

## **Current Board of Directors**

**President: Blythe Klipple**

**Vice-President: Ron Doss**

**Treasurer: Mark Massman**

**Director: Jim McDonald**

**Director: Carol Afshar**

**Board Secretary/Clerk to the Board: Chief McClintock**

## **Standing Committees**

### **Budget Committee**

**Chair: Treasurer Massman**

**Director McDonald**

**Chief McClintock**

**Secretary Dahlin**

**Joan Walton**

### **Policies and Procedures Committee**

**Chair: Vice President Doss**

**Chief McClintock**

**Captain Klyn**



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Minutes

Mi-Wuk Sugar Pine Fire Protection District  
Regular Meeting, 7:00 PM, Tuesday, November 13, 2018  
Mi-Wuk Sugar Pine Fire Protection District  
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:02 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President Klipple Present
  - b. Vice President Doss Present
  - c. Treasurer Massman Present
  - d. Director McDonald Present
  - e. Director Afshar Present
  - f. Also Present:
    - i. Chief McClintock Absent
    - ii. Department Secretary Dahlin Present
    - iii. Guests: Gregory Oliver, CALFIRE Asst. Chief Andrew Murphy, Mario Torres, Loren Munson, Brice and Nolan all of Twain Harte CAL FIRE
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the October 9, 2018 Regular Meeting.  
Moved to Approve: Director McDonald Seconded: Director Doss  
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
6. Written Communications: None.

**7. Reports:**

**a. Financial Reports for Month Ending September 30, 2018:**

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Director McDonald Seconded: Director Massman

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

**b. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.**

**c. USFS Report; No report**

**d. CAL FIRE Report; Assistant Chief Andrew Murphy discussed the following:**

- i. Praised the Auxiliary as being an asset to the District
- ii. In regard to current large fires in Northern and Southern California:
  1. Tuolumne County Fire is fully staffed
  2. No community is immune - importance of preparedness
  3. Burning is still suspended. 2-tier zones will be in place when it resumes
- iii. Tuolumne County Fire's new water tender
- iv. Tuolumne County Fire social media presence
- v. Winter home heating safety
- vi. Introduced new CAL FIRE Battalion Chief Loren Munson
- vii. Responded to President Klipple's question about 'warming fires' and explained current regulations

**e. Highway 108 Fire Safe Council Report; No report.**

**f. Chief's Report; in the absence of Chief McClintock, Engineer Bandley read and elaborated on the written station report that is in the meeting record.**

**g. Strategic Plan Update; Director Doss reported that the committee met on November 13<sup>th</sup> to continue working on the pre-stabilization fee. They anticipate having something to present to the board at the December meeting.**

**h. Budget Committee; Treasurer Massman. The committee did not meet.**

**i. District Policies & Procedures Committee; Director Doss reported that they've made minor changes to the Fire Chief Job Description. Namely that the Chief is not required to wear an air pack and established that the position is that of an administrator.**

8. Discussion and Action Items:

- a. Approval of the Mi-Wuk Sugar Pine Fire Protection District Financial Statements and Independent Auditor's Report for the fiscal year ended June 30, 2018 prepared by Blomberg & Griffin Accountancy Corporation;

Moved to Approve: Director McDonald Seconded: Director Doss

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

- b. Extended leave for Steve McClintock, Fire Chief.

The board discussed chief coverage during the absence of Chief McClintock, the District Policy requirement of a physician release to return to work and District Policy on paid / unpaid leave. Action: Jim McDonald moved to authorize the board chair, Blythe Klipple, once the doctors release and the terms of Chief McClintock's working conditions are made clear, to negotiate a work agreement. Director Doss Seconded. Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

- c. Invoice dated 10/22/2018 from Dambacher, Trujillo & Associates in the amount of \$2484.60 for services related to the purchase of the water tender. Director Doss will contact the firm regarding charges for research on items which the District could have supplied the information.

- d. Donation of 1996 Hi Tech Type I Fire Engine from Belmont / Foster City / San Mateo Fire Department.

Moved to Approve: Director McDonald Seconded: Director Afshar

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

9. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken.

10. Final audience comments: Sherry Blake relayed the status of the decals for the water tender. Beyond that there were no reports and no requests for future agenda items.

11. Adjournment: 9:08 PM

Approved by the District Board of Directors in the meeting assembled December 11, 2018.

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Blythe Klipple, President



## Fire Agencies Insurance Risk Authority

Date: November 26, 2018  
 To: FAIRA Member District  
 Subject: **Notice of Nomination and Election Procedures for the 2019 Election of Members to the Authority's Governing Board**

According to the Fire Agencies Insurance Risk Authority's Fifth Amended Joint Powers Authority Agreement (JPA), seven (7) positions of the Authority Governing Board ("Board") must be filled by election prior to July 1, 2019. The following Member Districts are required to stand for re-election:

San Miguel	Vacaville
Kentfield	Fresno County
South Placer	Northstar
Tiburon	

Should your District wish to nominate an individual to represent your Agency in the election, that person must hold a position with your Agency that is one of the following:

1. A Member of the Legislative Body;
2. The Administrative Officer;
3. The Fire Chief; or
4. A Staff Person responsible for the Risk Management Function.

After your District nominates the individual by formal agency action, please submit a Nomination Form (enclosed) listing that individual. Forms are required no later than March 1<sup>st</sup>, 2019 to FAIRA at 1255 Battery Street, Suite 450, San Francisco, CA 94111.

Nominees will be placed on a ballot that will be sent to all Districts. Each District will then vote for seven (7) of the nominees, who will then fill the seven (7) open Board positions. Should you have any questions concerning this matter, please contact me directly.

