



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 6:00 PM, Tuesday, January 11, 2022

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 6:00 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald - Present
 - b. Vice President Afshar - Present
 - c. Treasurer Massman - Present
 - d. Director Doss - Present
 - e. Director Blake - Present
 - f. Also Present:
 - i. Chief Klyn - Present
 - ii. Office Manager/Board Clerk Dahlin - Present
 - iii. Guests: There were none.
- ~At this time President McDonald moved up agenda item 5 – Oral Communications.
4. Swearing in and badge pinning of Engineers and Firefighters; Chief Klyn swore in Engineer Ohler, Engineer Swanson and Intern Firefighter Proctor and badges were pinned.
5. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
A YouTube video created by Engineer Swanson – “Mi Wuk Sugar Pine FPD 2021 Review” was played. It can be viewed at: <https://youtu.be/ckQFup7KkIE>
~Following the video, President McDonald, moved on to item 4 then continued the remainder of the meeting in order.
6. Approval of the Minutes of the December 20, 2021, Special Meeting.
Moved to Approve: Director Blake Seconded: Vice President Afshar
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

7. Written Communications: There were none.

8. Reports:

- a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, reported that the Auxiliary Board met to discuss fundraisers for 2022. They will be holding the annual Rummage Sale on Memorial Day weekend, but they won't be holding a Spaghetti Dinner or Pancake Breakfast this year. They may hold a full luncheon and meeting offsite in March. The sailboat has been sold.
- b. CAL FIRE Report: No report.
- c. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record.

9. Standing Committee Reports for Discussion and Action

- a. District Policies & Procedures Committee: Director Doss reported that the water district employee they'll be working with has been sick but that they still hope to start the hydrant maintenance and inspections this month, when he is better.
- b. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman reviewed his written report that is in the meeting record.

Financial Reports for Month Ending November 30, 2021:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget vs Actual
- iii. Month End Cash on Hand History

Moved to Receive: Vice President Afshar Seconded: Director Blake

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

10. Discussion and Action Items:

- a. Acquisition of a 2005 Ford F-350, on loan from the Federal Excess Personal Property (FEPP) program to replace the current C770; Chief Klyn filled in the board on his trip to Maryland to pick up the truck and let them know that the total cost was \$2720. This was less than it would have cost to pay to have it transported, if he had been able to find someone available. He said the truck ran great on the return trip.
- b. Memorandum Of Understanding Regional Assistance To Firefighters Grant Funding Application For Self Contained Breathing APPARATUS (SCBA); Chief Klyn explained that this grant is the same grant as the one signed last fall except that the host of the grant has changed from Tuolumne County Fire to Columbia Fire.
- c. New Employment Practice Liability Protocols adopted by FAIRA – Effective 01/01/2022. Chief Klyn explained that FAIRA now requires the District to obtain outside counsel before taking certain actions that may result in an EPL claim.

11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken.

Director Blake announced that she will be moving to Oregon but plans to be here through the June meeting. Director Doss said that the District needs to attract more personnel. Chief Klyn let him know that he is applying for a SAFER Grant for staffing. Vice President Afshar expressed her concern for residents with health needs who have difficulty with snowplow berms blocking their driveways.

12. Final audience comments: There were none.
13. Adjournment – 7:13 PM

Approved by the District Board of Directors in the meeting assembled February 8, 2022.

President McDonald

DRAFT



**California Special
Districts Association**
Districts Stronger Together

2021 HIGHLIGHTS

\$100M FOR SPECIAL DISTRICTS

CSDA SECURES \$100 MILLION FOR DISTRICTS STATEWIDE

CSDA dedicated significant resources in 2021 to ensure no district was left without access to COVID relief funding. As a result of our efforts, a \$100 million State General Fund allocation exclusively for independent special districts affected by the pandemic was secured.

FREE WEBINARS in 2022



FREE WEBINARS FOR MEMBERS CONTINUE IN 2022

2021 brought new benefits for CSDA Members including free live and on-demand webinars. AND...members are using it!
103 On-Demand Webinars available - 3,200+ viewers in 2021
38 New Webinars offered - 1,800+ attendees in 2021



NEW BENEFIT IN 2021...SPECIAL DISTRICT ADVOCACY & REPRESENTATION IN D.C.

Leading the National Special Districts Coalition (NSDC), for the first time, CSDA and our state partners secured formal representation for special districts at the national level in Washington D.C. This new benefit will continue to grow as will our efforts in this space in years to come as we work to ensure districts are at the table, included, and have access to funding like other local governments.

ADVOCACY ACCOMPLISHMENTS

RECORD SUPPORT



- Sponsored Federal legislation to provide billions of dollars in relief to special districts across the country (S. 91 and H.R. 535). The legislation led to Federal authorization for states, cities, and counties to transfer relief funding to special districts. With support from CSDA, special districts have sought and attained millions of dollars in CARES and ARP dollars through this avenue.
- Supported the approval of \$2 billion in relief funding to address utility arrearages and \$250 million in funding for ports and harbors.
- In concert with the National Special Districts Coalition, supported special district eligibility for \$1.2 trillion federal infrastructure package.



BUSINESS AFFILIATES

DIAMOND LEVEL

- CSDA Finance Corporation
- Special District Risk Management Authority

PLATINUM LEVEL

- Atkinson, Andelson, Loya, Ruud & Romo
- Best Best & Krieger
- Liebert Cassidy Whitmore
- Richards Watson Gershon
- Umpqua Bank

\$2B

Supported the approval of \$2 billion in relief funding to address utility arrearages and \$250 million in funding for ports and harbors.

Protection from Costly Mandates and Restrictions

- Averted a renewed threat of property tax deferrals in the middle of the pandemic
- Blocked misguided unfunded mandate for special districts to catalog on their website every district bathroom. (AB 1017)



AB 339

Removed special districts from unwieldy new Brown Act meeting unfunded mandates.

