



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, April 13, 2021

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:00 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Present
  - b. Vice President Afshar - Present
  - c. Treasurer Massman - Present
  - d. Director Doss - Present
  - e. Director Blake - Present
  - f. Also Present:
    - i. Chief Klyn - Present
    - ii. Office Manager/Board Clerk Dahlin - Present
    - iii. Guests: None
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the March 9, 2021 Regular Meeting.  
Moved to Approve: Director Blake    Seconded: Vice President Afshar  
Ayes:   5      Noes:   0      Absent:   0      Abstain:   0
6. Written Communications: There were none.
7. Reports:
  - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President reported that they were granted \$1000 towards specialized equipment by Adventist Health Sonora and have received the check. The Auxiliary Board met; they will have a picnic at Sierra Park for their first full meeting on June 9<sup>th</sup>; they are tentatively planning to hold the Rummage Sale on July 2<sup>nd</sup> and 3<sup>rd</sup> and will need volunteers. They will only be accepting donations from Auxiliary members and will not accept any clothing; Cathy Richardson has offered a sailboat to raffle off at a later date; there will probably not be any other major fund raisers this year, but they are okay financially; they may start up the 'Bricks' fundraiser. Dessert was provided by Shirley Vierth.

- b. CAL FIRE Report: Chief Barteau reported on Cal Fire personnel changes, increased hiring, base staffing, the Shiloh burn, a SPI timber harvest and shaded fuel break near Lyons Lake, and burn permits which will be required May 1 and are available online only. For Tuolumne County Fire he reported on a new engine to be received soon, new breathing support, Chief Murphy has convinced the County BOS to keep some strike team funds out of the general fund to be used for fire, Chief Murphy is also working on the JPA. He also reported that he met with USFS and they are short staffed. They are looking forward to meeting/working with Chief Klyn. They will start staffing as they can April 26<sup>th</sup>.
- c. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record. He also noted that we received a SDRMA Loss Prevention grant for about \$1000 which was used for a stand-up desk for him and two pair of structure boots, and it sounds like PG&E will approve a grant to be used towards a new generator.

8. Standing Committee Reports for Discussion and Action

- a. District Policies & Procedures Committee:
  - i. Lexipol - Comprehensive System for Policies and Updates – Director Doss reported that the Committee met for a virtual presentation by Lexipol. He summarized their services, mainly that it would update our current policy and keep it updated with legally reviewed policy as laws change. He stated that the District should consider it after looking further into the information that was provided after the presentation. The annual costs of the service would be \$3,210. No action was taken.
- b. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman read and elaborated on the written report that is in the meeting record.  
Financial Reports for Month Ending February 28, 2021:
  - i. Tuolumne County Trial Balance
  - ii. Tuolumne County Budget Status
  - iii. Month End Cash on Hand History

Moved to Receive: Vice President Afshar Seconded: Director Doss

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

9. Discussion and Action Items:

- a. RESOLUTION NO. 2021.04.13.1 Authorizing the execution and delivery of an Equipment Lease Purchase Agreement and Schedule of Equipment No. 01 with Republic First National Corporation in the amount of \$272,548.41 and authorizing and directing certain actions in connection with the acquisition of a new BME Engine; Chief Klyn noted that the agreement has been updated to reflect that the date the offer is good through is now April 21, 2021 and that language in the agreement that stated that the District has budgeted for the payment in the current fiscal year has been changed to read that the payment has been budgeted for the next fiscal year when it will actually be due.  
Moved to Approve: Director Blake Seconded: Vice President Afshar  
Ayes:   5   Noes:   0   Absent:   0   Abstain:   0
- b. Budget Transfer for FY21 to make funds available in the appropriate account to pay off the outstanding loan balance on the water tender and to increase certain funds to cover unanticipated expenditures.

