



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Minutes

Mi-Wuk Sugar Pine Fire Protection District  
Regular Meeting, 7:00 PM, Tuesday, December 11, 2018  
Mi-Wuk Sugar Pine Fire Protection District  
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:00
2. Pledge of Allegiance
3. Roll Call
  - a. President Klipple Present
  - b. Vice President Doss Present
  - c. Treasurer Massman Present
  - d. Director McDonald Present
  - e. Director Afshar Present
  - f. Also Present:
    - i. Chief McClintock Present
    - ii. Department Secretary Dahlin Present
    - iii. Guests: Chief McClintock's family, Marla, Addison and Rebecca
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. Arlen Richardson addressed the Board regarding meeting with Doug Oliver, Tuolumne County Code Compliance, and MAHA to address concerns about the risk of catastrophic fire and defensible space.
5. Swearing in of Directors Afshar, Massman and McDonald who were appointed in lieu of General Election was conducted by Chief McClintock.

6. Board selection of the 2019 offices of:
  - a. President: Director Doss nominated Blythe Klipple to continue in the position of Board President. Seconded: Director McDonald Ayes: 5 Noes: 0 Absent: 0 Abstain: 0  
Director McDonald moved that the current officers of the board and of the committees remain in their positions for 2019.  
Seconded: Director Doss Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
  - b. Vice President – Ron Doss
  - c. Treasurer – Mark Massman
  - d. Clerk to the Board – Chief McClintock
7. Board appointment of 2019 committee chairs and members: Moved and Approved above
  - a. Budget Committee - Chair: Treasurer Massman, Members: Director McDonald, Chief McClintock, Secretary Dahlin, Joan Walton
  - b. Policy and Procedures Committee – Chair: Vice President Doss, Members: Chief McClintock, Captain James Klyn
8. Approval of the Minutes of the November 13, 2018 Regular Meeting.  
Moved to Approve: Director McDonald Seconded: Director Doss  
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
9. Written Communications:
  - a. Letter from FAIRA Re: Notice of Nomination and Election Procedures for the 2019 Election of Members to the Authority's Governing Board
  - b. Union Democrat article "Task Force 4209: Tuolumne County Firefighters Battle the Camp Fire"
10. Reports:
  - a. Financial Reports for Month Ending October 31, 2018:
    - i. Tuolumne County Trial Balance
    - ii. Tuolumne County Budget Status
    - iii. Month End Cash on Hand HistoryMoved to Receive: Director McDonald Seconded: Director Doss  
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
  - b. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President. No report.
  - c. USFS Report; No report.
  - d. CAL FIRE Report; Josh White, Unit Chief Cal Fire TCU, said that Cal Fire would be happy to meet with MAHA, the Board and Doug Oliver. He also reported on several topics including: catastrophic fires, year-round defensible space, defensible space ordinances, and the current seasonal down staffing of Cal Fire.
  - e. Highway 108 FireSafe Council Report; No Action Required
  - f. Chief's Report; Steve McClintock, Fire Chief, gave an update on the E772 agreement and went over the calls statistics for November.
  - g. Strategic Plan Update; Steve McClintock, Fire Chief, reported that they are moving forward, focusing on one item at a time. Currently on the first responder fee.
  - h. Budget Committee; Treasurer Massman. No meeting.
  - i. District Policies & Procedures Committee; Director Doss. No meeting.

11. Discussion and Action Items:

- a. Proposal for MWSPFPD First Responder Fee and Requested \$1,500 for AP Triton Consulting to Objectively Calculate the Fee. Jim Gibson went over a handout that he provided and is in the meeting record. The item was tabled.
- b. Discussion of future Wildland Deployment - "Line EMT" Director Doss discussed the status of deployments and staffing for Line EMT assignments and the goal of having more EMT's on staff. No action was taken.
- c. Review of "Vacant Property" letter - original and proposed edited copies.  
Director McDonald moved to approve the revised letter. Seconded: Director Doss  
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
- d. Consideration of the purchase of a 2002 Type 6 Fire Engine. The item was removed from the agenda.

12. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. Director Massman commented on burn permits and defensible space inspections on property that is converted from unimproved to improved due to lot splits and mergers. Chief Murphy clarified that the Cal Fire defensible space inspections are conducted on parcels that have habitable structures and reviewed burn permit requirements. Beyond that there were no reports and no requests for future agenda items.