Best regards,

  
 Susan Blankenburg  
 General Manager

cc: Board of Directors  
 Dale Bacigalupi, General Counsel

### Enclosure (Nomination Form)

Fire Agencies Insurance Risk Authority (FAIRA)  
 1255 Battery Street, Suite 450, San Francisco, CA 94111  
 P.O. Box 7443, San Francisco, CA 94120-7443

**NOMINATION OF INDIVIDUAL FAIRA MEMBER TO STAND FOR ELECTION TO THE  
GOVERNING BOARD OF DIRECTORS IN 2019**

The \_\_\_\_\_, a Member Agency of FAIRA, hereby nominates the following individual representing a FAIRA Member to stand for election prior to July 1, 2019 for one of seven (7) Authority Governing Board of Directors positions.

The \_\_\_\_\_, a Member Agency has authorized the nomination(s) by motion of the Governing Board made and passed on

Dated: \_\_\_\_\_

\_\_\_\_\_  
Nominated Individual's Name

\_\_\_\_\_  
Title

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
District Board Chairperson or Designee

ATTEST: \_\_\_\_\_  
District Board Clerk

The following current Member Districts are standing for election:

San Miguel  
Kentfield  
South Placer  
Tiburon

Vacaville  
Fresno County  
Northstar

**If your District does not wish to nominate anyone, disregard this form. In 2007, the Board adopted Resolution No. 2007-2 establishing a procedure whereby if the General Manager determines that as of the nomination deadline, the number of candidates is equal to or smaller than the number of board seats to be filled, so that the candidates are running unopposed, there shall be no election.**

**This procedure was implemented to save the expenses, associated with an election, when the current Board Members were running unopposed.**

Published Nov. 23, 2018 at 07:09AM

## Task Force 4209: Tuolumne County firefighters battle the Camp Fire



Courtesy / Tuolumne Fire Protection District Task Force 4209 was comprised of 18 firefighters from regional departments in Tuolumne and Calaveras Counties. The group battled to save a neighborhood in Yankee Hill, assisted with animal control, and witnessed the devastation in the town of Paradise.



The local firefighters called to duty in the Camp Fire say they had never seen devastation so complete and so widespread.

Vast swaths of wildland destroyed, burned and displaced livestock, and entire neighborhoods reduced to piles of ash.

Nineteen firefighters from the regional fire protection districts and departments in the Mother Lode were deployed by the state as Task Force 4209 to assist with fire suppression efforts for the Camp Fire in Butte County. A half-dozen other Mother Lode firefighters from regional departments were also deployed to the area outside of Task Force 4209.

Task Force 4209:

▼ [VIEW MORE](#)

Even upon their return home on Tuesday, some of them were uneasy about the most destructive wildfire in California history and the ominous parallels of the town of Paradise to the hub of Tuolumne County: Sonora.

“The section that we were working was as if you took Sonora and burnt it to the ground,” said Brandon Ohler, a firefighter with the Tuolumne Fire Protection District. “It looks like home. You think about the people and how hard it's going to be for that town to come back. You think about how it could be our area and people we know. It's just crazy.”

The magnitude was staggering, Ohler, 23, said. And the clear associations with Sonora, including an “identical fuel model” and similar elevation, made their observations of the destruction even more overwhelming.

“I'm looking forward getting to be home and see family and everything. I'm glad it's coming to an end, it's just really sad for all the people that lost everything,” he said. “I don't think any of us, even our captain with 22 years experience, had ever seen anything like that.”

Ohler, like all other 18 members of Task Force 4209 — a group of firefighters culled from Tuolumne, Calaveras and Stanislaus counties and sent to Chico on Nov. 8 — returned home after approximately 12 days proud of their contribution to the fire suppression effort.

Though Task Force 4209 would be home with their families, the destruction would be a constant reminder that thousands of people could not go home.

“At times it was quite somber just because of what was going on around us and the situation we were in. We are there to do our job, so we tried not to get too hung up on that,” said Daniel Wegner, 23, a firefighter with the Columbia Fire Department.



Task Force 4209 was deployed to the incident command center at the Silver Dollar Fairgrounds in Chico, among approximately 5,500 other firefighters at the base camp at one point, Wegner said.

At the time, the total destruction was not known or complete. It was still more than a week before President Donald Trump visited the incident command, accompanied by Gov. Jerry Brown and Gov.-elect Gavin Newsom.

Task Force 4209 — a mix of younger and more experienced personnel from Sonora Fire Department, Columbia Fire Department, Twain Harte Fire Department, Mi-Wuk Sugar Pine Fire Protection District, Tuolumne Fire Protection District, Central Calaveras Fire and Rescue Protection District, and commanded by Bill Becker, Task Force Leader and Battalion Chief from Turlock Fire Department — was deployed to a stretch of rural wildland called Yankee Hill on the outskirts of Highway 70, southeast of the town of Paradise.

“It was definitely something that we’ve never seen before,” said Capt. James Klyn of the Mi-Wuk Sugar Pine Fire Protection District.

The group was tasked with the structure protection of ranch homes down two-track dirt roads, located high on a ridge above nearby flames. Working alongside Cal Fire inmate crews and bulldozers that cleared the road of downed trees, each of the engines from the various departments were essentially assigned a house to protect on the ridgeline, Ohler said.

They were up all night, extinguishing spot fires on the lawn and on the backside of the homes, monitoring the fire runs that drove uphill. The high winds blew up from the Grizzly Creek drainage behind the houses, Becker said, raining the area with torched embers.

“That fire was still uncontained on that side of fire at that point,” Becker said. “This was pretty rough country and nighttime firefighting. We were in a lot of country we hadn't seen in the day time.”

It was only a few days into their deployment, but the camaraderie of the task force was burgeoning.

“We came from different departments, even different counties. Teamwork happens quickly when you're working together, eating together and sleeping in the same trailer,” Becker said. “The firefighters consider it a service calling. They are public servants and they want to go up there and help so they were also glad to be available to do whatever they could.”

