

NOTICE AND AGENDA MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Regular meeting, 6:00 PM, Tuesday, December 9, 2025

Mi-Wuk Sugar Pine Fire Protection District

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President McDonald _____

Vice President Doss _____

Treasurer Costa _____

Director Massman _____

Also Present:

Chief Klyn _____

Office Manager/Board Clerk Alstad _____

Guests: _____

Board Selection of the 2025 Offices

Appointment of 2025 Committee Chairs and Members

Standing Committees

Ad Hoc Committees

Annual Reconsideration of Date, Time and Place of Regular Board Meetings for 2025

Annual Reconsideration of Directors Compensation for the Upcoming Fiscal Year

Annual Reconsideration of Directors Health Insurance for the Upcoming Fiscal Year

ORAL COMMUNICATIONS

This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.

APPROVAL OF THE MINUTES OF THE OCTOBER 14, 2025, REGULAR MEETING

WRITTEN COMMUNICATIONS

There were none

REPORTS

Auxiliary Report

Paula Massman, MWSPFPD Auxiliary President

Chief's Report

James Klyn, Fire Chief

Duty Officer Report

STANDING COMMITTEE REPORTS FOR DISCUSSION AND ACTION

District Policies & Procedures Committee

Treasurer's Report on Budget Committee and Financial Summary

Receive Tuolumne County Financial Reports, including Trial Balance for Month Ending July 31, 2025, and Budget vs Actual for Month Ending July 31, 2025.

DISCUSSION AND ACTION ITEMS

- 1. Update Regarding Seeking a Biennial Independent Audit**
for the fiscal years ending June 30, 2023 and 2024, and potentially contracting through the Tuolumne County Auditor Controller – President McDonald
- 2. Update on Potential Evacuation Road Signs Project** – Vice President Doss
- 3. Update on Potential Digital Marque Project** and Consideration of approval to apply for Farmers grant to fund Marquee – Vice President Doss
- 4. Update on Status of Vertical Bridge/Cell Phone Tower** – Chief Klyn
- 5. Review and Approval of 3.08 Fire Prevention and Special Programs** – Chief Klyn
- 6. Review and Approval of Resolution No. 2025.12.09.1** – Chief Klyn
- 7. Review and Approval of Resolution No. 2025.12.09.2** – Chief Klyn
- 8. Review and Approval of 2.03.030 Basis of Payment** – Treasurer Costa
- 9. Review and Approval of 2.03.041 Strike Teams and Out-of-District Response Compensation** – Treasurer Costa
- 10. Review and Approval of 457(b) Employer Contribution** – Chief Klyn
- 11. Review and Approval of 2.08.030 Workplace Violence Prevention** – Treasurer Costa
- 12. Review and Approval of 2.15.070 Personnel Grooming Standards** – Treasurer Costa
- 13. Review and Approval of Workplace Violence Prevention Plan** – Treasurer Costa
- 14. Discuss Having 2026 District 3 Supervisor Candidates Attend Fire Board Meeting** – Vice President Doss
- 15. Review and Approval of Additional Costs to Put New Engine in Service** – Chief Klyn
- 16. Discussion and Approval of New Department Logo** – Chief Klyn
- 17. Fire Awareness Event** – Vice President Doss
- 18. Resignation of Pauline Costa from the Mi-Wuk Sugar Pine Fire Protection District Board of Directors** – President McDonald
- 19. Vacancies on the Board of Directors** Board to review applications and possibly appoint and swear in a new Board Members – President McDonald

CONTINUING BUSINESS – DISCUSSION ONLY

Staffing levels and recruitment fleet

DIRECTOR'S COMMENTS AND REQUESTS

Directors may report about various matters involving the District.

Directors may fill out the "Board of Directors Meeting Request for Agenda Item Form" to request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a brief clarification.

No discussion will be allowed.

No action will be taken.

FINAL AUDIENCE COMMENTS

ADJOURNMENT: _____

ACCESSIBILITY STATEMENT

In accordance with the Americans with Disabilities Act (ADA), accommodations are available upon request. If you require auxiliary aids or services to participate in this meeting, please contact the District at (209) 586-5256 at least 48 hours in advance.

WRITTEN MEETING MATERIALS

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection at least 72 hours prior to the meeting at the Mi-Wuk Sugar Pine Fire Protection District Office, 24247 Highway 108, Mi Wuk Village, CA

Physical Address: 24247 Highway 108, Mi Wuk Village, CA

Mailing Address: P.O. Box 530, Mi-Wuk Village, CA 95346-0530

Phone: (209) 586-5256

Posting Date: December 5th, 2025