13. Final audience comments: Retired Fire Chief Larry Crabtree told the board that they should be very happy to have Chief McClintock and that he was glad to have him here.

14. Adjournment: 9:42 PM

Approved by the District Board of Directors in the meeting assembled January 8, 2019.

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Blythe Klipple, President

## Selection Criteria:

Fiscal Year 2019 Period 5 (November)  
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
100100	Equity In Treasurers Pooled Ca	51.87	20.65	72.52
100400	Petty Cash	500.00	0.00	500.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	266,761.74	0.00	266,761.74
127000	Accum Depreciation-Bldgs & Imp	-285,632.00	0.00	-285,632.00
129100	Accum Depreciation-Equipment	-191,570.00	0.00	-191,570.00
	<b>Total Assets</b>	<b>594,636.72</b>	<b>20.65</b>	<b>594,657.37</b>
201210	Notes Payable-Current	-5,574.33	0.00	-5,574.33
202200	Sales Tax Payable	-90.04	-10.07	-100.11
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-12,218.98	7,831.16	-4,387.82
203215	Accrued Vacation	-6,590.00	0.00	-6,590.00
203225	Accrued Sick	-2,634.00	0.00	-2,634.00
203500	Federal Withholding Payable	-1,621.89	1,074.17	-547.72
203600	FICA Payable	-2,570.03	1,678.16	-891.87
203700	State Withholding Payable	-553.78	376.79	-176.99
203935	Deferred Compensation Benefits	-566.08	328.58	-237.50
203945	SDI Payable	-163.26	104.89	-58.37
205310	Advances to Other Funds	-4,250.00	-56,700.00	-60,950.00
221005	Notes Payable-Long Term	-128,194.10	0.00	-128,194.10
	<b>Total Liabilities</b>	<b>-165,026.49</b>	<b>-45,316.32</b>	<b>-210,342.81</b>
262010	Agency Obligation	-213,439.05	0.00	-213,439.05
280600	Capital Assets, net	-594,084.85	0.00	-594,084.85
	<b>Total Fund Balance</b>	<b>-807,523.90</b>	<b>0.00</b>	<b>-807,523.90</b>
411110	Ppty Taxes -Current Secured	0.00	-17,409.37	-17,409.37
412110	Ppty Taxes - Current Unsecured	-4,118.78	0.00	-4,118.78
441110	Interest Income	-543.70	0.00	-543.70
458110	State - Homeowners' Property T	0.00	-197.67	-197.67
459119	State - Emergency Fire Fightin	5,493.00	-4,855.25	637.75
469207	Fed- VFA Grant	0.48	0.00	0.48
483110	Miscellaneous Income	0.00	-25.00	-25.00
483111	Misc Income - Reimbursements	-250.32	-227.68	-478.00
496000	Donations	-1,000.00	0.00	-1,000.00
496060	Donations- Auxiliary-Utilities	-495.77	-108.09	-603.86
496063	Donations- Auxiliary- Clothing	-2,666.93	0.00	-2,666.93
496065	Donations- Auxiliary- Misc	-11,625.19	-345.46	-11,970.65
	<b>Total Revenue</b>	<b>-15,207.21</b>	<b>-23,168.52</b>	<b>-38,375.73</b>
511110	Regular Salaries	146,254.50	42,516.07	188,770.57
511115	Leave Cash Outs	0.00	555.00	555.00
511132	Recruitment Expense	253.00	23.00	276.00
511150	Part-Time Salaries	125.00	884.37	1,009.37
511153	Part-Time/Reserve Salaries	6,835.65	1,699.78	8,535.43
511160	Overtime Salaries	22,879.29	6,256.71	29,136.00
512215	Employee Physicals	161.00	0.00	161.00
512225	Life Insurance	81.00	2,438.50	2,519.50
512310	Workers Compensation Insurance	21,150.74	0.00	21,150.74
512320	Sheriff (4850) Salaries	631.00	3.13	634.13
512410	F.I.C.A.	13,541.67	4,139.51	17,681.18
512420	Unemployment Insurance	500.00	125.00	625.00
521210	Clothing & Personal Supplies	3,145.04	0.00	3,145.04
521310	Communications	1,233.46	372.25	1,605.71