In the next days, the personalities of the task force members — described by Becker as dedicated, persistent and compassionate — were beginning to show through the smoke.

Brittan Gregory, the Task Force leader trainee from the Sonora Fire Department, proved himself to be an able organizer, Becker said.

Klyn, “the animal lover,” was most shocked by the burned, displaced, dehydrated and often dead animals, Becker added.

“Along the way, we started doing more or less animal control,” Klyn said. “Some livestock had area to roam, but no one was out there to feed or water them.”

Some animals were dead from lack of water or food. The group was so upset by what they confronted that they “kind of made that our mission” to locate the survivors to provide them with some kind of shelter or sustenance, Klyn said.

A local property owner with a corral took in a lost cat and a burned goat, and contacted a veterinarian to treat them. Neil Gamez, a captain with the Twain Harte Fire Department, bought a bag of feed at Tractor Supply and delivered it to the family, Becker said. The woman at the house wept.

“Everybody remained positive through the whole situation. They went into these areas without hesitation,” Becker said.

Throughout their time in the Yankee Hill area, the group shuttled as many animals as they could to safety, and left bowls of food and tubs of water out for others left behind.

From there, the group was deployed north along Highway 70 to Concow, northeast of Paradise, where Klyn said investigators researched a “second fire origin.”

“We weren’t allowed to go down there,” Klyn said.

Near Concow, the group conducted patrols, corralled more animals, and repaired pens for chickens and goats. Later, at Big Bend Road southeast of Paradise, the task force continued to feed and water animals, and reported the lost and injured to local officials.

A couple days before the task force was relieved of duty, they were transferred to a subsection of Paradise and saw the destruction firsthand.

“It was very shocking. It was like a bomb went off. It was like an apocalypse. Almost everything was gone,” Klyn said. “There’s a lot of stuff that I wish I could unsee.”

The town was unrecognizable. The team extinguished hot spots, but Klyn said they were barred from entering homes or any of the few structures that remained upright.

In the vast wasteland of debris, Klyn said any human remains would have been difficult to spot. Search and rescue personnel marked homes that were checked for bodies and survivors with a broad X. A numerical system accompanied the X, indicating to the number of bodies believed to be incinerated in the homes.

“There was some somberness there because, just everywhere we went, there was destruction and devastation. When you're surrounded by that constantly it’s sobering,” Becker said.

The scene was traumatic for some of the younger and less experienced firefighters.

“I’ve been in the fire service for almost six years now. I was on the Butte Fire,” Ohler said. “This was just something else. Our last day on the line we were in the town of Paradise, in the subsection of it, just seeing the search and rescue team searching for bodies.”

Most of the firefighters had little, if any, contact with victims, they said. But even as the group returned home, those who lost everything — and the firefighters still in the area — remained on their minds.

Joel Lafayette, a fire line EMT from the Mi-Wuk Sugar Pine Fire Protection District, and less than a half dozen firefighters from the Central Calaveras Fire and Rescue Protection District in Strike Team 4061C remained after the return of Task Force 4209.

Part way through the mission, one water tender from the Central Calaveras Fire and Rescue Protection District switched out with another.

“I think we did good work. We did what we were supposed to,” Wegner said. “We were successful in the jobs we were given. But it’s always going to be there. I’m always going to think about it.”

Contact Giuseppe Ricapito at (209) 588-4526 or [gricapito@uniondemocrat.com](mailto:gricapito@uniondemocrat.com) . Follow him on Twitter @gsepinsonora.

Nineteen firefighters from the regional fire protection districts and departments in the Mother Lode were deployed by the state as Task Force 4209 to assist with fire suppression efforts for the Camp Fire in Butte County. A half-dozen other Mother Lode firefighters from regional departments were also deployed to the area outside of Task Force 4209.

Task Force 4209:

Bill Becker, Battalion Chief and Task Force Leader, Turlock Fire Department

Brittan Gregory, Task Force Leader Trainee, Sonora Fire Department

Daniel Wegner, Firefighter, Columbia Fire Department

Chris Mojica, Captain, Columbia Fire Department

Michael Weiland, Engineer, Columbia Fire Department

Neil Gamez, Captain, Twain Harte Fire Department

Terron Tidaback, Intern Operator, Twain Harte Fire Department

James Walker, Intern Operator, Twain Harte Fire Department

Patrick McCaleb, Intern Firefighter, Twain Harte Fire Department

James Klyn, Captain, Mi-Wuk Sugar Pine Fire Protection District

David Straub, Firefighter, Mi-Wuk Sugar Pine Fire Protection District

Ben Garcia, Firefighter, Mi-Wuk Sugar Pine Fire Protection District

Jeff Santi, Captain, Tuolumne Fire Protection District

Brandon Ohler, Firefighter, Tuolumne Fire Protection District

Patrick Cohen, Engineer, Tuolumne Fire Protection District

Riley Derichsweiler, Firefighter, Tuolumne Fire Protection District

Ryan Carpenter, Engineer, Central Calaveras Fire and Rescue Protection District

Brandon Contreras, Engineer, Central Calaveras Fire and Rescue Protection District

John Schwitalla, Engineer, Central Calaveras Fire and Rescue Protection District

Additional Resources:

Joel Lafayette, Fire Line EMT, Mi-Wuk Sugar Pine Fire Protection District

Chris Tedder, Engineer, Central Calaveras Fire and Rescue Protection District

Kioni Sodaria, Firefighter, Central Calaveras Fire and Rescue Protection District

Michael Halligan, Firefighter, Central Calaveras Fire and Rescue Protection District

Lance Nomil, Firefighter, Central Calaveras Fire and Rescue Protection District

Jerry Zellers, Firefighter, Central Calaveras Fire and Rescue Protection District

## Selection Criteria:

Fiscal Year 2019 Period 4 (October)

