



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes of the Board of Directors
Mi-Wuk Sugar Pine Fire Protection District
Regular Meeting, 7:00 PM, Tuesday, December 12, 2017
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:03
2. Pledge of Allegiance
3. Roll Call
 - a. President Welch Present
 - b. Vice President Klipple Present
 - c. Treasurer Peters Present
 - d. Director Doss Present
 - e. Also Present:
 - i. Chief Crabtree Present
 - ii. Department Secretary Dahlin Present
 - iii. Others Dotty Metcalf via Face Time for agenda item 9f
4. Oral Communications: This is the time for the public to address the Board Of Directors on any matter not on the agenda, but within the jurisdiction of the Board Of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board Of Directors. There were no public comments.
5. Board selection of the 2018 offices of:
 - a. President – Director Doss nominated Director Welch. Director Klipple seconded. Ayes: 4. Noes: 0. Nomination was approved unanimously.
 - b. Vice President – Director Doss nominated Director Klipple. Director Peters seconded. Ayes: 4. Noes: 0. Nomination was approved unanimously.
 - c. Treasurer – Director Doss nominated Director Peters. Director Klipple seconded. Ayes: 4. Noes: 0. Nomination was approved unanimously.
 - d. Clerk to the Board – Director Welch nominated Chief Crabtree. Director Doss seconded. Ayes: 4. Noes: 0. Nomination was approved unanimously.

6. Board appointment of 2018 committee chairs and members were appointed by President Welch:
 - a. Budget Committee – Chair: Director Peters – Committee Members: Chief Crabtree and Joan Walton
 - b. Policy and Procedures Committee – Chair: Director Doss – Committee Member: Chief Crabtree
7. Approval of Minutes of the November 14, 2017 Regular Meeting. Action: Director Peters moved to approve. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
8. Written Communications: There were none.
9. Reports:
 - a. Financial Reports
 - i. Budget Update; Director Peters. No Action Required
 - ii. Receive Statement of Net Position; October 31, 2017 and October 31, 2016; Director Peters. Action: See below
 - iii. Receive Statement of Activities For the 2 Months Ended October 31, 2017 and 2016; Director Peters. Action: Director Doss moved to receive both the Statement of Net Position and Statement of Activities presented. Director Klipple seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
 - b. Auxiliary Report. No Report
 - c. Highway 108 FireSafe Council Report. No Report
 - d. Chief's Report; Chief Crabtree reported on the following:
 - i. Status Update: County Fire Service Study – draft was presented in October. The financial information needed to be corrected.
 - ii. Status Update: Correcting water intrusion through the new lean-to enclosure – a contractor has looked at the problem. He suggests extending the roof. He will submit an estimate.
 - iii. New / Used fire engine – no report ready, he should have one ready for the January meeting.
 - iv. Pledge of Allegiance – he suggested 'passing around' the role of leading the pledge.
 - v. Chief Crabtree presented gifts to the board and Secretary, Mi-Wuk Sugar Pine Fire lapel pins.
 - e. Strategic Plan Update; Chief Crabtree went over the report that is in the meeting record.
 - f. Status Update regarding Chief Recruitment; Chief Crabtree went over the report that is in the meeting record. Dotty Metcalf joined the meeting via Face Time to get to know the board and discuss their expectations in the selection of a new Fire Chief.
 - g. District Policies & Procedures Committee; Director Doss reported that there has not been a meeting. They will meet to revise financial approval policies and authorized signers.

10. Action Items:

- a. Vacancy on the Board of Directors. Board to review applications and possibly appoint new Board Member. No applications have been received.
 - b. Consideration of revising salary for Department Secretary. Chief Crabtree presented a revision to Policy and Procedures Administrative Manual: Chapter 2.18 Appendices which included the fire fighter pay rates approved October 10, 2017 and a new pay rate for Department Secretary. Director Doss moved to approve. Director Klipple seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
 - c. Resolution No. 2017.12.12.1 Workers' Compensation Resolution for Governing Body Member and/or Volunteer Coverage for SDRMA pursuant to Labor Code 3363.5. Director Peters moved to approve. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
 - d. Review and adoption of Resolution No. 2017.12.12.2 Adopting Tuolumne County Multi-Jurisdictional Hazard Mitigation Plan. Director Peters moved to approve. Director Klipple seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
 - e. Pursuant to District Policy section 2.16.190, declare E-773 surplus to the District's needs and authorize the Chief to dispose of it by returning it to the Federal Excess Property Program. Director Peters moved to approve. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. The numbering of resolutions and the expenses for former 'free' fleet vehicles were discussed as well as the date for the Santa Sleigh.
12. Final audience comments: there were none.
13. Adjournment: 8:50

