



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, January 14, 2020

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:02 PM
2. Pledge of Allegiance
3. Roll Call
 - a. Vice President Doss - Present
 - b. Treasurer Massman - Present
 - c. Director McDonald - Present
 - d. Director Afshar - Present
 - e. Also Present:
 - i. Chief McClintock - Present
 - ii. Office Manager Dahlin - Present
 - iii. Guests: _____
4. Swearing in of new Director, Carrie Blake. Chief McClintock administered the Oath of Office and swore in Carrie Blake. She then took her seat as Director.
5. Board selection of the 2020 offices. Vice President Doss made the following nominations:
 - a. President – Jim McDonald
 - b. Vice President – Carol Afshar
 - c. Treasurer – Mark Massman
 - d. Clerk to the Board – Steve McClintock

The nominations were seconded by Director Afshar. The votes on all nominations were:

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

President McDonald presided over the remainder of the meeting.

6. The Board appointed the following 2020 committee chairs and members:
 - a. Budget Committee – Chair: Treasurer Massman. Members: President McDonald, Chief McClintock, Battalion Chief Klyn, Office Manager Dahlin and Joan Walton.
 - b. Policy and Procedures Committee – Chair: Director Doss. Members: Director Blake, Chief McClintock and Battalion Chief Klyn.

7. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. Sherry Blake commented on a personal experience with an incident where the District responded. She commended them on their response and thanked them.
8. Approval of the Minutes of the December 10, 2019 Regular Meeting.
Moved to Approve: Treasurer Massman Seconded: Vice President Afshar
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
9. Written Communications – Chief McClintock read and shared the following:
 - a. Cards and letters of appreciation for fighting the Kincade Fire from Bradley Way of Piner Olivet Charter School and from the BayArt Academy.
 - b. Letter from FAIRA Re: 10 Year Loss Summary
10. Reports:
 - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.
 - b. USFS Report; No report.
 - c. CAL FIRE Report; Andrew Murphy, Assistant Chief TCU/CALFIRE, reported that Tuolumne County Fire responded to just under 6000 calls in 2019 with assistance of MWSP and others. Structure fires were down. In 2020 County Fire will be pursuing additional funding options. CAL FIRE had a successful year with prevention and initial attacks keeping burned acreage down from previous the previous year. He introduced new Acting Unit Chief/County Fire Chief Nick Casci who is filling in for Josh White while he is in an interim position elsewhere. Chief Casci spoke briefly on his role and expressed his appreciation and thanks for the District’s staff and working relationship with CALFIRE.
 - d. Chief’s Report; Steve McClintock, Fire Chief, read and elaborated on the written report that is in the meeting record. He asked Battalion Chief Klyn to give the update on an upcoming live burn training.
 - e. District Policies & Procedures Committee; Director Doss. The committee met and modified the Mi-Wuk Sugar Pine Fire Protection District Uniform Policy.
 - f. Treasurers Report on Budget Committee and Financial Reports; Treasurer Massman reported that the committee met and discussed several items that are in section 11 of the agenda. He commented on the fact that the County advanced the District funds in November but explained that it was due to OES strike team wages paid that will be reimbursed.

Financial Reports for Month Ending November 30, 2019:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Director Doss Seconded: Vice President Afshar

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

11. Discussion and Action Items:

- a. Purchase of additional equipment for E776 from James D Krussow for a total of \$5227.45, as itemized on Invoice 19-106; Treasurer Massman, Chief McClintock and Director Doss each spoke in support of approving the payment.
Moved to Approve: Treasurer Massman Seconded: Director Doss
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
- b. Balance Transfer to make corrections to FY19/20 Budget. To move \$15092.00 from Dept 550 Regular Salaries to Dept. 550 Clothing and Personal Supplies - \$1892.00, Dept 550 Maintenance Equipment – Vehicle - \$5500.00 and Dept 550 Expendable Equipment \$7700.00. Treasurer Massman explained that the transfer reallocates funds from one expense account to three others without increasing the overall budget.
Moved to Approve: Vice President Afshar Seconded: President McDonald
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
- c. Option to increase benefits and premiums on existing Provident Accident & Health Insurance Policy; Treasurer Massman explained that more information is needed and recommends keeping the existing policy as is, making the premium payment currently due and making an effort to evaluate the Districts overall insurance coverages and meet with insurance carriers before the current policy is up for renewal at the end of the year. Treasurer Massman moved to approve the current policy without the optional increase.
Seconded: Director Blake
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
- d. Receive Mi-Wuk Sugar Pine Fire Protection District Financial Statements and Independent Auditor's Report for the fiscal year ended June 30, 2019 prepared by Blomberg & Griffin Accountancy Corporation; Treasurer Massman reviewed the audit.
Moved to Receive: Treasurer Massman Seconded: Vice President Afshar
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0
- e. Disposal of surplus property pursuant to District Policy 2.16.190, Xerox 7225 copier/printer; Chief McClintock explained that the copier will be available to the District and Auxiliary until it no longer works and then will need to dispose of it.
Moved to Approve: Director Blake Seconded: Director Doss
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

12. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. There were no reports and no requests for future agenda items.

13. Final audience comments: There were none.

14. Adjournment: 8:42 PM

Approved by the District Board of Directors in the meeting assembled February 11, 2020.