Moved to Approve: Vice President Afshar Seconded: Director Blake

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0

- c. Strike team revenue and spending priorities for FY21/22; Chief Klyn stated that the generator, the SCBA grant and the upgrade to E773 are high priority items that will be paid for with the strike team revenue, but he proposed putting the other previously discussed are being put on hold pending the next agenda item.
- d. Possible employee benefits; Chief Klyn presented the idea that approximately \$60,000 in strike team revenue be used to pay for employee medical benefits for one year and have it be provided on a year-to-year basis based on future strike team revenue. The directors generally spoke in favor of the idea. President McDonald appointed a Benefits Committee review the information and report back to the board. The members are: Treasurer Massman, Director Blake and Chief Klyn. The Benefit Committee meeting will be on Wednesday, April 21, 2021 at 4:30 PM.  
The Committee will report to the board at a Special Meeting on Wednesday, April 28, 2021 at 4:30 PM.

10. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. President McDonald reported that there are a group of about 10 people in Sierra Park / Odd Fellows who want to know how they can assist the District. They did not know that the District does not receive funds from their taxes. They have invited the Auxiliary to their annual meeting on Memorial Day and Chief Klyn may send an engine on that day.
11. Final audience comments:
12. Adjournment: 8:33 PM

Approved by the District Board of Directors in the meeting assembled May 11, 2021.

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President McDonald



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

SPECIAL MEETING 4:30 PM, Wednesday, April 28, 2021

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 4:30 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Absent
  - b. Vice President Afshar - Present
  - c. Treasurer Massman - Present
  - d. Director Doss - Absent
  - e. Director Blake - Present
  - f. Also Present:
    - i. Chief Klyn - Present
    - ii. Office Manager/Board Clerk Dahlin - Present
    - iii. Guests: There were none.
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Discussion and Action Items:
  - a. Health Benefits for fulltime permanent employees (4 positions) for the period of one year at a cost not to exceed \$60,000 to be paid from proceeds from FY21 OES and ABH strike team deployments. Future renewals subject to available proceeds from future OES and ABH strike team deployments -- The Benefits Committee reported that they reviewed the available options from several agents and SDRMA, which are in the meeting record. They recommend a zero deductible Gold medical plan that is available from Anthem Small Business Group Insurance that will provide benefits within the proposed \$60,000 per year with some out-of-pocket expense for some employees depending on family size and optional dental and vision selected. The final plan(s) to be offered to be determined by Chief Klyn.  
Director Blake moved to approve the Health Benefits as stated, with a cap of \$1250 per employee per month, for one year.  
Seconded: Treasurer Massman  
Ayes:   3   Noes:   0   Absent:   2   Abstain:   0

- b. Replacement/repair of station generator; Chief Klyn reported that repairing/rebuilding the generator is not a good option as the cost would still be very high and the labor would not be under warranty. He and Director Doss have obtained several quotes for a new generator, which are in the meeting record. At Chief Klyn's recommendation -  
Vice President Afshar moved to approve the purchase of a Generac generator from EWest Coast Energy Systems at an estimated cost of \$22,129 not including installation.

Seconded: Treasurer Massman

Ayes:   3   Noes:   0   Absent:   2   Abstain:   0  

6. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. There were no reports and no requests for future agenda items.
7. Final audience comments: There were none.
8. Adjournment: 4:55 PM

Approved by the District Board of Directors in the meeting assembled May 11, 2021.

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President McDonald



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

SPECIAL MEETING 4:30 PM, Tuesday, May 4, 2021

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 4:30 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Present
  - b. Vice President Afshar - Present
  - c. Treasurer Massman - Present
  - d. Director Doss - Present
  - e. Director Blake - Present
  - f. Also Present:
    - i. Chief Klyn - Present
    - ii. Office Manager/Board Clerk Dahlin - Present
    - iii. Guests: None
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Discussion and Action Items:
  - a. Budget Transfer for FY21 to make funds available in the appropriate accounts to pay for a new station generator and employee health benefits for the remainder of the fiscal year.

Treasurer Massman briefly explained the health benefits and generator purchase which were approved at the Special Meeting on April 28, 2021.

