



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## RESOLUTION NO. 2020.06.09.1

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

### A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2020-21 FOR THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT FIRE SUPPRESSION AND PROTECTION SERVICES ASSESSMENT

**WHEREAS**, The Mi-Wuk/Sugar Pine Fire Protection District (the "District") was established in 1959 as a primarily volunteer fire department; and

**WHEREAS**, the mission of the District is to provide fire prevention, emergency response and emergency medical services throughout its boundaries; and

**WHEREAS**, the Mi-Wuk/Sugar Pine Fire Protection District is authorized, pursuant to the District provided in California Government Code Section 50078 et seq. and Article XIID of the California Constitution, to levy assessments for fire suppression services; and

**WHEREAS**, an assessment for fire suppression and protection services has been given the distinctive designation of the "Fire Suppression and Protection Services Assessment" ("Assessment"), and is primarily described as encompassing the District jurisdictional boundaries of the Mi-Wuk/Sugar Pine Fire Protection District; and

**WHEREAS**, the Assessment was authorized by an assessment ballot proceeding conducted in 2010 and approved by 76.19% of the weighted ballots returned by property owners, and such assessments were levied in fiscal year 2010-11 by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District by Resolution No. 2010.07.13.02 passed on July 13, 2010;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District that:

1. SCI Consulting Group, the Engineer of Work, prepared an engineer's report (the "Report") in accordance with Article XIID of the California Constitution. The Report have been made, filed with the secretary of the board and duly considered by the Board and are hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
2. On May 12, 2020, this Board adopted Resolution No. 2020.05.12.1 to continue to levy and collect Assessments for fiscal year 2020-21, preliminarily approving the Engineer's Report, and providing for notice of hearing on June 9, 2020, at the hour of SEVEN (7:00) p.m. at the Mi-Wuk/Sugar Pine Fire Protection District, located at 24247 Highway 108, Mi-Wuk Village, CA 95346.
3. At the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy of Assessment were fully heard and considered by this Board, and this Board thereby acquired jurisdiction to order the levy of assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.
4. The above recitals are true and correct.
5. The public interest, convenience and necessity require that the levy be made.
6. The Engineer's Report for the Assessment together with the proposed assessment roll for fiscal year 2020-21 is hereby confirmed and approved.
7. That based on the oral and documentary evidence, including the Engineer's Report offered and received at the public hearing, the Board expressly finds and determines that: (a) each of the several lots and parcels of land subject to the Assessment will be specially benefited by the services to be financed by the assessment proceeds in at least the amount of the assessment apportioned against such lots and parcels of land, respectively; (b) that the Assessment is levied without regard to property valuation; and (c) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property from the fire suppression and protection services to be financed with assessment proceeds.
8. That assessments for fiscal year 2020-21 shall be levied at the rate of TWO HUNDRED TWENTY-FIVE DOLLARS AND EIGHT CENTS (\$225.08) per single-family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2020-21 with estimated total annual assessment revenues as set forth in the Engineer's Report.
9. That the fire suppression and protection services to be financed with assessment proceeds described in the Engineer's Report are hereby ordered.

10. No later than August 10<sup>th</sup> following such adoption, the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Tuolumne ("County Auditor"). Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all the laws providing for collection and enforcement shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Fire Suppression and Protection Services Assessment.
11. All revenues from Assessments shall be deposited in a separate fund established under the distinctive designation of the Mi-Wuk/Sugar Pine Fire Protection District, Fire Suppression and Protection Services Assessment.
12. The Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of Directors of the District. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

The foregoing Resolution was PASSED and ADOPTED by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District at a regular meeting thereof held on June 9, 2020, at the Mi-Wuk/Sugar Pine Fire Protection District, located at 24247 Highway 108, Mi-Wuk Village, CA 95364.

AYES:

NOES:

ABSTAINED:

ABSENT:

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Jim McDonald, President, Board of Directors  
Mi-Wuk/Sugar Pine Fire Protection District

ATTEST:

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Bonnie Dahlin, Clerk, Board of Directors,  
Mi-Wuk/Sugar Pine Fire Protection District





# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

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## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, May 12, 2020

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:02 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Present
  - b. Vice President Afshar - Present
  - c. Treasurer Massman - Present
  - d. Director Doss - Present
  - e. Director Blake - Present
  - f. Also Present:
    - i. Chief Klyn - Present
    - ii. Office Manager/Board Clerk Dahlin - Present
    - iii. Guests: None
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the March 10, 2020 Regular Meeting.  
Moved to Approve: Treasurer Massman Seconded: Director Doss  
Ayes:   5   Noes:   0   Absent:   0   Abstain:   0
6. Written Communications:
  - a. Tuolumne County LAFCO Agenda and Meeting Packet for May 11, 2020
7. Reports:
  - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, informed everyone that the Enchilada Take and Bake, Tea, Pancake Breakfast and Spaghetti Dinner Fundraisers have all been cancelled for this year. The Rummage Sale has been tentatively postponed until Labor Day weekend. Despite this, she assured us that their commitments for this year are guaranteed.
  - b. USFS Report: No report.

- c. CAL FIRE Report: CAL FIRE Battalion Chief Bill Barteau reported that burn permits will be processed online only from this year forward, all stations and Columbia Air are now staffed, full staffing will occur in June, as of now they are may suspend all burning on May 25, there were a number of local CAL FIRE officers promoted, CFAA agreement rates will be higher this year and ABH rates will follow in January 2021.
- d. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record.
- e. District Policies & Procedures Committee: Director Doss reported that he has met with Chiefs Klyn and Krussow and will develop an exam for the Engineer position. The Lactation Accommodation policy is still in the works.
- f. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman read and elaborated on the written report that is in the meeting record.