President McDonald



**California Special
Districts Association**

Districts Stronger Together

January 2020

Steve McClintock
Mi-Wuk Sugar Pine Fire Protection District
PO Box 530
Mi Wuk Village, CA 95346-0530

Dear Chief McClintock,

Whether new to their roles or seasoned officials, your Board Members and Trustees are looking for the resources to help them best serve their community in the coming year.

CSDA is the only statewide association representing all types of special districts and serving more than 1,200 members. We are dedicated to the success of your district and your Board. In keeping with our mission, we offer you:

- The newly updated **Special District Board Member Handbook**, full of essential information for the effective and productive official.
- **Special District Board Member and Trustee Trainings** that allow officials to demonstrate their commitment to good governance.
- And don't forget! If you renewed your CSDA membership by the January deadline, you get access to **Free On-Demand Ethics Training*** for your entire Board for a limited time!

Contact CSDA Member Services at 877.924.2732, or membership@csda.net for more information or additional copies of the Handbook. For a complete calendar of educational offerings, visit www.csda.net.

Serving on a special district Board of Directors/Trustees is a unique and significant responsibility. Please extend our congratulations to your newly elected/appointed officials and our thanks for their commitment.

Best regards,

Cathrine Lemaire
Member Services Director

**SDRMA members have access to a variety of free and discounted trainings throughout the entire year and can earn CIPs to help offset costs of property/liability and workers' compensation coverages. Call 877.924.2723 for more details!*

1112 I Street, Suite 200
Sacramento, CA 95814
Toll-free: 877.924.2732
t: 916.442.7887
f: 916.442.7889
csda.net



**California Special
Districts Association**
Districts Stronger Together

DATE: January 27, 2020
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2021 - 2023 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event, however does comp registration for the two events)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

- Complete Annual Chief Executive Officer Evaluation.

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 26, 2020. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814

Fax: 916.442.7889

E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020. The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat C-Fred Ryness, Director, Burney Water District*
Sierra Network Seat C-Pete Kampa, GM, Saddle Creek Community Services District*
Bay Area Network Seat C-Stanley Caldwell, Director, Mt. View Sanitary District*
Central Network Seat C-Sandi Miller, GM, Selma Cemetery District*
Coastal Network Seat C-Vincent Ferrante, Director, Moss Landing Harbor District*
Southern Network Seat C-Arlene Schafer, Director, Costa Mesa Sanitary District*

(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csla.net **by March 26, 2020** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 25, 2020 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 10, 2020.

The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.

Bonnie Dahlin

From: Steve McClintock
Sent: Tuesday, January 21, 2020 3:18 PM
To: Bonnie Dahlin
Subject: Fwd: 2020 - 2021 FAIRA Renewal Application

Follow Up Flag: Follow up
Flag Status: Flagged

Steve McClintock Fire Chief
Smclintock@mwspfire.us
209-206-8047

Begin forwarded message:

From: Eric Kikalo <Eric_Kikalo@ajg.com>
Date: January 21, 2020 at 12:56:52 PST
To: Steve McClintock <smclintock@mwspfire.us>
Subject: 2020 - 2021 FAIRA Renewal Application

Mi-Wuk Sugar Pine FPD:

It is that time of the year that the insurance process is initiated for your District's Insurance coverage with FAIRA! Below is the link to access your 2020-2021 renewal application and the login instructions.

*Link:
*Your Username:
*Your Password:

Getting Started

- You will find that most sections are pre-filled based on information provided last year.
- You must complete every question before advancing to the next section.
- To avoid losing information, please be sure to save as you go along.
- Please avoid using symbols like dollar signs, commas or periods when entering values.

Review your Vehicles and Buildings schedules carefully

- Please make sure all owned Vehicles that you wish to insure are listed, including the Replacement Cost values for all Emergency Vehicles. (Full Replacement Cost is provided up to the value stated, for all units except private passenger/light duty units; with one exception - being the Chief's unit that is granted Replacement Cost coverage.)
- Please review the Property schedule, confirming all owned buildings that are scheduled reflect the full replacement cost values and that the content values are adequate,

should you have to replace all of the personal property in each structure, at today's costs.

PLEASE NOTE – There has been an update to FAIRA processes, as approved by the board at the most recent meeting:

- There will be a **10% penalty imposed** on members' premiums for non-compliance with Assembly Bill 1661 and Assembly Bill 1825; both necessitating training for sexual harassment in the workplace.
 - **The due date for this mandatory training will be July 1st, 2020.** The only districts to which this is not applicable are those that do not offer any type of compensation (travel reimbursements, food, etc.) to employees.

Certificates

- Please review and update your District's certificates listing. If we do not receive a request for changes, all of last year's certificates will be automatically renewed and sent.

Please complete and submit your application no later than 2/21/2020.

Eric Kikalo
Client Service Manager
Public Sector Practice



Gallagher

Insurance | Risk Management | Consulting

1255 Battery Street, Suite 450, San Francisco, CA 94111

Direct: 415.536.4053 | Fax: 415.536.8499

Eric.Kikalo@ajg.com | www.ajg.com

Arthur J. Gallagher Risk Management Services, Inc.

Arthur J. Gallagher & Co. Insurance Brokers of California, Inc.

CA License #0726293

**Report of the Auxiliary President
February 2020**

-A potluck was held on February 5, 2020. For those present we had an opportunity to see our fire crew handle a medical emergency first hand with one of the attendees. Awesome to see them in action!