Treasurer Massman moved to approve the Budget Transfer that is in the meeting record transferring \$37,000 out of Appropriations for Contingencies and increasing Employee Group Insurance \$10,000 and increasing Buildings and Improvements \$27,000.

Seconded: Director Blake

Ayes: \_\_5\_\_ Noes: \_\_0\_\_ Absent: \_\_0\_\_ Abstain: \_\_0\_\_



6. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. There were no reports and no requests for future agenda items.
7. Final audience comments: There were none.
8. Adjournment: 4:35 PM

Approved by the District Board of Directors in the meeting assembled May 11, 2021.

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President McDonald

**Report of the Auxiliary President  
May 2021**

-No Potluck was held this month.

-No Auxiliary Lunch and Meeting was held this month.

-Our first monthly lunch/meeting since March 2020 will be held June 9, at Odds Fellows Sierra Park at the picnic area at 12 noon. Attendees will bring their own lunches and dessert will be provided.

-Our Rummage Sale will be held at the fire station on Friday, July 2 and Saturday, July 3. Many hands are needed to setup, sell, and cleanup. Sherry Blake may be contacted to volunteer.

Donations will only be accepted from Auxiliary members this year. No clothing will be accepted and no electronic devices.

-The Auxiliary has applied for a PG&E grant of \$2,500 to help offset the cost of a new station generator. We are still waiting to hear if we have been given the grant.

-Nickie Doss is hosting the dessert tonight.

*Sherry Blake*

Sherry Blake, Auxiliary President





# MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Chiefs Notes For April 2021

1. New PPE expected to be delivered in August. Extended due to Covid 19.
2. 5 New applications for Volunteer firefighters received.
3. Captain Grant appointed fulltime position.
4. Other fulltime Engineer position to be filled soon. Person of interest in Backgrounds.
5. Previous employed Fire Captain Shane Bishop was rehired as a Battalion Chief. His extensive experience and qualifications make him a huge asset to the District if we ever need him.
6. New Driveline made and delivered for Engine 773.
7. Water Tender 777 exhaust was repaired.
8. New Generator ordered (Generac 48kw)
9. Medical Benefits approved for the 4 fulltime employees paid from OES reimbursements. 1 year guarantee only. Future benefits dependent on mutual aid fire assignment reimbursements.
10. Incident breakdown for April:
  - a. 32 incidents-
  - b. 07 in District
  - c. 25 out of District
  - d. 15 EMS (Emergency Medical Service)
  - e. 01 MVA (Motor Vehicle Accident)
  - f. 04 Fires
  - g. 10 PSA (Public Service Assist)
  - h. 01 Smoke Check
  - i. 01 Alarm Sounding

## TRIAL BALANCE

BY FUND

Page 1

## Selection Criteria:

Fiscal Year 2021 Period 9 (March)