Fund 9030 Mi-Wuk Fire District

Account	Description	Beginning	Net Activity	Ending
100100	Equity In Treasurers Pooled Ca	30,713.08	-30,661.21	51.87
100400	Petty Cash	500.00	0.00	500.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	281,761.74	0.00	281,761.74
127000	Accum Depreciation-Bldgs & Imp	-260,933.00	0.00	-260,933.00
129100	Accum Depreciation-Equipment	-156,028.00	0.00	-156,028.00
	<b>Total Assets</b>	<b>700,538.93</b>	<b>-30,661.21</b>	<b>669,877.72</b>
201210	Notes Payable-Current	-5,574.33	0.00	-5,574.33
202100	Accounts Payable	0.00	0.00	0.00
202200	Sales Tax Payable	-90.04	0.00	-90.04
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-10,465.56	-1,753.42	-12,218.98
203215	Accrued Vacation	-6,657.00	0.00	-6,657.00
203225	Accrued Sick	-2,634.00	0.00	-2,634.00
203500	Federal Withholding Payable	-1,656.56	34.67	-1,621.89
203600	FICA Payable	-2,211.14	-358.89	-2,570.03
203700	State Withholding Payable	-604.41	50.63	-553.78
203935	Deferred Compensation Benefits	-475.00	-91.08	-566.08
203945	SDI Payable	-144.51	-18.75	-163.26
205310	Advances to Other Funds	0.00	-4,250.00	-4,250.00
221005	Notes Payable-Long Term	-128,194.10	0.00	-128,194.10
	<b>Total Liabilities</b>	<b>-158,706.65</b>	<b>-6,386.84</b>	<b>-165,093.49</b>
262010	Agency Obligation	-213,372.05	0.00	-213,372.05
280600	Capital Assets, net	-669,325.85	0.00	-669,325.85
	<b>Total Fund Balance</b>	<b>-882,697.90</b>	<b>0.00</b>	<b>-882,697.90</b>
412110	Ppty Taxes - Current Unsecured	-4,100.37	-18.41	-4,118.78
441110	Interest Income	-543.70	0.00	-543.70
459119	State - Emergency Fire Fightin	5,493.00	0.00	5,493.00
469207	Fed- VFA Grant	0.48	0.00	0.48
483111	Misc Income - Reimbursements	-201.66	-48.66	-250.32
496000	Donations	-1,000.00	0.00	-1,000.00
496060	Donations- Auxiliary-Utilities	-370.41	-125.36	-495.77
496063	Donations- Auxiliary- Clothing	-2,666.93	0.00	-2,666.93
496065	Donations- Auxiliary- Misc	-11,430.14	-195.05	-11,625.19
	<b>Total Revenue</b>	<b>-14,819.73</b>	<b>-387.48</b>	<b>-15,207.21</b>
511110	Regular Salaries	123,217.09	23,037.41	146,254.50
511132	Recruitment Expense	253.00	0.00	253.00
511150	Part-Time Salaries	125.00	0.00	125.00
511153	Part-Time/Reserve Salaries	4,292.71	2,542.94	6,835.65
511160	Overtime Salaries	21,316.89	1,562.40	22,879.29
512215	Employee Physicals	161.00	0.00	161.00
512225	Life Insurance	60.75	20.25	81.00
512310	Workers Compensation Insurance	21,150.74	0.00	21,150.74
512320	Sheriff (4850) Salaries	631.00	0.00	631.00
512410	F.I.C.A.	11,393.12	2,148.55	13,541.67
512420	Unemployment Insurance	375.00	125.00	500.00
521210	Clothing & Personal Supplies	2,965.73	179.31	3,145.04
521310	Communications	905.71	327.75	1,233.46
521425	Food - Other	225.34	0.00	225.34
521510	Household Expense	518.57	146.47	665.04
521610	Insurance	3,474.00	0.00	3,474.00

## TRIAL BALANCE

BY FUND

## Selection Criteria:

Fiscal Year 2019 Period 4 (October)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
522110	Maintenance Equipment	196.69	3.52	200.21
522120	Maint Equip-Vehicles	3,639.49	5,081.57	8,721.06
522510	Maintenance - Buildings & Imps	6,178.58	440.51	6,619.09
523210	Dues & Memberships	400.00	0.00	400.00
525110	Office Expense	151.06	0.00	151.06
525140	Office Expense - Photocopy	0.00	51.20	51.20
525150	Office Expense - Postage	48.76	10.00	58.76
526110	P S & S-Professional Services	3,657.53	46.00	3,703.53
526111	P S & S-Legal	0.00	35.00	35.00
526124	P S & S-Auditor-Controller	371.00	119.00	490.00
527210	Rents & Leases-Equipment	706.44	311.48	1,017.92
527410	Small Tools	39.24	0.00	39.24
528110	Special Departmental Expense	618.99	-5.99	613.00
529110	Transp. & Travel - Fuel	2,634.64	828.24	3,462.88
529120	Travel - Training And Seminars	0.00	115.47	115.47
529130	Trans. & Travel - Private Auto	110.31	43.16	153.47
529210	Utilities	1,283.04	266.05	1,549.09
529910	Expendable Equipment	1,035.50	0.00	1,035.50
543000	Vehicles	143,548.43	0.00	143,548.43
598420	Interest - Internal Borrowing	0.00	0.24	0.24
	<b>Total Expenditures</b>	<b>355,685.35</b>	<b>37,435.53</b>	<b>393,120.88</b>
822	Overtime Hours	795.00	65.10	860.10
850	Vacation Taken	76.00	31.20	107.20
852	Sick Leave	8.00	50.80	58.80
	<b>Total Non-Budgetary Expenditures</b>	<b>879.00</b>	<b>147.10</b>	<b>1,026.10</b>
		<b>879.00</b>	<b>147.10</b>	<b>1,026.10</b>