-Our monthly Auxiliary meeting will be held on February 12, 2020 at Papa's New Roost.

-Fundraising plans are already in full swing for this year:

- The spring Enchilada Take and Bake will take place on March 28, 2020, 12-3 pm. We will begin selling enchiladas at our meeting tomorrow.
- Our spring Tea, with a theme of "Novel-Tea" is being planned for May 2, 2020.
- Our annual Rummage Sale is scheduled for Memorial Day weekend, May 22-23.

-Nickie Doss is hosting the dessert tonight.

Sherry Blake

Sherry Blake, Auxiliary President

Selection Criteria:

Fiscal Year 2020 Period 6 (December)

Fund 9030 Mi-Wuk Fire District

| <u>Account</u> | <u>Description</u> | <u>Beginning</u> | <u>Net Activity</u> | <u>Ending</u> |
|----------------|--------------------------------|--------------------|---------------------|--------------------|
| 100100 | Equity In Treasurers Pooled Ca | 59.18 | 140,832.53 | 140,891.71 |
| 100400 | Petty Cash | 500.00 | 0.00 | 500.00 |
| 120000 | Land | 73,132.00 | 0.00 | 73,132.00 |
| 122000 | Buildings And Improvements | 731,393.11 | 0.00 | 731,393.11 |
| 124000 | Equipment | 519,635.10 | 0.00 | 519,635.10 |
| 127000 | Accum Depreciation-Bldgs & Imp | -285,632.00 | 0.00 | -285,632.00 |
| 129100 | Accum Depreciation-Equipment | -191,570.00 | 0.00 | -191,570.00 |
| | Total Assets | 847,517.39 | 140,832.53 | 988,349.92 |
| 201210 | Notes Payable-Current | 0.01 | 0.00 | 0.01 |
| 202100 | Accounts Payable | 0.00 | 0.00 | 0.00 |
| 202200 | Sales Tax Payable | -301.49 | 0.00 | -301.49 |
| 203150 | Payroll Clearing Account | 0.00 | 0.00 | 0.00 |
| 203210 | Salaries & Benefits Payable | -4,961.06 | -1,875.65 | -6,836.71 |
| 203215 | Accrued Vacation | -6,590.00 | 0.00 | -6,590.00 |
| 203225 | Accrued Sick | -2,634.00 | 0.00 | -2,634.00 |
| 203500 | Federal Withholding Payable | -617.71 | -279.93 | -897.64 |
| 203600 | FICA Payable | -970.41 | -379.51 | -1,349.92 |
| 203700 | State Withholding Payable | -173.36 | -81.67 | -255.03 |
| 203935 | Deferred Compensation Benefits | -62.50 | -25.00 | -87.50 |
| 203945 | SDI Payable | -63.49 | -24.77 | -88.26 |
| 205310 | Advances to Other Funds | -47,350.00 | 47,350.00 | 0.00 |
| 221005 | Notes Payable-Long Term | -225,956.65 | 13,500.00 | -212,456.65 |
| | Total Liabilities | -289,680.66 | 58,183.47 | -231,497.19 |
| 262010 | Agency Obligation | -34,761.50 | 0.00 | -34,761.50 |
| 280600 | Capital Assets, net | -831,958.21 | 0.00 | -831,958.21 |
| | Total Fund Balance | -866,719.71 | 0.00 | -866,719.71 |
| 411110 | Ppty Taxes -Current Secured | -18,096.25 | -80,864.43 | -98,960.68 |
| 412110 | Ppty Taxes - Current Unsecured | -3,912.70 | 0.00 | -3,912.70 |
| 416110 | Supplemental Property Taxes - | 0.00 | -469.96 | -469.96 |
| 441110 | Interest Income | -855.56 | -130.04 | -985.60 |
| 458110 | State - Homeowners' Property T | -186.90 | -757.55 | -944.45 |
| 459119 | State - Emergency Fire Fightin | 0.00 | -1,258.21 | -1,258.21 |
| 469840 | Other Govs- San Francisco | 0.00 | -613.00 | -613.00 |
| 471211 | Benefit Assessments-Fire Assmt | 0.00 | -150,540.87 | -150,540.87 |
| 483111 | Misc Income - Reimbursements | -569.27 | 0.00 | -569.27 |
| 491110 | Sale Of Fixed Assets | -10,000.00 | 0.00 | -10,000.00 |
| 496000 | Donations | -716.44 | 0.00 | -716.44 |
| 496060 | Donations- Auxiliary-Utilities | -1,285.29 | -459.10 | -1,744.39 |
| 496063 | Donations- Auxiliary- Clothing | 0.00 | -4,711.49 | -4,711.49 |
| 496065 | Donations- Auxiliary- Misc | -1,476.14 | -4,732.41 | -6,208.55 |
| | Total Revenue | -37,098.55 | -244,537.06 | -281,635.61 |
| 511110 | Regular Salaries | 180,179.19 | 20,769.85 | 200,949.04 |
| 511132 | Recruitment Expense | 559.00 | 40.00 | 599.00 |
| 511153 | Part-Time/Reserve Salaries | 28,318.74 | 4,675.83 | 32,994.57 |
| 511160 | Overtime Salaries | 25,484.83 | 3,884.20 | 29,369.03 |
| 512225 | Life Insurance | 135.00 | 27.00 | 162.00 |
| 512310 | Workers Compensation Insurance | 30,241.70 | 0.00 | 30,241.70 |
| 512320 | Sheriff (4850) Salaries | 303.06 | 0.00 | 303.06 |
| 512410 | F.I.C.A. | 17,889.64 | 2,243.71 | 20,133.35 |
| 512420 | Unemployment Insurance | 625.00 | 125.00 | 750.00 |
| 521210 | Clothing & Personal Supplies | 2,094.76 | 5,760.68 | 7,855.44 |
| 521310 | Communications | 1,742.96 | 478.13 | 2,221.09 |

