%
9030204230	521310	Communications	4,100.00	267.48	0.00	1,674.03	2,425.97	59%
9030204230	521610	Insurance	11,529.00	0.00	0.00	11,529.00	0.00	0%
9030204230	522120	Maint-Internal Vehicles	5,000.00	0.00	0.00	5,646.23	-646.23	-13%
9030204230	522125	Maint-Equipment	3,600.00	9.13	0.00	2,264.67	1,335.33	37%
9030204230	522130	Maint-Equip Vehicles	12,000.00	5,038.34	0.00	10,134.23	1,865.77	16%
9030204230	522205	Maint-Buildings & Improvements	6,500.00	933.14	0.00	3,633.35	2,866.65	44%
9030204230	522225	Maint-Grounds	8,200.00	0.00	0.00	26.11	8,173.89	100%
9030204230	522600	Fire Extinguisher Testing	340.00	0.00	0.00	0.00	340.00	100%
9030204230	523210	Dues & Memberships	4,273.00	0.00	0.00	0.00	4,273.00	100%
9030204230	525110	Office Expense	1,000.00	213.61	0.00	326.78	673.22	67%
9030204230	525140	Office-Photocopy	700.00	59.31	0.00	159.25	540.75	77%
9030204230	525150	Office-Postage	400.00	11.72	0.00	133.67	266.33	67%
9030204230	525200	Publications & Legal Notices	175.00	0.00	0.00	0.00	175.00	100%
9030204230	526106	PS&S-Tax Admin Fee	4,800.00	0.00	0.00	0.00	4,800.00	100%
9030204230	526107	PS&S-Tax Parcel Fee	4,000.00	0.00	0.00	0.00	4,000.00	100%
9030204230	526110	PS&S-Professional Services	12,959.00	0.00	0.00	7,122.62	5,836.38	45%
9030204230	526116	PS&S-Legal	2,500.00	0.00	0.00	0.00	2,500.00	100%

Dept. 230 - Formerly 500
Budget vs Actual
Tuolumne County of Tuolumne
Mi-Wuk Fire District

For 2022 Period Nov

Run Date: Jan 4, 2022 8:47:29 AM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
9030204230	526124	PS&S-Auditor-Controller	2,500.00	148.75	0.00	864.50	1,635.50	65%
9030204230	527210	Rents-Equipment	1,410.00	79.25	0.00	545.00	865.00	61%
9030204230	527310	Rents-Buildings & Improvements	135.00	0.00	0.00	0.00	135.00	100%
9030204230	528000	SDE Special Department Expense	4,850.00	0.00	0.00	3,850.00	1,000.00	21%
9030204230	528184	SDE-Awards & Certificates	50.00	0.00	0.00	0.00	50.00	100%
9030204230	529105	Travel	100.00	0.00	0.00	0.00	100.00	100%
9030204230	529110	Travel & Trans-Fuel	11,000.00	542.74	0.00	2,964.83	8,035.17	73%
9030204230	529112	Travel & Trans-Priv Auto	450.00	47.04	0.00	162.23	287.77	64%
9030204230	529116	Training-Travel	2,500.00	0.00	0.00	850.00	1,650.00	66%
9030204230	529134	Trans & Travel à€" Rent Paymen	22,821.00	0.00	0.00	0.00	22,821.00	100%
9030204230	529210	Utilities	9,300.00	518.49	0.00	2,036.46	7,263.54	78%
Total Services and Supplies			140,559.00	8,013.55	0.00	56,786.07	83,772.93	60%
9030204230	543000	Vehicles	33,000.00	0.00	0.00	0.00	33,000.00	100%
Total Fixed Assets			33,000.00	0.00	0.00	0.00	33,000.00	100%
9030204230	532460	Interest-Long Term Debt	18,478.00	0.00	0.00	-148.43	18,626.43	101%
Total Other Financing Uses			18,478.00	0.00	0.00	-148.43	18,626.43	101%
9030204230	691110	Appropriation-Contingencies	210,312.00	0.00	0.00	0.00	210,312.00	100%
9030204230	691113	Contingency-Long Term Debt	35,280.00	0.00	0.00	0.00	35,280.00	100%
Total Contingencies			245,592.00	0.00	0.00	0.00	245,592.00	100%
Total Expenditures			875,188.00	43,859.21	0.00	237,623.92	637,564.08	73%
Total Net Mi-Wuk Fire District			-376,494.00	-24,051.74	0.00	-211,987.26	-164,506.74	

Dept. 235 - Formerly 550
Budget vs Actual
Tuolumne County of Tuolumne
Mi-Wuk Fire Special Projects

