



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

## Minutes

Mi-Wuk Sugar Pine Fire Protection District  
Board of Directors

Regular Meeting, 7:00 PM, Tuesday, November 10, 2020

Mi-Wuk Sugar Pine Fire Protection District  
24247 Highway 108, Mi Wuk Village, California

1. Call to Order - 7:02 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Present
  - b. Vice President Afshar - Present
  - c. Treasurer Massman - Present
  - d. Director Doss - Present
  - e. Director Blake - Present
  - f. Also Present:
    - i. Chief Klyn - Present
    - ii. Office Manager/Board Clerk Dahlin - Present
    - iii. Guests: \_\_\_\_\_
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the October 13, 2020 Regular Meeting.  
Moved to Approve: Director Blake    Seconded: Director Doss  
Ayes:   5   Noes:   0   Absent:   0   Abstain:   0
6. Written Communications: There were none.
7. Reports:
  - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, did not have a written report but informed the Board that their fundraiser has raised \$16,500.
  - b. USFS Report: No report.
  - c. CAL FIRE Report: No report.
  - d. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record. He gave a brief update on the CAST Team: most projects are on hold due to cash flow, they have done some electrical in the crew quarters and they will work on the lights in the meeting room. Tim Wallace is working on paperwork for a TPPA Grant which be used to change outside lighting to LED.

- e. District Policies & Procedures Committee: Director Doss reported that they did not meet. Director Blake reported that she will finish the lactation policy by the end of the year.
- f. Treasurers Report on Budget Committee and Financial Reports, Treasurer Massman read and elaborated on the written report that is in the meeting record.  
Financial Reports for Month Ending September 30, 2020:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Director Doss Seconded: Vice President Afshar

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

8. Discussion and Action Items:

- a. Final Draft Joint Exercise of Powers Agreement for Tuolumne County Fire Authority and Final Draft Sample Resolution; Chief Klyn reported that the Fire Chiefs met on November 10<sup>th</sup> but there was no new information. He clarified that there is no sunset clause, it will go up 2% per year and one of the Districts Directors would be on the Board of the JPA. The key points of the board discussion were: possible impact on support for Benefit Assessment, need to obtain community input (and the lack of time and facts to do this), need to identify use of funds, need to know if after signing a resolution the District can opt out before the vote, what the District's share of the cost to place it on the ballot would be. It was decided that Chief Klyn and President McDonald will try to meet with Gregory Oliver. In addition, Chief Klyn, President McDonald and Director Blake will use social media to poll the community. – No action taken
- b. Potential future lease of apparatus; Director Doss presented quotes for financing a new Type 3 wildland engine, which would be purchased for \$290,000 on a Cal Fire tag-along, from two lenders which are in the meeting packet. Discussed were: the current fleet is aging, E771, E772 and E773 are all over 20 years old, the proposed engine would be brand new and could replace E772, and one of the existing leases would be paid off first once the reimbursements for the strike teams are received. Director Doss added that the engine comes with 20 – 30k worth of equipment. The Budget Committee will discuss the options and make a recommendation to the board. – No action taken

9. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. Director Blake congratulated herself and Director Doss for being 'voted in' to their positions since no one else ran for their positions. They will be sworn in next month.

10. Final audience comments: There were none.

Adjournment: 8:47 PM

Approved by the District Board of Directors in the meeting assembled December 8, 2020.

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President McDonald



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Chiefs Notes For November

- The 40' Shipping container has arrived! The original plan was to get two 20' containers, or one 20' for Auxiliary use, and one 40' for our training purposes. Apparently, there is a worldwide shortage of 20' containers, so it was about \$2,000 more to get two 20's vs one 40' and a wait list. We had opened the Leen-Shed area for Auxiliary storage before the shipping container came in, and so far, still working in that arrangement. This works great for all of us I believe, but obviously the container will be available for Auxiliary use whenever desired. It is a great training tool, and currently housing our UTV during winter season. Thank you so much for purchasing this!
- Carol Afshar has taken photos of all our apparatus and are now on display in our meeting room. Ron Doss ordered the picture frames for those and for employee photos. Soon, all current employees will be on the wall with names. Folks get confused when we are talking about our apparatus or employees, so now they will be on display for clarification.
- All new structural firefighting PPE (Personal Protective Equipment) has been ordered. We were able to obtain two grants to pay for most of it, and the Chiefs Discretionary Fund will almost cover the balance. 18 pairs of PPE was not cheap, but necessary to stay compliant and safe.
- One of our Firefighters was able to have her husband bring his backhoe to the station and dig a ditch in the back yard. We have rerouted the open ditch in the rear parking lot and buried drainpipe so there is no longer a ditch to fall into.

Please attend our next Board Meeting (December 8<sup>th</sup> @ 7:00 pm) if you are able and voice your opinion or learn about the proposed JPA, OR email me at [jklyn@mwspfire.us](mailto:jklyn@mwspfire.us) to voice your opinion (Not to ask questions). I will not have time to answer or reply to all the questions individually on email, but I can get a feel of our communities' opinion if you send your opinion in.

Our objective is to provide the best service possible to our community, but that level depends on the communities wants/needs or desires. We are always looking forward to your opinions whether they are good or bad so we can build a better service to you.

Thank you all for all the support over the years, and I hope to see you all soon. 2021 is a new year, so hopefully our regular meetings will pick back up and we can continue our fun and traditional ways here in the Village.

James Klyn  
Fire Chief  
Mi Wuk Sugar Pine Fire Protection District  
209-586-5256 (office)  
209-586-0256 (Fax)  
[jklyn@mwspfire.us](mailto:jklyn@mwspfire.us)  
<https://www.mwspfire.us>



12-3-2020

## TRIAL BALANCE

## Selection Criteria:

Fiscal Year 2021 Period 4 (October)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
100100	Equity In Treasurers Pooled Ca	94.93	-21.12	73.81
100400	Petty Cash	500.00	0.00	500.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	439,240.10	0.00	439,240.10
127000	Accum Depreciation-Bldgs & Imp	-310,331.00	0.00	-310,331.00
129100	Accum Depreciation-Equipment	-127,785.92	0.00	-127,785.92
	<b>Total Assets</b>	<b>806,243.22</b>	<b>-21.12</b>	<b>806,222.10</b>
201210	Notes Payable-Current	-28,220.28	0.00	-28,220.28
202100	Accounts Payable	0.00	0.00	0.00
202200	Sales Tax Payable	-56.73	0.00	-56.73
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-63,335.70	54,763.25	-8,572.45
203215	Accrued Vacation	-8,147.00	0.00	-8,147.00
203225	Accrued Sick	-6,425.00	0.00	-6,425.00
203500	Federal Withholding Payable	-18,343.81	16,979.03	-1,364.78
203600	FICA Payable	-14,899.20	13,147.63	-1,751.57
203700	State Withholding Payable	-7,141.50	6,660.48	-481.02
203935	Deferred Compensation Benefits	-162.50	100.00	-62.50
203945	SDI Payable	-973.97	859.43	-114.54
205310	Advances to Other Funds	-36,750.00	-173,550.00	-210,300.00
221005	Notes Payable-Long Term	-156,948.46	0.00	-156,948.46
	<b>Total Liabilities</b>	<b>-341,404.15</b>	<b>-81,040.18</b>	<b>-422,444.33</b>
262010	Agency Obligation	-12,027.50	0.00	-12,027.50
280600	Capital Assets, net	-805,648.29	0.00	-805,648.29
	<b>Total Fund Balance</b>	<b>-817,675.79</b>	<b>0.00</b>	<b>-817,675.79</b>
412110	Ppty Taxes - Current Unsecured	-3,951.55	0.00	-3,951.55
441110	Interest Income	-356.05	11.68	-344.37
459119	State - Emergency Fire Fightin	20,881.00	0.00	20,881.00
483110	Miscellaneous Income	-40.00	0.00	-40.00
483111	Misc Income - Reimbursements	-187.71	0.00	-187.71
489107	California Fire Foundation	-15,000.00	0.00	-15,000.00
491110	Sale Of Fixed Assets	-1,500.00	0.00	-1,500.00
496000	Donations	-25.00	0.00	-25.00
496060	Donations- Auxiliary-Utilities	-595.40	-611.94	-1,207.34
496065	Donations- Auxiliary- Misc	-600.68	-301.25	-901.93
	<b>Total Revenue</b>	<b>-1,375.39</b>	<b>-901.51</b>	<b>-2,276.90</b>
511110	Regular Salaries	244,304.09	53,996.99	298,301.08
511132	Recruitment Expense	114.00	191.00	305.00
511140	Salaries - Termination	1,307.88	0.00	1,307.88
511153	Part-Time/Reserve Salaries	15,534.57	5,177.85	20,712.42
511160	Overtime Salaries	23,816.41	8,507.08	32,323.49
512225	Life Insurance	47.25	6.75	54.00
512310	Workers Compensation Insurance	14,736.76	0.00	14,736.76
512410	F.I.C.A.	21,799.76	5,177.66	26,977.42
512420	Unemployment Insurance	375.00	125.00	500.00
521210	Clothing & Personal Supplies	-9.08	2,320.86	2,311.78
521310	Communications	796.57	265.59	1,062.16
521425	Food - Other	0.00	109.98	109.98
521510	Household Expense	394.96	320.30	715.26
521610	Insurance	6,581.00	0.00	6,581.00
522110	Maintenance Equipment	1,742.26	420.00	2,162.26