AB 361

Sponsored remote Brown Act meeting legislation to provide special district boards with the flexibility to meet virtually during a declared emergency such as a pandemic or wildfire.

FLEXIBILITY AND EFFICIENCY FOR LOCAL SERVICES

- Garnered amendments to extend the deadline for special districts to approve redistricting maps following the delayed 2020 U.S. Census and avoid new mandates related to the redistricting process. (SB 594 and SB 443)
- Partnered with a coalition of employers to hold the line against efforts to roll back the cost-saving reforms CSDA helped enact under Governor Jerry Brown. (AB 399, AB 1465, SB 213, and SB 335)



ADDITIONAL HIGHLIGHTS

95+ JOINED CSDA IN 2021

1,300+ organizations using Member Services.



MEMBERS SAVE MORE WITH NEW CSDA ENDORSED AFFILIATES BENEFITS



The Ferguson Group
- Save 15% on grant writing services & free access to resources

Actuarial Retirement Compliance - Competitive and discounted flat fees on GASB reporting compliance for districts

739 actively tracked bills



CPS HR - Exclusive pricing for Human Resources advice and resources



Urban Futures - Special rates for pension modeling, developing pension funding policies, and pension advisory services

6,000+ Followers on Social Media



EMERGENCY PREPAREDNESS SUMMIT 2021 IN PARTNERSHIP WITH SOUTHERN CA EDISON

4

IN-PERSON CONFERENCES

16

REPRESENTING DISTRICTS IN THE COURTS

CSDA seeks desired legal outcomes for special districts by filing amicus curiae (or "friend-of-the court") briefs in cases of interest that could impact special districts' governance or operations.

CSDA took the following action on behalf of districts:

- Actively tracked 16 cases in the Courts of Appeal and California Supreme Court, involving legal issues affecting special districts.
- Filed 6 briefs on behalf of special districts as of September 2021, with another 2 pending for filing by year end. You can find them online at: www.csdanet.net/advocate/legal-advocacy.

Issues addressed in CSDA amicus briefs include:

- California Voting Rights Act
- Employee Relations
- Rate-setting under Proposition 218
- Government Claims Act

PROFESSIONAL DEVELOPMENT OPPORTUNITIES CONTINUED GROWTH



DISTRICT STAFF AND BOARD MEMBERS

38

new webinars offered in 2021

103

On-Demand Webinars available - **3,200+** viewers

2,775+
BILLS REVIEWED

750 Statewide coalition of over 750 signatories for relief funding

Board Member & General Manager Resource Pages Developed on Website

26 VIRTUAL WORKSHOPS

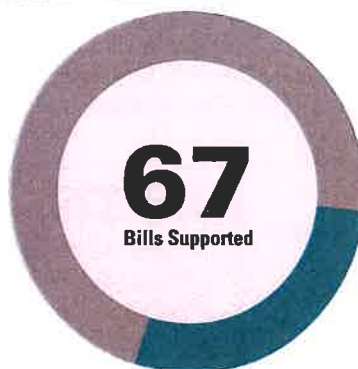
2 VIRTUAL CONFERENCES

DIRECTLY LOBBIED ON 120 BILLS



RELIEF FUNDING

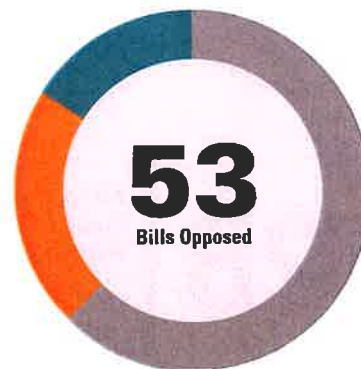
- Built statewide coalition of over 750 signatories.
- Conducted over 100 meetings with State Legislators and their staff.
- Held more than 60 meetings with administration officials, Department of Finance, committee staff, and Legislative leadership.
- Brought forward over 200 special district officials to tell their stories following a prep session with CSDA
- 49 State Legislators, 16 Members of Congress, and both U.S. Senators in California endorsed sign-on letters to the Governor.



BILLS SUPPORTED

- 16 – Signed into law
- 0 – Amended to remove support
- 0 – Vetoed
- 33 – Failed passage

18 awaiting action by Governor



BILLS OPPOSED

- 3 – Signed into law
- 7 – Amended to remove opposition
- 0 – Vetoed
- 30 – Failed passage

13 awaiting action by Governor

*As of September 15, 2021



**SUPERIOR COURT OF
CALIFORNIA
COUNTY OF TUOLUMNE**

12855 Justice Center Drive · Sonora, CA 95370
(209) 533-5650 FAX (209) 533-5618

Chambers of
LAURA LESLIE KRIEG

MEMORANDUM

TO: Local Agencies and Officials
FROM: Laura Leslie Krieg, Judge
DATE: February 1, 2022
RE: Advisement of a change in Grand Jury procedure for notification of impending release of a Grand Jury report to affected local Gov. agencies and officials.

The Tuolumne County Grand Jury, through this memorandum, is informing all local government agencies and/or officials that there has been a change in the process the Grand Jury uses in regard to advance notifications to local government agencies and/or officials who may be "affected" by a Grand Jury final report. Section 933.05 of the California Penal Code requires that:

"A Grand Jury shall provide to the affected agency a copy of the portion of the Grand Jury report relating to that person or entity two working days prior to its public release and after approval of the presiding judge."

In the past, the Grand Jury provided affected government agencies or officials with a copy of the portion of the Grand Jury report related to the affected government agency or official by a Sheriff Deputy personally delivering the copy through service of process. Beginning with the first final report by the current Grand Jury, a copy of the relevant portion of the Grand Jury report will be provided to affected government agencies and officials by email to their business email address. In the case of affected agencies with governing boards, the email will be sent to the board responsible for the affected agency in addition to the government official who is the administrative head of the agency.

If you have received this advisement via email and you are no longer the appropriate contact person on behalf of your department or agency, please contact us at: joyce@tuolumne.courts.ca.gov.



MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Chiefs Notes For January 2022

1. Had the septic tank pumped and repairs made to exterior plumbing
2. Motor and capacitor replaced on heater in living quarters
3. Water Tender is back in quarters. Being prepped to sell for smaller tactical tender
4. New type 3 engine mostly done with paint and powder coating, now being assembled
5. "Pre-plans" are being developed for businesses in our area
6. Annual hose testing in progress
7. Applied for "Safer" grant in hopes for additional paid staffing
8. Incident breakdown for November:
 - a. **37 incidents**
 - b. 14 in District
 - c. 23 out of District
 - d. 19 EMS (Emergency Medical Service)
 - e. 01 MVA (Motor Vehicle Accident)
 - f. 04 Fires
 - g. 04 PSA (Public Service Assist)
 - h. 01 Smoke Checks
 - i. 03 Alarm Sounding
 - j. 05 Emergency Standby (Helicopter, Powerlines, Gas)

December
FEFS017TC Trial Balance
 Ledger: GL - General Ledger
 All Account Types
 Fiscal Period 06/2022

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Fund: 9030 - Mi-Wuk Fire District

	Balance Forward	Debit	Credit	Net Amount	Ending Balance
Type - 10 - Assets					
100100 - Claim on Pooled Cash	1,691.61	271,508.44	58,153.96	213,354.48	215,046.09
100150 - Petty Cash	500.00	0.00	0.00	0.00	500.00
100200 - Cash Clearing	0.00	0.00	0.00	0.00	0.00
102900 - Property Tax Receivable	0.00	0.00	0.00	0.00	0.00
102905 - Allowance for Uncollect Taxes	0.00	0.00	0.00	0.00	0.00
106980 - Due From Other Governments	0.00	0.00	0.00	0.00	0.00
110000 - Prepaid Expenses	0.00	0.00	0.00	0.00	0.00
120000 - Land	73,132.00	0.00	0.00	0.00	73,132.00
122000 - Structures & Improvements	753,846.64	0.00	0.00	0.00	753,846.64
124000 - Equipment	370,583.88	0.00	0.00	0.00	370,583.88
129100 - Accum Depreciation-Structures	(359,388.00)	0.00	0.00	0.00	(359,388.00)
129200 - Accum Depreciation-Equipment	(145,528.92)	0.00	0.00	0.00	(145,528.92)
10 Type Total	694,837.21	271,508.44	58,153.96	213,354.48	908,191.69
Type - 20 - Liabilities					
202100 - Accounts Payable	0.00	22,015.37	22,015.37	0.00	0.00
202200 - Sales Tax Payable	(40.47)	0.00	0.00	0.00	(40.47)
203100 - Salaries Payable	(6,588.87)	19,353.27	22,523.15	(3,169.88)	(9,758.75)
203200 - Federal Withholding Payable	(989.69)	2,673.29	2,893.06	(219.77)	(1,209.46)
203210 - FICA Payable	(1,801.60)	4,377.43	4,534.93	(157.50)	(1,959.10)
203220 - State Withholding Payable	(408.27)	1,080.64	1,163.20	(82.56)	(490.83)
203230 - State Disability Payable	(111.33)	313.36	342.88	(29.52)	(140.85)
203310 - Deferred Compensation Payable	(87.50)	350.00	487.50	(137.50)	(225.00)
203420 - Workers Compensation Payable	0.00	0.00	0.00	0.00	0.00
203910 - Accrued Vacation	(4,020.00)	0.00	0.00	0.00	(4,020.00)
203920 - Accrued Sick	(5,434.00)	0.00	0.00	0.00	(5,434.00)
204105 - Interest Payable	0.00	0.00	0.00	0.00	0.00
204110 - Notes Payable-Current	(16,836.32)	0.00	0.00	0.00	(16,836.32)

FEFS017TC Trial Balance
Ledger: GL - General Ledger
All Account Types
Fiscal Period 06/2022

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	Balance Forward	Debit	Credit	Net Amount	Ending Balance
221005 - Notes Payable-Long Term	(35,280.34)	0.00	0.00	0.00	(35,280.34)
20 Type Total	(71,598.39)	50,163.36	53,960.09	(3,796.73)	(75,395.12)
Type - 30 - Fund Balance					
331200 - Agency Obligation	(249,158.99)	0.00	0.00	0.00	(249,158.99)
380600 - Capital Assets, Net	(692,645.60)	0.00	0.00	0.00	(692,645.60)
30 Type Total	(941,804.59)	0.00	0.00	0.00	(941,804.59)
Type - 40 - Revenues					
411110 - Pty Taxes-Current Secured	(19,527.80)	2,533.25	90,235.34	(87,702.09)	(107,229.89)
412110 - Pty Taxes-Current Unsecured	(4,042.44)	0.00	0.00	0.00	(4,042.44)
416110 - Pty Taxes-Supplemental	0.00	0.00	768.52	(768.52)	(768.52)
441110 - Interest Income	(829.65)	0.00	96.10	(96.10)	(925.75)
458110 - State-Homeowners Property Tax	(171.77)	0.00	0.00	0.00	(171.77)
459119 - State-Emergency Fire Fighting	(0.01)	0.00	6,764.80	(6,764.80)	(6,764.81)
471211 - Benefit Assessments-Fire Assmt	0.00	1,933.25	159,992.23	(158,058.98)	(158,058.98)
483110 - Misc Income	0.00	0.00	0.00	0.00	0.00
483111 - Misc Income- Reimbursements	(537.00)	0.00	2,585.60	(2,585.60)	(3,122.60)
496000 - Donations	(1,065.00)	0.00	0.00	0.00	(1,065.00)
496060 - Donations-Auxiliary Utilities	(794.37)	0.00	380.79	(380.79)	(1,175.16)
496065 - Donations-Auxiliary Misc	(2,947.29)	0.00	13,695.93	(13,695.93)	(16,643.22)
40 Type Total	(29,915.33)	4,466.50	274,519.31	(270,052.81)	(299,968.14)
Type - 50 - Expenditures					
511110 - Salaries-Reg	189,623.55	24,786.96	0.00	24,786.96	214,410.51
511120 - Salaries-Reserve	16,356.02	2,683.74	0.00	2,683.74	19,039.76
511125 - Salaries-Overtime	24,318.42	2,169.60	0.00	2,169.60	26,488.02
511140 - Salaries-Termination	797.04	0.00	0.00	0.00	797.04
511145 - Cash Outs-Vacation	0.00	0.00	0.00	0.00	0.00
511150 - Cash Outs-Leave	1,042.96	0.00	0.00	0.00	1,042.96
512115 - FICA	17,756.98	2,267.46	0.00	2,267.46	20,024.44
512120 - Unemployment Insurance	625.00	125.00	0.00	125.00	750.00
512305 - Employees Group Insurance	22,142.38	4,506.75	0.00	4,506.75	26,649.13