For 2022 Period Nov

Run Date: Jan 4, 2022 8:47:29 AM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
9030204235 - Mi-Wuk Fire Special Projects								
9030204235	459119	State-Emergency Fire Fighting	224,185.00	0.00	0.00	0.01	224,184.99	100%
Total State Revenue			224,185.00	0.00	0.00	0.01	224,184.99	100%
9030204235	483111	Misc Income-Reimbursements	2,800.00	78.04	0.00	537.00	2,263.00	81%
Total Miscellaneous Revenue			2,800.00	78.04	0.00	537.00	2,263.00	81%
9030204235	496060	Donations-Auxiliary Utilities	4,900.00	138.90	0.00	794.37	4,105.63	84%
9030204235	496065	Donations-Auxiliary Misc	46,825.00	1,854.09	0.00	2,947.29	43,877.71	94%
Total Other Finance Sources			51,725.00	1,992.99	0.00	3,741.66	47,983.34	93%
Total Revenue			278,710.00	2,071.03	0.00	4,278.67	274,431.33	98%
9030204235	511110	Salaries-Reg	102,657.00	0.00	0.00	100,226.27	2,430.73	2%
9030204235	512115	FICA	7,852.00	0.00	0.00	4,686.17	3,165.83	40%
9030204235	512330	Workers Comp Insurance	6,407.00	0.00	0.00	0.00	6,407.00	100%
Total Salaries and Benefits			116,916.00	0.00	0.00	104,912.44	12,003.56	10%
9030204235	521150	Expendable Equipment	26,000.00	1,629.80	0.00	1,629.80	24,370.20	94%
9030204235	521173	Food-Other	600.00	109.98	0.00	219.96	380.04	63%
9030204235	521190	Household Expense	1,850.00	114.31	0.00	822.81	1,027.19	56%
9030204235	522130	Maint-Equip Vehicles	500.00	0.00	0.00	0.00	500.00	100%
9030204235	522205	Maint-Buildings & Improvements	500.00	0.00	0.00	125.00	375.00	75%
9030204235	525110	Office Expense	300.00	0.00	0.00	75.40	224.60	75%
9030204235	528000	SDE Special Department Expense	575.00	0.00	0.00	0.00	575.00	100%
9030204235	529105	Travel	850.00	0.00	0.00	808.44	41.56	5%
9030204235	529110	Travel & Trans-Fuel	4,000.00	137.74	0.00	1,402.36	2,597.64	65%
9030204235	529210	Utilities	4,900.00	110.82	0.00	860.97	4,039.03	82%
Total Services and Supplies			40,075.00	2,102.65	0.00	5,944.74	34,130.26	85%
9030204235	543000	Vehicles	17,000.00	0.00	0.00	0.00	17,000.00	100%
Total Fixed Assets			17,000.00	0.00	0.00	0.00	17,000.00	100%
9030204235	691110	Appropriation-Contingencies	29,500.00	0.00	0.00	0.00	29,500.00	100%
Total Contingencies			29,500.00	0.00	0.00	0.00	29,500.00	100%
Total Expenditures			203,491.00	2,102.65	0.00	110,857.18	92,633.82	46%
Total Net Mi-Wuk Fire Special Projects			75,219.00	-31.62	0.00	-106,578.51	181,797.51	
Total Revenues			777,404.00	29,915.33	0.00	29,915.33	747,488.67	1.04
Total Expenditures			1,078,679.00	348,481.10	0.00	348,481.10	730,197.90	0.68
Net Total			-301,275.00	-318,565.77	0.00	-318,565.77	17,290.77	-6%

Cash on Hand by Month

	FY 21/22	FY 20/21	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$253,303.84	\$ 139,966.78	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 186,690.69	\$ 109,571.47	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 93,563.21	\$ 94.93	\$ 97,354.43	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31	\$ 22,257.21	\$ 73.81	\$ 43,783.05	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30	\$ 1,691.61	\$ 72.42	\$ 59.18	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31		\$ 89.36	\$ 140,891.71	\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31		\$ 41.62	\$ 87,320.27	\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28		\$ 47.06	\$ 101,410.30	\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31		\$ 66,178.68	\$ 120,130.72	\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 406,275.87	\$ 264,014.83	\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 285,520.93	\$ 224,705.05	\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 326,741.77	\$ 209,376.59	\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

Significant impacts on November cash:

- Received \$19,707 in property taxes
- Received \$1,993 from the Auxiliary, \$1,630 of which was for new computers and monitors.
- Paid monthly Anthem Blue Cross premium - \$2,835
- Paid \$5,038 for vehicle maintenance including \$2,571 for a new regulator for E771, \$1,216 for repairs & maintenance on the Kabota, and \$952 for new tires for C770.



