



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes of the Board of Directors
Regular Meeting, 7:00 PM, Tuesday, August 14, 2018
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:02 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President Klipple Present
 - b. Vice President Doss Present
 - c. Treasurer Massman Present
 - d. Director McDonald Present
 - e. Director Afshar Present
 - f. Also Present:
 - i. Chief McClintock Present
 - ii. Department Secretary Dahlin Present
 - iii. Guests: Clint Gould USFS, Greg Marfield USFS, Carrie Blake
4. Oral Communications: This is the time for the public to address the Board Of Directors on any matter not on the agenda, but within the jurisdiction of the Board Of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. Arlen Richardson, of the Mi Wuk Area Homeowners Alliance (MAHA) Board, addressed the board regarding a letter that the MAHA Board has drafted regarding expanding Code 4291 to include vacant lots and large parcels with structures which currently are only required to clear 100 ft. He would like the letter on the agenda for the Districts next meeting.
5. Approval of Minutes of the July 10, 2018 Regular Meeting. Action: Director McDonald moved to approve. Director Afshar seconded. Ayes: 5. Noes: 0. Motion carried unanimously.
6. Approval of Minutes of the July 13, 2018 Special Meeting. Action: Director Afshar moved to approve. Director Doss seconded. Ayes: 5. Noes: 0. Motion carried unanimously.

7. Approval of Minutes of the July 14, 2018 Special Meeting. Action: Director Doss moved to approve with the addition of the adjournment time of 1:30 PM. Director Afshar seconded. Ayes: 5. Noes: 0. Motion carried unanimously.
8. Written Communications:
 - a. Letter and donation from Laura Platt Larson, President Klipple read the letter and expressed thanks for the 'amazing' \$1000.00 donation.
 - b. Late item: Chief McClintock read the letter (in the meeting record) from the MAHA Board, which Arlen Richardson spoke of, regarding concern over Cal Fires' lack of authority over defensible space enforcement on vacant lots. They would like the District to discuss creating an ordinance to address this.
 - c. Late item: Chief McClintock read a letter from Ellen Heald to a property owner in Mi Wuk Village regarding the high fire danger of the logs and slash on their vacant lot.
 - d. Late item: Chief McClintock read an email from Laura Lawlor representing a group of Sierra Village / Mi Wuk neighbors who would like to offer the use of their vacant homes to firefighters deployed on local wild fires.
9. Reports:
 - a. Financial Reports:
 - i. Receive QuickBooks Profit & Loss Budget vs. Actual: Department 500 July 1, 2017 to June 30, 2018; Action: Director McDonald moved to receive. Director Doss seconded. Ayes: 5. Noes: 0. Motion carried unanimously.
 - ii. Receive QuickBooks Profit & Loss Budget vs. Actual: All Departments July 1, 2017 to June 30, 2018; Action: Director McDonald moved to receive. Director Doss seconded. Ayes: 5. Noes: 0. Motion carried unanimously.
 - b. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.
 - c. USFS Report; No report was given but Chief Gould answered several questions about the Donnell Fire.
 - d. CAL FIRE Report; No report due to deployments.
 - e. Highway 108 FireSafe Council Report; No Report. Sherry Blake expressed interest in attending future meetings.
 - f. Chief's Report; Steve McClintock, Fire Chief, read and elaborated on the written report that is in the meeting record.
 - g. Strategic Plan Update; Steve McClintock, Fire Chief, reported that Chief Johnson from Ebbetts Pass Fire met with the committee about the stabilization fee.
 - h. Budget Committee; Treasurer Massman reported that the committee met on August 14, 2018. Discussion focused on differences between FY17/18 budget vs. actual and moving from the FY18/19 preliminary to final budgets. The next meeting will be on September 5th to make final changes to the FY18/19 final budget for its recommendation to board at the September 11th board meeting.

- i. District Policies & Procedures Committee; Director Doss reported that the committee has not met but have been working on, and had informal discussions on, revising District job descriptions.

10. Action Items:

- a. Adoption of Resolution Number 2018.08.14.1 approving the Department of Forestry and Fire Protection Agreement #7FG18070 under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2018-19 for an amount not to exceed \$19,139.03 on a 50/50 matching funds basis. Director McDonald moved to approve. Director Doss seconded. Ayes: 5. Noes: 0. Motion carried unanimously.
- b. Adoption of Resolution Number 2018.08.14.2 in support of special district representation on the Tuolumne County Local Agency Formation Commission (LAFCO). Director McDonald moved to approve. Director Doss seconded. Ayes: 4 – Afshar, Doss, Klipple, McDonald. Noes: 0. Abstain: 1 – Massman. Motion carried.

11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. Director McDonald expressed his appreciation for the information on the Donnell Fire. Craig Konklin recommended that with equipment being sent on deployment the District use some of the reimbursements to increase the budget for preventative maintenance for the fleet. Director Doss requested that there be an agenda item for the September meeting regarding in house EMT certification for the intern firefighters.

12. Final audience comments: There was some discussion about the Cal Fire inspections and the VIP program.

13. Adjournment: 9:22 PM

Approved by the District Board of Directors in the meeting assembled September 11, 2018.

Blythe Klipple, President