Approved by the District Board of Directors in the meeting assembled January 9, 2018.

Blythe Klipple, Vice President

Office of the County Counsel
County of Tuolumne

Presents: ★



THE RALPH M. BROWN ACT



***This Training does
not satisfy the AB
1234 Ethics
requirement***

Date: February 15, 2018

Time: 10:00 am to 12:00 pm

Presented by:

*Carlyn M. Drivdahl
Deputy County Counsel*

*Location: Tuolumne County
Board of Supervisors
Chambers, 4th Floor, 2 S.
Green Street, Sonora.*

*If you are a member of, or staff for, a
committee, commission, board or
agency subject to the Ralph M. Brown
Act, this training is designed for you!*



*Learn about preparing and posting
agendas, closed sessions, public com-
ment and input and other details of
Brown Act meetings.*



Please contact Leah Moroles to register:
(209) 533-5517 or
lmoroles@co.tuolumne.ca.us



TUOLUMNE
C O U N T Y



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Larry Crabtree
Fire Chief
Mi-Wuk Sugar Pine Fire Protection District
PO Box 530
Mi Wuk Village, CA 95346

Dear Larry Crabtree:

Thank you so much for your support of the Columbia College Pre-Apprenticeship in Fire Science. We are excited to announce that we have been awarded \$496,804 (pending Board of Governors approval on January 17, 2018) from the California Community College Chancellor's Office (CCCCO) Workforce and Development Division to implement this initiative.

As you know, there is a great need for firefighters in our community and state, and this initiative will help build the workforce and prepare individuals for a career in fire science. Pre-apprentices will engage in workshops, field trips, job shadowing, and soft skills education. Participants in the initiative will be well-suited to apply to the Columbia College Fire Academy and will have a clear path to become an apprentice in the California Firefighter Joint Apprenticeship Committee (Cal-JAC).

With the support of people like you, we will be able to develop this initiative into a program that best serves our community. We will be scheduling a planning meeting in the near future to discuss workshop and training topics as well as recruitment strategies.

Thank you again, and we look forward to your continued support.

Sincerely,

Dr. Klaus Tenbergen
Dean of Career Technical Education & Economic Development

Attached: Fact Sheet

COLUMBIA COLLEGE

FIRE SCIENCE PRE-APPRENTICESHIP INITIATIVE

PROGRAM SUMMARY

To launch a new and innovative two-year **Fire Science Pre-Apprenticeship Initiative**, Columbia College has been awarded grant funding (pending Board of Governors approval) from the California Community College Chancellor's Office (CCCCO) Workforce and Development Division. Pre-apprenticeship programs are differentiated from Registered Apprenticeship programs in that they provide a broad based training program in order to prepare participants to apply for admittance to registered apprenticeship programs. This initiative has a clear embedded pathway in fire science for individuals interested in exposure to a vocation that has a wide range of occupational opportunities and a high workforce demand, both locally and beyond. This initiative builds on the success of our accredited fire science program. Pre-apprentices will engage in workshops, field trips, job shadowing, and soft skills education. Participants in the initiative will be well-suited to apply to the Columbia College Fire Academy and will have a clear path to become an apprentice in the California Firefighter Joint Apprenticeship Committee (Cal-JAC). Participants following this career pathway, which aligns well with CCCCCO's Guided Pathways Initiative, will be prime candidates for filling the fire science industry's workforce need while earning a stable income.