Financial Reports for Month Ending February 29, 2020:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Director Doss Seconded: Vice President Afshar

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

Financial Reports for Month Ending March 31, 2020:

- iv. Tuolumne County Trial Balance
- v. Tuolumne County Budget Status
- vi. Month End Cash on Hand History

Moved to Receive: Director Blake Seconded: Director Doss

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

8. Discussion and Action Items:

- a. Resolution 2020.05.12.1 Intention To Levy Assessments For FY 2020/21, Preliminarily Approving Engineer's Report, And Providing For Notice Of Hearing on June 9, 2020. For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment.

Moved to Approve: Treasurer Massman Seconded: Director Blake

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

- b. Proposal to revise FY19/20 Annual Budget to include unanticipated revenue of \$132,797 for State - Emergency Fire Fighting and to adjust various line items for changes in expenditures.

Moved to Approve: Vice President Afshar Seconded: President McDonald

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

- c. Board to select new signer on petty cash account ending in 0963, held at Oak Valley Community Bank, to replace former Fire Chief Steve McClintock. Director Doss moved that Chief Klyn be added to the account. Seconded: Vice President Afshar

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0

- d. Disposal of surplus property pursuant to District Policy 2.16.190. 1989 Ford F350 VIN #ending 5336 and 2005 Ford Expedition VIN #ending 0768; Chief Klyn explained that they are both old and in need of repair but are not needed. The Expedition was donated to the District by Chief Krussow and he would now like to donate it to an organization in Mexico.

Moved to Approve: Director Doss    Seconded: Director Blake

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

9. CLOSED SESSION: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code section 54957(b).)
10. Return to Open Session
11. Report on Closed Session discussion. President McDonald reported that they discussed public employee discipline/dismissal/release.
12. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken.
13. Final audience comments:
14. Adjournment: 9:20 PM

Approved by the District Board of Directors in the meeting assembled June 9, 2020.

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President McDonald



1000 Bishops Gate Blvd. Ste 300  
Mt. Laurel, NJ 08054-5404

t1.800.444.4554 Opt.2  
f1.800.777.3929

April 27, 2020

Mr. Ron Doss, Board Chairman  
Mi Wuk Sugar Pine FD  
PO Box 530  
Mi Wuk Village, California, 95346

RE: Mi Wuk Sugar Pine Fd, Tuolumne County, California (N)  
Public Protection Classification: 03  
Effective Date: August 01, 2020

Dear Mr. Ron Doss,

We wish to thank you and Chief Steve McClintock for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."

- Communities graded with single "9" or "8B" classifications will remain intact.
- Properties over 5 road miles from a recognized fire station would receive a class 10.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

*Alex Shubert*

Alex Shubert  
Manager -National Processing Center

cc: Mr. Kevin Lancaster, Water Supervisor, Mi Wuk Village Mutual Water Company  
Mr. Don Perkins, Water Superintendent, Tuolumne Utilities District  
Chief Cris Adams, Chief Administrative Officer, Cal Fire Tuolumne Calaveras Alpine ECC  
Mr. David Vasquez, Communications Supervisor, Tuolumne CO Sheriff Department Communicatio  
Chief Steve McClintock, Chief, Mi Wuk Sugar Pine Fire Department





# MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

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## Chiefs Notes MAY

1. Submitted VFA Grant for new Turnouts (\$31,170)
2. Hired Mitchel Coleman
3. Potential new hires in back grounds (3)
4. Current staffing levels 5/0
5. Status of cars in back yard
6. Old 3 seat E772 returned to us, quad cab returned
7. Buried drain pipe in rear parking area
8. Got rid of scrap metal in rear
9. Staff Development Class, Vehicle Fire in Parking Garage Training
10. Incident breakdown for May:
  - a. 49 incidents-
  - b. 7 in District
  - c. 42 out of District
  - d. 19 EMS (Emergency Medical Service)
  - e. 1 MVA (Motor Vehicle Accident)
  - f. 11 fires
  - g. 11 PSA (Public Service Assist)
  - h. 3 Hazard (Gas, Helicopter Landing)
  - i. 4 Smoke checks