TRIAL BALANCE

BY FUND

Selection Criteria:

Fiscal Year 2020 Period 6 (December)

Fund 9030 Mi-Wuk Fire District

| <u>Account</u> | <u>Description</u> | <u>Beginning</u> | <u>Net Activity</u> | <u>Ending</u> |
|----------------|---|-------------------|---------------------|-------------------|
| 521425 | Food - Other | 209.52 | 116.84 | 326.36 |
| 521510 | Household Expense | 1,090.67 | 128.57 | 1,219.24 |
| 521610 | Insurance | 12,754.92 | 0.00 | 12,754.92 |
| 522110 | Maintenance Equipment | 1,177.05 | 113.09 | 1,290.14 |
| 522120 | Maint Equip-Vehicles | 8,549.87 | 18.94 | 8,568.81 |
| 522122 | Maint- Vehicles- Internal | 324.61 | 0.00 | 324.61 |
| 522177 | Fire Extinguisher Testing | 138.49 | 0.00 | 138.49 |
| 522510 | Maintenance - Buildings & Imps | 1,743.30 | 225.25 | 1,968.55 |
| 523210 | Dues & Memberships | 116.88 | 0.00 | 116.88 |
| 525110 | Office Expense | 618.68 | 0.00 | 618.68 |
| 525140 | Office Expense - Photocopy | 10.31 | 0.00 | 10.31 |
| 525150 | Office Expense - Postage | 127.84 | 7.35 | 135.19 |
| 526110 | P S & S-Professional Services | 6,886.65 | 0.00 | 6,886.65 |
| 526124 | P S & S-Auditor-Controller | 1,018.50 | 168.00 | 1,186.50 |
| 527110 | Publications & Legal Notices | 176.60 | 0.00 | 176.60 |
| 527210 | Rents & Leases-Equipment | 993.84 | 0.00 | 993.84 |
| 527410 | Small Tools | 280.11 | 0.00 | 280.11 |
| 528110 | Special Departmental Expense | 661.86 | -1,597.92 | -936.06 |
| 529110 | Transp. & Travel - Fuel | 4,917.22 | 2,492.45 | 7,409.67 |
| 529120 | Travel - Training And Seminars | 150.00 | 345.00 | 495.00 |
| 529130 | Trans. & Travel - Private Auto | 224.02 | 20.42 | 244.44 |
| 529140 | Travel | 89.60 | 0.00 | 89.60 |
| 529210 | Utilities | 3,582.41 | 613.41 | 4,195.82 |
| 529910 | Expendable Equipment | 4,482.21 | 4,065.26 | 8,547.47 |
| 542200 | Buildings & Improvements | 0.00 | 800.00 | 800.00 |
| 543000 | Vehicles | 15,000.00 | 0.00 | 15,000.00 |
| 559000 | Fixed Asset Contra Account | -15,000.00 | 0.00 | -15,000.00 |
| 598410 | Interest - Long-Term Debt | 8,082.49 | 0.00 | 8,082.49 |
| | Total Expenditures | 345,981.53 | 45,521.06 | 391,502.59 |
| 822 | Overtime Hours | 852.25 | 124.30 | 976.55 |
| 850 | Vacation Taken | 149.00 | 16.80 | 165.80 |
| 852 | Sick Leave | 89.50 | 0.00 | 89.50 |
| | Total Non-Budgetary Expenditures | 1,090.75 | 141.10 | 1,231.85 |
| | | 1,090.75 | 141.10 | 1,231.85 |

Report ID: TCGL0012R

PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 1
Run Date 01/28/2020
Run Time 11:30:03

Fiscal Year: 2020 As of: 12-31-2019
Fund: 9030
Department: %
Beg. Account: 400000 to 999999
Program Code: %