## TRIAL BALANCE

BY FUND

## Selection Criteria:

Fiscal Year 2019 Period 4 (October)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
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PeopleSoft  
ORGANIZATION BUDGET STATUS  
**Dept. 500 Revenue**

MI Wuk Fire

Target  
**66.67%**

Report ID: TCG0012R  
Fiscal Year: 2019 As of: 10-31-2018  
Fund: 9030  
Department: 4  
Beg. Account: 4  
Program Code: 4

Fund DeptL	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030 204500	0000	411110	Ppty Taxes -Current Secured	174,465.00	0.00	0.00	174,465.00	100.00
9030 204500	0000	412110	Ppty Taxes - Current Unsecured	4,501.00	18.41	4,118.78	382.22	8.49
9030 204500	0000	413110	Ppty Taxes - Prior Unsecured	89.00	0.00	0.00	89.00	100.00
9030 204500	0000	416110	Supplemental Property Taxes -	2,090.00	0.00	0.00	2,090.00	100.00
			<b>Total Taxes</b>	<b>181,145.00</b>	<b>18.41</b>	<b>4,138.78</b>	<b>177,026.22</b>	<b>97.73</b>
9030 204500	0000	441110	Interest Income	500.00	0.00	543.70	-43.70	-8.74
			<b>Total Revenue From Use of Money And</b>	<b>500.00</b>	<b>0.00</b>	<b>543.70</b>	<b>-43.70</b>	<b>-8.74</b>
9030 204500	0000	458110	State - Homeowners' Property T	2,110.00	0.00	0.00	2,110.00	100.00
			<b>Total State Revenues</b>	<b>2,110.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,110.00</b>	<b>100.00</b>
9030 204500	0000	469840	Other GOVS- San Francisco	600.00	0.00	0.00	600.00	100.00
			<b>Total Federal Revenues</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>100.00</b>
9030 204500	0000	471211	Benefit Assessments-Fire Assmt	267,009.00	0.00	0.00	267,009.00	100.00
			<b>Total Charges for Services</b>	<b>267,009.00</b>	<b>0.00</b>	<b>0.00</b>	<b>267,009.00</b>	<b>100.00</b>
9030 204500	0000	483111	Misc Income - Reimbursements	0.00	0.00	0.00	0.00	0.00
			<b>Total Miscellaneous Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9030 204500	0000	496000	Donations	0.00	0.00	0.00	0.00	0.00
			<b>Total Other Financing Sources</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>Department Total</b>	<b>451,364.00</b>	<b>18.41</b>	<b>4,662.48</b>	<b>446,701.52</b>	<b>98.97</b>

PeopleSoft  
ORGANIZATION BUDGET STATUS  
Dept. 550 Revenue

MI Wuk- Special Projects

Target  
66.67%

Report ID: TCGL0012R  
Fiscal Year: 2019 As of: 10-31-2018  
Fund: 9030  
Department: 4  
Beg. Account: 4 to 999999  
Program Code:

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030 204550	0000	459119	State - Emergency Fire Fightin	144,680.00	0.00	-5,493.00	150,173.00	103.80
			<b>Total State Revenues</b>	<b>144,680.00</b>	<b>0.00</b>	<b>-5,493.00</b>	<b>150,173.00</b>	<b>103.80</b>
9030 204550	0000	469207	Fed- VFA Grant	19,139.00	0.00	-0.48	19,139.48	100.00
9030 204550	0000	469805	Other Govts- fppa Energy Grant	5,478.00	0.00	0.00	5,478.00	100.00
			<b>Total Federal Revenues</b>	<b>24,617.00</b>	<b>0.00</b>	<b>-0.48</b>	<b>24,617.48</b>	<b>100.00</b>
9030 204550	0000	483110	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	483111	Misc Income - Reimbursements	750.00	48.66	250.32	499.68	66.62
			<b>Total Miscellaneous Revenues</b>	<b>750.00</b>	<b>48.66</b>	<b>250.32</b>	<b>499.68</b>	<b>66.62</b>
9030 204550	0000	496000	Donations	1,000.00	0.00	1,000.00	0.00	0.00
9030 204550	0000	496060	Donations- Auxiliary-Utilities	3,667.00	125.36	495.77	3,171.23	86.48
9030 204550	0000	496063	Donations- Auxiliary- Clothing	12,969.00	0.00	2,666.93	10,302.07	79.44
9030 204550	0000	496065	Donations- Auxiliary- Misc	15,363.00	195.05	11,625.19	3,737.81	24.33
			<b>Total Other Financing Sources</b>	<b>32,999.00</b>	<b>320.41</b>	<b>15,787.89</b>	<b>17,211.11</b>	<b>52.16</b>
			<b>Department Total</b>	<b>203,046.00</b>	<b>369.07</b>	<b>10,544.73</b>	<b>192,501.27</b>	<b>94.81</b>
			<b>Fund Total</b>	<b>654,430.00</b>	<b>387.48</b>	<b>15,207.21</b>	<b>639,222.79</b>	<b>97.68</b>

End of Report

PeopleSoft  
ORGANIZATION BUDGET STATUS  
Dept. 500 Expense

Mi Wuk Fire

Target  
66.67%

Report ID: TCGL0012 As of: 10-31-2018  
Fund: 9030  
Department: 4  
Program Code: 4

