



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, January 12, 2021

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:00 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald - Present
 - b. Vice President Afshar - Present
 - c. Treasurer Massman - Present
 - d. Director Doss - Present
 - e. Director Blake - Present
 - f. Also Present:
 - i. Chief Klyn - Present
 - ii. Office Manager/Board Clerk Dahlin - Present
 - iii. Guests: None
4. Swearing in of Director Doss who was appointed as if elected to a four-year term beginning December 4, 2020 and ending December 6, 2024. Director Doss was sworn in by Board Clerk Dahlin.
5. Swearing in and badge pinning of Intern Fire Fighters; Chief Klyn swore in and pinned the badge on Intern Fire Fighter Hunter-McElroy.
6. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors: President McDonald spoke briefly about Arlen Richardson, who recently passed away, and asked for a moment of silence for him. Joan Walton also spoke about Arlen and all that he and his wife Cathy have done for the community, Mi Wuk and beyond. She said that Cathy would like donations on behalf of Arlen to be made to MAHA, the Auxiliary or the Leukemia-Lymphoma Society. Director Blake spoke about how kind and caring Arlen was. Toni Richardson addressed the board on the need for emergency sirens in the community. Chief Klyn let her know that he has been working with a local group that is working on obtaining a grant for sirens for the District, Twain Harte and possibly Sonora.

7. Approval of the Minutes of the December 8, 2020 Regular Meeting.
Moved to Approve: Treasurer Massman Seconded: Vice President Afshar
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
8. Written Communications: There were none.
9. Reports:
 - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, reported that the Auxiliary raised approximately \$17,500 for the year and that upcoming fund raisers are on the calendar but are on hold until they have clearance to meet again.
 - b. CAL FIRE Report: No one from Cal Fire was present but Chief Klyn relayed that they will be giving the District four brand new Scotts scbas for the County engine.
 - c. Chief's Report: James Klyn, Fire Chief, thanked Tim and Laurie Wallace for all of their work on the employee pictures and introduced Justin Grant who is filling in on one of the open officer positions. He also read and elaborated on the written report that is in the meeting record.
10. Standing Committee Reports for Discussion and Action
 - a. District Policies & Procedures Committee: The Committee met, with Director Doss absent. Chief Klyn and Director Blake gave brief descriptions of the following policies.
 - i. Addition to the Injury and Illness Prevention Program (IIPP) of a Covid-19 Prevention Program (CPP)
 - ii. Revision to Policy and Procedures Administrative Manual: Chapter 2.03 Compensation and Benefits.
 - iii. Revision to Policy and Procedures Administrative Manual: Chapter 2.10 Hours of Work, Leaves, and Holiday.
Director Blake moved to approve all three policies. Seconded: Director Doss
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
 - b. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman reported that the Committee met to discuss the monthly reports and the unanticipated revenue. He read and elaborated on the written report that is in the meeting record.
Financial Reports for Month Ending November 30, 2020:
 - i. Tuolumne County Trial Balance
 - ii. Tuolumne County Budget Status
 - iii. Month End Cash on Hand HistoryMoved to Receive: Vice President Afshar Seconded: Director Blake
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
11. Discussion and Action Items:
 - a. Resolution 2021.01.12.1 Approving Tuolumne Public Power Agency (TPPA) Joint Powers Agreement Amendments; Chief Klyn briefly explained the recent changes to the TPPA agreement.
Moved to Approve: Director Doss Seconded: Director Blake
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

- b. Treasurer Massman explained the ‘Recognition of Unanticipated Revenue’ in the amount of approximately \$279,000 (revised down from \$281,000 which was on the agenda) to be received from OES for strike team deployments which will be credited to 550 459119 State Emergency Firefighting. Various expense accounts will be increased to cover unanticipated expenses, and the remaining funds will be used to increase Appropriations for Contingencies as indicated on the attached form that is in the meeting record. (4/5 vote required)

Moved to Approve: Director Blake Seconded: Director Doss

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

- c. Potential future lease of apparatus; Director Doss went over the financing quotes that are in the meeting record and explained the benefits of a new Type 3 which would be purchased through a CAL FIRE contract tag-along. The Board discussed the many options, time frames and financial considerations.

The Budget Committee will review the options and make a recommendation to the Board.

- d. 2021 New Laws Series, Part 8: The Brown Act Meets Social Media -

A CSDA Article (Printed with permission from CSDA) Regarding AB 992 Open meetings: local agencies: social media, effective 01/01/2021; Chief Klyn briefly went over the new additions to the Brown Act regarding social media. Office Manager Dahlin let the Board know that CSDA is holding a webinar on the topic on January 14th and the registration information is in the meeting packet.

12. Director’s Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. There were no reports and no requests for future agenda items.

13. Final audience comments: There were none.

14. Adjournment: 8:43 PM

Approved by the District Board of Directors in the meeting assembled February 9, 2021.

President McDonald