



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

SPECIAL Meeting, 5:00 PM, Wednesday, November 16, 2022

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald _____
 - b. Vice President Afshar _____
 - c. Treasurer Massman _____
 - d. Director Doss _____
 - e. Director Schwarz _____
 - f. Also Present:
 - i. Chief Klyn _____
 - ii. Office Manager/Board Clerk Dahlin _____
 - iii. Guests: _____
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
5. Approval of the Minutes of the September 13, 2022, Regular Meeting.
6. Written Communications:
 - a. Letter from the City of Yreka Re: Multi-Agency Support Providers – McKinney Fire
 - b. Letter from SDRMA Re: No Paid Worker's Compensation Claims in 2021-22
 - c. Independent Accountant's Report on Applying Agreed-upon Procedures: California Fire Assistance Agreement Salary Surveys And Reimbursement Claims: January 1, 2018 through December 31, 2018
7. Reports:
 - a. Auxiliary Report: Paula Massman, MWSPFPD Auxiliary President: No Action Required
 - b. CAL FIRE Report: No Action Required
 - c. Chief's Report: James Klyn, Fire Chief. No Action Required

8. Standing Committee Reports for Discussion and Action:
 - a. District Policies & Procedures Committee: Director Doss.
 - i. Update and possible draft revision to Policy and Procedures Administrative Manual: Chapter 2.18 regarding distribution of strike team administrative fee; Director Doss
 - b. Treasurers Report on Budget Committee, Month End Cash on Hand History and Financial Reports; Treasurer Massman
 - i. Receive Financial Reports for Month Ending August 31, 2022:
 1. Tuolumne County Trial Balance
 2. Tuolumne County Budget vs Actual
 - ii. Receive Financial Reports for Month Ending September 30, 2022:
 1. Tuolumne County Trial Balance
 2. Tuolumne County Budget vs Actual
9. Discussion and Action Items:
 - a. Appointment of Interim Fire Captain to permanent Captain position; Chief Klyn
 - b. Outreach and public education regarding services rendered outside of the District; Chief Klyn
 - c. Local Ordinance for Cost Recovery Committee Report and possible draft resolution; Director Doss
10. Continuing Business – Discussion Only. No Action Items:
 - a. Staffing Levels and Recruitment
 - b. Fleet
11. Director’s Comments and Requests:
 - Directors may report about various matters involving the District.
 - Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
 - No discussion will be allowed.
 - No action will be taken.
12. Final audience comments:
13. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California

This Notice and Agenda was posted pursuant to District Policy on November 11, 2022