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030 204500	0000	51110	Regular Salaries	249,855.00	22,215.85	0.00	70,233.17	179,621.83	71.89
9030 204500	0000	51132	Recruitment Expense	6,629.00	0.00	0.00	253.00	6,376.00	96.18
9030 204500	0000	51140	Salaries - Termination	0.00	0.00	0.00	0.00	0.00	0.00
9030 204500	0000	51150	Part-Time Salaries	0.00	0.00	0.00	125.00	-125.00	0.00
9030 204500	0000	51153	Part-Time/Reserve Salaries	36,500.00	2,542.94	0.00	6,835.65	29,664.35	81.27
9030 204500	0000	51160	Overtime Salaries	30,773.00	1,566.40	0.00	22,879.29	7,893.71	25.65
9030 204500	0000	51215	Employee Physicals	161.00	0.00	0.00	161.00	0.00	0.00
9030 204500	0000	51225	Life Insurance	2,803.00	20.25	0.00	81.00	2,722.00	97.11
9030 204500	0000	512310	Workers Compensation Insurance	21,151.00	0.00	0.00	21,150.74	0.26	0.00
9030 204500	0000	512320	Sheriff (4850) Salaries	741.00	0.00	0.00	631.00	110.00	14.84
9030 204500	0000	512410	F.I.C.A.	24,317.00	1,565.08	0.00	7,653.92	16,663.08	68.52
9030 204500	0000	512420	Unemployment Insurance	1,500.00	125.00	0.00	500.00	1,000.00	66.67
9030 204500	0000		Total Salaries and Employee Benefits	374,430.00	28,031.52	0.00	130,503.77	243,926.23	65.15
9030 204500	0000	521210	Clothing & Personal Supplies	480.00	179.31	0.00	478.11	1.89	0.39
9030 204500	0000	521310	Communications	4,100.00	302.75	0.00	1,158.46	2,941.54	71.74
9030 204500	0000	521425	Food - Other	215.00	0.00	0.00	72.53	142.47	66.27
9030 204500	0000	521510	Household Expense	317.00	0.00	0.00	172.29	144.71	45.65
9030 204500	0000	521610	Insurance	4,089.00	0.00	0.00	3,474.00	615.00	15.04
9030 204500	0000	522110	Maintenance Equipment	2,000.00	3.52	0.00	197.11	1,802.89	90.14
9030 204500	0000	522120	Maint Equip-Vehicles	8,500.00	5,081.57	0.00	8,028.35	471.65	5.55
9030 204500	0000	522122	Maint- Vehicles- Internal	4,612.00	0.00	0.00	0.00	4,612.00	100.00
9030 204500	0000	522177	Fire Extinguisher Testings	340.00	0.00	0.00	0.00	340.00	100.00
9030 204500	0000	522510	Maintenance - Buildings & Imps	4,620.00	440.51	0.00	923.49	3,696.51	80.01
9030 204500	0000	522512	Maintenance - Grounds	2,875.00	0.00	0.00	0.00	2,875.00	100.00
9030 204500	0000	523210	Dues & Memberships	3,082.00	0.00	0.00	400.00	2,682.00	87.02
9030 204500	0000	525110	Office Expense	500.00	0.00	0.00	54.12	445.88	89.18
9030 204500	0000	525140	Office Expense - Photocopy	100.00	51.20	0.00	51.20	48.80	48.80
9030 204500	0000	525150	Office Expense - Postage	350.00	10.00	0.00	58.76	291.24	83.21
9030 204500	0000	526106	P S & S - Tax Admin Fee	4,629.00	0.00	0.00	0.00	4,629.00	100.00
9030 204500	0000	526107	P S & S - Tax Parcel Fee	3,864.00	0.00	0.00	0.00	3,864.00	100.00
9030 204500	0000	526110	P S & S-Professional Services	9,633.00	46.00	0.00	3,703.53	5,929.47	61.55
9030 204500	0000	526111	P S & S-Legal	0.00	35.00	0.00	35.00	-35.00	0.00
9030 204500	0000	526124	P S & S-Auditor-Controller	2,274.00	119.00	0.00	490.00	1,784.00	78.45
9030 204500	0000	527110	Publications & Legal Notices	239.00	0.00	0.00	0.00	239.00	100.00
9030 204500	0000	527210	Rents & Leases-Equipment	3,085.00	311.48	0.00	1,017.92	2,067.08	67.00
9030 204500	0000	527310	Rents & Leases - Bldgs & Impro	135.00	0.00	0.00	0.00	135.00	100.00
9030 204500	0000	527410	Small Tools	100.00	0.00	0.00	39.24	60.76	60.76
9030 204500	0000	528110	Special Departmental Expense	638.00	-5.99	0.00	613.00	25.00	3.92
9030 204500	0000	528184	SOE-Awards & Certificates	100.00	0.00	0.00	0.00	100.00	100.00
9030 204500	0000	529110	Transp. & Travel - Fuel	7,480.00	779.58	0.00	2,583.91	4,896.09	65.46
9030 204500	0000	529120	Travel - Training And Seminars	2,000.00	115.47	0.00	115.47	1,884.53	94.23

PeopleSoft  
ORGANIZATION BUDGET STATUS  
**Dept. 500 Expense**

**Target**  
**66.67%**

Report ID: TCGL0012  
Fiscal Year: 2019 As of: 10-31-2018  
Fund: 9030  
Department: 4  
Beg. Account: 4 to 999999  
Program Code: 4

Mi Wuk Fire

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	Trans. & Travel - Private Auto	300.00	43.16	0.00	153.47	146.53	48.84
9030	204500	0000	Travel	100.00	0.00	0.00	0.00	100.00	100.00
9030	204500	0000	Utilities	7,229.00	145.48	0.00	1,051.48	6,177.52	85.45
9030	204500	0000	Expendable Equipment	9,087.00	0.00	0.00	250.00	8,837.00	97.25
			<b>Total Services and Supplies</b>	<b>87,073.00</b>	<b>7,658.04</b>	<b>0.00</b>	<b>25,121.44</b>	<b>61,951.56</b>	<b>71.15</b>
9030	204500	0000	Vehicles	16,165.00	0.00	0.00	133,768.43	-117,603.43	-727.52
			<b>Total Fixed Assets</b>	<b>16,165.00</b>	<b>0.00</b>	<b>0.00</b>	<b>133,768.43</b>	<b>-117,603.43</b>	<b>-727.52</b>
9030	204500	0000	Interest - Internal Borrowing	0.00	0.24	0.00	0.24	-0.24	0.00
			<b>Total Depreciation</b>	<b>0.00</b>	<b>0.24</b>	<b>0.00</b>	<b>0.24</b>	<b>-0.24</b>	<b>0.00</b>
9030	204500	0000	Appropriation For Contingencie	236,667.00	0.00	0.00	0.00	236,667.00	100.00
			<b>Total Appropriation for Contingencie</b>	<b>236,667.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>236,667.00</b>	<b>100.00</b>
			<b>Department Total</b>	<b>714,335.00</b>	<b>35,689.80</b>	<b>0.00</b>	<b>289,393.88</b>	<b>424,941.12</b>	<b>59.49</b>

