



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, May 12, 2020

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:02 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Present
  - b. Vice President Afshar - Present
  - c. Treasurer Massman - Present
  - d. Director Doss - Present
  - e. Director Blake - Present
  - f. Also Present:
    - i. Chief Klyn - Present
    - ii. Office Manager/Board Clerk Dahlin - Present
    - iii. Guests: None
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the March 10, 2020 Regular Meeting.  
Moved to Approve: Treasurer Massman    Seconded: Director Doss  
Ayes:   5   Noes:   0   Absent:   0   Abstain:   0
6. Written Communications:
  - a. Tuolumne County LAFCO Agenda and Meeting Packet for May 11, 2020
7. Reports:
  - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, informed everyone that the Enchilada Take and Bake, Tea, Pancake Breakfast and Spaghetti Dinner Fundraisers have all been cancelled for this year. The Rummage Sale has been tentatively postponed until Labor Day weekend. Despite this, she assured us that their commitments for this year are guaranteed.
  - b. USFS Report: No report.

- c. CAL FIRE Report: CAL FIRE Battalion Chief Bill Barteau reported that burn permits will be processed online only from this year forward, all stations and Columbia Air are now staffed, full staffing will occur in June, as of now they are may suspend all burning on May 25, there were a number of local CAL FIRE officers promoted, CFAA agreement rates will be higher this year and ABH rates will follow in January 2021.
- d. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record.
- e. District Policies & Procedures Committee: Director Doss reported that he has met with Chiefs Klyn and Krussow and will develop an exam for the Engineer position. The Lactation Accommodation policy is still in the works.
- f. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman read and elaborated on the written report that is in the meeting record.

Financial Reports for Month Ending February 29, 2020:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Director Doss Seconded: Vice President Afshar

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

Financial Reports for Month Ending March 31, 2020:

- iv. Tuolumne County Trial Balance
- v. Tuolumne County Budget Status
- vi. Month End Cash on Hand History

Moved to Receive: Director Blake Seconded: Director Doss

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

8. Discussion and Action Items:

- a. Resolution 2020.05.12.1 Intention To Levy Assessments For FY 2020/21, Preliminarily Approving Engineer's Report, And Providing For Notice Of Hearing on June 9, 2020. For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment.

Moved to Approve: Treasurer Massman Seconded: Director Blake

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

- b. Proposal to revise FY19/20 Annual Budget to include unanticipated revenue of \$132,797 for State - Emergency Fire Fighting and to adjust various line items for changes in expenditures.

Moved to Approve: Vice President Afshar Seconded: President McDonald

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

- c. Board to select new signer on petty cash account ending in 0963, held at Oak Valley Community Bank, to replace former Fire Chief Steve McClintock. Director Doss moved that Chief Klyn be added to the account. Seconded: Vice President Afshar

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0

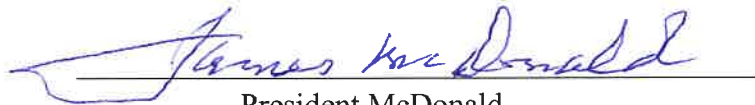
- d. Disposal of surplus property pursuant to District Policy 2.16.190. 1989 Ford F350 VIN #ending 5336 and 2005 Ford Expedition VIN #ending 0768; Chief Klyn explained that they are both old and in need of repair but are not needed. The Expedition was donated to the District by Chief Krussow and he would now like to donate it to an organization in Mexico.

Moved to Approve: Director Doss Seconded: Director Blake

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

9. CLOSED SESSION: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code section 54957(b).)
10. Return to Open Session
11. Report on Closed Session discussion. President McDonald reported that they discussed public employee discipline/dismissal/release.
12. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken.
13. Final audience comments:
14. Adjournment: 9:20 PM

Approved by the District Board of Directors in the meeting assembled June 9, 2020.

A handwritten signature in blue ink that reads "James McDonald". The signature is written in a cursive style and is positioned above a horizontal line.

President McDonald