



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda
Mi-Wuk Sugar Pine Fire Protection District
Board of Directors
Regular Meeting, 6:00 PM, Tuesday, December 12, 2023
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald _____
 - b. Vice President Afshar _____
 - c. Treasurer Costa _____
 - d. Director Doss _____
 - e. Director Schwarz _____
 - f. Also Present:
 - i. Chief Klyn _____
 - ii. Office Manager/Board Clerk Dahlin _____
 - iii. Guests: _____
4. Swearing in and badge pinning of a Firefighter; Chief Klyn
5. Board selection of the 2024 offices of:
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Clerk to the Board
6. Board appointment of 2024 committee chairs and members:
 - a. Budget Committee
 - b. Policy and Procedures Committee
7. Reconsideration of date, time and place of Regular Board Meetings for 2024.
8. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
9. Approval of the Minutes of the November 14, 2023, Regular Meeting.
10. Written Communications:
 - a. Letter from Friends of Pinecrest regarding Emergency Services Fundraiser and a donation to the MWSP Auxiliary

11. Reports:

- a. Auxiliary Report: Ann Coleman, MWSPFPD Auxiliary President: No Action Required
- b. CAL FIRE Report: No Action Required
- c. Chief’s Reports: James Klyn, Fire Chief. No Action Required

12. Standing Committee Reports for Discussion and Action:

- a. District Policies & Procedures Committee: Director Doss.
- b. Treasurers Report on Budget Committee and Financial Summary; Treasurer Costa
 - i. MWSP Budget Snap Shot FY23/24
 - ii. Receive Tuolumne County Financial Reports
 1. Tuolumne County Trial Balance for Month Ending October 31, 2023
 2. Tuolumne County Budget vs Actual for Month Ending October 31, 2023

13. Discussion and Action Items:

- a. Restatement of the Mi-Wuk Sugar Pine Fire Protection District Financial Statements and Independent Auditor’s Report for the fiscal year ended June 30, 2022, from Blomberg & Griffin Accountancy Corporation due to incorrect adjustments to capital assets; President McDonald
- b. Discussion regarding developing a Request for Proposal for an Independent Audit for the fiscal year ending June 30, 2023, President McDonald
- c. Discussion regarding the Tuolumne County Multi-Jurisdictional Hazard Mitigation Plan; Chief Klyn
- d. Purchase of snow blower attachment and carport; Chief Klyn
- e. Planning and scheduling of Fire Chief annual performance evaluation; President McDonald

14. Continuing Business – Discussion Only. No Action Items:

- a. Staffing Levels and Recruitment
- b. Fleet

15. Director’s Comments and Requests:

- Directors may report about various matters involving the District.
- Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
- No discussion will be allowed.
- No action will be taken.

16. Final audience comments:

17. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California.

This Notice and Agenda was posted pursuant to District Policy on December 8, 2023