## TRIAL BALANCE

BY FUND

## Selection Criteria:

Fiscal Year 2021 Period 4 (October)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
522120	Maint Equip-Vehicles	3,998.14	110.14	4,108.28
522122	Maint- Vehicles- Internal	0.00	229.73	229.73
522177	Fire Extinguisher Testing	129.73	0.00	129.73
522510	Maintenance - Buildings & Imps	470.69	7.97	478.66
522512	Maintenance - Grounds	0.00	1,521.34	1,521.34
525110	Office Expense	92.16	161.91	254.07
525140	Office Expense - Photocopy	62.46	282.00	344.46
525150	Office Expense - Postage	168.25	7.60	175.85
526110	P S & S-Professional Services	3,866.80	0.00	3,866.80
526124	P S & S-Auditor-Controller	507.50	276.50	784.00
527210	Rents & Leases-Equipment	334.23	193.26	527.49
527410	Small Tools	0.00	60.02	60.02
528110	Special Departmental Expense	6.90	0.00	6.90
529110	Transp. & Travel - Fuel	3,551.27	1,816.35	5,367.62
529130	Trans. & Travel - Private Auto	134.67	0.00	134.67
529140	Travel	84.96	32.60	117.56
529210	Utilities	1,911.32	644.33	2,555.65
529910	Expendable Equipment	1,250.95	0.00	1,250.95
598410	Interest - Long-Term Debt	6,100.65	0.00	6,100.65
	<b>Total Expenditures</b>	<b>354,212.11</b>	<b>81,962.81</b>	<b>436,174.92</b>
822	Overtime Hours	836.10	281.80	1,117.90
850	Vacation Taken	208.40	73.60	282.00
852	Sick Leave	58.00	42.60	100.60
860	Vacation Leave Pay Off	72.55	0.00	72.55
862	Sick Leave Payoff	6.00	0.00	6.00
	<b>Total Non-Budgetary Expenditures</b>	<b>1,181.05</b>	<b>398.00</b>	<b>1,579.05</b>
		<b>1,181.05</b>	<b>398.00</b>	<b>1,579.05</b>

Report ID: TCGL0012R

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 1  
Run Date 11/25/2020  
Run Time 11:44:35

Fiscal Year: 2021 As of: 10-31-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept. 500 Revenue

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204500	0000	411110	Ppty Taxes - Current Secured	187,884.00	0.00	0.00	187,884.00	100.00
9030	204500	0000	412110	Ppty Taxes - Current Unsecured	4,291.00	0.00	3,951.55	339.45	7.91
9030	204500	0000	414110	Ppty Taxes - Prior Unsecured	82.00	0.00	0.00	82.00	100.00
9030	204500	0000	416110	Supplemental Property Taxes -	2,301.00	0.00	0.00	2,301.00	100.00
				<b>Total Taxes</b>	<b>194,558.00</b>	<b>0.00</b>	<b>3,951.55</b>	<b>190,606.45</b>	<b>97.97</b>
9030	204500	0000	441110	Interest Income	1,500.00	-11.68	344.37	1,155.63	77.04
				<b>Total Revenue From Use of Money And</b>	<b>1,500.00</b>	<b>-11.68</b>	<b>344.37</b>	<b>1,155.63</b>	<b>77.04</b>
9030	204500	0000	458110	State - Homeowners' Property T	2,027.00	0.00	0.00	2,027.00	100.00
				<b>Total State Revenues</b>	<b>2,027.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,027.00</b>	<b>100.00</b>
9030	204500	0000	469840	Other Govs- San Francisco	613.00	0.00	0.00	613.00	100.00
				<b>Total Federal Revenues</b>	<b>613.00</b>	<b>0.00</b>	<b>0.00</b>	<b>613.00</b>	<b>100.00</b>
9030	204500	0000	471211	Benefit Assessments-Fire Assmt	285,413.00	0.00	0.00	285,413.00	100.00
				<b>Total Charges for Services</b>	<b>285,413.00</b>	<b>0.00</b>	<b>0.00</b>	<b>285,413.00</b>	<b>100.00</b>
9030	204500	0000	483110	Miscellaneous Income	40.00	0.00	40.00	0.00	0.00
9030	204500	0000	483111	Misc Income - Reimbursements	0.00	0.00	0.00	0.00	0.00
				<b>Total Miscellaneous Revenues</b>	<b>40.00</b>	<b>0.00</b>	<b>40.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	491110	Sale Of Fixed Assets	0.00	0.00	1,500.00	-1,500.00	0.00
9030	204500	0000	496000	Donations	0.00	0.00	25.00	-25.00	0.00
				<b>Total Other Financing Sources</b>	<b>0.00</b>	<b>0.00</b>	<b>1,525.00</b>	<b>-1,525.00</b>	<b>0.00</b>
				<b>Department Total</b>	<b>484,151.00</b>	<b>-11.68</b>	<b>5,860.92</b>	<b>478,290.08</b>	<b>98.79</b>

Report ID: TCGL0012R

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 2  
Run Date 11/25/2020  
Run Time 11:44:36

Fiscal Year: 2021 As of: 10-31-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

## Dept 550 Revenue

MI Wuk- Special Projects

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Amount Received</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204550	0000	459119	State - Emergency Fire Fightin	234,527.00	0.00	-20,881.00	255,408.00	108.90
				<b>Total State Revenues</b>	<b>234,527.00</b>	<b>0.00</b>	<b>-20,881.00</b>	<b>255,408.00</b>	<b>108.90</b>
9030	204550	0000	469207	Fed- VFA Grant	15,585.00	0.00	0.00	15,585.00	100.00
				<b>Total Federal Revenues</b>	<b>15,585.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,585.00</b>	<b>100.00</b>
9030	204550	0000	483111	Misc Income - Reimbursements	3,500.00	0.00	187.71	3,312.29	94.64
9030	204550	0000	489107	California Fire Foundation	15,000.00	0.00	15,000.00	0.00	0.00
				<b>Total Miscellaneous Revenues</b>	<b>18,500.00</b>	<b>0.00</b>	<b>15,187.71</b>	<b>3,312.29</b>	<b>17.90</b>
9030	204550	0000	496060	Donations- Auxiliary-Utilities	4,900.00	611.94	1,207.34	3,692.66	75.36
9030	204550	0000	496063	Donations- Auxiliary- Clothing	3,358.00	0.00	0.00	3,358.00	100.00
9030	204550	0000	496065	Donations- Auxiliary- Misc	13,650.00	301.25	901.93	12,748.07	93.39
				<b>Total Other Financing Sources</b>	<b>21,908.00</b>	<b>913.19</b>	<b>2,109.27</b>	<b>19,798.73</b>	<b>90.37</b>
				<b>Department Total</b>	<b>290,520.00</b>	<b>913.19</b>	<b>-3,584.02</b>	<b>294,104.02</b>	<b>101.23</b>
				<b>Fund Total</b>	<b>774,671.00</b>	<b>901.51</b>	<b>2,276.90</b>	<b>772,394.10</b>	<b>99.71</b>