PeopleSoft  
ORGANIZATION BUDGET STATUS  
Dept. 550 Expense

Target  
66.67%

Report ID: TCGL0012  
Fiscal Year: 2019 As of: 10-31-2018  
Fund: 9030  
Department: %  
Beg. Account: 4  
Program Code: %

MI Muk - Special Projects

Fund Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030 204550	0000	51110	Regular Salaries	82,036.00	821.56	0.00	76,021.33	6,014.67	7.33
9030 204550	0000	51150	Part-Time Salaries	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	51160	Overtime Salaries	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	512310	Workers Compensation Insurance	5,972.00	0.00	0.00	5,972.00	0.00	100.00
9030 204550	0000	512410	F.I.C.A.	6,276.00	583.47	0.00	388.25	6.19	6.19
			<b>Total Salaries and Employee Benefits</b>	<b>94,284.00</b>	<b>1,405.03</b>	<b>0.00</b>	<b>81,909.08</b>	<b>12,374.92</b>	<b>13.13</b>
9030 204550	0000	521210	Clothing & Personal Supplies	23,270.00	0.00	0.00	2,666.93	20,603.07	88.54
9030 204550	0000	521310	Communications	1,300.00	25.00	0.00	75.00	1,225.00	94.23
9030 204550	0000	521425	Food - Other	450.00	0.00	0.00	152.81	297.19	66.04
9030 204550	0000	521510	Household Expense	1,722.00	146.47	0.00	492.75	1,229.25	71.39
9030 204550	0000	521643	Insurance - Liability	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	522110	Maintenance - Equipment	50.00	0.00	0.00	3.10	46.90	93.80
9030 204550	0000	522120	Maint Equip-Vehicles	0.00	0.00	0.00	692.71	-692.71	0.00
9030 204550	0000	522510	Maintenance - Buildings & Imps	6,075.00	0.00	0.00	5,695.60	379.40	6.25
9030 204550	0000	522512	Maintenance - Grounds	1,000.00	0.00	0.00	1,000.00	0.00	100.00
9030 204550	0000	523210	Dues & Memberships	634.00	0.00	0.00	634.00	0.00	100.00
9030 204550	0000	525110	Office Expense	242.00	0.00	0.00	96.94	145.06	59.94
9030 204550	0000	525140	Office Expense - Photocopy	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	525150	Office Expense - Postage	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526110	P S & S-Professional Services	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526120	P S & S - Jamestown Monitoring	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526191	P S & S-Contract Srv	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526688	P S & S-Regional Water Rebate	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526763	P S & S-Sm Landowner Program	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	526843	P S & S-Regional Water Program	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	527310	Rents & Leases - Bldgs & Impro	0.00	0.00	0.00	0.00	0.00	0.00
9030 204550	0000	528110	Special Departmental Expense	1,350.00	0.00	0.00	878.97	471.03	34.89
9030 204550	0000	529110	Transp. & Travel - Fuel	0.00	48.66	0.00	0.00	0.00	0.00
9030 204550	0000	529120	Travel - Training And Seminars	3,667.00	120.57	0.00	497.61	3,169.39	86.43
9030 204550	0000	529210	Utilities	9,623.00	0.00	0.00	785.50	8,837.50	91.94
9030 204550	0000	529910	Expendable Equipment	49,383.00	340.70	0.00	12,037.92	37,345.08	75.62
			<b>Total Services and Supplies</b>	<b>94,284.00</b>	<b>1,405.03</b>	<b>0.00</b>	<b>12,037.92</b>	<b>37,345.08</b>	<b>75.62</b>
9030 204550	0000	543000	Vehicles	9,780.00	0.00	0.00	9,780.00	0.00	0.00
			<b>Total Fixed Assets</b>	<b>9,780.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,780.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>Department Total</b>	<b>153,447.00</b>	<b>1,745.73</b>	<b>0.00</b>	<b>103,720.00</b>	<b>49,727.00</b>	<b>32.40</b>
			<b>Fund Total</b>	<b>867,782.00</b>	<b>37,435.53</b>	<b>0.00</b>	<b>393,120.88</b>	<b>474,661.12</b>	<b>54.70</b>

End of Report

### Cash on Hand by Month

	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
*Oct 31	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30		\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31		\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31		\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28		\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31		\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11
*October 31, 2018 cash balance includes an advance from Tuolumne County of \$4250.00					

James A. Gibson, Ph.D.  
Mi Wuk Sugar Pine FPD  
PO Box 530  
Mi Wuk Village, CA  
95346-0530

Thank you for the opportunity to assist you in your upcoming project. I would like to take a moment to introduce ourselves to you. AP Triton Consulting was formed in 2015 by Kurt Henke and Scott Clough to fill a void in EMS consulting for the public sector. Both Kurt and Scott retired as the Chief and Assistant Chief from one of the largest fire districts in California. In addition to their fire service background they operated the 3<sup>rd</sup> largest fire based ambulance system in the state and was one of the first to initiate a first responder fee program. Because of our experience in providing both transport and non-transport EMS services we are uniquely qualified to assist you in this endeavor.