## TRIAL BALANCE

BY FUND

## Selection Criteria:

Fiscal Year 2019 Period 5 (November)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
521425	Food - Other	225.34	22.30	247.64
521510	Household Expense	665.04	66.96	732.00
521610	Insurance	3,474.00	0.00	3,474.00
522110	Maintenance Equipment	200.21	69.23	269.44
522120	Maint Equip-Vehicles	8,836.53	2,997.19	11,833.72
522510	Maintenance - Buildings & Imps	6,619.09	209.87	6,828.96
523210	Dues & Memberships	400.00	0.00	400.00
525110	Office Expense	151.06	50.48	201.54
525140	Office Expense - Photocopy	51.20	0.00	51.20
525150	Office Expense - Postage	58.76	60.01	118.77
526110	P S & S-Professional Services	3,703.53	2,975.00	6,678.53
526111	P S & S-Legal	35.00	0.00	35.00
526124	P S & S-Auditor-Controller	490.00	220.50	710.50
527210	Rents & Leases-Equipment	1,017.92	197.48	1,215.40
527410	Small Tools	39.24	0.00	39.24
528110	Special Departmental Expense	613.00	20.79	633.79
529110	Transp. & Travel - Fuel	3,462.88	1,228.01	4,690.89
529120	Travel - Training And Seminars	0.00	677.64	677.64
529130	Trans. & Travel - Private Auto	153.47	71.94	225.41
529210	Utilities	1,549.09	580.08	2,129.17
529910	Expendable Equipment	1,035.50	0.00	1,035.50
543000	Vehicles	143,548.43	0.00	143,548.43
598420	Interest - Internal Borrowing	0.24	3.39	3.63
	<b>Total Expenditures</b>	<b>393,120.88</b>	<b>68,464.19</b>	<b>461,585.07</b>
822	Overtime Hours	860.10	255.40	1,115.50
850	Vacation Taken	107.20	34.30	141.50
852	Sick Leave	58.80	13.70	72.50
861	Leave Cashout	0.00	30.00	30.00
	<b>Total Non-Budgetary Expenditures</b>	<b>1,026.10</b>	<b>333.40</b>	<b>1,359.50</b>
		<b>1,026.10</b>	<b>333.40</b>	<b>1,359.50</b>

**TRIAL BALANCE**

BY FUND

Selection Criteria:

Fiscal Year 2019    Period 5    (November)  
Fund 9030            Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
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**Target**  
**58.33%**

PeopleSoft  
ORGANIZATION BUDGET STATUS  
**Dept. 500 Revenue**

Mi Muk Fire

Report ID: TCGL0012R  
Fiscal Year: 2019 As of: 11-30-2018  
Fund: 9030  
Department: \$  
Reg. Account: \$ to 999999  
Program Code: \$

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204500	0000	41110 Ppty Taxes -Current Secured	174,465.00	17,409.37	17,409.37	157,055.63	90.02
9030	204500	0000	41210 Ppty Taxes - Current Unsecured	4,501.00	0.00	4,118.78	382.22	8.49
9030	204500	0000	41310 Ppty Taxes - Prior Unsecured	89.00	0.00	89.00	0.00	100.00
9030	204500	0000	41610 Supplemental Property Taxes -	2,090.00	0.00	0.00	2,090.00	100.00
			<b>Total Taxes</b>	<b>181,145.00</b>	<b>17,409.37</b>	<b>21,528.15</b>	<b>159,616.85</b>	<b>88.12</b>
9030	204500	0000	44110 Interest Income	500.00	0.00	543.70	-43.70	-8.74
			<b>Total Revenue From Use of Money And</b>	<b>500.00</b>	<b>0.00</b>	<b>543.70</b>	<b>-43.70</b>	<b>-8.74</b>
9030	204500	0000	458110 State - Homeowners' Property T	2,110.00	197.67	197.67	1,912.33	90.63
			<b>Total State Revenues</b>	<b>2,110.00</b>	<b>197.67</b>	<b>197.67</b>	<b>1,912.33</b>	<b>90.63</b>
9030	204500	0000	469840 Other Govs - San Francisco	600.00	0.00	0.00	600.00	100.00
			<b>Total Federal Revenues</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>100.00</b>
9030	204500	0000	471211 Benefit Assessments-Fire Assmt	267,009.00	0.00	0.00	267,009.00	100.00
			<b>Total Charges for Services</b>	<b>267,009.00</b>	<b>0.00</b>	<b>0.00</b>	<b>267,009.00</b>	<b>100.00</b>
9030	204500	0000	483111 Misc Income - Reimbursements	0.00	0.00	0.00	0.00	0.00
			<b>Total Miscellaneous Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	496000 Donations	0.00	0.00	0.00	0.00	0.00
			<b>Total Other Financing Sources</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>Department Total</b>	<b>451,364.00</b>	<b>17,607.04</b>	<b>22,269.52</b>	<b>429,094.48</b>	<b>95.07</b>