End of Report



Fiscal Year: 2021 As of: 10-31-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept. 500 Expense

**Target  
66.67%**

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	511110	Regular Salaries	215,000.00	15,266.61	0.00	62,191.74	152,808.26	71.07
9030	204500	0000	511132	Recruitment Expense	2,810.00	191.00	0.00	305.00	2,505.00	89.15
9030	204500	0000	511140	Salaries - Termination	1,038.00	0.00	0.00	1,307.88	-269.88	-26.00
9030	204500	0000	511153	Part-Time/Reserve Salaries	73,000.00	5,177.85	0.00	20,712.42	52,287.58	71.63
9030	204500	0000	511160	Overtime Salaries	55,000.00	8,507.08	0.00	32,323.49	22,676.51	41.23
9030	204500	0000	512215	Employee Physicals	200.00	0.00	0.00	0.00	200.00	100.00
9030	204500	0000	512225	Life Insurance	2,722.00	6.75	0.00	54.00	2,668.00	98.02
9030	204500	0000	512310	Workers Compensation Insurance	14,737.00	0.00	0.00	14,736.76	0.24	0.00
9030	204500	0000	512320	Sheriff (4850) Salaries	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	512410	F.I.C.A.	26,319.00	5,177.66	0.00	18,939.82	7,379.18	28.04
9030	204500	0000	512420	Unemployment Insurance	1,500.00	125.00	0.00	500.00	1,000.00	66.67
				<b>Total Salaries and Employee Benefits</b>	<b>392,326.00</b>	<b>34,451.95</b>	<b>0.00</b>	<b>151,071.11</b>	<b>241,254.89</b>	<b>61.49</b>
9030	204500	0000	521210	Clothing & Personal Supplies	1,000.00	2,320.86	0.00	2,311.78	-1,311.78	-131.18
9030	204500	0000	521310	Communications	4,088.00	265.59	0.00	1,062.16	3,025.84	74.02
9030	204500	0000	521425	Food - Other	255.00	0.00	0.00	0.00	255.00	100.00
9030	204500	0000	521510	Household Expense	1,100.00	84.43	0.00	203.46	896.54	81.50
9030	204500	0000	521610	Insurance	6,581.00	0.00	0.00	6,581.00	0.00	0.00
9030	204500	0000	522110	Maintenance Equipment	3,600.00	420.00	0.00	2,162.26	1,437.74	39.94
9030	204500	0000	522120	Maint Equip-Vehicles	12,000.00	110.14	0.00	4,108.28	7,891.72	65.76
9030	204500	0000	522122	Maint- Vehicles- Internal	3,500.00	229.73	0.00	229.73	3,270.27	93.44
9030	204500	0000	522177	Fire Extinguisher Testing	340.00	0.00	0.00	129.73	210.27	61.84
9030	204500	0000	522510	Maintenance - Buildings & Imps	2,372.00	7.97	0.00	353.66	2,018.34	85.09
9030	204500	0000	522512	Maintenance - Grounds	50.00	1,521.34	0.00	1,521.34	-1,471.34	-2,942.68
9030	204500	0000	523210	Dues & Memberships	3,293.00	0.00	0.00	0.00	3,293.00	100.00
9030	204500	0000	525110	Office Expense	1,000.00	90.82	0.00	95.72	904.28	90.43
9030	204500	0000	525140	Office Expense - Photocopy	700.00	87.00	0.00	149.46	550.54	78.65
9030	204500	0000	525150	Office Expense - Postage	400.00	7.60	0.00	175.85	224.15	56.04
9030	204500	0000	526106	P S & S - Tax Admin Fee	5,088.00	0.00	0.00	0.00	5,088.00	100.00
9030	204500	0000	526107	P S & S -Tax Parcel Fee	4,052.00	0.00	0.00	0.00	4,052.00	100.00
9030	204500	0000	526110	P S & S-Professional Services	9,720.00	0.00	0.00	3,866.80	5,853.20	60.22
9030	204500	0000	526124	P S & S-Auditor-Controller	2,500.00	276.50	0.00	784.00	1,716.00	68.64
9030	204500	0000	527110	Publications & Legal Notices	175.00	0.00	0.00	0.00	175.00	100.00
9030	204500	0000	527210	Rents & Leases-Equipment	1,450.00	193.26	0.00	527.49	922.51	63.62
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	135.00	0.00	0.00	0.00	135.00	100.00
9030	204500	0000	527410	Small Tools	300.00	60.02	0.00	60.02	239.98	79.99
9030	204500	0000	528110	Special Departmental Expense	1,000.00	0.00	0.00	6.90	993.10	99.31
9030	204500	0000	528184	SDE-Awards & Certificates	50.00	0.00	0.00	0.00	50.00	100.00
9030	204500	0000	529110	Transp. & Travel - Fuel	10,000.00	523.27	0.00	1,883.00	8,117.00	81.17
9030	204500	0000	529120	Travel - Training And Seminars	2,500.00	0.00	0.00	0.00	2,500.00	100.00
9030	204500	0000	529130	Trans. & Travel - Private Auto	450.00	0.00	0.00	134.67	315.33	70.07
9030	204500	0000	529140	Travel	100.00	0.00	0.00	0.00	100.00	100.00

Report ID: TCGL0012

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 2  
Run Date 11/25/2020  
Run Time 11:44:24

Fiscal Year: 2021 As of: 10-31-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept 500 Expense

**Target**  
**66.67%**

Mi Wuk Fire

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Encumbered Amount</u>	<u>Expended Amount</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204500	0000	529210	Utilities	9,300.00	386.60	0.00	1,671.98	7,628.02	82.02
9030	204500	0000	529910	Expendable Equipment	0.00	0.00	0.00	966.66	-966.66	0.00
				<b>Total Services and Supplies</b>	<b>87,099.00</b>	<b>6,585.13</b>	<b>0.00</b>	<b>28,985.95</b>	<b>58,113.05</b>	<b>66.72</b>
9030	204500	0000	542200	Buildings & Improvements	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	543000	Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
				<b>Total Fixed Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	559000	Fixed Asset Contra Account	0.00	0.00	0.00	0.00	0.00	0.00
				<b>Total Fixed Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	598410	Interest - Long-Term Debt	34,643.00	0.00	0.00	6,100.65	28,542.35	82.39
				<b>Total Depreciation</b>	<b>34,643.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,100.65</b>	<b>28,542.35</b>	<b>82.39</b>
9030	204500	0000	691110	Appropriation For Contingencie	122,267.00	0.00	0.00	0.00	122,267.00	100.00
9030	204500	0000	691170	Contingencies- Long Term Debt	156,948.00	0.00	0.00	0.00	156,948.00	100.00
				<b>Total Appropriation for Contingencie</b>	<b>279,215.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>279,215.00</b>	<b>100.00</b>
				<b>Department Total</b>	<b>793,283.00</b>	<b>41,037.08</b>	<b>0.00</b>	<b>186,157.71</b>	<b>607,125.29</b>	<b>76.53</b>

Report ID: TCGL0012

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 3  
Run Date 11/25/2020  
Run Time 11:44:33

Fiscal Year: 2021 As of: 10-31-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept 550 Expense

