



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, October 08, 2019

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President Klipple _____
 - b. Vice President Doss _____
 - c. Treasurer Massman _____
 - d. Director McDonald _____
 - e. Director Afshar _____
 - f. Also Present:
 - i. Chief McClintock _____
 - ii. Office Manager Dahlin _____
 - iii. Guests: _____
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
5. Approval of the Minutes of the September 10, 2019 Regular Meeting.
Moved to Approve: _____ Seconded: _____
Ayes: ____ Noes: ____ Absent: ____ Abstain: ____
6. Written Communications: There were none.
7. Reports:
 - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President. No Action Required
 - b. USFS Report; No Action Required
 - c. CAL FIRE Report; No Action Required
 - d. Chief's Report; Steve McClintock, Fire Chief. No Action Required
 - e. District Policies & Procedures Committee; Director Doss. No Action Required

- f. Treasurers Report on Budget Committee and Financial Reports; Treasurer Massman Financial Reports for Month Ending August 31, 2019:
 - i. Tuolumne County Trial Balance
 - ii. Tuolumne County Budget Status
 - iii. Month End Cash on Hand HistoryMoved to Receive: _____ Seconded: _____
Ayes: _____ Noes: _____ Absent: _____ Abstain: _____
8. Discussion and Action Items:
 - a. Report on research on pending LAFCO resolution; Vice President Doss.
 - b. Resolution No. 2019.10.01.1 Supporting Special District Representation On The Tuolumne County Local Agency Formation Commission (LAFCO) And Approving Related Actions; Chief McClintock
 - c. Independent Audit Proposal for Fiscal Years ending June 30, 2020, 2021 and 2022 to be conducted by Blomberg & Griffin Accountancy Corp., with a maximum fee not to exceed \$2,975.00; Chief McClintock
 - d. Mi-Wuk Sugar Pine Fire Protection District Auxiliary Meeting Dates and Events Calendar for 2020.
 - e. Letter of Resignation from Board President Blythe Klipple effective December 31, 2019.
 - f. Draft Notice of Vacancy on the Board of Directors.
9. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken.
10. Final audience comments:
11. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting.

Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District
Board of Directors

Regular Meeting, 7:00 PM, Tuesday, September 10, 2019

Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order - 7:02 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President Klipple - Present
 - b. Vice President Doss - Present
 - c. Treasurer Massman - Present
 - d. Director McDonald - Present
 - e. Director Afshar - Present
 - f. Also Present:
 - i. Chief McClintock - Present
 - ii. Office Manager Dahlin - Present
 - iii. Guests: None
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
5. Approval of the Minutes of the September 10, 2019 Regular Meeting.
Moved to Approve: Director McDonald Seconded: Director Afshar
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
6. Written Communications: There were none
7. Reports:
 - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.
 - b. USFS Report; No report.
 - c. CAL FIRE Report; Andrew Murphy, Asst. Chief TCU/CALFIRE, reported on the status of fire season and CALFIRE staffing, time to clean flu pipes, a State grant received by Tuolumne County to develop Firewise communities, tcfirewise@gmail.com , the upcoming anniversaries of 911 and the loss of Tuolumne County Firefighter Eva Shicke 15 years ago, and the ABH Agreement.

- d. VIP Defensible Space Inspections Report; David Straub reported that they are 55% done with second inspection. About 65% are compliant on first and second inspections. Most of the inspectors will be leaving in about a week so they may not finish second inspections. He thanked Emily and Kyle of CAL FIRE.
- e. Chief's Report; Steve McClintock, Fire Chief, read and elaborated on the written report that is in the meeting record.
- f. District Policies & Procedures Committee; Director Doss. No report.
- g. Treasurers Report on Budget Committee and Financial Reports; Treasurer Massman reported that the Budget Committee met several times to prepare the budget. He also went over the 18/19 Budget Analysis which is in the meeting record.

Financial Reports for Month Ending July 31, 2019:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Director McDonald Seconded: Vice President Doss

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

8. Discussion and Action Items:

- a. President Klipple opened the PUBLIC HEARING on the 2019/2020 Final Budget for the Mi-Wuk Sugar Pine Fire Protection District; Treasurer Massman went over the proposed budget. Chief McClintock recommended that the Board adopt the budget. As there were no questions from the Board or the Public. President Klipple closed the PUBLIC HEARING.

b. Adoption of the 2019/2020 Final Budget:

Director McDonald moved to adopt as proposed. Vice President Doss Seconded.

