



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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Notice and Agenda  
Mi-Wuk Sugar Pine Fire Protection District  
Board of Directors  
Regular Meeting, 6:00 PM, Tuesday, February 13, 2024  
Mi-Wuk Sugar Pine Fire Protection District  
24247 Highway 108, Mi Wuk Village, California

1. Call to Order \_\_\_\_\_
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald \_\_\_\_\_
  - b. Treasurer Costa \_\_\_\_\_
  - c. Director Doss \_\_\_\_\_
  - d. Director Schwarz \_\_\_\_\_
  - e. Also Present:
    - i. Chief Klyn \_\_\_\_\_
    - ii. Office Manager/Board Clerk Dahlin \_\_\_\_\_
    - iii. Guests: \_\_\_\_\_
4. Swearing in and badge pinning of Firefighters; Chief Klyn
5. Presentation of 2023 Firefighter of the Year Plaque; Chief Klyn
6. Vacancy on the Board of Directors. Board to review applications and possibly appoint and swear in new Board Member; President McDonald
7. Board selection of the 2024 offices of:
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Clerk to the Board
8. Board appointment of 2024 committee chairs and members:
  - a. Budget Committee
  - b. Policy and Procedures Committee
9. Board consideration of date, time, and place of Regular Board Meetings for 2024.
10. Board consideration of District provided health benefits for Directors as referenced in the Mi-Wuk Sugar Pine Fire Protection District Policy and Procedures Board Manual: Chapter 1.04.143: Compensation and Benefits

11. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
12. Approval of the Minutes of the January 9, 2024, Regular Meeting.
13. Written Communications: There were none.
14. Reports:
  - a. Auxiliary Report: Val Colborn, MWSPFPD Auxiliary President: No Action Required
  - b. CAL FIRE Report: No Action Required
  - c. Chief's Reports: James Klyn, Fire Chief. No Action Required
15. Standing Committee Reports for Discussion and Action:
  - a. District Policies & Procedures Committee: Director Doss.
  - a. Treasurers Report on Budget Committee and Financial Summary; Treasurer Costa
    - i. MWSP Budget SnapShot FY23/24
    - ii. Receive Tuolumne County Financial Reports
      1. Tuolumne County Trial Balance for Month Ending November 30, 2023
      2. Tuolumne County Budget vs Actual for Month Ending November 30, 2023
      3. Tuolumne County Trial Balance for Month Ending December 31, 2023
      4. Tuolumne County Budget vs Actual for Month Ending December 31, 2023
16. Discussion and Action Items:
  - a. Budget Transfer to increase various accounts for unanticipated expenses and to recognize increased revenue and expense for accepting money from OES for Strike Team Deployments; Treasurer Costa
  - b. Adoption of District Policy 1.04.051 Standing Committees; Ron Doss
  - c. Adoption of District Policy 2.03.030 Basis of Payment; Ron Doss
  - d. Adoption of District Policy 2.03.041 Strike Teams and Out-of-District Response Compensation; Ron Doss
  - e. Adoption of District Policy 2.03.080 Deferred Compensation Plan Policy; Ron Doss
  - f. Adoption of District Policies 2.03.120 through 2.03.125 Sick Leave Benefits effective retroactively to Jan 1, 2024; Ron Doss
  - g. Adoption of District Policy 2.10.225 Crime Victims Leave Policy; Ron Doss
  - h. Adoption of District Policy 2.03.134 Employee Death; Ron Doss
  - i. Adoption of District Policy 2.15.184 Meal and Incidental Expenses; Ron Doss
  - j. Adoption of District Policy 3.04.172 Strike Team Compensation; Ron Doss
  - k. Adoption of District Policy Manual Mission Statement and Vision Statement; Ron Doss
  - l. Draft Request for Proposal for an Independent Audit for the fiscal years ending June 30, 2023, 2024 and 2025; President McDonald
  - m. Resolution 2024.02.13.1 Acknowledging And Complying With California Health And Safety Code Section 13146.2, 13146.3, And 13146.4; Chief Klyn
  - n. Vertical Bridge change of cell tower plans; Chief Klyn
  - o. Notice from AT&T regarding an application to the California Public Utilities Commission (CPUC) which would remove AT&T's obligation to provide land-line service in portions of California; Chief Klyn

17. Continuing Business – Discussion Only. No Action Items:

- a. Staffing Levels and Recruitment
- b. Fleet

18. Director’s Comments and Requests:

- Directors may report about various matters involving the District.
- Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
- No discussion will be allowed.
- No action will be taken.

19. Final audience comments:

20. Adjournment: \_\_\_\_\_

*In accordance with the Americans with Disabilities Act, if you need special assistance (i.e., auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California.*

This Notice and Agenda was posted pursuant to District Policy on February 9, 2024