FEFS017TC Trial Balance
Ledger: GL - General Ledger
All Account Types
Fiscal Period 06/2022

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	Balance Forward	Debit	Credit	Net Amount	Ending Balance
512325 - Life Insurance	121.50	2,330.75	0.00	2,330.75	2,452.25
512330 - Workers Comp Insurance	12,237.04	0.00	0.00	0.00	12,237.04
512505 - Employee Physicals	294.40	0.00	0.00	0.00	294.40
512510 - Recruitment Expense	583.43	470.00	0.00	470.00	1,053.43
521150 - Expendable Equipment	2,450.57	1,572.87	1,347.64	225.23	2,675.80
521173 - Food-Other	225.91	0.00	0.00	0.00	225.91
521180 - Clothing & Personal Supplies	711.87	156.23	0.00	156.23	868.10
521190 - Household Expense	2,147.33	114.31	0.00	114.31	2,261.64
521310 - Communications	1,674.03	192.89	0.00	192.89	1,866.92
521610 - Insurance	11,529.00	0.00	0.00	0.00	11,529.00
522120 - Maint-Internal Vehicles	5,646.23	0.00	0.00	0.00	5,646.23
522125 - Maint-Equipment	2,264.67	730.95	107.99	622.96	2,887.63
522130 - Maint-Equip Vehicles	10,134.23	14,077.77	0.00	14,077.77	24,212.00
522205 - Maint-Buildings & Improvements	3,758.35	376.50	0.00	376.50	4,134.85
522225 - Maint-Grounds	26.11	0.00	0.00	0.00	26.11
523210 - Dues & Memberships	0.00	392.18	0.00	392.18	392.18
525110 - Office Expense	402.18	204.19	0.00	204.19	606.37
525140 - Office-Photocopy	159.25	48.06	0.00	48.06	207.31
525150 - Office-Postage	133.67	10.16	0.00	10.16	143.83
526110 - PS&S-Professional Services	7,122.62	153.00	0.00	153.00	7,275.62
526124 - PS&S-Auditor-Controller	864.50	140.00	0.00	140.00	1,004.50
527210 - Rents-Equipment	545.00	79.25	0.00	79.25	624.25
528000 - SDE Special Department Expense	3,850.00	0.00	0.00	0.00	3,850.00
529105 - Travel	808.44	1,601.22	0.00	1,601.22	2,409.66
529110 - Travel & Trans-Fuel	4,367.19	1,483.74	0.00	1,483.74	5,850.93
529112 - Travel & Trans-Priv Auto	162.23	36.96	0.00	36.96	199.19
529116 - Training-Travel	850.00	164.27	0.00	164.27	1,014.27
529210 - Utilities	2,897.43	1,075.88	0.00	1,075.88	3,973.31
532460 - Interest-Long Term Debt	(148.43)	0.00	0.00	0.00	(148.43)
50 Type Total	348,481.10	61,950.69	1,455.63	60,495.06	408,976.16
9030 - Mi-Wuk Fire District Total	0.00	388,088.99	388,088.99	0.00	0.00