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

- c. Discussion and/or Action on a revised Cal.net Tower/Antenna Array-Land Lease Agreement; Chief McClintock – Tabled indefinitely.
- d. Resolution No. 2019.09.10.1 Supporting Special District Representation On The Tuolumne County Local Agency Formation Commission (LAFCO) And Approving Related Actions; Chief McClintock – Tabled until the next meeting. Director Doss will contact Pete Kampa for more information and to invite him to come to the next meeting to address questions.

9. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. There were no requests for future agenda items. Director Afshar will be absent from the October meeting. President Klipple thanked everyone for their support at the Spaghetti Dinner and related that Gregory Oliver will be taking over her blog, she will also be working with John Doyle to make the blog interactive with multiple platform.

10. Final audience comments: Sherry Blake complemented the board for the fact that they approved the budget without lengthy haggling. Joan Walton thanked everyone.

11. Adjournment – 8:01 PM

Approved by the District Board of Directors in the meeting assembled October 8, 2019.

**Report of the Auxiliary President
October 2019**

-Our monthly Potluck was held on October 2, 2019.

-Our monthly Lunch/Meeting will be held tomorrow, October 9, here at the fire station. A slate of officers for 2020 will be presented and voted on.

-Our Spaghetti Dinner fundraiser was held on August 31, 2019, the net amount to be announced.

-Our Fall Enchilada Take and Bake is this month. Orders will be taken in advance only between October 8 and 16. Call Mary Schneiderman at 209-586-3815. Pickup will be on October 9, 12-3 pm at the firehouse.

Looking ahead, the Auxiliary will be hosting a Thanksgiving Potluck on Saturday, November 9 at 4:00 pm.

Our Holiday Luncheon will be held at the Peppery on December 11 at 11:30.

Blythe Klipple is hosting the dessert tonight.

Sherry Blake

Sherry Blake, Auxiliary President

Selection Criteria:

Fiscal Year 2020 Period 2 (August)
Fund 9030 Mi-Wuk Fire District

Account	Description	Beginning	Net Activity	Ending
100100	Equity In Treasurers Pooled Ca	202,670.42	-44,102.08	158,568.34
100400	Petty Cash	500.00	0.00	500.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	495,679.72	15,000.00	510,679.72
127000	Accum Depreciation-Bldgs & Imp	-285,632.00	0.00	-285,632.00
129100	Accum Depreciation-Equipment	-191,570.00	0.00	-191,570.00
	Total Assets	1,026,173.25	-29,102.08	997,071.17
201210	Notes Payable-Current	0.01	0.00	0.01
202100	Accounts Payable	0.00	0.00	0.00
202200	Sales Tax Payable	-141.59	-127.06	-268.65
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-7,666.12	-2,292.20	-9,958.32
203215	Accrued Vacation	-6,590.00	0.00	-6,590.00
203225	Accrued Sick	-2,634.00	0.00	-2,634.00
203500	Federal Withholding Payable	-986.11	-434.82	-1,420.93
203600	FICA Payable	-1,510.90	-492.70	-2,003.60
203700	State Withholding Payable	-268.97	-189.52	-458.49
203935	Deferred Compensation Benefits	-100.00	-25.00	-125.00
203945	SDI Payable	-98.76	-32.19	-130.95
221005	Notes Payable-Long Term	-212,456.65	-15,000.00	-227,456.65
	Total Liabilities	-232,453.09	-18,593.49	-251,046.58
262010	Agency Obligation	-263,679.48	0.00	-263,679.48
280600	Capital Assets, net	-594,084.85	0.00	-594,084.85
	Total Fund Balance	-857,764.33	0.00	-857,764.33
412110	Ppty Taxes - Current Unsecured	183.18	0.00	183.18
469207	Fed- VFA Grant	1,591.70	0.00	1,591.70
483111	Misc Income - Reimbursements	-151.26	0.00	-151.26
491110	Sale Of Fixed Assets	-10,000.00	0.00	-10,000.00
496000	Donations	-666.44	0.00	-666.44
496060	Donations- Auxiliary-Utilities	-99.46	-283.34	-382.80
496065	Donations- Auxiliary- Misc	-243.12	-406.45	-649.57
	Total Revenue	-9,385.40	-689.79	-10,075.19
511110	Regular Salaries	21,119.79	19,187.55	40,307.34
511132	Recruitment Expense	0.00	184.00	184.00
511153	Part-Time/Reserve Salaries	6,954.79	5,983.74	12,938.53
511160	Overtime Salaries	3,634.35	3,433.68	7,068.03
512225	Life Insurance	20.25	33.75	54.00
512310	Workers Compensation Insurance	21,297.26	0.00	21,297.26
512410	F.I.C.A.	2,415.64	2,188.31	4,603.95
512420	Unemployment Insurance	125.00	125.00	250.00
521210	Clothing & Personal Supplies	129.55	134.06	263.61
521310	Communications	0.00	602.65	602.65
521425	Food - Other	82.58	109.98	192.56
521510	Household Expense	204.90	146.47	351.37
521610	Insurance	5,637.00	7,117.92	12,754.92
522110	Maintenance Equipment	112.89	504.75	617.64
522120	Maint Equip-Vehicles	1,976.05	2,151.75	4,127.80
522510	Maintenance - Buildings & Imps	189.28	162.07	351.35
523210	Dues & Memberships	0.00	116.88	116.88
525110	Office Expense	86.77	213.59	300.36
525150	Office Expense - Postage	60.30	4.39	64.69

