



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, March 10, 2020

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald _____
 - b. Vice President Afshar _____
 - c. Treasurer Massman _____
 - d. Director Doss _____
 - e. Director Blake _____
 - f. Also Present:
 - i. Chief McClintock _____
 - ii. Battalion / Interim Chief Klyn _____
 - iii. Office Manager Dahlin _____
 - iv. Guests: _____
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
5. Approval of the Minutes of the February 11, 2020 Regular Meeting.
Moved to Approve: _____ Seconded: _____
Ayes: ____ Noes: ____ Absent: ____ Abstain: ____
6. Approval of the Minutes of the February 13, 2020 Special Meeting.
Moved to Approve: _____ Seconded: _____
Ayes: ____ Noes: ____ Absent: ____ Abstain: ____
7. Written Communications: There were none.
8. Reports:
 - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President. No Action Required
 - b. USFS Report: No Action Required
 - c. CAL FIRE Report: No Action Required
 - d. Chief's Report: Steve McClintock, Fire Chief. No Action Required
 - e. District Policies & Procedures Committee: Director Doss. No Action Required

f. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman
Financial Reports for Month Ending January 31, 2020:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: _____ Seconded: _____

Ayes: _____ Noes: _____ Absent: _____ Abstain: _____

9. Discussion and Action Items:

- a. Addition of electronic sign to District marquis to be financed with potential grant funding; Directors Doss and Blake
- b. Levy Administration Services Agreement between Mi-Wuk Sugar Pine Fire Protection District and SCI Consulting Group for FY 2020/21 through FY 2022/23 with an annual cost the 1st year of \$6753, 2nd year - \$6955, 3rd and final year - \$7164; Chief McClintock – Action Item
- c. Transfer of ownership of District cell phone issued to Chief McClintock upon the 5/12/2020 end of District contract with Verizon; Chief McClintock – Action Item
- d. Proposal to appoint Battalion / Interim Chief James Klyn to permanent Fire Chief position, pending approval of employment agreement; Chief McClintock
 - i. Budget Committee Report on preceding proposal; Treasurer Massman
 - ii. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (Gov. Code section 54957(b)(1).) Title: Fire Chief
 - iii. Return to Open Session
 - iv. Report on Closed Session - Action
- e. Revision to District Policy Chapter 1.04.060 Fire Chief Appointment to remove item ‘d’ which states that the Fire Chief position is paid a fixed salary; Chief McClintock – Action Item
- f. Employment agreement between Mi-Wuk Sugar Pine Fire Protection District and James Klyn effective April 1, 2020; Chief McClintock – Action Item
- g. Appointment of Office Manager Bonnie Dahlin to Board Clerk, change of title to Office Manager / Board Clerk effective April 1, 2020 and increase hourly rate of pay to \$26.074, effective the pay period including April 1, 2020; Chief McClintock – Action Item

10. Badge Pinning; Chief McClintock

11. Director’s Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action.

Discussion will be limited to that necessary to clarify an issue or request. No action will be taken.

12. Final audience comments:

13. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California

This Notice and Agenda was posted pursuant to District Policy on March 6, 2020