MI Wuk- Special Projects

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204550	0000	511110	Regular Salaries	108,689.00	38,730.38	0.00	236,109.34	-127,420.34	-117.23
9030	204550	0000	512310	Workers Compensation Insurance	5,869.00	0.00	0.00	0.00	5,869.00	100.00
9030	204550	0000	512410	F.I.C.A.	8,315.00	0.00	0.00	8,037.60	277.40	3.34
				<b>Total Salaries and Employee Benefits</b>	<b>122,873.00</b>	<b>38,730.38</b>	<b>0.00</b>	<b>244,146.94</b>	<b>-121,273.94</b>	<b>-98.70</b>
9030	204550	0000	521210	Clothing & Personal Supplies	33,943.00	0.00	0.00	0.00	33,943.00	100.00
9030	204550	0000	521310	Communications	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	521425	Food - Other	600.00	109.98	0.00	109.98	490.02	81.67
9030	204550	0000	521510	Household Expense	2,050.00	235.87	0.00	511.80	1,538.20	75.03
9030	204550	0000	522110	Maintenance Equipment	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	522120	Maint Equip-Vehicles	500.00	0.00	0.00	0.00	500.00	100.00
9030	204550	0000	522510	Maintenance - Buildings & Imps	500.00	0.00	0.00	125.00	375.00	75.00
9030	204550	0000	523210	Dues & Memberships	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	525110	Office Expense	300.00	71.09	0.00	158.35	141.65	47.22
9030	204550	0000	525140	Office Expense - Photocopy	200.00	195.00	0.00	195.00	5.00	2.50
9030	204550	0000	528110	Special Departmental Expense	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	529110	Transp. & Travel - Fuel	4,700.00	1,293.08	0.00	3,484.62	1,215.38	25.86
9030	204550	0000	529140	Travel	0.00	32.60	0.00	117.56	-117.56	0.00
9030	204550	0000	529210	Utilities	4,900.00	257.73	0.00	883.67	4,016.33	81.97
9030	204550	0000	529910	Expendable Equipment	10,000.00	0.00	0.00	284.29	9,715.71	97.16
				<b>Total Services and Supplies</b>	<b>57,693.00</b>	<b>2,195.35</b>	<b>0.00</b>	<b>5,870.27</b>	<b>51,822.73</b>	<b>89.82</b>
				<b>Department Total</b>	<b>180,566.00</b>	<b>40,925.73</b>	<b>0.00</b>	<b>250,017.21</b>	<b>-69,451.21</b>	<b>-38.46</b>
				<b>Fund Total</b>	<b>973,849.00</b>	<b>81,962.81</b>	<b>0.00</b>	<b>436,174.92</b>	<b>537,674.08</b>	<b>55.21</b>

End of Report

### Cash on Hand by Month

	FY 20/21	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$ 139,966.78	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 109,571.47	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 94.93	\$ 97,354.43	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31	\$ 73.81	\$ 43,783.05	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30		\$ 59.18	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31		\$ 140,891.71	\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31		\$ 87,320.27	\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28		\$ 101,410.30	\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31		\$ 120,130.72	\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 264,014.83	\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 224,705.05	\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 209,376.59	\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

**Significant impacts on October cash:**

- Received an additional \$173,550 loan from the County for a total of \$210,300
- OES Reimbursements of \$20,881 for June Deployments not yet received.
- Strike team wages paid: October - \$38,730 YTD - \$236,109
- Paid \$2,321 - Clothing and Personal Supplies - \$2144 of that for Wildland PPE
- Paid \$1,521 - Maintenance Grounds - Road base for under storage containers and back lot.

## Bonnie Dahlin

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**From:** James Klyn  
**Sent:** Tuesday, November 03, 2020 1:27 PM  
**To:** Bonnie Dahlin  
**Subject:** FW: Final JPA Agreement and Resolution  
**Attachments:** Final Draft JPA Document.docx; Final Draft Sample Resolution.docx

Here is the final draft of the JPA I just received.

**From:** Liz Peterson <EPeterson@co.tuolumne.ca.us>  
**Sent:** Tuesday, November 3, 2020 11:56 AM  
**To:**

James Klyn <JKlyn@mwspfire.us>;

**Cc:** Tracie Riggs <TRiggs@co.tuolumne.ca.us>  
**Subject:** Final JPA Agreement and Resolution

Good Morning All,

Attached is the Final Draft of the Fire JPA Agreement as well as a template resolution to join the JPA. Hopefully Section 6b provides a little more clarity about how administrative costs work. The expectation is administrative costs will be minimal and will go only to pay for services to support the JPA. Please review this and let us know any final thoughts or edits you'd like to see.

Our original timeline says final edits must be in by November 30<sup>th</sup> but we're making good progress and we're ahead of schedule. Please provide your feedback by **Monday, November 16<sup>th</sup>**. This will give us almost 6 weeks to get this final document approved by our Boards/Council. Each Board/Council will also have to approve the attached resolution and appoint a representative to the JPA.

Also, here is the summary of the tax conversation we had on 10/19, in case your Boards ask about that. As a reminder, it is the JPA that will set the tax rate but obviously each Board/Council will have to be in agreement with the tax details. We as staff are recommending:

- Flat tax per parcel
- \$75 unimproved parcels/\$150 improved parcels
- No sunset period—"until repealed by voters"
- No exemptions for particular parcel types/zoning
- Increase annually by 2%

Please let me know if you have any questions.

Thanks!

Liz Peterson  
Senior Administrative Analyst / OES Coordinator  
Tuolumne County Administrator's Office

**JOINT EXERCISE OF POWERS AGREEMENT  
FOR  
TUOLUMNE COUNTY FIRE AUTHORITY**

This Joint Exercise of Powers Agreement for Tuolumne County Fire Authority (“Agreement”) is entered into pursuant to Sections 6500 *et seq.* of the California Government Code, by and between the following local agencies: County of Tuolumne (“County”), City of Sonora (“City”), Groveland Community Services District (“GCSD”), Twain Harte Community Services District (“THCSD”), Tuolumne Fire District (“Tuolumne FPD”), Jamestown Fire Protection District (“Jamestown FPD”), Columbia Fire Protection District (“Columbia FPD”), and Mi-Wuk-Sugar Pine Fire Protection District (“Mi-Wuk-Sugar Pine FPD”). “County,” “City,” and “Districts” are referred to in their individual capacities outside of this Agreement as “Local Agencies,” and are referred to for the purposes of participation in this Agreement individually as “Member” or collectively as “Members.”

**RECITALS**

**WHEREAS**, the more than 55,000 people living in Tuolumne County receive fire protection and emergency response services provided by multiple separate agencies and no single agency currently exists to coordinate those services or their funding; and

**WHEREAS**, the growing risk of wildfires in Tuolumne County does not respect jurisdictional boundaries and that risk needs immediate action and sustained commitment to better protect residents, homes, visitors and businesses; and

**WHEREAS**, the adequacy of fire suppression and prevention services and funding available to meet that risk also affects the cost of insurance which has added financial burden on residents and businesses; and

**WHEREAS**, efforts are needed to provide adequate funding in the short term and potentially coordinate and provide fire prevention and suppression services over the long-term; and

**WHEREAS**, each participating agency desires to form a Joint Powers Authority to maintain local services which are unique to each community and provide an additional funding mechanism to meet the growing safety risk and financial burden on the community.

**NOW, THEREFORE**, for and in consideration of the mutual benefits, covenants, and agreements set forth herein, the Members agree as follows:

**SECTION 1. Authority and Purpose**

- a. This Agreement is made under the authority of Sections 6500 through 6539.6, inclusive, of the California Government Code, among the Members.

- b. The purpose of this Agreement is to establish a Joint Powers Authority separate from the Members. This Joint Powers Authority is to be known as the Tuolumne County Fire Authority (“Authority”). Each Member individually has the statutory ability to provide fire suppression, protection, prevention and related incidental services, as well as the power to tax to fund such services. The purpose and intent of this Agreement is to jointly exercise the common taxing authority in the manner set forth herein. The Authority shall not have responsibility or duties set forth in this Agreement unless and until the tax measure is passed by the voters in a certified election.

## **SECTION 2. Term of Agreement**

This Agreement becomes effective upon the first date that all of the Members listed above have approved this Agreement at a public meeting (“Effective Date”). The Agreement shall remain in effect until it is terminated pursuant to Section 12.

