



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 6:00 PM, Tuesday, June 13, 2023

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald _____
 - b. Vice President Afshar _____
 - c. Treasurer Costa _____
 - d. Director Doss _____
 - e. Director Schwarz _____
 - f. Also Present:
 - i. Chief Klyn _____
 - ii. Office Manager/Board Clerk Dahlin _____
 - iii. Guests: _____
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
5. PUBLIC HEARING: Benefit Assessment for FY23/24 and Engineer's Report
 - a. Open Public Hearing regarding Benefit Assessment for FY23/24
 - b. Review of Engineer's Report for Fire Protection and Emergency Response Services Assessment dated June 2023.
 - c. Public Comment
 - d. Close Public Hearing
6. Resolution No. 2023.06.13.1 Approving Engineer's Report, Confirming Diagram And Assessment, And Ordering The Levy Of Assessments For Fiscal Year 2023/24 For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment.

7. Approval of the Minutes of the May 9, 2023 Regular Meeting.
8. Written Communications: There were none.
9. Reports:
 - a. Auxiliary Report: Ann Coleman, MWSPFPD Auxiliary President: No Action Required
 - b. CAL FIRE Report: No Action Required
 - c. Chief's Reports: James Klyn, Fire Chief. No Action Required
10. Standing Committee Reports for Discussion and Action:
 - a. District Policies & Procedures Committee: Director Doss.
 - b. Treasurers Report on Budget Committee and April Financial Summary; Treasurer Costa
 - i. Receive Tuolumne County Financial Reports
 1. Tuolumne County Trial Balance for Month Ending April 30, 2023
 2. Tuolumne County Budget vs Actual for Month Ending April 30, 2023
11. Discussion and Action Items:
 - a. Review and adoption of the Preliminary Budget for FY 23/24 pursuant to Health & Safety Code section 13890 and directing the Fire Chief to post a notice pursuant to section 13893; Treasurer Costa
 - b. Adoption of the Mi-Wuk/Sugar Pine Fire Protection District, Tuolumne County, California District Manual, (originally) Adopted July 10, 2012, in its current version, including all revisions and additions subsequent to July 10, 2012, and superseding all prior policies contained within the Lexipol system; Chief Klyn
 - c. Lease Renewal from the California Department of Transportation District 10 Central Region Right of Way extending the rental term on a lease agreement dated 9/21/2017, identified as Account No. 10-007317-0001-02, for an additional five years ending 2/29/2028; Chief Klyn
 - d. Revision to Vehicle Rental Agreement dated 9/13/2022 between the District and James Krussow for E775, a 2008 Ford F350 Type VI, VIN ending 9459; Chief Klyn
 - e. SDRMA Board of Directors 2023 Election Ballot; Chief Klyn
 - f. Letters from Fiona Ma, CPA, Treasurer, State of California Re: ScholarShare 529 and possible enrollment in the ScholarShare 529 Workplace Savings Program; Chief Klyn
 - g. Board approval to remove the gutters from the station building; Chief Klyn
 - h. Community Room / Training Room equipment quotes; Director Doss
 - i. IEC – In-Service Training Program update; Director Doss
 - j. Hydrant testing program with Mi Wuk Village Mutual Water Co. update; Director Doss
 - k. Local Ordinance for Cost Recovery Committee Report and possible draft resolution; Director Doss
 - l. Proposal from Assurance Development, authorized representative for Vertical Bridge, to lease District property for a cell phone tower, and revised Option and Lease Agreement between Mi-Wuk Sugar Pine Fire Protection District and VB BTS II, LLC, a Delaware limited liability company; Chief Klyn
12. Continuing Business – Discussion Only. No Action Items:
 - a. Staffing Levels and Recruitment
 - b. Fleet

13. Director's Comments and Requests:

- Directors may report about various matters involving the District.
- Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
- No discussion will be allowed.
- No action will be taken.

14. Final audience comments:

15. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California

This Notice and Agenda was posted pursuant to District Policy on June 8, 2023