## CAST

11. No report

## Selection Criteria:

Fiscal Year 2020 Period 10 (April)  
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
100100	Equity In Treasurers Pooled Ca	120,130.72	143,884.11	264,014.83
100400	Petty Cash	500.00	0.00	500.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	439,240.10	0.00	439,240.10
127000	Accum Depreciation-Bldgs & Imp	-310,331.00	0.00	-310,331.00
129100	Accum Depreciation-Equipment	-127,785.92	0.00	-127,785.92
	<b>Total Assets</b>	<b>926,279.01</b>	<b>143,884.11</b>	<b>1,070,163.12</b>
201210	Notes Payable-Current	-27,076.99	0.00	-27,076.99
202100	Accounts Payable	0.00	0.00	0.00
202200	Sales Tax Payable	0.00	-56.73	-56.73
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-16,725.75	3,134.29	-13,591.46
203215	Accrued Vacation	-9,189.00	0.00	-9,189.00
203225	Accrued Sick	-5,774.00	0.00	-5,774.00
203500	Federal Withholding Payable	-1,801.83	-57.33	-1,859.16
203600	FICA Payable	-3,238.09	498.75	-2,739.34
203700	State Withholding Payable	-670.35	-59.72	-730.07
203935	Deferred Compensation Benefits	-150.00	-25.00	-175.00
203945	SDI Payable	-211.74	32.68	-179.06
221005	Notes Payable-Long Term	-185,379.65	0.00	-185,379.65
	<b>Total Liabilities</b>	<b>-250,217.40</b>	<b>3,466.94</b>	<b>-246,750.46</b>
262010	Agency Obligation	-7,604.92	0.00	-7,604.92
280600	Capital Assets, net	-790,648.29	0.00	-790,648.29
	<b>Total Fund Balance</b>	<b>-798,253.21</b>	<b>0.00</b>	<b>-798,253.21</b>
411110	Ppty Taxes -Current Secured	-98,960.68	-71,268.43	-170,229.11
412110	Ppty Taxes - Current Unsecured	-3,912.70	0.00	-3,912.70
416110	Supplemental Property Taxes -	-469.96	-1,299.08	-1,769.04
441110	Interest Income	-1,509.71	0.00	-1,509.71
458110	State - Homeowners' Property T	-944.45	-757.55	-1,702.00
459119	State - Emergency Fire Fightin	-101,021.48	0.00	-101,021.48
469207	Fed- VFA Grant	-2,908.01	0.00	-2,908.01
469840	Other Govs- San Francisco	-613.00	0.00	-613.00
471211	Benefit Assessments-Fire Assmt	-150,540.87	-108,956.65	-259,497.52
483110	Miscellaneous Income	-117.00	0.00	-117.00
483111	Misc Income - Reimbursements	-1,819.03	-512.94	-2,331.97
491110	Sale Of Fixed Assets	-10,000.00	0.00	-10,000.00
496000	Donations	-716.44	0.00	-716.44
496060	Donations- Auxiliary-Utilities	-3,295.62	-961.49	-4,257.11
496063	Donations- Auxiliary- Clothing	-4,711.49	0.00	-4,711.49
496065	Donations- Auxiliary- Misc	-11,948.64	-578.81	-12,527.45
	<b>Total Revenue</b>	<b>-393,489.08</b>	<b>-184,334.95</b>	<b>-577,824.03</b>
511110	Regular Salaries	265,394.52	18,206.86	283,601.38
511132	Recruitment Expense	901.00	121.00	1,022.00
511140	Salaries - Termination	3,371.00	0.00	3,371.00
511153	Part-Time/Reserve Salaries	50,368.34	6,012.09	56,380.43
511160	Overtime Salaries	40,328.24	3,910.70	44,238.94
512225	Life Insurance	2,641.00	27.00	2,668.00
512310	Workers Compensation Insurance	21,297.26	0.00	21,297.26
512320	Sheriff(4850) Salaries	303.06	0.00	303.06
512410	F.I.C.A.	27,488.75	2,151.94	29,640.69
512420	Unemployment Insurance	1,125.00	-1,024.00	101.00

## Selection Criteria:

Fiscal Year 2020 Period 10 (April)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
521210	Clothing & Personal Supplies	8,544.15	0.00	8,544.15
521310	Communications	3,397.99	325.31	3,723.30
521425	Food - Other	597.86	123.97	721.83
521510	Household Expense	1,784.67	943.72	2,728.39
521610	Insurance	5,637.00	0.00	5,637.00
522110	Maintenance Equipment	2,243.38	1,361.79	3,605.17
522120	Maint Equip-Vehicles	14,019.84	5.16	14,025.00
522122	Maint- Vehicles- Internal	553.20	162.33	715.53
522177	Fire Extinguisher Testing	138.49	0.00	138.49
522510	Maintenance - Buildings & Imps	2,247.85	95.38	2,343.23
523210	Dues & Memberships	2,861.13	150.00	3,011.13
525110	Office Expense	952.97	63.57	1,016.54
525140	Office Expense - Photocopy	10.31	0.00	10.31
525150	Office Expense - Postage	357.93	6.00	363.93
526110	P S & S-Professional Services	9,886.65	0.00	9,886.65
526124	P S & S-Auditor-Controller	1,843.00	201.25	2,044.25
527110	Publications & Legal Notices	176.60	0.00	176.60
527210	Rents & Leases-Equipment	1,877.92	263.34	2,141.26
527310	Rents & Leases - Bldgs & Impro	0.00	135.00	135.00
527410	Small Tools	287.23	0.00	287.23
528110	Special Departmental Expense	1,144.35	614.02	1,758.37
528184	SDE-Awards & Certificates	5.89	0.00	5.89
529110	Transp. & Travel - Fuel	9,982.40	1,129.31	11,111.71
529120	Travel - Training And Seminars	1,765.02	550.00	2,315.02
529130	Trans. & Travel - Private Auto	341.85	0.00	341.85
529140	Travel	89.60	0.00	89.60
529210	Utilities	10,713.75	1,448.16	12,161.91
529910	Expendable Equipment	8,547.47	0.00	8,547.47
542200	Buildings & Improvements	1,644.25	0.00	1,644.25
543000	Vehicles	15,000.00	0.00	15,000.00
559000	Fixed Asset Contra Account	-15,000.00	0.00	-15,000.00
598410	Interest - Long-Term Debt	10,809.76	0.00	10,809.76
	<b>Total Expenditures</b>	<b>515,680.68</b>	<b>36,983.90</b>	<b>552,664.58</b>
822	Overtime Hours	1,345.35	125.60	1,470.95
850	Vacation Taken	217.60	38.40	256.00
852	Sick Leave	121.50	0.00	121.50
860	Vacation Leave Pay Off	112.84	0.00	112.84
862	Sick Leave Payoff	22.00	0.00	22.00
	<b>Total Non-Budgetary Expenditures</b>	<b>1,819.29</b>	<b>164.00</b>	<b>1,983.29</b>
		<b>1,819.29</b>	<b>164.00</b>	<b>1,983.29</b>