Dept. 230

Budget vs Actual
Tuolumne County of Tuolumne
Mi-Wuk Fire District

For 2022 Period Dec

Run Date: Feb 1, 2022 4:56:16 PM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
9030204230 - Mi-Wuk Fire District								
9030204230	411110	Ppty Taxes-Current Secured	193,370.00	87,702.09	0.00	107,229.89	86,140.11	45%
9030204230	412110	Ppty Taxes-Current Unsecured	4,376.00	0.00	0.00	4,042.44	333.56	8%
9030204230	414110	Ppty Taxes-Prior Unsecured	98.00	0.00	0.00	0.00	98.00	100%
9030204230	416110	Ppty Taxes-Supplemental	2,897.00	768.52	0.00	768.52	2,128.48	73%
Total Taxes			200,741.00	88,470.61	0.00	112,040.85	88,700.15	44%
9030204230	441110	Interest Income	1,500.00	96.10	0.00	925.75	574.25	38%
Total Use of Money & Property			1,500.00	96.10	0.00	925.75	574.25	38%
9030204230	458110	State-Homeowners Property Tax	1,984.00	0.00	0.00	171.77	1,812.23	91%
Total State Revenue			1,984.00	0.00	0.00	171.77	1,812.23	91%
9030204230	469840	Other Govts-San Francisco	613.00	0.00	0.00	0.00	613.00	100%
Total Other Governments			613.00	0.00	0.00	0.00	613.00	100%
9030204230	471211	Benefit Assessments-Fire Assmt	290,903.00	158,058.98	0.00	158,058.98	132,844.02	46%
Total Charges for Services			290,903.00	158,058.98	0.00	158,058.98	132,844.02	46%
9030204230	483111	Misc Income-Reimbursements	2,118.00	2,117.92	0.00	2,117.92	0.08	0%
Total Miscellaneous Revenue			2,118.00	2,117.92	0.00	2,117.92	0.08	0%
9030204230	496000	Donations	835.00	0.00	0.00	1,065.00	-230.00	-28%
Total Other Finance Sources			835.00	0.00	0.00	1,065.00	-230.00	-28%
Total Revenue			498,694.00	248,743.61	0.00	274,380.27	224,313.73	45%
9030204230	511110	Salaries-Reg	255,000.00	24,786.96	0.00	114,184.24	140,815.76	55%
9030204230	511120	Salaries-Reserve	47,000.00	2,683.74	0.00	19,039.76	27,960.24	59%
9030204230	511125	Salaries-Overtime	40,000.00	2,169.60	0.00	26,488.02	13,511.98	34%
9030204230	511140	Salaries-Termination	815.00	0.00	0.00	797.04	17.96	2%
9030204230	511150	Cash Outs-Leave	1,045.00	0.00	0.00	1,042.96	2.04	0%
9030204230	512115	FICA	26,290.00	2,267.46	0.00	15,338.27	10,951.73	42%
9030204230	512120	Unemployment Insurance	1,500.00	125.00	0.00	750.00	750.00	50%
9030204230	512305	Employees Group Insurance	45,670.00	4,506.75	0.00	26,649.13	19,020.87	42%
9030204230	512325	Life Insurance	2,662.00	2,330.75	0.00	2,452.25	209.75	8%
9030204230	512330	Workers Comp Insurance	14,437.00	0.00	0.00	12,237.04	2,199.96	15%
9030204230	512505	Employee Physicals	450.00	0.00	0.00	294.40	155.60	35%
9030204230	512510	Recruitment Expense	5,153.00	470.00	0.00	1,053.43	4,099.57	80%
Total Salaries and Benefits			440,022.00	39,340.26	0.00	220,326.54	219,695.46	50%
9030204230	521145	Small Tools	300.00	0.00	0.00	0.00	300.00	100%
9030204230	521150	Expendable Equipment	1,000.00	0.00	0.00	820.77	179.23	18%
9030204230	521173	Food-Other	255.00	0.00	0.00	5.95	249.05	98%
9030204230	521180	Clothing & Personal Supplies	1,712.00	156.23	0.00	868.10	843.90	49%
9030204230	521190	Household Expense	2,100.00	0.00	0.00	1,324.52	775.48	37%
9030204230	521310	Communications	4,500.00	192.89	0.00	1,866.92	2,633.08	59%
9030204230	521610	Insurance	11,529.00	0.00	0.00	11,529.00	0.00	0%
9030204230	522120	Maint-Internal Vehicles	7,000.00	0.00	0.00	5,646.23	1,353.77	19%
9030204230	522125	Maint-Equipment	5,600.00	622.96	0.00	2,887.63	2,712.37	48%
9030204230	522130	Maint-Equip Vehicles	17,000.00	846.38	0.00	10,980.61	6,019.39	35%
9030204230	522205	Maint-Buildings & Improvements	6,500.00	376.50	0.00	4,009.85	2,490.15	38%
9030204230	522225	Maint-Grounds	8,200.00	0.00	0.00	26.11	8,173.89	100%
9030204230	522600	Fire Extinguisher Testing	340.00	0.00	0.00	0.00	340.00	100%
9030204230	523210	Dues & Memberships	4,273.00	392.18	0.00	392.18	3,880.82	91%
9030204230	525110	Office Expense	1,000.00	204.19	0.00	530.97	469.03	47%
9030204230	525140	Office-Photocopy	700.00	48.06	0.00	207.31	492.69	70%
9030204230	525150	Office-Postage	400.00	10.16	0.00	143.83	256.17	64%
9030204230	525200	Publications & Legal Notices	175.00	0.00	0.00	0.00	175.00	100%
9030204230	526106	PS&S-Tax Admin Fee	4,800.00	0.00	0.00	0.00	4,800.00	100%
9030204230	526107	PS&S-Tax Parcel Fee	4,000.00	0.00	0.00	0.00	4,000.00	100%
9030204230	526110	PS&S-Professional Services	13,239.00	153.00	0.00	7,275.62	5,963.38	45%
9030204230	526116	PS&S-Legal	2,500.00	0.00	0.00	0.00	2,500.00	100%

Budget vs Actual
Tuolumne County of Tuolumne
Mi-Wuk Fire District

For 2022 Period Dec

Run Date: Feb 1, 2022 4:56:16 PM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
9030204230	526124	PS&S-Auditor-Controller	2,500.00	140.00	0.00	1,004.50	1,495.50	60%
9030204230	527210	Rents-Equipment	1,410.00	79.25	0.00	624.25	785.75	56%
9030204230	527310	Rents-Buildings & Improvements	135.00	0.00	0.00	0.00	135.00	100%
9030204230	528000	SDE Special Department Expense	4,850.00	0.00	0.00	3,850.00	1,000.00	21%
9030204230	528184	SDE-Awards & Certificates	50.00	0.00	0.00	0.00	50.00	100%
9030204230	529105	Travel	3,100.00	1,601.22	0.00	1,601.22	1,498.78	48%
9030204230	529110	Travel & Trans-Fuel	11,000.00	1,405.70	0.00	4,370.53	6,629.47	60%
9030204230	529112	Travel & Trans-Priv Auto	450.00	36.96	0.00	199.19	250.81	56%
9030204230	529116	Training-Travel	2,500.00	164.27	0.00	1,014.27	1,485.73	59%
9030204230	529134	Trans & Travel â€” Rent Paymen	22,821.00	0.00	0.00	0.00	22,821.00	100%
9030204230	529210	Utilities	9,300.00	652.96	0.00	2,689.42	6,610.58	71%
Total Services and Supplies			155,239.00	7,082.91	0.00	63,868.98	91,370.02	59%
9030204230	543000	Vehicles	33,000.00	0.00	0.00	0.00	33,000.00	100%
Total Fixed Assets			33,000.00	0.00	0.00	0.00	33,000.00	100%
9030204230	532460	Interest-Long Term Debt	18,478.00	0.00	0.00	-148.43	18,626.43	101%
Total Other Financing Uses			18,478.00	0.00	0.00	-148.43	18,626.43	101%
9030204230	691110	Appropriation-Contingencies	222,669.00	0.00	0.00	0.00	222,669.00	100%
9030204230	691113	Contingency-Long Term Debt	35,280.00	0.00	0.00	0.00	35,280.00	100%
Total Contingencies			257,949.00	0.00	0.00	0.00	257,949.00	100%
Total Expenditures			904,688.00	46,423.17	0.00	284,047.09	620,640.91	69%
Total Net Mi-Wuk Fire District			-405,994.00	202,320.44	0.00	-9,666.82	-396,327.18	

