



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes of the Board of Directors
Mi-Wuk Sugar Pine Fire Protection District
Regular Meeting, 7:00 PM, Tuesday, July 10, 2018
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:02
2. Pledge of Allegiance
3. Roll Call
 - a. President Klipple Present
 - b. Vice President Doss Present
 - c. Treasurer Massman Present
 - d. Director McDonald Present
 - e. Also Present:
 - i. Chief McClintock Present
 - ii. Department Secretary Dahlin Present
 - iii. Guests: Keven Patton and Mario Torres, Twain Harte Cal Fire, Clint Gould, Stanislaus Forest Service.
4. Oral Communications: This is the time for the public to address the Board Of Directors on any matter not on the agenda, but within the jurisdiction of the Board Of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board Of Directors. Chief McClintock asked the guests (above) to introduce themselves. Volunteer Firefighter David Straub reported on his deployment on a strike team to the Waverly and County Fires.
5. Appointment to vacant seat expiring on December 7, 2018 on Board of Directors.
Action: Director McDonald moved to accept the application of Carol Afshar for the vacant Board seat. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously. Chief McClintock swore her in and she was seated with the board.
6. Approval of Minutes of the June 12, 2018 Regular Meeting. Action: Director Doss moved to approve. Director McDonald seconded. Ayes: 5. Noes: 0. Motion carried unanimously.

7. Approval of Minutes of the June 28, 2018 Special Meeting. Action: Director Doss moved to approve. Director McDonald seconded. Ayes: 5. Noes: 0. Motion carried unanimously.

8. Written Communications:

Letter Re: Local Agency / Executive Office Workshop on Saturday, July 14, 2018 at 9:00 AM at the MWSP Community Room - offered by Larry Crabtree, Principal Consultant, Crabtree Consulting Services, LLC

9. Reports:

a. Financial Reports:

i. Receive QuickBooks Profit & Loss Budget vs. Actual: Department 500 July 1, 2017 to May 31, 2018;

ii. Receive QuickBooks Profit & Loss Budget vs. Actual: All Departments July 1, 2017 to May 31, 2018;

Action: Director Massman moved to receive both reports. Director Doss seconded. Ayes: 5. Noes: 0. Motion carried unanimously.

b. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.

c. Highway 108 FireSafe Council Report; No Report

d. Chief's Report; Steve McClintock, Fire Chief, read and elaborated on the written report that is in the meeting record. In addition, Chief McClintock was informed by Chief Johnson of Ebbetts Pass Fire that one of their board members, Dan Leary, has passed away and that a memorial service will be held on the last Saturday of July or first Saturday in August. He also let the board know that he had been asked to return to Nevada as a SEAT manager.

e. Strategic Plan Update; Steve McClintock, Fire Chief, met on July 10 with Director Doss and Jim Gibson. They plan to meet at 4:00 before each Regular Board Meetings.

f. Budget Committee; Treasurer Massman reported that the full committee as, well as Captain Klyn, met on July 9. Discussion topics were the water tender, income, cash flow and moving towards the final budget. The next meeting will be on August 14 to discuss the expenditure forecast, the final budget and insurance.

g. District Policies & Procedures Committee; Director Doss has spoken briefly with Chief McClintock and Captain Klyn and will schedule a meeting soon after the Chief returns from Nevada. They plan to streamline and update the existing policy manual.

10. Action Items:

a. Consideration of Board authorization for Chief McClintock to enter into a contract for the purchase of a water tender for an amount not to exceed \$140,000.00; Chief McClintock briefed the board on the research and reasoning by District staff in support of the purchase of a water tender. Director McDonald moved to approve

the purchase and financing of a water tender in the amount of \$133,768.43.

Director Doss seconded. Ayes: 5. Noes: 0. Motion carried unanimously.

- b. Revision to Policy and Procedures Administrative Manual: Chapter 2.03 Compensation and Benefits; Chief McClintock withdrew item.
 - c. Revision to Policy and Procedures Administrative Manual: Chapter 2.18 Appendices; Chief McClintock withdrew item.
 - d. Revision to Policy and Procedures Administrative Manual: Chapter 2.03.043 Strike Teams and Out-of-District Response Compensation; Chief McClintock withdrew item.
11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. Director Doss welcomed Director Afshar, thanked Captain Klyn for his hard work on the water tender and thanked the guests. Director McDonald reported on a recent tour of Cal Fire facilities. Director Massman expressed interest in meeting with the local water districts, this may be a future agenda item. Director Afshar said she is looking forward to working together. President Klipple welcomed and thanked both Director Afshar and Chief McClintock.
12. Final audience comments: Alvena Leal said that she was delighted that the District is getting a water tender.
13. Adjournment: 8:25 PM

Approved by the District Board of Directors in the meeting assembled August 14, 2018.

Blythe Klipple, President