### Dept 500 Revenue

Report ID: TCGL0012R

Fiscal Year: 2020 As of: 04-30-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204500	0000	411110	Ppty Taxes -Current Secured	184,636.00	71,268.43	170,229.11	14,406.89	7.80
9030	204500	0000	412110	Ppty Taxes - Current Unsecured	4,566.00	0.00	3,912.70	653.30	14.31
9030	204500	0000	414110	Ppty Taxes - Prior Unsecured	92.00	0.00	0.00	92.00	100.00
9030	204500	0000	416110	Supplemental Property Taxes -	3,494.00	1,299.08	1,769.04	1,724.96	49.37
				<b>Total Taxes</b>	<b>192,788.00</b>	<b>72,567.51</b>	<b>175,910.85</b>	<b>16,877.15</b>	<b>8.75</b>
9030	204500	0000	441110	Interest Income	500.00	0.00	1,509.71	-1,009.71	-201.94
				<b>Total Revenue From Use of Money And</b>	<b>500.00</b>	<b>0.00</b>	<b>1,509.71</b>	<b>-1,009.71</b>	<b>-201.94</b>
9030	204500	0000	458110	State - Homeowners' Property T	2,060.00	757.55	1,702.00	358.00	17.38
				<b>Total State Revenues</b>	<b>2,060.00</b>	<b>757.55</b>	<b>1,702.00</b>	<b>358.00</b>	<b>17.38</b>
9030	204500	0000	469840	Other Govs- San Francisco	613.00	0.00	613.00	0.00	0.00
				<b>Total Federal Revenues</b>	<b>613.00</b>	<b>0.00</b>	<b>613.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	471211	Benefit Assessments-Fire Assmt	276,950.00	108,956.65	259,497.52	17,452.48	6.30
				<b>Total Charges for Services</b>	<b>276,950.00</b>	<b>108,956.65</b>	<b>259,497.52</b>	<b>17,452.48</b>	<b>6.30</b>
9030	204500	0000	483110	Miscellaneous Income	0.00	0.00	117.00	-117.00	0.00
9030	204500	0000	483111	Misc Income - Reimbursements	0.00	0.00	20.00	-20.00	0.00
				<b>Total Miscellaneous Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>137.00</b>	<b>-137.00</b>	<b>0.00</b>
9030	204500	0000	491110	Sale Of Fixed Assets	10,000.00	0.00	10,000.00	0.00	0.00
9030	204500	0000	496000	Donations	665.00	0.00	716.44	-51.44	-7.74
				<b>Total Other Financing Sources</b>	<b>10,665.00</b>	<b>0.00</b>	<b>10,716.44</b>	<b>-51.44</b>	<b>-0.48</b>
				<b>Department Total</b>	<b>483,576.00</b>	<b>182,281.71</b>	<b>450,086.52</b>	<b>33,489.48</b>	<b>6.93</b>



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ORGANIZATION BUDGET STATUS

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Beg. Account: % to 999999  
Program Code: %

## Dept 550 Revenue

### MI Wuk- Special Projects

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Amount Received</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204550	0000	459119	State - Emergency Fire Fightin	0.00	0.00	101,021.48	-101,021.48	0.00
				Total State Revenues	0.00	0.00	101,021.48	-101,021.48	0.00
9030	204550	0000	469207	Fed- VFA Grant	2,908.00	0.00	2,908.01	-0.01	-0.00
				Total Federal Revenues	2,908.00	0.00	2,908.01	-0.01	-0.00
9030	204550	0000	483111	Misc Income - Reimbursements	4,710.00	512.94	2,311.97	2,398.03	50.91
				Total Miscellaneous Revenues	4,710.00	512.94	2,311.97	2,398.03	50.91
9030	204550	0000	496000	Donations	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	496060	Donations- Auxiliary-Utilities	4,560.00	961.49	4,257.11	302.89	6.64
9030	204550	0000	496063	Donations- Auxiliary- Clothing	2,908.00	0.00	4,711.49	-1,803.49	-62.02
9030	204550	0000	496065	Donations- Auxiliary- Misc	19,257.00	578.81	12,527.45	6,729.55	34.95
				Total Other Financing Sources	26,725.00	1,540.30	21,496.05	5,228.95	19.57
				Department Total	34,343.00	2,053.24	127,737.51	-93,394.51	-271.95
				Fund Total	517,919.00	184,334.95	577,824.03	-59,905.03	-11.57

End of Report

Fiscal Year: 2020 As of: 04-30-2020  
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Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept 500 Expense