Dept. 235
Budget vs Actual
Tuolumne County of Tuolumne
Mi-Wuk Fire Special Projects

For 2022 Period Dec

Run Date: Feb 1, 2022 4:56:16 PM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
9030204235 - Mi-Wuk Fire Special Projects								
9030204235	459119	State-Emergency Fire Fighting	224,185.00	6,764.80	0.00	6,764.81	217,420.19	97%
Total State Revenue			224,185.00	6,764.80	0.00	6,764.81	217,420.19	97%
9030204235	483111	Misc Income-Reimbursements	2,800.00	467.68	0.00	1,004.68	1,795.32	64%
Total Miscellaneous Revenue			2,800.00	467.68	0.00	1,004.68	1,795.32	64%
9030204235	496060	Donations-Auxiliary Utilities	4,900.00	380.79	0.00	1,175.16	3,724.84	76%
9030204235	496065	Donations-Auxiliary Misc	46,825.00	13,695.93	0.00	16,643.22	30,181.78	64%
Total Other Finance Sources			51,725.00	14,076.72	0.00	17,818.38	33,906.62	66%
Total Revenue			278,710.00	21,309.20	0.00	25,567.87	253,122.13	91%
9030204235	511110	Salaries-Reg	102,657.00	0.00	0.00	100,226.27	2,430.73	2%
9030204235	512115	FICA	7,852.00	0.00	0.00	4,686.17	3,165.83	40%
9030204235	512330	Workers Comp Insurance	6,407.00	0.00	0.00	0.00	6,407.00	100%
Total Salaries and Benefits			116,916.00	0.00	0.00	104,912.44	12,003.56	10%
9030204235	521150	Expendable Equipment	12,750.00	225.23	0.00	1,855.03	10,894.97	85%
9030204235	521173	Food-Other	600.00	0.00	0.00	219.96	380.04	63%
9030204235	521190	Household Expense	1,850.00	114.31	0.00	937.12	912.88	49%
9030204235	522130	Maint-Equip Vehicles	13,750.00	13,231.39	0.00	13,231.39	518.61	4%
9030204235	522205	Maint-Buildings & Improvements	500.00	0.00	0.00	125.00	375.00	75%
9030204235	525110	Office Expense	300.00	0.00	0.00	75.40	224.60	75%
9030204235	528000	SDE Special Department Expense	575.00	0.00	0.00	0.00	575.00	100%
9030204235	529105	Travel	850.00	0.00	0.00	808.44	41.56	5%
9030204235	529110	Travel & Trans-Fuel	4,000.00	78.04	0.00	1,480.40	2,519.60	63%
9030204235	529210	Utilities	4,900.00	422.92	0.00	1,283.89	3,616.11	74%
Total Services and Supplies			40,075.00	14,071.89	0.00	20,016.63	20,058.37	50%
9030204235	543000	Vehicles	17,000.00	0.00	0.00	0.00	17,000.00	100%
Total Fixed Assets			17,000.00	0.00	0.00	0.00	17,000.00	100%
Total Expenditures			173,991.00	14,071.89	0.00	124,929.07	49,061.93	28%
Total Net Mi-Wuk Fire Special Projects			104,719.00	7,237.31	0.00	-99,341.20	204,060.20	
Total Revenues			777,404.00	299,968.14	0.00	299,968.14	477,435.86	1.39
Total Expenditures			1,078,679.00	408,976.16	0.00	408,976.16	669,702.84	0.62
Net Total			-301,275.00	-109,008.02	0.00	-109,008.02	-192,266.98	64%

Cash on Hand by Month

	FY 21/22	FY 20/21	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$253,303.84	\$ 139,966.78	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 186,690.69	\$ 109,571.47	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 93,563.21	\$ 94.93	\$ 97,354.43	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31	\$ 22,257.21	\$ 73.81	\$ 43,783.05	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30	\$ 1,691.61	\$ 72.42	\$ 59.18	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31	\$ 215,046.09	\$ 89.36	\$ 140,891.71	\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31		\$ 41.62	\$ 87,320.27	\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28		\$ 47.06	\$ 101,410.30	\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31		\$ 66,178.68	\$ 120,130.72	\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 406,275.87	\$ 264,014.83	\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 285,520.93	\$ 224,705.05	\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 326,741.77	\$ 209,376.59	\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

Significant impacts on November cash:

- Received \$88,471 in property taxes (net of County fees)
- Received \$158,059 in Benefits Assessments (net of County fees)
- Received \$6,765 in strike team reimbursements
- Paid \$13,231 in repairs to the Water Tender which was reimbursed by the Auxiliary
- Paid monthly Anthem Blue Cross premium of \$4,507
- Paid \$2,331 for the 2022 umbrella life insurance policy
- Paid \$1,600 for a portion of the Chief's trip to Maryland to pick up the FEPP truck

February 3, 2022

To Chief Klyn and the Mi Wuk Sugar Pine Fire Protection District Board,

This is my official resignation letter as a Director for the Mi Wuk Sugar Pine Fire Protection District. I will be moving to Oregon June 2022.

It has been an honor and a pleasure to be a part of this board and community.

My last official day as a board member will be the last meeting I will be attending, May 10, 2022.

Thank you.