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2020 Period 2 (August)
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
526110	P S & S-Professional Services	44.80	0.00	44.80
526124	P S & S-Auditor-Controller	203.00	183.75	386.75
527210	Rents & Leases-Equipment	305.46	191.46	496.92
528110	Special Departmental Expense	0.00	644.00	644.00
529110	Transp. & Travel - Fuel	49.72	925.89	975.61
529120	Travel - Training And Seminars	150.00	0.00	150.00
529130	Trans. & Travel - Private Auto	44.34	51.68	96.02
529210	Utilities	383.56	792.92	1,176.48
529910	Expendable Equipment	119.80	3,195.12	3,314.92
543000	Vehicles	0.00	15,000.00	15,000.00
559000	Fixed Asset Contra Account	0.00	-15,000.00	-15,000.00
598410	Interest - Long-Term Debt	8,082.49	0.00	8,082.49
	Total Expenditures	73,429.57	48,385.36	121,814.93
822	Overtime Hours	135.40	121.60	257.00
850	Vacation Taken	4.00	0.00	4.00
852	Sick Leave	24.00	32.00	56.00
	Total Non-Budgetary Expenditures	163.40	153.60	317.00
		163.40	153.60	317.00

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2020 Period 2 (August)
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
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Report ID: TCGL0012R

PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 1
Run Date 09/26/2019
Run Time 13:02:20

Fiscal Year: 2020 As of: 08-31-2019
Fund: 9030
Department: %
Bcg. Account: 4% to 999999
Program Code: %

Dept 500 Revenue

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204500	0000	411110	Ppty Taxes -Current Secured	184,636.00	0.00	0.00	184,636.00	100.00
9030	204500	0000	412110	Ppty Taxes - Current Unsecured	4,566.00	0.00	-183.18	4,749.18	104.01
9030	204500	0000	414110	Ppty Taxes - Prior Unsecured	92.00	0.00	0.00	92.00	100.00
9030	204500	0000	416110	Supplemental Property Taxes -	3,494.00	0.00	0.00	3,494.00	100.00
				Total Taxes	192,788.00	0.00	-183.18	192,971.18	100.10
9030	204500	0000	441110	Interest Income	500.00	0.00	0.00	500.00	100.00
				Total Revenue From Use of Money And	500.00	0.00	0.00	500.00	100.00
9030	204500	0000	458110	State - Homeowners' Property T	2,060.00	0.00	0.00	2,060.00	100.00
				Total State Revenues	2,060.00	0.00	0.00	2,060.00	100.00
9030	204500	0000	469840	Other Govs- San Francisco	613.00	0.00	0.00	613.00	100.00
				Total Federal Revenues	613.00	0.00	0.00	613.00	100.00
9030	204500	0000	471211	Benefit Assessments-Fire Assmt	276,950.00	0.00	0.00	276,950.00	100.00
				Total Charges for Services	276,950.00	0.00	0.00	276,950.00	100.00
9030	204500	0000	483111	Misc Income - Reimbursements	0.00	0.00	20.00	-20.00	0.00
				Total Miscellaneous Revenues	0.00	0.00	20.00	-20.00	0.00
9030	204500	0000	491110	Sale Of Fixed Assets	10,000.00	0.00	10,000.00	0.00	0.00
9030	204500	0000	496000	Donations	665.00	0.00	666.44	-1.44	-0.22
				Total Other Financing Sources	10,665.00	0.00	10,666.44	-1.44	-0.01
				Department Total	483,576.00	0.00	10,503.26	473,072.74	97.83