Mi Wuk Fire

Fund	Dept	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	511110	Regular Salaries	255,308.00	18,206.86	0.00	203,451.38	51,856.62	20.31
9030	204500	0000	511132	Recruitment Expense	1,088.00	121.00	0.00	1,022.00	66.00	6.07
9030	204500	0000	511140	Salaries - Termination	0.00	0.00	0.00	3,371.00	-3,371.00	0.00
9030	204500	0000	511153	Part-Time/Reserve Salaries	57,908.00	6,012.09	0.00	56,380.43	1,527.57	2.64
9030	204500	0000	511160	Overtime Salaries	37,490.00	3,910.70	0.00	44,238.94	-6,748.94	-18.00
9030	204500	0000	512215	Employee Physicals	161.00	0.00	0.00	0.00	161.00	100.00
9030	204500	0000	512225	Life Insurance	2,722.00	27.00	0.00	2,668.00	54.00	1.98
9030	204500	0000	512310	Workers Compensation Insurance	22,728.00	0.00	0.00	21,297.26	1,430.74	6.30
9030	204500	0000	512320	Sheriff (4850) Salaries	0.00	0.00	0.00	303.06	-303.06	0.00
9030	204500	0000	512410	F.T.C.A.	27,984.00	2,151.94	0.00	23,509.21	4,474.79	15.99
9030	204500	0000	512420	Unemployment Insurance	1,500.00	-1,024.00	0.00	101.00	1,399.00	93.27
				<b>Total Salaries and Employee Benefits</b>	<b>406,889.00</b>	<b>29,405.59</b>	<b>0.00</b>	<b>356,342.28</b>	<b>50,546.72</b>	<b>12.42</b>
9030	204500	0000	521210	Clothing & Personal Supplies	1,000.00	0.00	0.00	952.32	47.68	4.77
9030	204500	0000	521310	Communications	4,987.00	325.31	0.00	3,623.30	1,363.70	27.35
9030	204500	0000	521425	Food - Other	200.00	0.00	0.00	244.10	-44.10	-22.05
9030	204500	0000	521510	Household Expense	400.00	587.38	0.00	1,071.63	-671.63	-167.91
9030	204500	0000	521610	Insurance	12,755.00	0.00	0.00	5,637.00	7,118.00	55.81
9030	204500	0000	522110	Maintenance Equipment	4,289.00	1,361.79	0.00	3,491.00	798.00	18.61
9030	204500	0000	522120	Maint Equip-Vehicles	12,000.00	5.16	0.00	8,735.06	3,264.94	27.21
9030	204500	0000	522122	Maint- Vehicles- Internal	3,500.00	162.33	0.00	715.53	2,784.47	79.56
9030	204500	0000	522177	Fire Extinguisher Testing	340.00	0.00	0.00	138.49	201.51	59.27
9030	204500	0000	522510	Maintenance - Buildings & Imps	1,546.00	95.38	0.00	1,968.23	-422.23	-27.31
9030	204500	0000	522512	Maintenance - Grounds	50.00	0.00	0.00	0.00	50.00	100.00
9030	204500	0000	523210	Dues & Memberships	2,941.00	150.00	0.00	3,011.13	-70.13	-2.38
9030	204500	0000	525110	Office Expense	550.00	63.57	0.00	867.91	-317.91	-57.80
9030	204500	0000	525140	Office Expense - Photocopy	50.00	0.00	0.00	10.31	39.69	79.38
9030	204500	0000	525150	Office Expense - Postage	350.00	6.00	0.00	363.93	-13.93	-3.98
9030	204500	0000	526106	P S & S - Tax Admin Fee	5,528.00	0.00	0.00	0.00	5,528.00	100.00
9030	204500	0000	526107	P S & S -Tax Parcel Fee	4,201.00	0.00	0.00	0.00	4,201.00	100.00
9030	204500	0000	526110	P S & S-Professional Services	9,842.00	0.00	0.00	9,886.65	-44.65	-0.45
9030	204500	0000	526124	P S & S-Auditor-Controller	2,274.00	201.25	0.00	2,044.25	229.75	10.10
9030	204500	0000	527110	Publications & Legal Notices	250.00	0.00	0.00	176.60	73.40	29.36
9030	204500	0000	527210	Rents & Leases-Equipment	2,826.00	263.34	0.00	2,141.26	684.74	24.23
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	135.00	135.00	0.00	135.00	0.00	0.00
9030	204500	0000	527410	Small Tools	100.00	0.00	0.00	287.23	-187.23	-187.23
9030	204500	0000	528110	Special Departmental Expense	644.00	614.02	0.00	1,758.37	-1,114.37	-173.04
9030	204500	0000	528184	SDE-Awards & Certificates	0.00	0.00	0.00	5.89	-5.89	0.00
9030	204500	0000	529110	Transp. & Travel - Fuel	10,000.00	616.37	0.00	7,777.34	2,222.66	22.23
9030	204500	0000	529120	Travel - Training And Seminars	2,000.00	550.00	0.00	2,315.02	-315.02	-15.75
9030	204500	0000	529130	Trans. & Travel - Private Auto	450.00	0.00	0.00	341.85	108.15	24.03
9030	204500	0000	529140	Travel	100.00	0.00	0.00	89.60	10.40	10.40

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Program Code: %

### Dept 500 Expense

Mi Wuk Fire

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Encumbered Amount</u>	<u>Expended Amount</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204500	0000	529210	Utilities	8,217.00	676.26	0.00	7,586.66	630.34	7.67
9030	204500	0000	529910	Expendable Equipment	3,192.00	0.00	0.00	4,076.40	-884.40	-27.71
				<b>Total Services and Supplies</b>	<b>94,717.00</b>	<b>5,813.16</b>	<b>0.00</b>	<b>69,452.06</b>	<b>25,264.94</b>	<b>26.67</b>
9030	204500	0000	542200	Buildings & Improvements	0.00	0.00	0.00	1,644.25	-1,644.25	0.00
9030	204500	0000	543000	Vehicles	15,000.00	0.00	0.00	15,000.00	0.00	0.00
				<b>Total Fixed Assets</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,644.25</b>	<b>-1,644.25</b>	<b>-10.96</b>
9030	204500	0000	559000	Fixed Asset Contra Account	-15,000.00	0.00	0.00	-15,000.00	0.00	0.00
				<b>Total Fixed Assets</b>	<b>-15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-15,000.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	598410	Interest - Long-Term Debt	39,143.00	0.00	0.00	10,809.76	28,333.24	72.38
				<b>Total Depreciation</b>	<b>39,143.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,809.76</b>	<b>28,333.24</b>	<b>72.38</b>
9030	204500	0000	691110	Appropriation For Contingencie	198,105.00	0.00	0.00	0.00	198,105.00	100.00
				<b>Total Appropriation for Contingencie</b>	<b>198,105.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>198,105.00</b>	<b>100.00</b>
				<b>Department Total</b>	<b>738,854.00</b>	<b>35,218.75</b>	<b>0.00</b>	<b>438,248.35</b>	<b>300,605.65</b>	<b>40.69</b>