PROGRAM OBJECTIVES

1. Strengthen partnerships with fire agencies and create a pre-apprenticeship advisory committee.
2. Curriculum development of workshops and experiential learning opportunities.
3. Outreach and recruitment of pre-apprentices.
4. Workshop and experiential learning opportunities implementation.
5. Create a clear pathway to become a registered firefighter apprentice.

GRANT PERIOD AND AMOUNT

Grant Period - January 18, 2018 through January 31, 2020

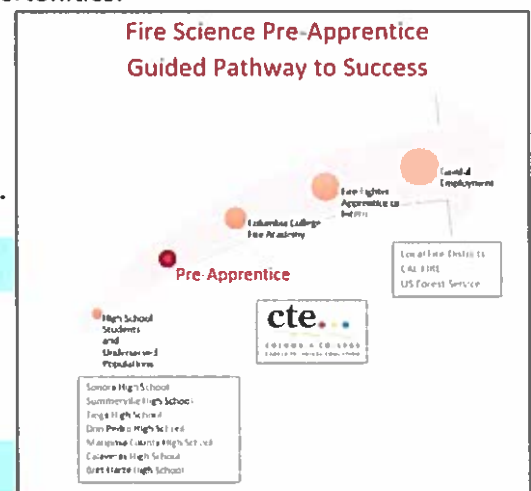
Amount Awarded - \$496,804

CONTACT INFORMATION

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Dean of Career Technical Education & Economic Development
Columbia College
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Cell: 559.994.6434

http://www.gocolumbia.edu/career_technical/apprenticeshipinitiative.php

Follow us on Facebook: *Columbia College Apprenticeship Initiative*



**Report of the Auxiliary President
January 2018**

- Our Holiday Luncheon was held on December 13 at The Pine Tree Restaurant. There were 35 people in attendance. A good time was had by all. Only one fire department staff was present, Bonnie Dahlin. The Department was presented with a food blender, four two-drawer nightstands for the sleeping quarters, and a fire department logo mug for each staff member.

- The holiday lights purchased by the Auxiliary were enjoyed by the community during the holiday season. A big thanks to Chris Bandley and his team for putting them up!

- There was no Potluck this month.

- Just a reminder that the Potlucks for February and March have been cancelled due to weather concerns.

- The Auxiliary meetings/luncheons will be held off-site in January, February, and March.

- This month's Auxiliary meeting will be held on January 10, 12 noon, at Papa's New Roost on Highway 108 in East Sonora.

- Sherry Blake is hosting the dessert tonight.

Sherry Blake

Sherry Blake
Auxiliary President

Mi Wuk/Sugar Pine Fire Protection District Board of Directors,
staff, volunteers and members of the auxiliary.

Our lives are made up of many challenges, big and small. These challenges shape who we are and how we live. I have a new challenge in my life, a challenge that will greatly affect my future. My physician's have suggested I simplify my life and focus all my energy, both physical and mental on this challenge. After discussing this with my family over the past 2 weeks I have come to a decision. Since I cannot take a leave of absence for my position on the board of directors of the Mi Wuk Sugar Pine Fire Protection District I will be resigning as of 1/1/2018. I was hoping this situation would not be changing my life so drastically but that will not be the case.

I know the timing on this is not good, having one seat still open on the board and being in the middle of looking for a new chief, but it has to be done. This has not been an easy decision for me but it is something I have to do now for my physical and mental health. Hopefully people from the community will step up and support the district with their willingness to sit on the board. I have enjoyed my involvement with the district and I will continue to support it in any way I can. I will still be a member and support the auxiliary to the best of my ability.

Thank You:

Michael Welch



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

NOTICE OF VACANCY

Interested persons are hereby notified that there is a vacancy / are two vacancies on the

BOARD OF DIRECTORS of the MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

The position to be filled by this appointment is the balance of a 4 year term which ends at noon, Friday, December 7, 2018.

Applications are available at the
Mi-Wuk Sugar Pine Fire Protection District located at:
24247 Highway 108, Mi Wuk Village, CA 95346
or: Request by mail PO Box 530 Mi Wuk Village, CA 95346
Phone: (209) 586-5256
Chief Crabtree: LCrabtree@mwspfire.us
Or Board President, Mike Welch: Mike@csatt.com

Applications must be received by: _____