Report ID: TCGL0012R

PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 2
Run Date 09/26/2019
Run Time 13:02:20

Fiscal Year: 2020 As of: 08-31-2019
Fund: 9030
Department: %
Beg. Account: 4% to 999999
Program Code: %

Dept. 550 Revenue

MI Wuk- Special Projects

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Amount Received</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204550	0000	459119	State - Emergency Fire Fightin	0.00	0.00	0.00	0.00	0.00
				Total State Revenues	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	469207	Fed- VFA Grant	2,908.00	0.00	-1,591.70	4,499.70	154.74
				Total Federal Revenues	2,908.00	0.00	-1,591.70	4,499.70	154.74
9030	204550	0000	483111	Misc Income - Reimbursements	4,710.00	0.00	131.26	4,578.74	97.21
				Total Miscellaneous Revenues	4,710.00	0.00	131.26	4,578.74	97.21
9030	204550	0000	496000	Donations	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	496060	Donations- Auxiliary-Utilities	4,560.00	283.34	382.80	4,177.20	91.61
9030	204550	0000	496063	Donations- Auxiliary- Clothing	2,908.00	0.00	0.00	2,908.00	100.00
9030	204550	0000	496065	Donations- Auxiliary- Misc	19,257.00	406.45	649.57	18,607.43	96.63
				Total Other Financing Sources	26,725.00	689.79	1,032.37	25,692.63	96.14
				Department Total	34,343.00	689.79	-428.07	34,771.07	101.25
				Fund Total	517,919.00	689.79	10,075.19	507,843.81	98.05

End of Report

Dept. 500 Expense

Fiscal Year: 2020 As of: 08-31-2019
Fund: 9030
Department: %
Beg. Account: 4% to 999999
Program Code: %