PeopleSoft  
ORGANIZATION BUDGET STATUS  
**Dept. 550 Revenue**

MI Wuk- Special Projects

Report ID: TCGL0012R  
Fiscal Year: 2019 As of: 11-30-2018  
Fund: 9030  
Department: \$  
Reg Account: \$ to 999999  
Program Code: \$

Target  
58.33%

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204550	0000	State - Emergency Fire Fightin	144,680.00	4,855.25	-637.75	145,317.75	100.44
			<b>Total State Revenues</b>	<b>144,680.00</b>	<b>4,855.25</b>	<b>-637.75</b>	<b>145,317.75</b>	<b>100.44</b>
9030	204550	0000	Fed- VFA Grant	19,139.00	0.00	-0.48	19,139.48	100.00
9030	204550	0000	Other Govts- TPPA Energy Grant	5,478.00	0.00	0.00	5,478.00	100.00
			<b>Total Federal Revenues</b>	<b>24,617.00</b>	<b>0.00</b>	<b>-0.48</b>	<b>24,617.48</b>	<b>100.00</b>
9030	204550	0000	Miscellaneous Income	0.00	25.00	25.00	-25.00	0.00
9030	204550	0000	Misc Income - Reimbursements	750.00	227.68	478.00	272.00	36.27
			<b>Total Miscellaneous Revenues</b>	<b>750.00</b>	<b>252.68</b>	<b>503.00</b>	<b>247.00</b>	<b>32.93</b>
9030	204550	0000	Donations	1,000.00	0.00	1,000.00	0.00	0.00
9030	204550	0000	Donations- Auxiliary-Utilities	3,667.00	108.09	3,603.86	3,063.14	83.53
9030	204550	0000	Donations- Auxiliary- Clothing	12,969.00	0.00	2,666.93	10,302.07	79.44
9030	204550	0000	Donations- Auxiliary- Misc	15,363.00	345.46	11,970.65	3,392.35	22.08
			<b>Total Other Financing Sources</b>	<b>32,999.00</b>	<b>453.55</b>	<b>16,241.44</b>	<b>16,757.56</b>	<b>50.78</b>
			<b>Department Total</b>	<b>203,046.00</b>	<b>5,561.48</b>	<b>16,106.21</b>	<b>186,939.79</b>	<b>92.07</b>
			<b>Fund Total</b>	<b>654,410.00</b>	<b>23,168.52</b>	<b>38,375.73</b>	<b>616,034.27</b>	<b>94.14</b>



PeopleSoft  
ORGANIZATION BUDGET STATUS  
**Dept. 500 Expense**

MI Walk Fire

Fiscal Year: 2019 As of: 11-30-2019  
Fund: 9030  
Department: 500  
Beg. Account: 5000 to 999999  
Program Code: 5000