## **SECTION 3. Membership**

- a. **Initial Membership.** To become an initial Member, a Local Agency must execute this Agreement and approve the Authority placing a tax measure to fund the authority, and fund fire prevention and suppression services in a special election in June 2021 (“Tax Measure”). A Local Agency geographically located in Tuolumne County that possesses fire management responsibilities must adopt a resolution of their governing board to become a participating signatory to this Agreement and Member of the Authority.
- b. **Successor Membership.** If, due to changes in circumstances (including, but not limited to changes in fire suppression responsibility approved by LAFCO) a Member’s fire suppression responsibility is transferred to a new or different public agency, that new or different public agency shall be admitted as a Member upon approval of such membership and this Agreement by such public agency’s governing body.
- c. Should the Tax Measure fail to pass in a special election in June 2021, this Agreement is terminated and shall be of no further effect upon certification of the election results.

## **SECTION 4. Board of Directors and Officers**

- a. The Authority shall be governed by a Board of Directors (“Board”) comprised of elected officials or chief executive officers appointed by each Member. Each Member shall have one (1) director on the Board and one (1) alternate director. The term of office for each director and alternate shall correspond with the board director’s term of office on the legislative body he or she represents, or until such board director or alternate is removed by the legislative body making the appointment.
- b. All meetings of the Board shall be conducted in accordance with the Ralph M. Brown Act, Government Code § 54950 et seq. and at a time, place and manner as determined by its bylaws. The Board shall hold two (2) regular meetings per month in February and March 2021, and thereafter, the Board shall hold at least two (2) regular meetings each year.

- c. Minutes of the adjourned, regular and special meetings of the Board shall be kept and said minutes shall be forwarded to each member of the Board within thirty (30) days after each meeting. A majority of the membership of the Board will constitute a quorum authorized to conduct business on behalf of the Authority. In the event of a meeting of the Board with less than a quorum, the present Directors will only have the power to dismiss a meeting. All Board business shall be conducted pursuant to voting conditions set forth in Section 4(f)
- d. The Board shall elect, at its first meeting of each fiscal year, a chair and vice-chair, who shall act in the absence of the chair, and such other officers as the Board deems necessary. All officers shall serve a term of one (1) year from the date of their election or until their successors are elected. Officers may serve successive terms. The chair and vice-chair are authorized to execute all documents in the name of the Authority.
- e. Vacancies shall occur as provided for in the California Government Code for public officers. Vacancies shall be filled in the same manner as the initial appointment.
- f. **Voting.** For all votes conducted by the Board, a proposed motion subject to vote passes when a majority of the Directors present vote in favor of the motion.
- g. The Board may adopt from time to time such policies, procedures, bylaws, rules and regulations for the conduct of its affairs as deemed necessary by the Board.

#### **SECTION 5. Powers of the Authority**

- a. The Authority shall have all the necessary powers and authorities granted by law to exercise the common power to authorize taxes pursuant to Government Code Sections 50075 et seq., 53978, or any successor statutes, as approved by voters in a special election held in June 2021. No subsequent taxes or fees may be raised by the Authority without approval of Members.
- b. As necessary to carry out the authority in Section 5(a), the Authority may make and enter into contracts; incur debts, liabilities and obligations; adopt budgets; employ and retain agents and personnel; retain legal counsel; retain consultants and engineers; acquire grants; acquire, hold, lease and dispose of real and personal property; accept donations; sue and be sued; and possess and exercise all other powers common to the Members. The intent of this provision is to allow the Authority flexibility in making fiscally sound staffing decisions.
- c. The Authority may exercise the powers permitted pursuant to Government Code section 6504 or any successor statute. Pursuant to Government Code Section 6509.5, the Authority is entitled to invest any money in the treasury that is not required for the immediate necessities of the Authority.



- d. The Authority may do all things necessary and lawful to carry out the purpose of this Agreement.
- e. As required by Government Code Section 6509, one Member must be designated such that the power of the Authority is subject to the restrictions upon the manner of exercising power possessed by that Member. The County of Tuolumne is designated as the Government Code Section 6509 public entity.

**SECTION 6. Funding**

- a. The Board shall adopt an annual budget for the Authority's activities ("Administrative Costs") within ninety (90) days of the date the Elections Office certifies the successful passage of the Tax Measure proposed concurrently with this Agreement to fund this Authority, and by June 1 of each succeeding year.
- b. The Members, in the exercise of the reasonable discretion of their governing bodies, may provide support for the Authority, including but not limited to the following Administrative Costs: information technology (IT) support services, services for the legal advisor, treasurer, or auditor-controller, human resources services, for direct and indirect cost of such services and support, supplies, equipment, printing and postage. Unless otherwise agreed, the Authority shall reimburse a Member which provides support for the Authority.
- c. The Tax Measure proceeds, after deduction of the Administrative Costs of the Authority, shall be allocated to each Member in proportion to revenue raised in each Member's respective tax rate areas. Members must certify that the Tax Measure proceeds are used for provision of fire emergency response, prevention and suppression services.

**SECTION 7. Exemptions**

The Authority shall be responsible for technical tax adjustments, consistent with the ballot measure. Whenever possible, the Authority must defer to reasonable requests from the Tuolumne County Auditor to accommodate exemptions for parcels that are roads or creek beds, as well as split parcels ineligible for an assessor parcel combination solely because the parcels are not in the same tax rate area.

**SECTION 8. Designation and Duties of Treasurer and Auditor**

- a. The Treasurer of the Authority shall be the Tuolumne County Treasurer and shall serve as the depository and have custody of all Authority funds and shall comply with the requirements of Government Code section 6505.6.
- b. The Auditor and Controller of the Authority shall be the Tuolumne County Auditor.
- c. The Auditor shall maintain such books, records, funds, and accounts as may be required by generally accepted accounting practice, shall cause an independent annual audit of the accounts and records and comply with all requirements of Government Code Sections

6505, 6505.1, 6505.5 and 6505.6. The Auditor shall file an official bond with the authority in the amount set by resolution of the Board.

- d. The Auditor, within one hundred and twenty (120) days after the close of each fiscal year ending on June 30, shall give a complete written report of all financial activities for such fiscal year to the Members.

#### **SECTION 9. Debts and Liabilities**

As permitted pursuant to Government Code Section 6508.1, no debt, liability, or obligation of the Authority shall constitute a debt, liability, or obligation of any Member and each Member's obligation hereunder is expressly limited only to the appropriation and contribution of such funds as may be levied pursuant to this Agreement or as the Member may agree.

#### **SECTION 10. Insurance and Indemnification**

The Authority shall acquire such insurance protection as is needed to protect the interests of the Authority and the Members. The Authority may use self-insurance and may contract with a Member for insurance services. The Authority shall defend and indemnify and hold harmless the Members and each of their respective officers, agents and employees, from all claims, losses, damages, costs, injury and liability of every kind, nature and description directly or indirectly arising from the performance of any of the activities of the Authority or the activities undertaken pursuant to this Agreement.

#### **SECTION 11. Privileges, Immunities and Other Benefits**

In accordance with California Government Code Section 6513, all of the privileges and immunities from liability, all exemptions from laws, ordinances and rules, and all pension, relief, disability, workmen's compensation, and other benefits which apply to the activity of the trustees, officers, employees or agents of the Members when performing their functions shall apply to the same degree and extent while engaged in the performance of any of their functions and duties for the Authority.

#### **SECTION 12. Termination; Disposition of Assets**

- a. Should the Tax Measure to be placed on the ballot at a special election in June 2021 fail to pass or is subsequently repealed, this Agreement is terminated and shall be of no further effect upon certification of the election results.
- b. In accordance with Government Code Section 6512, upon termination of this Agreement, any surplus money in possession of the Authority or on deposit in any fund or account of the Authority shall be returned in proportion to the contributions made by the taxpayers of each Member's jurisdiction. Any other property of the Authority shall be divided among the Members in such manner as shall be determined by the Authority in accordance with California law.

- c. If the Tax Measure is rescinded, all decisions of the Board with regard to determination of amounts to be transferred to Members or any successor shall be final.

**SECTION 13. Severability**

If any provision of the Agreement or its application to any person or circumstances is held invalid, the remainder of this Agreement and the application of the provision to other persons or circumstances shall not be affected.

**SECTION 14. No Rights to Third Parties**

All of the terms, conditions, rights and duties provided for in the Agreement are, and shall always be, solely for the benefit of the Members. It is the intent of the Members that no third party shall ever be the intended beneficiary of any performance, duty or right created or required pursuant to the terms and conditions of this Agreement.