Mi Wuk Fire

Target
83.33%

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	511110	Regular Salaries	255,308.00	19,187.55	0.00	40,307.34	215,000.66	84.21
9030	204500	0000	511132	Recruitment Expense	1,088.00	184.00	0.00	184.00	904.00	83.09
9030	204500	0000	511153	Part-Time/Reserve Salaries	57,908.00	5,983.74	0.00	12,938.53	44,969.47	77.66
9030	204500	0000	511160	Overtime Salaries	37,490.00	3,433.68	0.00	7,068.03	30,421.97	81.15
9030	204500	0000	512215	Employee Physicals	161.00	0.00	0.00	0.00	161.00	100.00
9030	204500	0000	512225	Life Insurance	2,722.00	33.75	0.00	54.00	2,668.00	98.02
9030	204500	0000	512310	Workers Compensation Insurance	22,728.00	0.00	0.00	21,297.26	1,430.74	6.30
9030	204500	0000	512410	F.I.C.A.	27,984.00	2,188.31	0.00	4,603.95	23,380.05	83.55
9030	204500	0000	512420	Unemployment Insurance	1,500.00	125.00	0.00	250.00	1,250.00	83.33
				Total Salaries and Employee Benefits	406,889.00	31,136.03	0.00	86,703.11	320,185.89	78.69
9030	204500	0000	521210	Clothing & Personal Supplies	1,000.00	134.06	0.00	263.61	736.39	73.64
9030	204500	0000	521310	Communications	4,987.00	577.65	0.00	577.65	4,409.35	88.42
9030	204500	0000	521425	Food - Other	200.00	0.00	0.00	82.58	117.42	58.71
9030	204500	0000	521510	Household Expense	400.00	0.00	0.00	99.27	300.73	75.18
9030	204500	0000	521610	Insurance	12,755.00	7,117.92	0.00	12,754.92	0.08	0.00
9030	204500	0000	522110	Maintenance Equipment	4,289.00	504.75	0.00	617.64	3,671.36	85.60
9030	204500	0000	522120	Maint Equip-Vehicles	12,000.00	2,147.90	0.00	4,123.95	7,876.05	65.63
9030	204500	0000	522122	Maint- Vehicles- Internal	3,500.00	0.00	0.00	0.00	3,500.00	100.00
9030	204500	0000	522177	Fire Extinguisher Testing	340.00	0.00	0.00	0.00	340.00	100.00
9030	204500	0000	522510	Maintenance - Buildings & Imps	1,546.00	37.07	0.00	226.35	1,319.65	85.36
9030	204500	0000	522512	Maintenance - Grounds	50.00	0.00	0.00	0.00	50.00	100.00
9030	204500	0000	523210	Dues & Memberships	2,941.00	116.88	0.00	116.88	2,824.12	96.03
9030	204500	0000	525110	Office Expense	550.00	213.59	0.00	300.36	249.64	45.39
9030	204500	0000	525140	Office Expense - Photocopy	50.00	0.00	0.00	0.00	50.00	100.00
9030	204500	0000	525150	Office Expense - Postage	350.00	4.39	0.00	64.69	285.31	81.52
9030	204500	0000	526106	P S & S - Tax Admin Fee	5,528.00	0.00	0.00	0.00	5,528.00	100.00
9030	204500	0000	526107	P S & S -Tax Parcel Fee	4,201.00	0.00	0.00	0.00	4,201.00	100.00
9030	204500	0000	526110	P S & S-Professional Services	9,842.00	0.00	0.00	44.80	9,797.20	99.54
9030	204500	0000	526124	P S & S-Auditor-Controller	2,274.00	183.75	0.00	386.75	1,887.25	82.99
9030	204500	0000	527110	Publications & Legal Notices	250.00	0.00	0.00	0.00	250.00	100.00
9030	204500	0000	527210	Rents & Leases-Equipment	2,826.00	191.46	0.00	496.92	2,329.08	82.42
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	135.00	0.00	0.00	0.00	135.00	100.00
9030	204500	0000	527410	Small Tools	100.00	0.00	0.00	0.00	100.00	100.00
9030	204500	0000	528110	Special Departmental Expense	644.00	644.00	0.00	644.00	0.00	0.00
9030	204500	0000	528184	SDE-Awards & Certificates	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	529110	Transp. & Travel - Fuel	10,000.00	848.20	0.00	848.20	9,151.80	91.52
9030	204500	0000	529120	Travel - Training And Seminars	2,000.00	0.00	0.00	150.00	1,850.00	92.50
9030	204500	0000	529130	Trans. & Travel - Private Auto	450.00	51.68	0.00	96.02	353.98	78.66
9030	204500	0000	529140	Travel	100.00	0.00	0.00	0.00	100.00	100.00
9030	204500	0000	529210	Utilities	8,217.00	475.75	0.00	705.89	7,511.11	91.41
9030	204500	0000	529910	Expendable Equipment	3,192.00	3,195.12	0.00	3,314.92	-122.92	-3.85

Report ID: TCGL0012

PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 2
Run Date 09/26/2019
Run Time 13:02:20

Fiscal Year: 2020 As of: 08-31-2019
Fund: 9030
Department: †
Beg. Account: 4† to 999999
Program Code: †

Dept. 500 Expense

Target
83.33%

					Mi Wuk Fire					
<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Encumbered Amount</u>	<u>Expended Amount</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
				Total Services and Supplies	94,717.00	16,444.17	0.00	25,915.40	68,801.60	72.64
9030	204500	0000	543000	Vehicles	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00
				Total Fixed Assets	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00
9030	204500	0000	559000	Fixed Asset Contra Account	-15,000.00	-15,000.00	0.00	-15,000.00	0.00	0.00
				Total Fixed Assets	-15,000.00	-15,000.00	0.00	-15,000.00	0.00	0.00
9030	204500	0000	598410	Interest - Long-Term Debt	39,143.00	0.00	0.00	8,082.49	31,060.51	79.35
				Total Depreciation	39,143.00	0.00	0.00	8,082.49	31,060.51	79.35
9030	204500	0000	691110	Appropriation For Contingencie	198,105.00	0.00	0.00	0.00	198,105.00	100.00
				Total Appropriation for Contingencie	198,105.00	0.00	0.00	0.00	198,105.00	100.00
				Department Total	738,854.00	47,580.20	0.00	120,701.00	618,153.00	83.66

Report ID: TCGL0012

PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 3
Run Date 09/26/2019
Run Time 13:02:28

Fiscal Year: 2020 As of: 08-31-2019
Fund: 9030
Department: %
Beg. Account: 4% to 999999
Program Code: %