**Target**  
**58.33%**

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	511104	Regular Salaries	249,855.00	15,750.42	0.00	85,983.59	163,871.41	65.59
9030	204500	0000	511115	Leave Cash Outs	0.00	555.00	0.00	555.00	-555.00	0.00
9030	204500	0000	511132	Recruitment Expense	6,629.00	23.00	0.00	276.00	6,353.00	95.84
9030	204500	0000	511140	Salaries - Termination	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	511150	Part-time Salaries	0.00	884.37	0.00	1,009.37	-1,009.37	0.00
9030	204500	0000	511153	Part-time/Reserve Salaries	36,500.00	1,699.78	0.00	8,535.43	27,964.57	76.62
9030	204500	0000	511160	Overtime Salaries	30,773.00	6,256.71	0.00	29,136.00	1,637.00	5.32
9030	204500	0000	512215	Employee Physicals	161.00	0.00	0.00	161.00	0.00	0.00
9030	204500	0000	512225	Life Insurance	2,438.50	0.00	0.00	2,519.50	283.50	10.11
9030	204500	0000	512310	Workers Compensation Insurance	21,151.00	0.00	0.00	21,150.74	0.26	0.00
9030	204500	0000	512320	Sheriff (4850) Salaries	741.00	3.13	0.00	634.13	106.87	14.42
9030	204500	0000	512410	F.I.C.A.	24,317.00	1,923.75	0.00	9,577.67	14,739.33	60.61
9030	204500	0000	512420	Unemployment Insurance	1,500.00	125.00	0.00	625.00	875.00	58.33
9030	204500	0000		<b>Total Salaries and Employee Benefits</b>	<b>374,430.00</b>	<b>29,659.66</b>	<b>0.00</b>	<b>160,163.43</b>	<b>214,266.57</b>	<b>57.22</b>
9030	204500	0000	521210	Clothing & Personal Supplies	480.00	0.00	0.00	478.11	1.89	0.39
9030	204500	0000	521310	Communications	4,100.00	347.25	0.00	1,505.71	2,594.29	63.28
9030	204500	0000	521425	Food - Other	215.00	0.00	0.00	72.53	142.47	66.27
9030	204500	0000	521510	Household Expense	317.00	17.97	0.00	190.26	126.74	39.98
9030	204500	0000	521610	Insurance	4,089.00	0.00	0.00	3,474.00	615.00	15.04
9030	204500	0000	522110	Maintenance Equipment	2,000.00	69.23	0.00	2,66.34	1,733.66	86.68
9030	204500	0000	522120	Maint Equip-Vehicles	8,500.00	2,986.86	0.00	11,130.68	-2,630.68	-30.95
9030	204500	0000	522122	Maint - Vehicles- Internal	4,612.00	0.00	0.00	0.00	4,612.00	100.00
9030	204500	0000	522177	Fire Extinguisher Testing	4,620.00	0.00	0.00	0.00	4,620.00	100.00
9030	204500	0000	522510	Maintenance - Buildings & Imps	2,875.00	205.60	0.00	1,129.09	3,490.91	75.56
9030	204500	0000	522512	Maintenance - Grounds	3,082.00	0.00	0.00	400.00	2,682.00	87.02
9030	204500	0000	523210	Dues & Memberships	500.00	50.48	0.00	104.60	395.40	79.08
9030	204500	0000	525110	Office Expense	100.00	60.01	0.00	51.20	48.80	48.80
9030	204500	0000	525140	Office Expense - Photocopy	350.00	60.01	0.00	118.77	231.23	66.07
9030	204500	0000	525150	Office Expense - Postage	4,629.00	0.00	0.00	0.00	4,629.00	100.00
9030	204500	0000	526106	P S & S - Tax Admin Fee	3,864.00	0.00	0.00	0.00	3,864.00	100.00
9030	204500	0000	526107	P S & S - Tax Parcel Fee	9,633.00	2,975.00	0.00	6,678.53	2,954.47	30.67
9030	204500	0000	526110	P S & S-Professional Services	2,274.00	0.00	0.00	35.00	-35.00	0.00
9030	204500	0000	526111	P S & S-legal	2,274.00	0.00	0.00	710.50	1,563.50	68.76
9030	204500	0000	526124	P S & S-Auditor-Controller	239.00	0.00	0.00	0.00	239.00	100.00
9030	204500	0000	527110	Publications & Legal Notices	3,085.00	197.48	0.00	1,215.40	1,869.60	60.60
9030	204500	0000	527210	Rents & Leases-Equipment	135.00	0.00	0.00	0.00	135.00	100.00
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	100.00	0.00	0.00	39.24	60.76	60.76
9030	204500	0000	527410	Small Tools	638.00	20.79	0.00	633.79	4.21	0.66
9030	204500	0000	528110	Special Departmental Expense	100.00	0.00	0.00	0.00	100.00	100.00
9030	204500	0000	528184	SDE-Awards & Certificates	7,480.00	819.05	0.00	3,402.96	4,077.04	54.51
9030	204500	0000	529110	Transp. & Travel - Fuel						

PeopleSoft  
ORGANIZATION BUDGET STATUS  
**Dept. 500 Expense**

Report ID: TCGL0012  
Fiscal Year: 2019 As of: 11-30-2018  
Fund: 9030  
Department: \$  
Beg. Account: \$ to 9999999  
Program Code: \$