**SECTION 15. Notices**

Notices to Members under this Agreement shall be sufficient if delivered to the County Administrator, City Administrator or chief secretarial officer of the Member, or to any other person designated in writing by the Member.

**SECTION 16. Prohibition Against Assignment**

No Member may assign any right, claim, or interest it may have under this Agreement, and no creditor, assignee or third-party beneficiary of any Member shall have any right, claim or title to any part, share, interest or assets under this Agreement.

**SECTION 17. Amendments**

This Agreement may be amended at any time by one or more supplemental agreements executed by mutual agreement of three-fourths (3/4) of the governing boards of the Members, so long as any amendment comports with the purpose of the voter approved measure, as set forth in Section 1 of this Agreement.

**SECTION 18. Agreement Complete**

The foregoing constitutes the full and complete Agreement of the parties with respect to the subject matter hereof and supersedes all prior understandings or agreements whether written or verbal. There are no oral understandings or agreement not set forth in writing herein. Any such agreements merge into this Agreement.

**SECTION 19. Filing with Secretary of State**

The Authority shall prepare and file, within thirty (30) days of the effective date of this Agreement, a notice of agreement and a copy of this Agreement with the office of the California

Secretary of State and a copy of this Agreement the California State Controller's Office, pursuant to California Government Code sections 6503.5 and 6503.6.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officers thereunder duly authorized as of the date of approval by the public agencies that are parties hereto. This Agreement shall be executed in counterparts.

COUNTY OF TUOLUMNE:

By: \_\_\_\_\_  
Sherri Brennan, Chair  
Board of Supervisors

Attest:

\_\_\_\_\_  
Heather Ryan  
Clerk of the Board of Supervisors

Approved as to legal form:

\_\_\_\_\_  
Sarah Carrillo  
County Counsel

CITY OF SONORA:

By: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

Approved as to legal form:

\_\_\_\_\_  
City Attorney

DRAFT

GROVELAND COMMUNITY SERVICES DISTRICT:

By: \_\_\_\_\_

Attest:

\_\_\_\_\_

Approved as to legal form:

\_\_\_\_\_

DRAFT

TWAIN HARTE COMMUNITY SERVICES DISTRICT:

By: \_\_\_\_\_

Attest:

\_\_\_\_\_

Approved as to legal form:

\_\_\_\_\_

DRAFT

TUOLUMNE FIRE DISTRICT:

By: \_\_\_\_\_

Attest:

\_\_\_\_\_

Approved as to legal form:

\_\_\_\_\_

DRAFT



JAMESTOWN FIRE PROTECTION DISTRICT:

By: \_\_\_\_\_

Attest:

\_\_\_\_\_

Approved as to legal form:

\_\_\_\_\_

DRAFT

COLUMBIA FIRE PROTECTION DISTRICT:

By: \_\_\_\_\_

Attest:

\_\_\_\_\_

Approved as to legal form:

\_\_\_\_\_

DRAFT

MI-WUK - SUGAR PINE FIRE PROTECTION DISTRICT:

By: \_\_\_\_\_

Attest:

\_\_\_\_\_

Approved as to legal form:

\_\_\_\_\_

DRAFT

[SAMPLE RESOLUTION APPROVING JPA AGREEMENT]

[AGENCY LETTERHEAD]

**A RESOLUTION OF \_\_\_\_\_ [AGENCY] \_\_\_\_\_ AUTHORIZING THE \_\_\_\_\_ [OFFICIAL'S TITLE] \_\_\_\_\_ TO AUTHORIZE THE \_\_\_\_\_ [AGENCY] \_\_\_\_\_'S PARTICIPATION IN THE JOINT EXERCISE OF POWERS AGREEMENT FOR THE TUOLUMNE COUNTY FIRE AUTHORITY**

**WHEREAS**, the more than 55,000 people living in Tuolumne County receive fire protection and emergency response services provided by multiple separate agencies and no single agency currently exists to coordinate those services or their funding; and

**WHEREAS**, the growing risk of wildfires in Tuolumne County does not respect jurisdictional boundaries and that risk needs immediate action and sustained commitment to better protect residents, homes, visitors and businesses; and

**WHEREAS**, the adequacy of fire suppression and prevention services and funding available to meet that risk also affects the cost of insurance which has added financial burden on residents and businesses; and

**WHEREAS**, efforts are needed to provide adequate funding in the short term and potentially coordinate and provide fire prevention and suppression services over the long-term; and

**WHEREAS**, the \_\_\_\_\_ [Name Governing Board] \_\_\_\_\_ is presented for its consideration and acceptance a Joint Exercise of Powers Agreement authorizing the \_\_\_\_\_ [AGENCY] \_\_\_\_\_'s participation in the Tuolumne County Fire Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the \_\_\_\_\_ [AGENCY GOVERNING BOARD] \_\_\_\_\_ as follows:

1. Join the Joint Exercise of Powers Agreement to create the Tuolumne County Fire Authority;
2. Authorize the \_\_\_\_\_ [OFFICIAL'S TITLE] \_\_\_\_\_ of the \_\_\_\_\_ [AGENCY] \_\_\_\_\_ to sign the Joint Exercise of Powers Agreement; and
3. Request that the Tuolumne County Fire Authority place a parcel tax measure on a ballot and call a special election to be scheduled for June 2021 for voter approval.

**PASSED AND ADOPTED** at a regular meeting of the \_\_\_\_\_ on \_\_\_\_\_, 2020, by the following vote:

All Fire Districts			
Type of parcel	# of parcels	Tax amount per parcel	Revenue generated
Land/Unimproved	8511	75	638325
Residential/Improved	25848	150	3877200
Commercial/Improved	1091	150	163650
Business on unsecured	812	1	812
Mobile Home	1460	1	1460
Possessory Interest -	874	1	874
Grand Total	38596		4682321

Mi-Wuk Sugar Pine Fire Protection District			
Type of parcel	# of parcels	Tax amount per parcel	Revenue generated
Land/Unimproved	197	75	14775
Residential/Improved	1192	150	178800
Commercial/Improved	23	150	3450
Business on unsecured	7	1	7
Mobile Home	0	1	0
Possessory Interest -	0	1	0
Grand Total	1419		197032



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## RESOLUTION NO. 2020.12.08.1

### **A RESOLUTION OF THE MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT AUTHORIZING THE FIRE CHIEF TO AUTHORIZE THE MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT'S PARTICIPATION IN THE JOINT EXERCISE OF POWERS AGREEMENT FOR THE TUOLUMNE COUNTY FIRE AUTHORITY**

**WHEREAS**, the more than 55,000 people living in Tuolumne County receive fire protection and emergency response services provided by multiple separate agencies and no single agency currently exists to coordinate those services or their funding; and

**WHEREAS**, the growing risk of wildfires in Tuolumne County does not respect jurisdictional boundaries and that risk needs immediate action and sustained commitment to better protect residents, homes, visitors and businesses; and

**WHEREAS**, the adequacy of fire suppression and prevention services and funding available to meet that risk also affects the cost of insurance which has added financial burden on residents and businesses; and

**WHEREAS**, efforts are needed to provide adequate funding in the short term and potentially coordinate and provide fire prevention and suppression services over the long-term; and

**WHEREAS**, the Mi-Wuk Sugar Pine Fire Protection District Board of Directors is presented for its consideration and acceptance a Joint Exercise of Powers Agreement authorizing the Mi-Wuk Sugar Pine Fire Protection District's participation in the Tuolumne County Fire Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Mi-Wuk Sugar Pine Fire Protection District Board of Directors as follows:

1. Join the Joint Exercise of Powers Agreement to create the Tuolumne County Fire Authority;
2. Authorize the Fire Chief of the Mi-Wuk Sugar Pine Fire Protection District to sign the Joint Exercise of Powers Agreement; and
3. Request that the Tuolumne County Fire Authority place a parcel tax measure on a ballot and call a special election to be scheduled for June 2021 for voter approval.