Dept. 550 Expense

MI Wuk- Special Projects

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204550	0000	511110	Regular Salaries	15,092.00	0.00	0.00	0.00	15,092.00	100.00
9030	204550	0000	512310	Workers Compensation Insurance	8,401.00	0.00	0.00	0.00	8,401.00	100.00
9030	204550	0000	512410	F.I.C.A.	0.00	0.00	0.00	0.00	0.00	0.00
				Total Salaries and Employee Benefits	23,493.00	0.00	0.00	0.00	23,493.00	100.00
9030	204550	0000	521210	Clothing & Personal Supplies	5,816.00	0.00	0.00	0.00	5,816.00	100.00
9030	204550	0000	521310	Communications	300.00	25.00	0.00	25.00	275.00	91.67
9030	204550	0000	521425	Food - Other	600.00	109.98	0.00	109.98	490.02	81.67
9030	204550	0000	521510	Household Expense	1,850.00	146.47	0.00	252.10	1,597.90	86.37
9030	204550	0000	522110	Maintenance Equipment	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	522120	Maint Equip-Vehicles	0.00	3.85	0.00	3.85	-3.85	0.00
9030	204550	0000	522510	Maintenance - Buildings & Imps	615.00	125.00	0.00	125.00	490.00	79.67
9030	204550	0000	522512	Maintenance - Grounds	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	523210	Dues & Memberships	300.00	0.00	0.00	0.00	300.00	100.00
9030	204550	0000	525110	Office Expense	500.00	0.00	0.00	0.00	500.00	100.00
9030	204550	0000	529110	Transp. & Travel - Fuel	4,710.00	77.69	0.00	127.41	4,582.59	97.29
9030	204550	0000	529210	Utilities	4,560.00	317.17	0.00	470.59	4,089.41	89.68
9030	204550	0000	529910	Expendable Equipment	0.00	0.00	0.00	0.00	0.00	0.00
				Total Services and Supplies	19,251.00	805.16	0.00	1,113.93	18,137.07	94.21
				Department Total	42,744.00	805.16	0.00	1,113.93	41,630.07	97.39
				Fund Total	781,598.00	48,385.36	0.00	121,814.93	659,783.07	84.41

End of Report

Cash on Hand by Month

	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30		\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31		\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30		\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31		\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31		\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28		\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31		\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

**MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT RESOLUTION NO. 2019.10.08.1
SUPPORTING SPECIAL DISTRICT REPRESENTATION ON THE TUOLUMNE COUNTY LOCAL
AGENCY FORMATION COMMISSION (LAFCO) AND APPROVING RELATED ACTIONS**

WHEREAS, Local Agency Formation Commissions (LAFCO) were established by state legislature in 1963 as regulatory agencies in each California county to ensure the orderly formation and development of local agencies, which is now provided for in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CA Government Code Section 56000 et seq.); and

WHEREAS, among other regulatory powers, LAFCOs are responsible for approving, establishing, expanding, reorganizing and, in limited circumstances, dissolving cities and special districts within their respective counties; and

WHEREAS, LAFCOs are required to be made of two county representatives, two city representatives and one public member; and

WHEREAS, in 1972, state law made it possible for LAFCOs to expand their membership by adding two independent special district representatives, which can be achieved through a process set forth in CA Government Code Section 56332; and

WHEREAS, Tuolumne County LAFCO currently does not have independent special district representation; and

WHEREAS, since Tuolumne County LAFCO directly impacts operations, existence and growth of independent special districts within the County, including Mi-Wuk Sugar Pine Fire Protection District (District), it is important that special districts gain representation on the Tuolumne County LAFCO; and

WHEREAS, if special districts gain representation on the Tuolumne County LAFCO, they will be required to share a portion (up to one-third) of the total Tuolumne County LAFCO costs; and

WHEREAS, many independent special districts in Tuolumne County met beginning on May 3, 2018 and following which, resolutions supporting the concept and initiating the process of special district membership on Tuolumne County LAFCO was submitted to the County by a majority of districts; and

WHEREAS, in accordance with California Government Code 56332.5, Tuolumne County LAFCO on April 8, 2019 adopted the Resolution of Intention, Resolution 296, forming the independent special district selection committee and adopting related determinations; and

WHEREAS, during a meeting of the Special District Selection Committee held on May 29, 2019, a tentative agreement was reached among participating Districts reaffirming the intent of gaining special district representation on Tuolumne County LAFCO, payment of associated costs, voting requirements once on LAFCO and special district member selection and rotation; and

WHEREAS, it is in the best interest of the District to initiate formal action as required by Tuolumne County LAFCO Resolution of Intention 296, in collaboration with other independent special districts to complete the process of gaining special district representation.