Mi Muk Fire

Target  
58.33%

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030 204500	0000	529120	Travel - Training And Seminars	2,000.00	677.64	0.00	677.64	1,322.36	66.12
9030 204500	0000	529130	Trans. & Travel - Private Auto	300.00	71.94	0.00	225.41	74.59	24.86
9030 204500	0000	529140	Travel	100.00	0.00	0.00	0.00	100.00	100.00
9030 204500	0000	529210	Utilities	7,229.00	478.16	0.00	1,529.64	5,699.36	78.94
9030 204500	0000	529910	Expendable Equipment	9,087.00	0.00	0.00	250.00	8,837.00	97.35
			<b>Total Services and Supplies</b>	<b>87,073.00</b>	<b>9,197.96</b>	<b>0.00</b>	<b>34,319.40</b>	<b>52,753.60</b>	<b>60.59</b>
9030 204500	0000	543000	Vehicles	16,165.00	0.00	0.00	133,768.43	-117,603.43	-727.52
			<b>Total Fixed Assets</b>	<b>16,165.00</b>	<b>0.00</b>	<b>0.00</b>	<b>133,768.43</b>	<b>-117,603.43</b>	<b>-727.52</b>
9030 204500	0000	598420	Interest - Internal Borrowing	0.00	3.39	0.00	3.63	-3.63	0.00
			<b>Total Depreciation</b>	<b>0.00</b>	<b>3.39</b>	<b>0.00</b>	<b>3.63</b>	<b>-3.63</b>	<b>0.00</b>
9030 204500	0000	691110	Appropriation For Contingencie	236,667.00	0.00	0.00	0.00	236,667.00	100.00
			<b>Total Appropriation for Contingencie</b>	<b>236,667.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>236,667.00</b>	<b>100.00</b>
			<b>Department Total</b>	<b>714,335.00</b>	<b>38,861.01</b>	<b>0.00</b>	<b>328,254.89</b>	<b>386,080.11</b>	<b>54.05</b>

**Target**  
**58.33%**

PeopleSoft  
ORGANIZATION BUDGET STATUS  
**Dept. 550 Expense**

MI Muk- Special Projects

Report ID: TCGL0012  
Fiscal Year: 2019 As of: 11-30-2018  
Fund: 9030  
Department: \$  
Beg. Account: \$ to 999999  
Program Code: \$

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030 204550	0000	511110	Regular Salaries	82,036.00	26,765.65	0.00	102,786.98	-20,750.98	-25.29
9030 204550	0000	511150	Part-Time Salaries	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	51160	Overtime Salaries	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	512310	Workers Compensation Insurance	5,972.00	0.00	0.00	5,972.00	0.00	100.00
9030 204550	0000	512410	F.I.C.A.	6,276.00	2,215.76	0.00	8,103.51	-1,827.51	-29.13
			<b>Total Salaries and Employee Benefits</b>	<b>94,284.00</b>	<b>28,981.41</b>	<b>0.00</b>	<b>110,890.49</b>	<b>-16,606.49</b>	<b>-17.61</b>
9030 204550	0000	521210	Clothing & Personal Supplies	23,270.00	0.00	0.00	2,666.93	20,603.07	88.54
9030 204550	0000	521310	Communications	1,300.00	25.00	0.00	1,200.00	100.00	92.31
9030 204550	0000	521425	Food - Other	450.00	22.30	0.00	175.11	274.89	61.09
9030 204550	0000	521510	Household Expense	1,722.00	48.99	0.00	541.74	1,180.26	68.54
9030 204550	0000	521643	Insurance - Liability	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	522110	Maintenance Equipment	50.00	0.00	0.00	3.10	46.90	93.80
9030 204550	0000	522120	Maint Equip-Vehicles	0.00	10.33	0.00	703.04	-703.04	0.00
9030 204550	0000	522510	Maintenance - Buildings & Imps	6,075.00	4.27	0.00	5,699.87	375.13	6.17
9030 204550	0000	522512	Maintenance - Grounds	1,000.00	0.00	0.00	0.00	1,000.00	100.00
9030 204550	0000	523210	Dues & Memberships	634.00	0.00	0.00	634.00	0.00	100.00
9030 204550	0000	525110	Office Expense	242.00	0.00	0.00	96.94	145.06	59.94
9030 204550	0000	525140	Office Expense - Photocopy	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	525150	Office Expense - Postage	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526110	P S & S-Professional Services	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526120	P S & S- Jamestown Monitoring	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526191	P S & S-Contract Srv	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526688	P S & S-Regional Water Rebate	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526763	P S & S-Sm Landowner Program	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526843	P S & S-Regional Water Program	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	527310	Rents & Leases - Bldgs & Impto	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	528110	Special Departmental Expense	1,350.00	408.96	0.00	1,287.93	62.07	4.60
9030 204550	0000	529110	Transp. & Travel - Fuel	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	529120	Travel - Training And Seminars	3,667.00	101.92	0.00	599.53	3,067.47	83.65
9030 204550	0000	529210	Utilities	9,623.00	0.00	0.00	785.50	8,837.50	91.84
9030 204550	0000	529910	Expendable Equipment	49,383.00	621.77	0.00	12,659.69	36,723.31	74.36
			<b>Total Services and Supplies</b>	<b>9,780.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,780.00</b>	<b>0.00</b>	<b>0.00</b>
9030 204550	0000	543000	Vehicles	9,780.00	0.00	0.00	9,780.00	0.00	0.00
			<b>Total Fixed Assets</b>	<b>153,447.00</b>	<b>29,603.18</b>	<b>0.00</b>	<b>133,330.18</b>	<b>20,116.82</b>	<b>13.11</b>
			<b>Department Total</b>	<b>867,782.00</b>	<b>68,464.19</b>	<b>0.00</b>	<b>461,585.07</b>	<b>406,196.93</b>	<b>46.81</b>