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ORGANIZATION BUDGET STATUS

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Program Code: %

### Dept. 550 Expense

MI Wuk- Special Projects

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204550	0000	511110	Regular Salaries	0.00	0.00	0.00	80,150.00	-80,150.00	0.00
9030	204550	0000	512310	Workers Compensation Insurance	8,401.00	0.00	0.00	0.00	8,401.00	100.00
9030	204550	0000	512410	F.I.C.A.	0.00	0.00	0.00	6,131.48	-6,131.48	0.00
				Total Salaries and Employee Benefits	8,401.00	0.00	0.00	86,281.48	-77,880.48	-927.04
9030	204550	0000	521210	Clothing & Personal Supplies	7,708.00	0.00	0.00	7,591.83	116.17	1.51
9030	204550	0000	521310	Communications	300.00	0.00	0.00	100.00	200.00	66.67
9030	204550	0000	521425	Food - Other	600.00	123.97	0.00	477.73	122.27	20.38
9030	204550	0000	521510	Household Expense	1,850.00	356.34	0.00	1,656.76	193.24	10.45
9030	204550	0000	522110	Maintenance Equipment	0.00	0.00	0.00	114.17	-114.17	0.00
9030	204550	0000	522120	Maint Equip-Vehicles	5,500.00	0.00	0.00	5,289.94	210.06	3.82
9030	204550	0000	522510	Maintenance - Buildings & Imps	615.00	0.00	0.00	375.00	240.00	39.02
9030	204550	0000	522512	Maintenance - Grounds	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	523210	Dues & Memberships	300.00	0.00	0.00	0.00	300.00	100.00
9030	204550	0000	525110	Office Expense	500.00	0.00	0.00	148.63	351.37	70.27
9030	204550	0000	527410	Small Tools	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	528110	Special Departmental Expense	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	529110	Transp. & Travel - Fuel	4,710.00	512.94	0.00	3,334.37	1,375.63	29.21
9030	204550	0000	529210	Utilities	4,560.00	771.90	0.00	4,575.25	-15.25	-0.33
9030	204550	0000	529910	Expendable Equipment	7,700.00	0.00	0.00	4,471.07	3,228.93	41.93
				Total Services and Supplies	34,343.00	1,765.15	0.00	28,134.75	6,208.25	18.08
				Department Total	42,744.00	1,765.15	0.00	114,416.23	-71,672.23	-167.68
				Fund Total	781,598.00	36,983.90	0.00	552,664.58	228,933.42	29.29

End of Report



### Cash on Hand by Month

	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 97,354.43	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31	\$ 43,783.05	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30	\$ 59.18	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31	\$ 140,891.71	\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31	\$ 87,320.27	\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28	\$ 101,410.30	\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31	\$ 120,130.72	\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30	\$ 264,014.83	\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

\*November 30, 2019 cash balance includes an advance from Tuolumne County of \$47,300.00 - shortfall due to \$80,600.00 paid in OES strike team wages which will be reimbursed.

Advance reversed 12/01/2019 upon receipt of December taxes and Benefit Assessment.



## County of Tuolumne Local Agency Formation Commission

Quincy Yaley, AICP  
Executive Officer

May 28, 2020

A.N. Francisco Building  
48 Yaney Avenue  
Mailing: 2 S. Green Street  
Sonora, CA 95370  
209 533-5633  
209 533-5616 (fax)

[www.tuolumnecounty.ca.gov](http://www.tuolumnecounty.ca.gov)

TO: Special Districts

FROM: Quincy Yaley, Executive Officer, LAFCO

RE: Draft Local Agency Formation Commission Budget for Fiscal Year 2020-2021

Enclosed is a copy of the Draft Budget for Fiscal Year 2020-2021 adopted by the Local Agency Formation Commission (LAFCO) at its meeting on May 26, 2020. Please review the draft budget and advise LAFCO of any comments you may have by June 19, 2020.

The Local Agency Formation Commission will consider adopting its Final Budget at a public hearing to be held on July 13, 2020 at 4:00 p.m. Instructions for participating will be included on the agenda.

Please note that the City of Sonora's share of the funding for LAFCO is 8.1% of the approved LAFCO budget. Two special district representatives and an alternate were added to the LAFCO board at the May 26, 2020 meeting. Special districts will pay one third of the LAFCO annual budget beginning in FY 20-21. The County of Tuolumne will pay the remainder.

If you have any questions or comments concerning LAFCO's budget, please contact Sheila Shanahan, Deputy Executive Officer of LAFCO at [sshanahan@co.tuolumne.ca.us](mailto:sshanahan@co.tuolumne.ca.us) or 209-533-6904.



# County of Tuolumne Local Agency Formation Commission

Quincy Valey, AICP  
Executive Officer

May 22, 2020

A.N. Francisco Building  
48 Yaney Avenue  
Mailing: 2 S. Green Street  
Sonora, CA 95370  
209 533-5633  
209 533-5616 (fax)

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## EXECUTIVE OFFICER'S REPORT

### PROPOSED ACTION

Consideration of adopting the Draft Budget for the Local Agency Formation Commission (LAFCO) for Fiscal Year (FY) 2020-2021, directing staff to send it to the County of Tuolumne, City of Sonora, and Special Districts for review and comment, and approving the LAFCO Fiscal Year 2020-2021 Work Program.