NOW, THEREFORE, BE IT RESOLVED, by the District Board of Directors that:

- 1) Adoption of this Resolution shall serve as an affirmative vote in representation on the Special District Selection Committee, that the District accepts independent special district representation on the Tuolumne County LAFCO; and
- 2) The Board President is authorized to represent the District as the Special District Selection Committee representative in all procedural processes required to gain and implement special district representation on Tuolumne County LAFCO; and.

- 3) The independent special districts accept the default LAFCO budget apportionment of one-third share of costs. The special districts agree to fund their one-third share of the 201920 LAFCO costs as follows:
- (a) Tuolumne Utilities District - \$8500
 - (b) Groveland Community Services District - \$4,200
 - (c) Twain Harte Community Services District - \$2,200
 - (d) Jamestown and Tuolumne City Sanitary Districts - \$1000 each
 - (e) Fire Districts - \$500 each
 - (f) Cemetery Districts and Tuolumne County Resource Conservation District – at the percentage of district revenue to total special district revenue countywide.

The initial allocations listed above shall be adjusted proportionally based on changes to the Tuolumne County LAFCO budget annually or as otherwise agreed by a vote of the majority of the special district selection committee.

- 4) Special district members serving on the Tuolumne County LAFCO shall not be disqualified from voting on proposals affecting their own special districts.
- 5) This Resolution shall serve as the District’s official nomination of **[Insert name and title for example Director/Board President/Board Member]** _____ as the District’s initial candidate for potential appointment to the Tuolumne County LAFCO by the Special District Selection Committee, and **[Director/Board President/Board Member]** _____ as the District’s alternate candidate.
- 6) Upon enlargement of the commission to include independent special districts, the term for one new special district member, selected from any independent special district in Tuolumne County, shall coincide with the term of the existing commission member who holds the office represented by the original two-year term on the commission. The term of the second new special district member coincides with the term of the existing commission member who holds the office represented by the original four-year term on the commission. This second special district member shall be from the Tuolumne Utilities District, Groveland Community Services District, or Twain Harte Community Services District, and this commission position shall then rotate consecutively to the next agency in the above listed order following each term.
- 7) The use of US mail or email ballots is desired to conduct the special district member selection process.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Mi-Wuk Sugar Pine Fire Protection District on September 10, 2019, by the following vote:

AYES:
 NOES:
 ABSENT:
 ABSTAIN:

 Blythe Klipple, Board President

ATTEST:

 Steve McClintock, Board Clerk



Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

INDEPENDENT AUDIT PROPOSAL

September 23, 2019

To the Board of Directors
Mi-Wuk-Sugar Pine Fire Protection District
P.O. Box 530
Mi-Wuk Village, CA 95346-0530

Dear Board of Directors

Thank you for the opportunity to submit the following proposal to serve as independent auditor for the Mi-Wuk-Sugar Pine Fire Protection District.

We propose to conduct the audits of the financial statements of the Mi-Wuk-Sugar Pine Fire Protection District for the fiscal years ended June 30, 2020, 2021, and 2022.

We will plan and perform the audit in accordance with generally accepted auditing standards in the United States of America and the State Controller's minimum audit requirements for California Special Districts. If our audit report is other than unqualified, we will fully discuss the reason with the District's manager prior to presentation of the report. If during the audit we become aware of significant deficiencies in the design or operation of internal controls or of ways management practices can be improved, we will communicate such information to the District Board of Directors in a separate letter.

We propose to begin the audit for the fiscal year ending June 30, 2019 as soon as the District records are available. Set-up, pre-list and certain other procedures would begin on notification of the contract. Fieldwork would begin soon after District personnel complete the trial balance.

Our fee for the above services is based on hourly rates from \$45 to \$125 per hour with maximum fee not to exceed \$2,975 for each of the fiscal years ended June 30, 2020, 2021, and 2022.

This audit proposal is for a financial audit and the above fees include our entire out of pocket expenses including up to 7 bound copies of the audit report. Additional copies are available at \$10 each.