[User Guides](#)

[FAQ](#)

[Program Links](#)

[Contact Links](#)

[GSAXcess® HelpDesk](#)

[Agency Asset Management System \(AAMS\)](#) •
 [Energy Asset Disposal System \(EADS\)](#) •
 [Interior Asset Disposal System \(IADS\)](#) •
 [Report Property](#) •
 [Want List](#) •
 [Direct Select](#) •
 [PTM](#)

[Basic Search Options](#)

[Advanced Search](#)
[Menu](#)
[Home](#)
[Logout](#)

GSAXcess® - Property Data Sheet

[Add To Cart](#)

[View Cart\(0\)](#)

[Checkout](#)

[View Requests](#)

[Back](#)

[Print](#)

[Help](#)

Item Information

Item Control Number: **703239129812742** Screening Ends: **November 30, 2021**
 Item Name: **TRUCK**
 Item Description: **In good working order.**

 FSC/National Stock Number: 2320
 Quantity Available: 0 EACH Quantity Requested: 5
 Original Unit Acquisition Cost: \$35,716.00
 Total Acquisition Cost: \$0.00
 Agency Bureau: 7041 - Federal Emergency Management Agency (FEMA) Headquarters
 Fair Market Value:
 Condition: Usable
 Make/Manufacturer's Name: FORD
 Part Number:
 Model: F350 X333
 Date of Manufacture:
 Hazardous: No
 Demilitarization: No

Item Photos



Item Location

DENNIS GEORGE
 4420 BUCKEYSTOWN PIKE
 FREDERICK, MD-21704

DLA Site Storage Location

Point of Contact

Reporting Agency: DENNIS GEORGE
 Name: DENNIS GEORGE
 Phone: 202-856-1940
 Email: DENNIST.GEORGE@FEMA.DHS.GOV

Custodian

Name: DENNIS GEORGE
 Phone: 202-856-1940
 Email: DENNIST.GEORGE@FEMA.DHS.GOV

Additional Information

Model Year: 2005
 Body Style: Pick Up 4 Door
 VIN: 1FTWX33P65EB80367
 Cylinders: 08
 Fuel Type: Diesel
 Estimated Mileage: 120608
 Color: Medium Red
 Transmission Type: Automatic
 Tag

[Add To Cart](#)

[View Cart\(0\)](#)

[Checkout](#)

[View Requests](#)

[Back](#)

[Print](#)

[Help](#)



Fire Agencies Insurance Risk Authority

Susan Blankenburg, General Manager
595 Market Street, Suite 2100
San Francisco, CA 94105
Office 415-517-8028

RECEIVED JAN 06 2022

Date: December 31, 2021
To: FAIRA Member Districts
From: Susan Blankenburg
Subject: EMPLOYMENT PRACTICE LIABILITY – NEW PROTOCOLS

Employment Practice Liability (EPL) related losses, commonly known as discrimination, sexual harassment, demotion, failure to promote, wrongful termination (etc.), have cost FAIRA \$6+ million over the past ten years and is the single greatest liability risk for employers and FAIRA as a pool. Managing our EPL losses is one of the best ways we have to control the future cost of our insurance.

There is proof that when EPL actions occur and the proper professionals are engaged early in the process, that the legal costs are significantly less and litigation can often be avoided. With this in mind, **the FAIRA Board of Directors' adopted protocols at the September 13, 2021 Board of Directors' that require that all members engage outside employment law counsel prior to taking personnel actions.** Please note that the placing of an employee or volunteer on administrative leave does not require prior consultation.

We understand that many Districts have relationships with will EPL attorneys that they wish to maintain; please continue to do so. For those who do not have relationships with EPL attorneys, FAIRA will make the services of Peter Flandera available for up to 3 hours of consultation prior to taking personnel actions.

If an Employment incident results in an EPLI claim, **it will be necessary that you provide proof of previous consultation when submitting your claim to the carrier, or you will be subject to a \$25,000 minimum EPL Deductible.** (*We have attached a partial list of the common EPL actions seen by today's employers.*) If you are not sure if you have an EPL occurrence feel free to reach out to us. In many cases we will recommend that you report any incident that you feel may give rise to a claim to the carrier at: fairaclaimsreporting@networkadjusters.com. The earlier the claim's professionals become involved, the better the chances are of managing the process, and there is no penalty for filing an "incident" that does not turn into a claim.

The good news is that there are not a lot of EPL claims. They are low frequency but high severity. Unfortunately for those of you who have had that one or two EPL claims in your career, you know that these are large dollar claims that can become all-consuming and stressful. This past year we had a Chief who was faced with not just one, but two EPL claims. He engaged counsel early on and ultimately both cases were dropped. This is proof that early engagement of EPL counsel works!

These new protocols go into effect on January 1, 2022.

If you have any questions, please feel free to contact us.

Best regards,


Susan Blankenburg

cc: FAIRA Board of Directors
Peter Flandera, Law Offices of Peter Flandera