### BUDGET

1. Pursuant to Section 56381 of the California Government Code, LAFCO is required to adopt a final budget by June 15<sup>th</sup> of each year for the next fiscal year which begins on July 1<sup>st</sup>. The Commission must formulate a draft budget that is to be sent to the City of Sonora, County of Tuolumne, and all the Special Districts in Tuolumne County for review and comment before adoption of the final budget by LAFCO.
2. Staff proposes to keep the LAFCO budget the same as it was for FY 2019-2020; \$65,356. A status quo budget takes into account anticipated financial constraints experienced by member organizations due to the response to the COVID-19 pandemic. Pursuant to Government Code Section 56381, the budget shall, at a minimum, be equal to the budget adopted for the previous fiscal year unless LAFCO finds that reduced staffing or program costs will nevertheless allow LAFCO to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.
3. The proposed budget will provide LAFCO with the funds needed to implement the FY 20-21 LAFCO Work Plan which includes completing Municipal Service Reviews and other LAFCO projects. Proposed budget expenditures are as follows:

#### LAFCO BUDGET FY 20-21

Description	FY 20-21	FY 19-20
Dues and Memberships	\$ 1,745	\$1,075
Office Expenses	\$ 1,000	\$1,000
Publications/Legal Notices	\$ 1,000	\$1,000
Travel and Training	\$ 7,500	\$7,500
Personnel & Consultants	\$ 54,111	\$54,781
Total	\$ 65,356	\$65,356

4. LAFCO is an independent agency that has historically been funded by the County of Tuolumne and the City of Sonora. In FY 20-21 it will also be funded by special districts as per their request to pay a share of costs and add two special district members and an alternate to the LAFCO Board. Pursuant to a Memorandum of Understanding (MOU) between the City and the County, the Local Transportation Fund (LTF) per capita percentage is used to determine the City's and the County's respective shares of the LAFCO budget. Under this formula, the City will be responsible for 8.1 percent of the adopted FY 2020-2021 LAFCO Budget. In the past, the County was responsible for the remaining balance. With the addition of Special District representatives on the LAFCO Commission, the Special Districts will be responsible for paying one third of the LAFCO operating budget. The County Auditor will invoice the City of Sonora, County of Tuolumne and the Special Districts to pay their respective shares of the proposed costs as shown in the tables below.

**LAFCO 20-21 REVENUES**

<b>Amount</b>	<b>%</b>	<b>Entity</b>
\$ 5,294	8.10%	City of Sonora
\$ 21,567	33%	Special Districts
\$ 31,406	48.1%	County of Tuolumne
\$ 7,089	11%	Application Fees
\$ 65,356	100.00%	Total Share of Cost

**BREAKDOWN OF SPECIAL DISTRICT PAYMENTS**

\$ 8,500	TUD
\$ 4,200	Groveland CSD
\$ 2,200	Twain Harte CSD
\$ 1,000	Jamestown Sanitary District
\$ 1,000	Tuolumne Sanitary District
\$ 500	Jamestown Fire Protection District
\$ 500	Tuolumne Fire District
\$ 500	Strawberry Fire Protection District
\$ 500	Columbia Fire Protection District
\$ 500	Mi Wuk Sugar Pine Fire Protection District
\$ 361	Carters Cemetery District
\$ 361	Columbia Cemetery District
\$ 361	Jamestown Cemetery District
\$ 361	Oak Grove Cemetery District
\$ 361	Shaws Flat-Springfield Cemetery District
\$ 361	Tuolumne Park & Recreation District
\$ 21,566	Total*

\* Total shall be adjusted proportionally based on changes to the LAFCO annual budget or as otherwise agreed by a majority vote of the LAFCO Board.

**EXPENSES**

5. **Dues** - The California Association of Local Agency Formation Commissions (CALAFCO) has advised LAFCO staff that the annual membership fee for the upcoming year will increase from \$1,075 to \$1,745 which is a 62% increase. Tuolumne County LAFCO staff gain access to a wealth of information and advice by participating in CALAFCO. CALAFCO provides access to a network of other Executive Officers and LAFCO staff statewide, which provide daily insight



and advice on LAFCO procedures and regulations. Without access to this network, Tuolumne County LAFCO staff would be required to attend more trainings and/or hire additional consultants for assistance.

6. **Travel and Training** - Pursuant to Section 56334 of the Government Code, Commission members and alternates may be reimbursed for actual and reasonable expenses necessary to attend meetings and perform duties of their office. LAFCO may authorize payment of a per diem to Commission members and alternates for each day they attend meetings of the Commission. Based upon LAFCO's past practice, funds are not proposed to be budgeted for City and County LAFCO members to attend LAFCO meetings and conferences or to pay a per diem to any Commissioner. The draft FY 2020-2021 travel budget includes the estimated cost for travel and training for five individuals to attend either a staff workshop or the annual CALAFCO conference. As per past practices, attendees may include LAFCO staff or the regular and alternate Commissioner representing the general public. With the addition of Special District members, the LAFCO Board may wish to consider paying for Special District members to attend the CALAFCO conference if funds allow or directing special districts to pay for their members to attend these conferences.
7. **Personnel** - Staff and consultant costs will remain the same as last year. Personnel costs are based on the County's adopted methodology for establishing hourly rates for each employee. These costs include employee salaries and benefits, and the County's overhead, such as office space, utilities, and internal services, including the Auditor's expenses in handling LAFCO's finances. The number of hours and hourly rates have been estimated for FY 2020-2021.