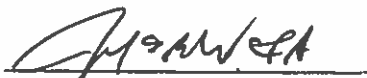
Mi-Wuk Sugar Pine Fire Protection District-Audit Proposal-Page 2

We will need the cooperation and assistance of District personnel to successfully complete the audit. Such assistance will include but not limited to obtaining copies of documents, contract, invoices, etc., various audit inquiries and assistance with preparation of the audit confirmations and other standard auditing procedures.

Should the District need additional services, our fee assisting will be billed at the rate of \$125 per hour plus travel fees in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John E. Blomberg, C.P.A. direct at (209) 466-3894.

Respectfully Submitted,



John E. Blomberg, C.P.A.

Approved By:

Signature

Dated

2020 Mi Wuk Sugar Pine Fire Protection District Auxiliary Calendar

JANUARY		
1	No Potluck	
14	Fire Board Mtg.	7:00
8	*Aux. Luncheon	12:00
8	Aux. Meeting	12:30
20	Bunco	
	Hand & Foot	

FEBRUARY		
5	Potluck	6:00
11	Fire Board Mtg.	7:00
12	*Aux. Luncheon	12:00
12	Aux. Meeting	12:30
17	Bunco	
	Hand & Foot	

MARCH		
4	Potluck	6:00
10	Fire Board Mtg.	7:00
11	Aux. Luncheon	12:00
11	Aux. Meeting	12:30
16	Bunco	
	Hand & Foot	

APRIL		
1	Potluck	6:00
14	Fire Board Mtg.	7:00
8	Aux. Luncheon	12:00
8	Aux. Meeting	12:30
4	Enchilada T/B	10-2
20	Bunco	1:00
	Hand & Foot	

MAY		
6	Potluck	6:00
2	Tea Tyme	11:00
12	Fire Board Mtg.	7:00
13	Aux. Luncheon	12:00
13	Aux. Meeting	12:30
18	Bunco	1:00
22/23	Rummage Sale	8:00*
	Hand & Foot	

JUNE		
3	Potluck	6:00
9	Fire Board Mtg.	7:00
10	Aux. Luncheon	12:00
10	Aux. Meeting	12:30
15	Bunco	1:00
	Hand & Foot	

JULY		
1	Potluck	6:00
4	Pancake Break.	8:00*
14	Fire Board Mtg.	7:00
8	Aux. Luncheon	12:00
8	Aux. Meeting	12:30
20	Bunco	1:00
	Hand & Foot	

AUGUST		
5	Potluck	6:00
11	Fire Board Mtg.	7:00
12	Aux. Luncheon	12:00
12	Aux. Meeting	12:30
17	Bunco	1:00
	Hand & Foot	

SEPTEMBER		
2	Potluck	6:00
5	Spaghetti Dinner	4:00
8	Fire Board Mtg.	7:00
9	Aux. Luncheon	12:00
9	Aux. Meeting	12:30
21	Bunco	1:00
	Hand & Foot	

OCTOBER		
7	Potluck	6:00
9	Fire Board Mtg.	7:00
14	Aux. Luncheon	12:00
14	Aux. Meeting	12:30
17	Enchilada T/B	10-2
19	Bunco	1:00
	Hand & Foot	

NOVEMBER		
14	Thksg. Potluck	4:00
10	Fire Board Mtg.	7:00
11	Aux. Luncheon	12:00
11	Aux. Meeting	12:30
16	Bunco	1:00
	Hand & Foot	

DECEMBER		
9	*Christmas Lunch	11:30
9	Fall Drawing	
8	Fire Board Mtg.	7:00

* To Be Held Off-site

ALL TIMES ARE P.M. UNLESS INDICATED BY *



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

NOTICE OF VACANCY

Interested persons are hereby notified that
there will be a vacancy on the

BOARD OF DIRECTORS

of the

MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

The position to be filled by this appointment
is the balance of a 4 year term
which ends at noon, Friday, December 4, 2020.

Applications are available at the
Mi-Wuk Sugar Pine Fire Protection District located at:
24247 Highway 108, Mi Wuk Village, CA 95346
or: Request by mail PO Box 530 Mi Wuk Village, CA 95346

Phone: (209) 586-5256

Chief McClintock: SMcClintock@mwspfire.us

Or Board President, Blythe Klipple: blythek@mac.com

**Applications must be received by: (7:00 P.M. January 14, 2020 or other date and
time preferred by board.)**