Dept. 500 Revenue

Mi Wuk Fire

| Fund | Dept. | Program | Account | Description | Budgeted Amount | Current Period | Amount Received | Remaining Amount | Percent Remaining |
|------|--------|---------|---------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| 9030 | 204500 | 0000 | 411110 | Ppty Taxes -Current Secured | 184,636.00 | 80,864.43 | 98,960.68 | 85,675.32 | 46.40 |
| 9030 | 204500 | 0000 | 412110 | Ppty Taxes - Current Unsecured | 4,566.00 | 0.00 | 3,912.70 | 653.30 | 14.31 |
| 9030 | 204500 | 0000 | 414110 | Ppty Taxes - Prior Unsecured | 92.00 | 0.00 | 0.00 | 92.00 | 100.00 |
| 9030 | 204500 | 0000 | 416110 | Supplemental Property Taxes - | 3,494.00 | 469.96 | 469.96 | 3,024.04 | 86.55 |
| | | | | Total Taxes | 192,788.00 | 81,334.39 | 103,343.34 | 89,444.66 | 46.40 |
| 9030 | 204500 | 0000 | 441110 | Interest Income | 500.00 | 130.04 | 985.60 | -485.60 | -97.12 |
| | | | | Total Revenue From Use of Money And | 500.00 | 130.04 | 985.60 | -485.60 | -97.12 |
| 9030 | 204500 | 0000 | 458110 | State - Homeowners' Property T | 2,060.00 | 757.55 | 944.45 | 1,115.55 | 54.15 |
| | | | | Total State Revenues | 2,060.00 | 757.55 | 944.45 | 1,115.55 | 54.15 |
| 9030 | 204500 | 0000 | 469840 | Other Govs- San Francisco | 613.00 | 613.00 | 613.00 | 0.00 | 0.00 |
| | | | | Total Federal Revenues | 613.00 | 613.00 | 613.00 | 0.00 | 0.00 |
| 9030 | 204500 | 0000 | 471211 | Benefit Assessments-Fire Assmt | 276,950.00 | 150,540.87 | 150,540.87 | 126,409.13 | 45.64 |
| | | | | Total Charges for Services | 276,950.00 | 150,540.87 | 150,540.87 | 126,409.13 | 45.64 |
| 9030 | 204500 | 0000 | 483110 | Miscellaneous Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9030 | 204500 | 0000 | 483111 | Misc Income - Reimbursements | 0.00 | 0.00 | 20.00 | -20.00 | 0.00 |
| | | | | Total Miscellaneous Revenues | 0.00 | 0.00 | 20.00 | -20.00 | 0.00 |
| 9030 | 204500 | 0000 | 491110 | Sale Of Fixed Assets | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 |
| 9030 | 204500 | 0000 | 496000 | Donations | 665.00 | 0.00 | 716.44 | -51.44 | -7.74 |
| | | | | Total Other Financing Sources | 10,665.00 | 0.00 | 10,716.44 | -51.44 | -0.48 |
| | | | | Department Total | 483,576.00 | 233,375.85 | 267,163.70 | 216,412.30 | 44.75 |

Report ID: TCGL0012R

PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 2
Run Date 01/28/2020
Run Time 11:30:04

Fiscal Year: 2020 As of: 12-31-2019
Fund: 9030
Department: %
Beg. Account: 400000 to 999999
Program Code: %

Dept. 550 Revenue

MI Wuk- Special Projects

| <u>Fund</u> | <u>Dept.</u> | <u>Program</u> | <u>Account</u> | <u>Description</u> | <u>Budgeted Amount</u> | <u>Current Period</u> | <u>Amount Received</u> | <u>Remaining Amount</u> | <u>Percent Remaining</u> |
|-------------|--------------|----------------|----------------|--------------------------------------|----------------------------|---------------------------|----------------------------|-----------------------------|------------------------------|
| 9030 | 204550 | 0000 | 459119 | State - Emergency Fire Fightin | 0.00 | 1,258.21 | 1,258.21 | -1,258.21 | 0.00 |
| | | | | Total State Revenues | 0.00 | 1,258.21 | 1,258.21 | -1,258.21 | 0.00 |
| 9030 | 204550 | 0000 | 469207 | Fed- VFA Grant | 2,908.00 | 0.00 | 0.00 | 2,908.00 | 100.00 |
| | | | | Total Federal Revenues | 2,908.00 | 0.00 | 0.00 | 2,908.00 | 100.00 |
| 9030 | 204550 | 0000 | 483111 | Misc Income - Reimbursements | 4,710.00 | 0.00 | 549.27 | 4,160.73 | 88.34 |
| | | | | Total Miscellaneous Revenues | 4,710.00 | 0.00 | 549.27 | 4,160.73 | 88.34 |
| 9030 | 204550 | 0000 | 496000 | Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9030 | 204550 | 0000 | 496060 | Donations- Auxiliary-Utilities | 4,560.00 | 459.10 | 1,744.39 | 2,815.61 | 61.75 |
| 9030 | 204550 | 0000 | 496063 | Donations- Auxiliary- Clothing | 2,908.00 | 4,711.49 | 4,711.49 | -1,803.49 | -62.02 |
| 9030 | 204550 | 0000 | 496065 | Donations- Auxiliary- Misc | 19,257.00 | 4,732.41 | 6,208.55 | 13,048.45 | 67.76 |
| | | | | Total Other Financing Sources | 26,725.00 | 9,903.00 | 12,664.43 | 14,060.57 | 52.61 |
| | | | | Department Total | 34,343.00 | 11,161.21 | 14,471.91 | 19,871.09 | 57.86 |
| | | | | Fund Total | 517,919.00 | 244,537.06 | 281,635.61 | 236,283.39 | 45.62 |

End of Report

Fiscal Year: 2020 As of: 12-31-2019
Fund: 9030
Department: %
Beg. Account: 400000 to 999999
Program Code: %

