



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, **6:00 PM**, Tuesday, February 8, 2022

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 6:00 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald - Present
 - b. Vice President Afshar - Present
 - c. Treasurer Massman - Present
 - d. Director Doss - Present
 - e. Director Blake - Absent
 - f. Also Present:
 - i. Chief Klyn - Present
 - ii. Office Manager/Board Clerk Dahlin - Present
 - iii. Guests: There were none.
4. Swearing in and badge pinning of Engineer; Chief Klyn swore in Engineer Scheller and pinned his badge.
5. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There was none.
6. Approval of the Minutes of the January 11, 2022, Regular Meeting.
Moved to Approve: Director Doss Seconded: Vice President Afshar
Ayes: 4 Noes: 0 Absent: 1 Abstain: 0
7. Written Communications:
 - a. CSDA 2021 Flyer
 - b. Memorandum of Change of Notification Procedure by Grand Jury

8. Reports:

- a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President gave a brief verbal report on upcoming activities.
- b. CAL FIRE Report: No report.
- c. Chief's Report: James Klyn, Fire Chief read and elaborated on the written report that is in the meeting record.

9. Standing Committee Reports for Discussion and Action

- a. District Policies & Procedures Committee: Director Doss reported that he is still waiting for the water district employee they'll be working with to call when he is ready to begin hydrant inspections. Chief Klyn informed the board that he will do a soft rollout of Lexipol on Monday, February 14, 2022. Once everyone has access to the new policies the Policy Committee will be able to review them and refer them to the board for approval.
- b. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman went over the reports and elaborated on his written report that is in the meeting record.

Financial Reports for Month Ending December 31, 2021:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget vs Actual
- iii. Month End Cash on Hand History

Moved to Receive: Vice President Afshar Seconded: Director Doss

Ayes: 4 Noes: 0 Absent: 1 Abstain: 0

10. Discussion and Action Items:

- a. Resignation of Director Carrie Blake from the Mi-Wuk Sugar Pine Fire Protection District Board of Directors effective May 11, 2022;
Moved to Accept: Director Doss Seconded: Vice President Afshar
Ayes: 4 Noes: 0 Absent: 1 Abstain: 0
- b. Draft Notice of Vacancy on the Board of Directors; the consensus of the board was to have Board Clerk Dahlin complete the vacancy notice with an application due date of June 14, 2022, by 5:00 PM and post it as required.
- c. Draft Agreement Between Yosemite Community College District and The Participating Fire Agencies; Chief Klyn went over the draft agreement and explained that they are still working out details would like to know if the board will support the general concept. A final version will be brought to the board at a later date.
Director Doss moved to approve moving forward with the program.
Seconded: Vice President Afshar
Ayes: 4 Noes: 0 Absent: 1 Abstain: 0
- d. Draft Tuolumne County Regional Fire Internship Program Code of Conduct; Chief Klyn briefly went over this and explained that it will be a part of the former item.
No action was taken.

- e. Possible purchase of a water tender; Chief Klyn requested that the board authorize him to pursue negotiations to purchase a 2005 Ford F750 4x4 tactical type 2 water tender that is for sale in Utah at an asking price of \$80,000 and is better suited to the needs of the District. He would like to pay cash, if possible. He explained that he does not want to wait until after WT777 is sold so that the District won't be without a water tender.

President McDonald moved to authorize Chief Klyn to negotiate a price and make a down payment subject to further discussion and approval at a Special Meeting later this week.

Seconded: Treasurer Massman

Ayes: 4 Noes: 0 Absent: 1 Abstain: 0

11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. There were none.
12. Final audience comments: There were none.
13. Adjournment: 7:30 PM

Approved by the District Board of Directors in the meeting assembled March 8, 2022.

President McDonald