End of Report

### Cash on Hand by Month

	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
*Oct 31	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
**Nov 30	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31		\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31		\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28		\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31		\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11
*October 31, 2018 cash balance includes an advance from Tuolumne County of \$4250.00					
**November 30, 2018 cash balance includes the reversal of the October advance and a new advance of \$60,950.00.					

**Report of the Auxiliary President  
January 2019**

-Our Holiday Luncheon was held on December 12 at The Peppery Restaurant in Sonora. There were 37 people in attendance. A good time was had by all. It was a delight to have Chief McClintock in attendance as well as his wife Marla and two daughters Addison and Rebecca. Other fire department staff in attendance included Bonnie Dahlin, Captain Jim Klyn, and Engineer Chris Bandley. District Board members included Blythe Klipple, Mark Massman, and Carol Afshar.

It was voted to purchase a new Santa suit for our district's "Sleigh Night" in our community on December 22.

-It was noted that additional holiday lights purchased by the Auxiliary were being enjoyed by the community during the holiday season. A big thanks to Chris Bandley and his team for putting them up!

Navy logo hoodies and black logo tee shirts were purchased and gifted to each of our district personnel by the Auxiliary.

-There was no Potluck this month.

-If inclement weather is forecast, potlucks will be canceled one week before the scheduled event and members will be notified by email.

-An alternative meeting place for monthly meetings will be announced via email one week before a scheduled meeting if the weather forecast warrants it.

-We are looking forward to and already making plans for another fundraising year!

-Sherry Blake is hosting the dessert tonight.

*Sherry Blake*

Sherry Blake, Auxiliary President

**RESOLUTION** *Number 2019.01.08.1*

"BE IT RESOLVED by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form."

NAME (Print or Type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
A.			

**\*Note: All signatures must be in original form. No copied or stamped signatures**

B. The above resolution was PASSED AND ADOPTED this 8<sup>th</sup> day of January, 2019, by the Governing Board of the:  
Milwuk Sugar Pine Fire Protection Dist. by the following vote: AYES: \_\_\_\_\_; NOES: \_\_\_\_\_; ABSENT: \_\_\_\_\_  
 Agency Name

I, Steve McClintock Clerk of the Governing Board known as Milwuk Sugar Pine Fire Protection District Board of Directors

Do hereby certify that the foregoing is a full, true and correct resolution adopted by the governing board of the below named organization at the meeting thereof held at its regular place of meeting on this date and by the vote above stated, a copy of said resolution is on file in the principap office of the Governing Board.

Signed by: \_\_\_\_\_

Milwuk Sugar Pine Fire Protection District  
 Name of Organization

PO Box 530  
 Mailing Address

Milwuk Village      195346      Tuolumne  
 City      Zip Code      County

**NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEREFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY**

C. AUTHORIZED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by: \_\_\_\_\_  
 Signature of Administrative Officer

Printed Name of Chief Administrative Officer \_\_\_\_\_ Title \_\_\_\_\_

Organization Name \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ ZIP Code \_\_\_\_\_ County \_\_\_\_\_

STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE: \_\_\_\_\_