Dept. 500 Expense

Mi Wuk Fire

**Target
50%**

| Fund | Dept. | Program | Account | Description | Budgeted Amount | Current Period | Encumbered Amount | Expended Amount | Remaining Amount | Percent Remaining |
|------|--------|---------|---------|---|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| 9030 | 204500 | 0000 | 511110 | Regular Salaries | 255,308.00 | 20,769.85 | 0.00 | 120,327.19 | 134,980.81 | 52.87 |
| 9030 | 204500 | 0000 | 511132 | Recruitment Expense | 1,088.00 | 40.00 | 0.00 | 599.00 | 489.00 | 44.94 |
| 9030 | 204500 | 0000 | 511153 | Part-Time/Reserve Salaries | 57,908.00 | 4,675.83 | 0.00 | 32,994.57 | 24,913.43 | 43.02 |
| 9030 | 204500 | 0000 | 511160 | Overtime Salaries | 37,490.00 | 3,884.20 | 0.00 | 29,369.03 | 8,120.97 | 21.66 |
| 9030 | 204500 | 0000 | 512215 | Employee Physicals | 161.00 | 0.00 | 0.00 | 0.00 | 161.00 | 100.00 |
| 9030 | 204500 | 0000 | 512225 | Life Insurance | 2,722.00 | 27.00 | 0.00 | 162.00 | 2,560.00 | 94.05 |
| 9030 | 204500 | 0000 | 512310 | Workers Compensation Insurance | 22,728.00 | 0.00 | 0.00 | 21,840.41 | 887.59 | 3.91 |
| 9030 | 204500 | 0000 | 512320 | Sheriff (4850) Salaries | 0.00 | 0.00 | 0.00 | 303.06 | -303.06 | 0.00 |
| 9030 | 204500 | 0000 | 512410 | F.I.C.A. | 27,984.00 | 2,243.71 | 0.00 | 15,567.16 | 12,416.84 | 44.37 |
| 9030 | 204500 | 0000 | 512420 | Unemployment Insurance | 1,500.00 | 125.00 | 0.00 | 750.00 | 750.00 | 50.00 |
| | | | | Total Salaries and Employee Benefits | 406,889.00 | 31,765.59 | 0.00 | 221,912.42 | 184,976.58 | 45.46 |
| 9030 | 204500 | 0000 | 521210 | Clothing & Personal Supplies | 1,000.00 | 0.00 | 0.00 | 263.61 | 736.39 | 73.64 |
| 9030 | 204500 | 0000 | 521310 | Communications | 4,987.00 | 478.13 | 0.00 | 2,121.09 | 2,865.91 | 57.47 |
| 9030 | 204500 | 0000 | 521425 | Food - Other | 200.00 | 0.00 | 0.00 | 82.58 | 117.42 | 58.71 |
| 9030 | 204500 | 0000 | 521510 | Household Expense | 400.00 | 0.00 | 0.00 | 322.78 | 77.22 | 19.31 |
| 9030 | 204500 | 0000 | 521610 | Insurance | 12,755.00 | 0.00 | 0.00 | 12,754.92 | 0.08 | 0.00 |
| 9030 | 204500 | 0000 | 522110 | Maintenance Equipment | 4,289.00 | 113.09 | 0.00 | 1,271.97 | 3,017.03 | 70.34 |
| 9030 | 204500 | 0000 | 522120 | Maint Equip-Vehicles | 12,000.00 | 18.94 | 0.00 | 8,506.32 | 3,493.68 | 29.11 |
| 9030 | 204500 | 0000 | 522122 | Maint- Vehicles- Internal | 3,500.00 | 0.00 | 0.00 | 324.61 | 3,175.39 | 90.73 |
| 9030 | 204500 | 0000 | 522177 | Fire Extinguisher Testing | 340.00 | 0.00 | 0.00 | 138.49 | 201.51 | 59.27 |
| 9030 | 204500 | 0000 | 522510 | Maintenance - Buildings & Imps | 1,546.00 | 225.25 | 0.00 | 1,718.55 | -172.55 | -11.16 |
| 9030 | 204500 | 0000 | 522512 | Maintenance - Grounds | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | 100.00 |
| 9030 | 204500 | 0000 | 523210 | Dues & Memberships | 2,941.00 | 0.00 | 0.00 | 116.88 | 2,824.12 | 96.03 |
| 9030 | 204500 | 0000 | 525110 | Office Expense | 550.00 | 0.00 | 0.00 | 543.28 | 6.72 | 1.22 |
| 9030 | 204500 | 0000 | 525140 | Office Expense - Photocopy | 50.00 | 0.00 | 0.00 | 10.31 | 39.69 | 79.38 |
| 9030 | 204500 | 0000 | 525150 | Office Expense - Postage | 350.00 | 7.35 | 0.00 | 135.19 | 214.81 | 61.37 |
| 9030 | 204500 | 0000 | 526106 | P S & S - Tax Admin Fee | 5,528.00 | 0.00 | 0.00 | 0.00 | 5,528.00 | 100.00 |
| 9030 | 204500 | 0000 | 526107 | P S & S -Tax Parcel Fee | 4,201.00 | 0.00 | 0.00 | 0.00 | 4,201.00 | 100.00 |
| 9030 | 204500 | 0000 | 526110 | P S & S-Professional Services | 9,842.00 | 0.00 | 0.00 | 6,886.65 | 2,955.35 | 30.03 |
| 9030 | 204500 | 0000 | 526124 | P S & S-Auditor-Controller | 2,274.00 | 168.00 | 0.00 | 1,186.50 | 1,087.50 | 47.82 |
| 9030 | 204500 | 0000 | 527110 | Publications & Legal Notices | 250.00 | 0.00 | 0.00 | 176.60 | 73.40 | 29.36 |
| 9030 | 204500 | 0000 | 527210 | Rents & Leases-Equipment | 2,826.00 | 0.00 | 0.00 | 993.84 | 1,832.16 | 64.83 |
| 9030 | 204500 | 0000 | 527310 | Rents & Leases - Bldgs & Impro | 135.00 | 0.00 | 0.00 | 0.00 | 135.00 | 100.00 |
| 9030 | 204500 | 0000 | 527410 | Small Tools | 100.00 | 0.00 | 0.00 | 280.11 | -180.11 | -180.11 |
| 9030 | 204500 | 0000 | 528110 | Special Departmental Expense | 644.00 | 0.00 | 0.00 | 661.86 | -2.77 | -2.77 |
| 9030 | 204500 | 0000 | 528184 | SDE-Awards & Certificates | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9030 | 204500 | 0000 | 529110 | Transp. & Travel - Fuel | 10,000.00 | 1,664.53 | 0.00 | 5,260.89 | 4,739.11 | 47.39 |
| 9030 | 204500 | 0000 | 529120 | Travel - Training And Seminars | 2,000.00 | 345.00 | 0.00 | 495.00 | 1,505.00 | 75.25 |
| 9030 | 204500 | 0000 | 529130 | Trans. & Travel - Private Auto | 450.00 | 20.42 | 0.00 | 244.44 | 205.56 | 45.68 |
| 9030 | 204500 | 0000 | 529140 | Travel | 100.00 | 0.00 | 0.00 | 89.60 | 10.40 | 10.40 |
| 9030 | 204500 | 0000 | 529210 | Utilities | 8,217.00 | 493.79 | 0.00 | 2,600.75 | 5,616.25 | 68.35 |