Carrie Blake



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

NOTICE OF VACANCY

Interested persons are hereby notified that
there will be a vacancy on the

BOARD OF DIRECTORS

of the

MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

The position to be filled by this appointment
will be to fill the vacancy until the person elected in the
November 2022 General Elections has been qualified.
The person elected in the November 2022 General Elections
shall hold the office for the balance of a 4 year term
which ends at noon, Friday, December 6, 2024.

Applications are available at the
Mi-Wuk Sugar Pine Fire Protection District located at:
24247 Highway 108, Mi Wuk Village, CA 95346
or: Request by mail at PO Box 530 Mi Wuk Village, CA 95346

Phone: (209) 586-5256

Or by contacting:

James Klyn, Fire Chief: JKlyn@mwspfire.us

Or Bonnie Dahlin, Office Manager/Board Clerk: BDahlin@mwspfire.us

Applications must be received by ____PM, _____, 2022.

**AGREEMENT BETWEEN YOSEMITE COMMUNITY COLLEGE DISTRICT
AND THE PARTICIPATING FIRE AGENCIES**

THIS AGREEMENT (“Agreement”) is made and entered into by, and between the YOSEMITE COMMUNITY COLLEGE DISTRICT (“District”) and the FIRE AGENCIES IN TUOLUMNE COUNTY (Sonora City Fire Department, Mi-Wuk Sugar Pine Protection District, Tuolumne Fire District, Twain Harte Community Services District, Tuolumne County Fire Department, Columbia Fire Protection District, Tuolumne Rancheria Fire Department, Groveland Community Service District Fire Department, and _____) through its Fire Department (“Agency”).

The purpose of this Agreement is to 1) serve the community with student interns; 2) provide opportunities for students of Columbia College to gain on the training; 3) provide a career pathway through a college education; 4) help promote student recruitment to Columbia College; 5) serve as a communication and training tool to help promote solid working relationships by all parties; and 6.) increase recruitment in local fire agencies. This Agreement also meets two goals of the Columbia College Strategic Plan: Goal 4 – Promote economic development by providing employer/student connections through workforce training; Goal 5 – Expand modes of communication to improve community outreach, information sharing, and marketing efforts.

IT IS AGREED AS FOLLOWS:

1. TERM

The term of this Agreement shall be from _____ through _____. This Agreement may be extended by mutual written consent for one (1) one-year terms. Designated representatives of Agency and District shall administer this Agreement. Either party may terminate this Agreement with a sixty (60) day notice.

2. SCOPE OF SERVICE

2.1 Agencies and all parties agree that to be a part of the Yosemite Community College District (Columbia College) Regional Internship Program they will need to provide the following: workers compensation while the students work for the home agency, (Home agency will be where the students are currently working) provide a stipend for the students that will be designated by a set amount per month determined by the local participating fire agencies. The duties of the agencies are to professionally supervise, mentor, train the students so that each student can complete their FF1 and FF2 State Fire Training task book. The State Fire Training Office has produced the 2019 curriculum that has to be completed by each student in order to receive certification. Students getting will have to complete a minimum internship of 6 months in order to fulfill their obligation to the task book and State Fire Training Curriculum. (A student that wishes to volunteer for an agency will have to complete a year of training as outlined by SFT). The total length of the Internship program is 2 years.

2.2 YCCD (Columbia College) will assign students Personal Protection Equipment (PPE) for the Columbia College Regional Internship Program. This equipment will be checked out to each student to be worn on all emergency calls, training, and any other time it is deemed that safety gear must be worn. Students will wear their Class B Columbia College Academy uniforms as required and permitted to wear an Agency T-shirt for their Class C uniform.

2.3 YCCD (Columbia College) will have the student maintain a minimum of nine (9) semester units and keep a “B” average in order to be eligible for the program each semester. This will help in maintaining credibility for the program and set a standard for new students coming into the program.

2.4 Students will be responsible for making an appointment for their own Health Screening through the approved health care facilities. The Health Screening will be a pre-employment Health Screening that consists of a medical questionnaire, spirometry, DMV physical exam, and drug test. The Agency will pay for the Health Screening.

2.5 Students will be responsible for making an appointment and complete a Live Scan. The Agency will pay for a Live Scan prior to entry into the Columbia College Regional Internship Program.

3. PAYMENT AND COMPENSATION

3.1 Participating agencies will be responsible for giving the students a minimum stipend of \$500.00 per month (Agency's standard fire fighter work schedule of 2 days on and 4 days off) for the length of the program or upon termination of the student from the program.

3.2 All Participating fire agencies have agreed on a background check being conducted by a licensed background investigator. All participating agencies have agreed on how extensive this background will be and have agreed to incur the cost. Each student will participate in a background check after the completion of the Columbia College Fire Academy (or equivalent Accredited Fire Academy).

4. INDEMNIFICATION AND HOLD HARMLESS

4.1 Indemnification by District. District shall indemnify and hold Agency, its officers, agents, employees, and independent contractors free and harmless from any claim or liability whatsoever based or asserted upon any act or omission of any claim or liability whatsoever based or asserted upon any act or omission of Agency, its officers, agents, employees, subcontractors, independent contractors, for property damage, bodily injury or death, or any other element of damage of any kind or nature, occurring in the performance of the Agreement to the extent that such liability is imposed on the District by the California Government Code, Section 895.2, and District shall defend at its expense, including attorney fees, Agency, its officers, agents, employees and independent contractor in any legal action of any kind based upon such alleged acts or omissions.

4.2 Indemnification by Agency. Agency shall indemnify and hold District, its officers, agents, employees, and independent contractors free and harmless from any claim or liability whatsoever based or asserted upon any act or omission of any claim or liability whatsoever based or asserted upon any act or omission of District, its officers, agents, employees, subcontractors, independent contractors, for property damage, bodily injury or death, or any other element of damage of any kind or nature, occurring in the performance of the Agreement to the extent that such liability is imposed on the Agency by the California Government Code, Section 895.2, and Agency shall defend at its expense, including attorney fees, District, its officers, agents, employees and independent contractor in any legal action of any kind based upon such alleged acts or omissions.

