



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda
Mi-Wuk Sugar Pine Fire Protection District
Board of Directors

Special Meeting, 2:00 PM, Wednesday, March 6, 2024

Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald _____
 - b. Vice President Doss _____
 - c. Treasurer Costa _____
 - d. Director Schwarz _____
 - e. Director Massman _____
 - f. Also Present:
 - i. Chief Klyn _____
 - ii. Office Manager/Board Clerk Dahlin _____
 - iii. Guests: _____
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
5. Update on digitization of policy manual
 - a. Review and discussion of changes made to manual in Google Drive (all chapters)
 - b. Review and discussion of Treasurer description 1.04.04
6. Update on progress of revisions to policy manual
 - a. New policies/SOGs to be written or incorporated into manual
 - i. Home Office Reimbursement
 - ii. District Health Insurance Policy
 - iii. Cannabis Use
 - iv. Reproductive Loss Leave
 - v. Workplace violence prevention safety plan
 - vi. Rebuttal Presumption of Retaliation
 - vii. Acceptable Use Policy
 - viii. Fire Hydrant Testing SOG

- b. Current policies needing revision
 - i. 2.10.170 California Employment Development Department (EDD) - Paid Family Leave (PFL) to include in law
 - ii. Equal Employment Opportunity
 - iii. Revisit Sick Leave Policy due to new DIR language
 - iv. Retention schedule for compliance with changes in laws
 - v. Credit Card limits for Officers
 - vi. Strike Team guidelines for meals and incidentals
7. Director's Comments and Requests:
 - Directors may report about various matters involving the District.
 - Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
 - No discussion will be allowed.
 - No action will be taken.
8. Final audience comments:
9. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e., auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California.

This Notice and Agenda was posted pursuant to District Policy on March 5, 2024