Report ID: TCGL0012

PeopleSoft
ORGANIZATION BUDGET STATUS

Page No. 2
Run Date 01/28/2020
Run Time 11:30:03

Fiscal Year: 2020 As of: 12-31-2019
Fund: 9030
Department: %
Beg. Account: 400000 to 999999
Program Code: %

Dept. 500 Expense

Target
50%

| | | | | | Mi Wuk Fire | | | | | |
|-------------|--------------|----------------|----------------|---|------------------------|-----------------------|--------------------------|------------------------|-------------------------|--------------------------|
| <u>Fund</u> | <u>Dept.</u> | <u>Program</u> | <u>Account</u> | <u>Description</u> | <u>Budgeted Amount</u> | <u>Current Period</u> | <u>Encumbered Amount</u> | <u>Expended Amount</u> | <u>Remaining Amount</u> | <u>Percent Remaining</u> |
| 9030 | 204500 | 0000 | 529910 | Expendable Equipment | 3,192.00 | 0.00 | 0.00 | 4,076.40 | -884.40 | -27.71 |
| | | | | Total Services and Supplies | 94,717.00 | 3,534.50 | 0.00 | 51,263.22 | 43,453.78 | 45.88 |
| 9030 | 204500 | 0000 | 542200 | Buildings & Improvements | 0.00 | 800.00 | 0.00 | 800.00 | -800.00 | 0.00 |
| 9030 | 204500 | 0000 | 543000 | Vehicles | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 | 0.00 |
| | | | | Total Fixed Assets | 15,000.00 | 800.00 | 0.00 | 15,800.00 | -800.00 | -5.33 |
| 9030 | 204500 | 0000 | 559000 | Fixed Asset Contra Account | -15,000.00 | 0.00 | 0.00 | -15,000.00 | 0.00 | 0.00 |
| | | | | Total Fixed Assets | -15,000.00 | 0.00 | 0.00 | -15,000.00 | 0.00 | 0.00 |
| 9030 | 204500 | 0000 | 598410 | Interest - Long-Term Debt | 39,143.00 | 0.00 | 0.00 | 8,082.49 | 31,060.51 | 79.35 |
| | | | | Total Depreciation | 39,143.00 | 0.00 | 0.00 | 8,082.49 | 31,060.51 | 79.35 |
| 9030 | 204500 | 0000 | 691110 | Appropriation For Contingencie | 198,105.00 | 0.00 | 0.00 | 0.00 | 198,105.00 | 100.00 |
| | | | | Total Appropriation for Contingencie | 198,105.00 | 0.00 | 0.00 | 0.00 | 198,105.00 | 100.00 |
| | | | | Department Total | 738,854.00 | 36,100.09 | 0.00 | 282,058.13 | 456,795.87 | 61.82 |

Fiscal Year: 2020 As of: 12-31-2019
Fund: 9030
Department: %
Beg. Account: 400000 to 999999
Program Code: %

