



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda

Mi-Wuk Sugar Pine Fire Protection District
Regular Meeting, 7:00 PM, Tuesday, February 14, 2017
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President Welch _____
 - b. Vice President Rucker _____
 - c. Treasurer Johnson _____
 - d. Director Klipple _____
 - e. Director Doss _____
 - f. Also Present:
 - i. Chief Crabtree _____
 - ii. Department Secretary Dahlin _____
 - iii. Others _____
4. Oral Communications: This is the time for the public to address the Board Of Directors on any matter not on the agenda, but within the jurisdiction of the Board Of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board Of Directors.
5. Approval of Minutes of the December 13, 2016 Regular Meeting. Action: _____
6. Written Communications
 - a. SDRMA 2015-16 Annual Report
 - b. Columbia College Fall 2016 Fire Academy Graduation Program and Plaque
 - c. Property Appraisal of Mi-Wuk Sugar Pine FPD As of December 31, 2016, prepared by Specialty Property Appraisals, LLC for FAIRA
7. Reports:
 - a. Financial Reports
 - i. Trial Balance from Tuolumne County Treasurer's Office; Effective November 30, 2016. No Action Required
 - ii. Trial Balance from Tuolumne County Treasurer's Office; Effective December 31, 2016. No Action Required

- iii. Budget Status Report from Tuolumne County Treasurer's Office; Effective November 30, 2016. Action: _____
 - iv. Budget Status Report from Tuolumne County Treasurer's Office; Effective December 31, 2016. Action: _____
 - v. Expenses by Check and Credit Card; MWSP Quick Books; Effective November 30, 2016. No Action Required
 - vi. Expenses by Check and Credit Card; MWSP Quick Books; Effective December 31, 2016. No Action Required
 - b. Swearing in and badge pinning of new Fire Fighters; Chief Crabtree
 - c. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President. No Action Required
 - d. Community Assistance Support Team (CAST) Report: Tim Wallace. No Action Required
 - e. Highway 108 FireSafe Council Report; Director Johnson. No Action Required
 - f. Chief's Report; Larry Crabtree, Fire Chief. No Action Required
 - g. District Budget Committee; Director Johnson. No Action Required
 - h. District Policies & Procedures Committee; Director Doss. No Action Required
 - i. Operational Integration Committee; Directors Doss and Johnson. No Action Required
8. Action Items:
- a. First Draft of Strategic Plan submitted by Bill Metcalf 11/28/2016; Chief Crabtree
 - b. Independent Audit Proposal for Fiscal Year ending June 30, 2016 to be conducted by Blomberg & Griffin Accountancy Corp., as required by Government Code section 26909, at a cost of \$2,975.00; Chief Crabtree
 - c. Levy Administration Services Agreement between Mi-Wuk Sugar Pine Fire Protection District and SCI Consulting Group for FY 2017/18 through FY 2019/20 with an annual cost the 1st year of \$6210, 2nd year - \$6396, 3rd and final year - \$6588.
 - d. Proposal to revise the 2016/2017 Annual Budget by transferring \$30,594 from Overtime Salaries (\$21,212) and Maintenance – Grounds (\$9,382) to Regular Salaries (revised budget: \$220,694). Adoption of revised budget requires two-thirds vote; Chief Crabtree
 - e. Proposal to establish IRS Section 125 Cafeteria Plan for employee health, dental, and vision insurance at an annual cost of \$13,200; Funded by eliminating two part-time positions (Battalion Chief – Training Officer & Captain – Safety Officer), and transferring \$5,520 from Fire Chief salary. Simple majority vote required; Chief Crabtree
 - f. Resolution Number 2017.02.14.1 authorizing the District to close the petty cash account at Umpqua Bank, Twain Harte, CA and by transfer of the \$500.00 (five hundred dollar) balance to open a new petty cash account at Oak Valley Community Bank, Sonora, CA. for a savings of \$10.00 per month.
9. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken.
10. Final audience comments
11. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256.

Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting.

Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California

This Notice and Agenda was posted pursuant to District Policy at

2:00 P.M. Friday, February 10, 2017