5. WORKERS COMPENSATION

5.1 Agency will provide workers compensation coverage for the interns while staffed at their home agency, responding to and from emergencies, on emergency incidents, and during training.

5.2 Agency shall be responsible for providing applicable training and maintaining training records for the student interns using the SFT Firefighter 1/2 Certification task book.

6. ALTERATION OF TERMS

6.1 No addition to, or alteration of, the terms of this Agreement, whether by written or verbal understanding of the parties, their officers, agents, or employees shall be valid unless made in the form of a written amendment to this Agreement, which is formally approved and executed by all parties.

7. ENTIRE AGREEMENT

7.1 This Agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral, written, in connection therewith.

IN WITNESS WHEREOF, the duly authorized representative of the parties hereto have signed in confirmation of the Agreement of the dates indicated below.

Participating Agency

Yosemite Community College District

Signature

Signature

Name/Title

Name/Title

Date _____

Date _____

TUOLUMNE COUNTY REGIONAL FIRE INTERNSHIP PROGRAM CODE OF CONDUCT

Thank you for expressing interest in our Regional Fire Internship Program ("Program") through Yosemite Community College District ("District") and the Fire Agencies within Tuolumne County ("Agency"). Before completing the attached application, carefully review the Code of Conduct. All agencies and the program operate as a customer service focused business. All interns are expected to conduct themselves in a manner that recognizes the agencies provide the public excellent emergency services. It is paramount that all members of this program deliver services in a professional, honest, courteous, and timely manner. Failure to meet these standards will result in being asked to resign or be terminated.

- **Honesty & Integrity.** It is understood that honesty and integrity begin with full disclosure of your information on an application. This includes full disclosure of work-related experience, past supervisors, and qualifying training. If a background check proves that false information has been provided, you will be informed not to apply or pursue an internship with the program or any other agency now or in the future.
- **Respecting Community Members.** Being an intern by its very nature means providing a service to our citizens. In most cases, services are provided on private property, and as a result, it must be ensured that personnel are honest, respectful, and professional and interact well with community members.
- **Working in Teams.** Most of the services provided are performed in teams. It is critical that team members work harmoniously under the direction of an officer. It is believed that team results are greater than individual achievement.
- **Ability to Follow Command.** Emergency incidents can be stressful and traumatic. The public expects its emergency service workers to remain calm, deliver a professional service and provide comfort to those who require it. You may not agree with directions being given or you might do the task differently. As a paramilitary organization, you will be expected to follow orders in a timely and safe manner immediately. If it is unsafe or outside accepted standards, tell your supervisor why you think it is unsafe and proceed from there.
- **Chain of Command.** Within the agencies there is a chain of command process followed. The chain of command process starts by reporting to the station supervisor after attempting to resolve the issue in a professional manner. If the station supervisor is unable to resolve the issue in a timely manner or to your satisfaction, then the next step in resolving problems or conflicts is reporting to the covering Chief Officer (or Fire Chief), who will expect you to provide specific details including how you attempted to resolve the issue.. The Chief Officer/Fire Chief may require all involved parties to provide written statements of fact, including statements by witnesses. The Fire Chief will be the final authority.
- **Rumors, hearsay.** These two critical issues can damage a programs/agency's image and/or morale. An intern who starts, carries, or promotes rumors or hearsay may be asked to resign or be terminated if facts prove the intern is responsible for initiating the rumors or hearsay.
- **Morale, esprit de corps.** You have obviously chosen this program for a reason. We hope it is because you have witnessed our pride and commitment towards our program and agencies. Each agency strives to adopt industry standards while maintaining their uniqueness. If you can't support each agency and its mission, we ask that you do not apply.
- **Discrimination Policy.** Once hired, you are a representative of the Agencies and this program, on or off duty. Compliance is always required on or off district or agency property. Never discriminate on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation,

marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

- **Performance period.** Once your application and background check have been verified and cleared, you will start a one-year performance period as part of your two-year program. During this period, you will be evaluated on your conduct, participation in all aspects of our program/agency, and how well you successfully work in a team setting. If these standards are not met, you will be asked to resign.
- **Social Media.** Use of social networking, electronic communications, or other media technology is prohibited unless prior approval by the Fire Chief. I also understand that failure to resolve or report inappropriate use of this media equates to condoning this behavior.
- **HIPPA.** All information pertaining the health of responders, patients or members of the community are to remain confidential at all times.
- **The Following Are Prohibited:**
 - Cheating or plagiarism.
 - Forgery, alteration or misuse of documents, records or identification or knowingly furnishing false information to the District, Program, or Agency.
 - No Misrepresentation of oneself or of the District, Program, or Agency.
 - Obstruction or disruption, on or off District/Program/Agency property, of the District's/Program's/Agency's educational process, administrative process, or other District/Program/Agency function.
 - Physical abuse on or off District/Program/Agency property of the person or property of any member of the District/Program/Agency or community.
 - Theft of, or non-accidental damage to, District/Program/Agency property, or property in the possession of, or owned by a member of the community.
 - Unauthorized entry into, unauthorized use of, or misuse of District/Program/Agency property.
 - The sale or possessions of dangerous drugs, restricted drugs, or narcotics, as those terms are used in California statutes. On District/Program/Agency property, the sale or possession of alcoholic beverages.
 - Possession or use of explosives, dangerous chemicals, or deadly weapons, except as allowed by law.
 - Engaging in lewd, indecent, or obscene behavior.
 - Abusive behavior directed toward, or hazing of, a member of the District/Program/Agency or community.
 - Violation of any order of the District/Program/Agency, notice of which has been given prior to such violation, and which order is not inconsistent with any of the other provisions of this policy.
 - Soliciting or assisting another to do any act which may subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.

I _____ (print name) have read, fully understand, and support the Code of Conduct. I further acknowledge that I may be asked to resign or be terminated from the program if I do not meet the Policies, Procedures, Mission or Code of Conduct.

Signature: _____ Date: _____