#### **Estimated Staff and Consultant Costs**

<b>Personnel</b>	<b>Hourly</b>	<b>Hours</b>	<b>Total</b>
Executive Officer (CDD Director)	\$146.55	65	\$ 9,526
Deputy Officer (Comm./Housing Mgr.)	\$119.14	120	\$ 14,297
Admin. Assistant	\$99.88	50	\$ 4,994
LUNR Tech	\$66.72	20	\$ 1,334
GIS	\$71	20	\$ 1,420
Legal Services	\$125	20	\$ 2,500
Consultants		TBD	\$ 20,040
<b>Total</b>			<b>\$ 54,111</b>

### **WORK PROGRAM FOR FY 20-21**

#### **MUNICIPAL SERVICE REVIEWS**

8. Tuolumne County contains 18 independent Special Districts, 7 Lighting Districts and 58 County Service Areas (CSAs). The number of County Service Areas could be increased by developers requesting to add a County Service Area to maintain roads and other services for their development. The Lighting Districts and County Service Areas are maintained by County Staff. Each Special District, Lighting District and County Service Area is scheduled to have their District and Sphere of Influence evaluated every five years pursuant to Section 56425(g) of the Government Code. There are approximately 83 Municipal Service Reviews to be completed. This number could increase if new CSAs are created.
9. From April of 2012 through December of 2013, LAFCO conducted Municipal Service Reviews

and Sphere of Influence updates for all the special districts in Tuolumne County. Beginning in FY 17-18 completion of these reviews were staggered over a five-year period to better manage staff workload. The schedule for Municipal Service Reviews is as follows:

### MSR SCHEDULE

SPECIAL DISTRICT	YEAR 1 (FY 17-18)	YEAR 2 (FY 18-19)	YEAR 3 (FY 19-20)	YEAR 4 (FY 20-21)	YEAR 5 (FY 21-22)
City of Sonora	1-28-19				
Columbia Fire	4-8-19				
Jamestown Fire	4-8-19				
Mi-Wuk Fire	4-8-19				
Strawberry Fire	4-8-19				
Tuolumne Fire	1-28-19				
Groveland CSD		In process			
Twain Harte CSD		x			
Tuolumne Utilities District				x	
Carters Cemetery			In process		
Columbia Cemetery			In process		
Jamestown Cemetery			In process		
Oak Grove Cemetery			In process		
Shaws Flat-Springfield Cemetery			In process		
Jamestown Sanitary				x	
Tuolumne Sanitary				x	
Tuolumne Park & Recreation				x	
County Service Areas (58±)					x
Lighting Districts (7)					x
Leland Meadows Water District					x

### PROJECTS

10. Special districts in the community of Tuolumne have approached LAFCO regarding formation of a Community Services District that would merge some of the special districts in that area into one CSD. This past year, they held a series of meetings with LAFCO staff to discuss the process and plan to hire a consultant to complete a study evaluating the proposed merger. LAFCO staff anticipate reviewing the report in FY 20-21. If an application is made to LAFCO for this project, the costs for the formation of a CSD outlined in the LAFCO fee schedule as "Full cost recovery based on time and materials with a \$3,824.00 deposit".
11. There are two potential projects in Groveland where the developer may apply for boundary adjustments so that the project can be served by the Groveland Community Services District.

Groveland CSD may also pursue a proposal to dissolve the Groveland Lighting District and merge its functions with the CSA. LAFCO staff anticipate reviewing these proposals in FY 20-21. Applications from developers will be accompanied by the appropriate fees as identified in the LAFCO fee schedule.

12. Additional projects may also be submitted to LAFCO during FY 2020-202 that would be added to the FY 20-21 Work Plan.

## **RECOMMENDATION**

The Executive Officer recommends that your Commission:

- Adopt the Draft FY 2020-2021 budget,
- Direct staff to send the budget to the County of Tuolumne, City of Sonora, and special districts for review and comment, and
- Approve the LAFCO Fiscal Year 2020-2021 Work Program.

MI WUK VILLAGE MUTUAL WATER CO. - FIRE HYDRANTS POLICY

Approved by Board of Directors 1/24/20

The Mi Wuk Village Mutual Water Co will install Fire hydrants under the provisions of California Corporations Code title 1, division 3, part 7, chapter 2, and meeting the requirements of Tuolumne County Ordinance Code Title 15 section 15.20.030.

The Mi Wuk Village Mutual Water Company will provide water service for fire hydrants at such pressures and at such rates of flow, as are available from time to time from the Water Company's operation of its storage, transmission, and distribution facilities. The Water Company shall not be liable for any damage in any manner arising out of the non-availability of adequate water flows or water pressure, at any hydrant used for fire protection.

Fire hydrants shall be for the sole use of the appropriate fire district for the suppression of fire, flow testing, and training purposes. The only exception to this rule is for use by the water company for system flushing, exercising equipment, and permitted use, granted by the Water Company, to contractors for construction water.

The Mi Wuk Village Mutual Water Co will be responsible for the repair or replacement of fire hydrants when such conditions are reported by the Fire Protection District or otherwise brought to the attention of the Water Company.

The Fire protection District will be responsible for routine greasing of hydrants, (applicator and grease provided by Water Company,) maintenance of access, and any tactical identification marking such as color coding and/or numbered markers at the hydrants.

Hydrant testing will be done by the Fire protection District after notification and approval of the Water Company.

For the Board of Directors:

Ronald R. Medearis  
President/General Manager  
Mi Wuk Village Mutual Water Co.