



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Notice and Agenda

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Special Meeting, 2:00 PM, Tuesday, September 28, 2023

Mi-Wuk Sugar Pine Fire Protection District  
24247 Highway 108, Mi Wuk Village, California

1. Call to Order \_\_\_\_\_
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald \_\_\_\_\_
  - b. Vice President Afshar \_\_\_\_\_
  - c. Treasurer Costa \_\_\_\_\_
  - d. Director Doss \_\_\_\_\_
  - e. Director Schwarz \_\_\_\_\_
  - f. Also Present:
    - i. Chief Klyn \_\_\_\_\_
    - ii. Office Manager/Board Clerk Dahlin \_\_\_\_\_
    - iii. Guests: \_\_\_\_\_
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
5. Approval of the Minutes of the July 11, 2023, Regular Meeting.
6. Written Communications: Email from Groveland Community Services District Re: October 9th CHAPTER OF THE YEAR Tuolumne Special Districts Association meeting
7. Reports:
  - a. Auxiliary Report: Ann Coleman, MWSPFPD Auxiliary President: No Action Required
  - b. CAL FIRE Report: No Action Required
  - c. Chief's Reports: James Klyn, Fire Chief. No Action Required

8. Standing Committee Reports for Discussion and Action:
  - a. District Policies & Procedures Committee: Director Doss.
  - b. Treasurers Report on Budget Committee and June & July Financial Summary;  
Treasurer Costa
    - i. Receive Tuolumne County Financial Reports
      1. Tuolumne County Trial Balance for Month Ending June 30, 2023
      2. Tuolumne County Budget vs Actual for Month Ending June 30, 2023
      3. Tuolumne County Trial Balance for Month Ending July 31, 2023
      4. Tuolumne County Budget vs Actual for Month Ending July 31, 2023
9. Discussion and Action Items:
  - a. Price quote from Western Extrication Specialist, Inc. in the amount of \$15424 for possible purchase of a spreading ram. (Included in draft Final Budget); Chief Klyn
  - b. Price quote from Garton Tractor in the approximate amount of \$5000 for the possible purchase of a snow blower attachment for the Kubota tractor. (Included in draft Final Budget); Chief Klyn
  - c. PUBLIC HEARING on the 2023/2024 Final Budget for the Mi-Wuk Sugar Pine Fire Protection District; President McDonald
  - d. Adoption of the 2023/2024 Final Budget:  
Moved to Adopt: \_\_\_\_\_ Seconded: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstain: \_\_\_\_\_
  - e. Local Ordinance for Cost Recovery Committee Report and possible draft resolution;  
Director Doss
  - f. Request for a restatement of the Mi-Wuk Sugar Pine Fire Protection District Financial Statements and Independent Auditor's Report for the fiscal year ended June 30, 2022, from Blomberg & Griffin Accountancy Corporation due to incorrect adjustments to capital assets; President McDonald
  - g. Request for an Independent Audit Proposal for the fiscal year ending June 30, 2023, from Blomberg & Griffin Accountancy Corporation; President McDonald
  - h. Declare the 2007 Ford Expedition VIN ending 2447, U778, as surplus to the needs of the District and authorize Chief Klyn to dispose of it or replace the motor at an estimated cost of \$4000.00; Chief Klyn
  - i. Voluntary Participation Agreement in Tuolumne County Multi-Jurisdictional Hazard Mitigation Plan Update; Chief Klyn
10. Continuing Business – Discussion Only. No Action Items:
  - a. Staffing Levels and Recruitment
  - b. Fleet

11. Director's Comments and Requests:

- Directors may report about various matters involving the District.
- Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
- No discussion will be allowed.
- No action will be taken.

12. Final audience comments:

13. Adjournment: \_\_\_\_\_

*In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California*

This Notice and Agenda was posted pursuant to District Policy on September 25, 2023