Dept. 550 Expense

MI Wuk- Special Projects

| <u>Fund</u> | <u>Dept.</u> | <u>Program</u> | <u>Account</u> | <u>Description</u> | <u>Budgeted Amount</u> | <u>Current Period</u> | <u>Encumbered Amount</u> | <u>Expended Amount</u> | <u>Remaining Amount</u> | <u>Percent Remaining</u> |
|-------------|--------------|----------------|----------------|---|----------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|------------------------------|
| 9030 | 204550 | 0000 | 511110 | Regular Salaries | 15,092.00 | 0.00 | 0.00 | 80,621.85 | -65,529.85 | -434.20 |
| 9030 | 204550 | 0000 | 512310 | Workers Compensation Insurance | 8,401.00 | 0.00 | 0.00 | 8,401.29 | -0.29 | -0.00 |
| 9030 | 204550 | 0000 | 512410 | F.I.C.A. | 0.00 | 0.00 | 0.00 | 4,566.19 | -4,566.19 | 0.00 |
| | | | | Total Salaries and Employee Benefits | 23,493.00 | 0.00 | 0.00 | 93,589.33 | -70,096.33 | -298.37 |
| 9030 | 204550 | 0000 | 521210 | Clothing & Personal Supplies | 5,816.00 | 5,760.68 | 0.00 | 7,591.83 | -1,775.83 | -30.53 |
| 9030 | 204550 | 0000 | 521310 | Communications | 300.00 | 0.00 | 0.00 | 100.00 | 200.00 | 66.67 |
| 9030 | 204550 | 0000 | 521425 | Food - Other | 600.00 | 116.84 | 0.00 | 243.78 | 356.22 | 59.37 |
| 9030 | 204550 | 0000 | 521510 | Household Expense | 1,850.00 | 128.57 | 0.00 | 896.46 | 953.54 | 51.54 |
| 9030 | 204550 | 0000 | 522110 | Maintenance Equipment | 0.00 | 0.00 | 0.00 | 18.17 | -18.17 | 0.00 |
| 9030 | 204550 | 0000 | 522120 | Maint Equip-Vehicles | 0.00 | 0.00 | 0.00 | 62.49 | -62.49 | 0.00 |
| 9030 | 204550 | 0000 | 522510 | Maintenance - Buildings & Imps | 615.00 | 0.00 | 0.00 | 250.00 | 365.00 | 59.35 |
| 9030 | 204550 | 0000 | 522512 | Maintenance - Grounds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9030 | 204550 | 0000 | 523210 | Dues & Memberships | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 9030 | 204550 | 0000 | 525110 | Office Expense | 500.00 | 0.00 | 0.00 | 75.40 | 424.60 | 84.92 |
| 9030 | 204550 | 0000 | 528110 | Special Departmental Expense | 0.00 | -1,597.92 | 0.00 | -1,597.92 | 1,597.92 | 0.00 |
| 9030 | 204550 | 0000 | 529110 | Transp. & Travel - Fuel | 4,710.00 | 827.92 | 0.00 | 2,148.78 | 2,561.22 | 54.38 |
| 9030 | 204550 | 0000 | 529210 | Utilities | 4,560.00 | 119.62 | 0.00 | 1,595.07 | 2,964.93 | 65.02 |
| 9030 | 204550 | 0000 | 529910 | Expendable Equipment | 0.00 | 4,065.26 | 0.00 | 4,471.07 | -4,471.07 | 0.00 |
| | | | | Total Services and Supplies | 19,251.00 | 9,420.97 | 0.00 | 15,855.13 | 3,395.87 | 17.64 |
| | | | | Department Total | 42,744.00 | 9,420.97 | 0.00 | 109,444.46 | -66,700.46 | -156.05 |
| | | | | Fund Total | 781,598.00 | 45,521.06 | 0.00 | 391,502.59 | 390,095.41 | 49.91 |

End of Report

Cash on Hand by Month

| | FY 19/20 | FY 18/19 | FY 17/18 | FY 16/17 | FY 15/16 | FY 14/15 |
|--------|---------------|---------------|---------------|---------------|---------------|---------------|
| Jul 31 | \$ 202,670.42 | \$ 160,788.10 | \$ 125,178.72 | \$ 102,836.45 | \$ 91,027.21 | \$ 98,475.15 |
| Aug 31 | \$ 158,568.34 | \$ 77,662.37 | \$ 90,372.49 | \$ 65,207.79 | \$ 56,481.78 | \$ 55,133.05 |
| Sep 30 | \$ 97,354.43 | \$ 30,713.08 | \$ 64,183.33 | \$ 46,469.69 | \$ 26,082.37 | \$ 15,583.75 |
| Oct 31 | \$ 43,783.05 | \$ 51.87 | \$ 35,625.92 | \$ 20,695.14 | \$ 54.93 | \$ 91.48 |
| Nov 30 | \$ 59.18 | \$ 72.52 | \$ 25,495.92 | \$ 28,413.14 | \$ 117.19 | \$ 33.08 |
| Dec 31 | \$ 140,891.71 | \$ 185,032.02 | \$ 197,024.76 | \$ 174,746.43 | \$ 150,895.35 | \$ 143,297.01 |
| Jan 31 | | \$ 172,709.26 | \$ 198,245.16 | \$ 148,725.48 | \$ 123,196.88 | \$ 107,361.47 |
| Feb 28 | | \$ 129,344.83 | \$ 161,654.76 | \$ 113,087.15 | \$ 93,346.87 | \$ 80,807.04 |
| Mar 31 | | \$ 137,982.68 | \$ 135,241.04 | \$ 66,058.64 | \$ 27,117.75 | \$ 51,204.32 |
| Apr 30 | | \$ 275,251.54 | \$ 272,357.19 | \$ 214,194.29 | \$ 98,760.14 | \$ 165,464.83 |
| May 31 | | \$ 271,468.33 | \$ 245,512.31 | \$ 193,849.35 | \$ 69,401.49 | \$ 150,907.81 |
| Jun 30 | | \$ 256,825.82 | \$ 225,419.40 | \$ 180,850.91 | \$ 166,612.59 | \$ 147,732.11 |

*November 30, 2019 cash balance includes an advance from Tuolumne County of \$47,300.00 - shortfall due to \$80,600.00 paid in OES strike team wages which will be reimbursed.

Advance reversed 12/01/2019 upon receipt of December taxes and Benefit Assessment.