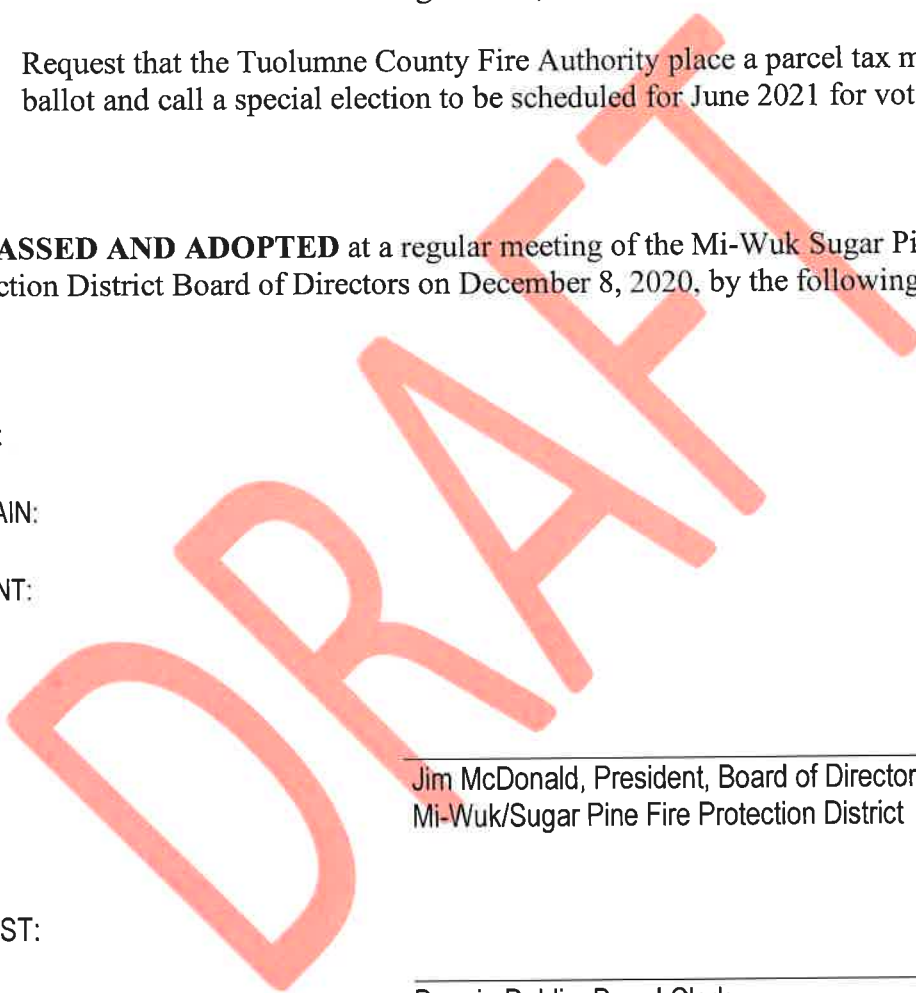
**PASSED AND ADOPTED** at a regular meeting of the Mi-Wuk Sugar Pine Fire Protection District Board of Directors on December 8, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

  
\_\_\_\_\_  
Jim McDonald, President, Board of Directors  
Mi-Wuk/Sugar Pine Fire Protection District

ATTEST:

\_\_\_\_\_  
Bonnie Dahlin, Board Clerk,  
Mi-Wuk/Sugar Pine Fire Protection District

**CONSIDERATIONS/OPTIONS  
LEASE TO PURCHASE AGREEMENT**

**Currently pay (Tender) \$ 16,200 annually  
Currently pay (Type 3) \$ 18,500 annually**

**Payoff Type 3: in 2021  
Payoff Tender: in 08/2023 (\$ 75,000)**

**Establish Fire Apparatus acct.  
State wildfire \$ and 2021 Type 3 payment (\$ 18,500)**

**Once we sign with Lender 1<sup>st</sup> payment not due for 12 months.  
With down payment 1st payment due more than 12 months.  
No fees, closing costs, commissions etc. With this agreement.  
Interest rate below 3%.**

**New Type 3 wildland Engine: \$ 290,000 CalFire tag along.  
10-12 months delivery time (estimated).  
Boise Mobile Equipment (BME) (Manufacturer).  
BME requesting 3% increase from CalFire for 2021.**

**Upon payoff of Water Tender we could increase annual  
payments and/or payoff BME Type 3 Engine.  
NO pre-payment restrictions apply.**





Phone: 888.777.7850  
 Fax: 888.777.7875  
 Cell: 785.313.3154  
 215 S. Seth Child Road  
 Manhattan, KS 66502  
[www.cfnb.com](http://www.cfnb.com)

November 10, 2020

Customer Name: **Mi Wuk Village Sugar Pine FPD, CA**  
**Ron Doss, Board Member**

Equipment: One BME Engine  
 Sales Representative: Matt Stocker @ BME  
 Delivery: TBD

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

**Option 1**

Total Cost:	\$ 300,000.00	Payment Frequency:	Annual	
Down Payment:	\$ -	First Payment:	One year from closing	
Trade In:	\$ -			
<b>Amount Financed:</b>	<b>\$ 300,000.00</b>			
Term in Years:	8	10	12	15
Payment:	\$42,276.62	\$34,853.99	\$30,002.06	\$25,028.29
Factor:	0.140922	0.116180	0.100007	0.083428
Interest Rate:	2.74%	2.82%	2.92%	2.94%

**Option 2**

Total Cost:	\$ 300,000.00	Payment Frequency:	Annual	
Down Payment:	\$ 100,000.00	First Payment:	One year from closing	
Trade In:	\$ -			
<b>Amount Financed:</b>	<b>\$ 200,000.00</b>			
Term in Years:	8	10	12	15
Payment:	\$28,184.42	\$23,235.99	\$20,001.37	\$16,685.53
Factor:	0.140922	0.116180	0.100007	0.083428
Interest Rate:	2.74%	2.82%	2.92%	2.94%

**Option 3**

Total Cost:	\$ 300,000.00	Payment Frequency:	Annual	
Down Payment:	\$ 50,000.00	First Payment:	One year from closing	
Trade In:	\$ -			
<b>Amount Financed:</b>	<b>\$ 250,000.00</b>			
Term in Years:	7	10	12	15
Payment:	\$39,740.34	\$29,044.99	\$25,001.71	\$20,856.91
Factor:	0.158961	0.116180	0.100007	0.083428
Interest Rate:	2.74%	2.82%	2.92%	2.94%

- This financing proposal has been prepared with the expectation that the above customer will be able to provide audited financial reports, or other acceptable forms of financial statements for the years requested. If audits or other similar acceptable forms are unavailable, the above rates and terms are subject to adjustment.
- **THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.**
- Fixed interest rate for the terms provided unless otherwise stated.
- This financing is to be executed and funded within 30 days of the date of the proposal, or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval of mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

**Thank you** for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 1-888-777-7850.

Respectively,

Blake J. Kaus  
 Vice President & Director of Leasing  
[blakekaus@clpsa.com](mailto:blakekaus@clpsa.com)

November 10, 2020

Contact: Ron Doss  
Vendor: Boise Mobile Equipment  
From: Stephanie Perez  
Customer: Mi-Wuk Sugar Pine Fire Protection District

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) 2021 BME Wildland Type III Pumper

**OPTION 1**

Unit Cost:	\$ 300,000.00	Term (Years):	<u>8</u>	<u>10</u>	<u>12</u>	<u>15</u>
Down Payment:	\$ 30,000.00	Payments:	\$ 37,802.44	\$ 31,154.84	\$ 26,779.80	\$ 22,602.58
Net Financed:	<u>\$ 270,000.00</u>	Factor:	0.14001	0.11539	0.09918	0.08371
Payment Frequency:	Annual	APR:	2.59%	2.69%	2.79%	2.99%
First Payment Date:	November, 2021					

**OPTION 2**

Unit Cost:	\$ 300,000.00	Term (Years):	<u>8</u>	<u>10</u>	<u>12</u>	<u>15</u>
Down Payment:	\$ 50,000.00	Payments:	\$ 35,002.26	\$ 28,847.08	\$ 24,796.11	\$ 20,928.32
Net Financed:	<u>\$ 250,000.00</u>	Factor:	0.14001	0.11539	0.09918	0.08371
Payment Frequency:	Annual	APR:	2.59%	2.69%	2.79%	2.99%
First Payment Date:	November, 2021					

Unit Cost:	\$ 300,000.00	Term (Years):	<u>8</u>	<u>10</u>	<u>12</u>	<u>15</u>
Down Payment:	\$ 100,000.00	Payments:	\$ 28,004.48	\$ 23,080.27	\$ 19,835.76	\$ 16,737.80
Net Financed:	<u>\$ 200,000.00</u>	Factor:	0.14002	0.11540	0.09918	0.08369
Payment Frequency:	Annual	APR:	2.59%	2.69%	2.79%	2.99%
First Payment Date:	November, 2021					

Delivery Date: September, 2021

- \* This is a proposal only and not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- \* This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- \* Lessee's total amount of tax exempt debt to be issued in this calendar year will not exceed the \$10,000,000 limit.
- \* Payments and rates reflect pre-application of escrow earnings and manufacturer discounts, if any.