Should the Governing Board choose to move forward with this project we are prepared to provide the following services;

- Objectively review the costs associated with providing EMS services to both residents and non-residents
- Based on costs create a first responder fee rate that will attempt to recover 100% of those costs
- Identify billing and collection options that will meet the districts needs
- Include a draft compassionate billing policy for consideration
- Provide a sample ordinance for presentation to the Board

The above services will be provided at a rate not to exceed \$1,500.00. If the Board of Directors requires a presentation on the report in person, services shall be charged at the standard company rate of \$400.00 per hours not to exceed \$800.00

Once the Board of Directors has approved the agreement, the contracted services shall be completed within six (6) weeks of the signed contract.

If you have any further questions please feel free to contact us,

Thank you,

*Scott A. Clough*

AP Triton Consulting  
SClough@APTriton.com  
(916) 207-9075



# MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

---

Date  
Name  
Address  
Address

As an owner of an unimproved parcel within the Mi-Wuk/Sugar Pine Fire Protection District (MWSPFPD), you are responsible for ensuring that your lot does not pose a fire risk to the District, your neighbors, and the surrounding community. MWSPFPD partners with Cal Fire to conduct property inspections for fire protection in the Mi-Wuk Village and Sugar Pine subdivisions. Currently, property inspections are done on all parcels that have structures on them. Notwithstanding, the MWSPFPD is contacting you to inform you about the fire hazards that exist on your vacant lot and request your cooperation in getting your lot cleaned up.

With this being said, there are several empty lots within the MWSPFPD that create a major fire threat. As you have seen this year fires have been very devastating resulting in several hundred people losing their homes, personal property and family treasures. I don't think you would want that to happen to you or your love ones.

It is imperative that we reduce dead and downed fuel in and around sub-divisions as much as we can to protect our community and properties. Even though there is no structure on your parcel, your parcel can be the transportation for fire to your neighbor's house as well as the entire community. The fire starts small and grows across several acres in the blink of an eye. We are asking everyone to do their part to keep our area as safe as possible.

We are asking you to please clean your vacant lots and make them "FIRE SAFE."

### Here is what you need to do:

1. Clear hazardous weeds, brush and other vegetation on your lot.
2. Trim trees branches up to a minimum of six (6) feet off the ground for any tree on your lot.
3. All downed trees, branches or woody debris smaller than eight (8) inches in diameter that is on your lot should be chipped or removed from the property. Any non-vegetative debris (i.e., construction debris) shall be removed from the lot.



Please help do your part. It is the property owner's responsibility to clean the lot yourself or hire a contractor to clean the property. Attached is a list of contractors that will clean your lot if you do not have the capability to do it yourself. The list of contractors has not been vetted by the MWSPFPD and you must do your own investigation as to who you should hire to clean your lot. You're just a phone call away from helping keep our neighborhood safe.

Fire safety is every property owner's responsibility. If you have any additional questions, please feel free to contact me at (209) 586-5256 or email [smcclintock@mwspfire.us](mailto:smcclintock@mwspfire.us). Thank you in advance for your cooperation in this matter. Together we can reduce the threat of a major wildland fire in our community.

Sincerely,

Steve McClintock, Fire Chief  
MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

Approved 2018.10.09



# MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

---

Date  
Name  
Address  
Address

As an owner of an unimproved parcel within the Mi-Wuk/Sugar Pine Fire Protection District (MWSPFPD), you are responsible for ensuring that your lot does not pose a fire risk to the District, your neighbors, and the surrounding community. MWSPFPD partners with Cal Fire to conduct property inspections for fire protection in the Mi-Wuk Village and Sugar Pine subdivisions. Currently, property inspections are done on all parcels that have structures on them. Notwithstanding, the MWSPFPD is contacting you to inform you about the fire hazards that exist on your vacant lot and request your cooperation in getting your lot cleaned up.

The recent Paradise Fire should remind all of us of the dangers if combustible fuel is not removed from the vacant lots. Our area could easily experience the devastation, loss of life and personal possessions if we do not remain vigilant in maintaining defensible space on all our properties. The Mi-Wuk Sugar Pine Fire Protection District is a high hazard fire area and it is everyone's duty to be a good neighbor and reduce fuel loads.

It is imperative that we reduce dead and downed fuel in and around sub-divisions as much as we can to protect our community and properties. Even though there is no structure on your parcel, your parcel can be the vehicle for fire to spread to your neighbor's house as well as the entire community. The fire starts small and grows across several acres in the blink of an eye. We are asking everyone to do their part to keep our area as safe as possible.

We are asking you to please clean your vacant lots and make them "FIRE SAFE."

**Here is what you need to do:**

1. Clear hazardous weeds, brush and other vegetation on your lot.
2. Trim trees branches up to a minimum of six (6) feet off the ground for any tree on your lot.
3. All downed trees, branches or woody debris smaller than eight (8) inches in diameter that is on your lot should be chipped or removed from the property. Any non-vegetative debris (i.e., construction debris) shall be removed from the lot.

Please help do your part. It is the property owner's responsibility to clean the lot yourself or hire a contractor to clean the property. Attached is a list of contractors that will clean your lot if you do not have the capability to do it yourself. The list of contractors has not been vetted by the MWSPFPD and you must do your own investigation as to who you should hire to clean your lot. You're just a phone call away from helping keep our neighborhood safe.

Fire safety is every property owner's responsibility. If you have any additional questions, please feel free to contact me at (209) 586-5256 or email [smcclintock@mwspfire.us](mailto:smcclintock@mwspfire.us). Thank you in advance for your cooperation in this matter. Together we can reduce the threat of a major wildland fire in our community.

Sincerely,

Steve McClintock, Fire Chief  
MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

Proposed Revision 2018.12.11