Sincerely,  
Republic First National Corporation

Stephanie Perez  
stephanie@rfnonline.com

PREPARED BY CSDA FINANCE CORPORATION

DATE: December 2, 2020

PROPOSED INSTALLMENT PURCHASE FOR: Mi-Wuk Sugar Pine Fire Protection Distric

RE: Fire Truck

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and lease funding within 60 days.

Payments: Annually in arrears                      10 Years                      3.00%

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$23,446.10	\$17,446.10	6,000.00	
2		23,446.10	17,969.48	5,476.62	
3		23,446.10	18,508.57	4,937.53	
4		23,446.10	19,063.82	4,382.28	
5		23,446.10	19,635.74	3,810.36	108,450.05
6		23,446.10	20,224.81	3,221.29	88,022.99
7		23,446.10	20,831.56	2,614.54	66,983.12
8		23,446.10	21,456.50	1,989.60	45,312.05
9		23,446.10	22,100.20	1,345.90	22,990.85
10		23,446.10	22,763.22	682.88	0.00

TOTALS:                      \$234,461.00                      \$200,000.00                      \$34,461.00

Approved and agreed to:

Mi-Wuk Sugar Pine Fire Protection District

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PREPARED BY CSDA FINANCE CORPORATION

DATE: December 2, 2020

PROPOSED INSTALLMENT PURCHASE FOR: Mi-Wuk Sugar Pine Fire Protection District  
RE: Fire Truck

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.  
Interest rate quote is valid for an acceptance within 15 days and lease funding within 60 days.

Payments: Annually in arrears                                  10 Years                                  3.00%

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$29,307.63	\$21,807.63	7,500.00	
2		29,307.63	22,461.86	6,845.77	
3		29,307.63	23,135.71	6,171.92	
4		29,307.63	23,829.79	5,477.84	
5		29,307.63	24,544.68	4,762.95	135,562.53
6		29,307.63	25,281.02	4,026.61	110,028.70
7		29,307.63	26,039.45	3,268.18	83,728.86
8		29,307.63	26,820.63	2,487.00	56,640.02
9		29,307.63	27,625.25	1,682.38	28,738.52
10		29,307.63	28,453.98	853.65	0.00

TOTALS:                                  \$293,076.30                                  \$250,000.00                                  \$43,076.30

Approved and agreed to:

Mi-Wuk Sugar Pine Fire Protection District

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PREPARED BY CSDA FINANCE CORPORATION

DATE: December 2, 2020

PROPOSED INSTALLMENT PURCHASE FOR: Mi-Wuk Sugar Pine Fire Protection District

RE: Fire Truck

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and lease funding within 60 days.

Payments: Annually in arrears    10 Years    3.00%

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$35,169.15	\$26,169.15	9,000.00	
2		35,169.15	26,954.22	8,214.93	
3		35,169.15	27,762.85	7,406.30	
4		35,169.15	28,595.74	6,573.41	
5		35,169.15	29,453.61	5,715.54	162,675.07
6		35,169.15	30,337.22	4,831.93	132,034.48
7		35,169.15	31,247.33	3,921.82	100,474.68
8		35,169.15	32,184.75	2,984.40	67,968.08
9		35,169.15	33,150.30	2,018.85	34,486.28
10		35,169.15	34,144.83	1,024.32	0.00

TOTALS:    \$351,691.50    \$300,000.00    \$51,691.50

Approved and agreed to:

Mi-Wuk Sugar Pine Fire Protection District

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PREPARED BY CSDA FINANCE CORPORATION

DATE: December 2, 2020

PROPOSED INSTALLMENT PURCHASE FOR: Mi-Wuk Sugar Pine Fire Protection District

RE: Fire Truck

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and lease funding within 60 days.

Payments: Annually in arrears

12 Years

3.25%

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$20,393.44	\$13,893.44	6,500.00	
2		20,393.44	14,344.98	6,048.46	
3		20,393.44	14,811.19	5,582.25	
4		20,393.44	15,292.55	5,100.89	
5		20,393.44	15,789.56	4,603.88	
6		20,393.44	16,302.72	4,090.72	110,661.22
7		20,393.44	16,832.56	3,560.88	93,660.33
8		20,393.44	17,379.62	3,013.82	76,106.91
9		20,393.44	17,944.46	2,448.98	57,983.01
10		20,393.44	18,527.65	1,865.79	39,270.08
11		20,393.44	19,129.80	1,263.64	19,948.98
12		20,393.44	19,751.47	641.97	0.00

TOTALS:

\$244,721.28

\$200,000.00

\$44,721.28

Approved and agreed to:

Mi-Wuk Sugar Pine Fire Protection District

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PREPARED BY CSDA FINANCE CORPORATION

DATE: December 2, 2020

PROPOSED INSTALLMENT PURCHASE FOR: Mi-Wuk Sugar Pine Fire Protection District

RE: Fire Truck

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and lease funding within 60 days.

Payments: Annually in arrears

12 Years

3.25%

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$25,491.80	\$17,366.80	8,125.00	
2		25,491.80	17,931.22	7,560.58	
3		25,491.80	18,513.99	6,977.81	
4		25,491.80	19,115.69	6,376.11	
5		25,491.80	19,736.95	5,754.85	
6		25,491.80	20,378.40	5,113.40	138,326.52
7		25,491.80	21,040.70	4,451.10	117,075.41
8		25,491.80	21,724.52	3,767.28	95,133.65
9		25,491.80	22,430.57	3,061.23	72,478.77
10		25,491.80	23,159.56	2,332.24	49,087.62
11		25,491.80	23,912.25	1,579.55	24,936.24
12		25,491.80	24,689.35	802.45	0.00

TOTALS:

\$305,901.60

\$250,000.00

\$55,901.60

Approved and agreed to:

Mi-Wuk Sugar Pine Fire Protection District

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PREPARED BY CSDA FINANCE CORPORATION

DATE: December 2, 2020

PROPOSED INSTALLMENT PURCHASE FOR: Mi-Wuk Sugar Pine Fire Protection District  
RE: Fire Truck

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.  
Interest rate quote is valid for an acceptance within 15 days and lease  
funding within 60 days.

Payments: Annually in arrears

12 Years

3.25%

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$30,590.16	\$20,840.16	9,750.00	
2		30,590.16	21,517.47	9,072.69	
3		30,590.16	22,216.78	8,373.38	
4		30,590.16	22,938.83	7,651.33	
5		30,590.16	23,684.34	6,905.82	
6		30,590.16	24,454.08	6,136.08	165,991.82
7		30,590.16	25,248.84	5,341.32	140,490.50
8		30,590.16	26,069.43	4,520.73	114,160.37
9		30,590.16	26,916.68	3,673.48	86,974.52
10		30,590.16	27,791.47	2,798.69	58,905.14
11		30,590.16	28,694.70	1,895.46	29,923.49
12		30,590.16	29,627.22	962.94	0.00

TOTALS:

\$367,081.92

\$300,000.00

\$67,081.92

Approved and agreed to:

Mi-Wuk Sugar Pine Fire Protection District

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_