Fund 9030

Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
100100	Equity In Treasurers Pooled Ca	47.06	66,131.62	66,178.68
100400	Petty Cash	500.00	0.00	500.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	367,963.10	0.00	367,963.10
127000	Accum Depreciation-Bldgs & Imp	-334,859.00	0.00	-334,859.00
129100	Accum Depreciation-Equipment	-115,960.92	0.00	-115,960.92
	<b>Total Assets</b>	<b>722,215.35</b>	<b>66,131.62</b>	<b>788,346.97</b>
201210	Notes Payable-Current	-28,220.28	0.00	-28,220.28
202200	Sales Tax Payable	0.00	0.00	0.00
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-9,100.16	-3,372.53	-12,472.69
203215	Accrued Vacation	-8,147.00	0.00	-8,147.00
203225	Accrued Sick	-6,425.00	0.00	-6,425.00
203500	Federal Withholding Payable	-1,072.87	-830.02	-1,902.89
203600	FICA Payable	-1,789.96	-765.40	-2,555.36
203700	State Withholding Payable	-365.56	-319.74	-685.30
203935	Deferred Compensation Benefits	-125.00	-37.50	-162.50
203945	SDI Payable	-140.41	-60.01	-200.42
205310	Advances to Other Funds	-18,550.00	18,550.00	0.00
221005	Notes Payable-Long Term	-156,948.46	0.00	-156,948.46
	<b>Total Liabilities</b>	<b>-230,884.70</b>	<b>13,164.80</b>	<b>-217,719.90</b>
262010	Agency Obligation	-12,027.50	0.00	-12,027.50
280600	Capital Assets, net	-721,668.29	0.00	-721,668.29
	<b>Total Fund Balance</b>	<b>-733,695.79</b>	<b>0.00</b>	<b>-733,695.79</b>
411110	Ppty Taxes -Current Secured	-102,105.36	0.00	-102,105.36
412110	Ppty Taxes - Current Unsecured	-3,959.63	0.00	-3,959.63
416110	Supplemental Property Taxes -	-569.44	0.00	-569.44
441110	Interest Income	-321.34	0.00	-321.34
458110	State - Homeowners' Property T	-922.13	0.00	-922.13
459119	State - Emergency Fire Fightin	-98,769.93	-100,992.96	-199,762.89
469207	Fed- VFA Grant	0.00	-15,585.00	-15,585.00
469840	Other Govs- San Francisco	-613.00	0.00	-613.00
471211	Benefit Assessments-Fire Assmt	-154,908.62	0.00	-154,908.62
483110	Miscellaneous Income	-40.00	0.00	-40.00
483111	Misc Income - Reimbursements	-1,046.96	-215.80	-1,262.76
489107	California Fire Foundation	-15,000.00	0.00	-15,000.00
491110	Sale Of Fixed Assets	-1,500.00	0.00	-1,500.00
496000	Donations	-25.00	0.00	-25.00
496060	Donations- Auxiliary-Utilities	-2,762.64	-729.84	-3,492.48
496063	Donations- Auxiliary- Clothing	-12,851.25	0.00	-12,851.25
496065	Donations- Auxiliary- Misc	-2,178.93	-250.21	-2,429.14
	<b>Total Revenue</b>	<b>-397,574.23</b>	<b>-117,773.81</b>	<b>-515,348.04</b>
511110	Regular Salaries	373,572.60	16,558.70	390,131.30
511132	Recruitment Expense	726.00	0.00	726.00
511140	Salaries - Termination	1,307.88	0.00	1,307.88
511153	Part-Time/Reserve Salaries	40,472.27	5,486.67	45,958.94
511160	Overtime Salaries	47,896.37	7,518.80	55,415.17
512225	Life Insurance	2,391.50	13.50	2,405.00
512310	Workers Compensation Insurance	14,736.76	0.00	14,736.76
512410	F.I.C.A.	35,438.61	2,261.69	37,700.30
512420	Unemployment Insurance	1,000.00	125.00	1,125.00

## TRIAL BALANCE

BY FUND

## Selection Criteria:

Fiscal Year 2021 Period 9 (March)

Fund 9030

Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
521210	Clothing & Personal Supplies	47,400.82	0.00	47,400.82
521310	Communications	2,379.75	221.95	2,601.70
521425	Food - Other	266.87	0.00	266.87
521510	Household Expense	1,511.31	163.41	1,674.72
521610	Insurance	6,581.00	0.00	6,581.00
522110	Maintenance Equipment	3,048.18	122.25	3,170.43
522120	Maint Equip-Vehicles	4,585.09	53.13	4,638.22
522122	Maint- Vehicles- Internal	425.63	0.00	425.63
522177	Fire Extinguisher Testing	240.54	0.00	240.54
522510	Maintenance - Buildings & Imps	2,357.34	5.34	2,362.68
522512	Maintenance - Grounds	1,622.41	0.00	1,622.41
523210	Dues & Memberships	3,722.25	150.00	3,872.25
525110	Office Expense	658.90	0.00	658.90
525140	Office Expense - Photocopy	679.21	66.13	745.34
525150	Office Expense - Postage	311.65	0.00	311.65
526110	P S & S-Professional Services	9,957.80	1,400.00	11,357.80
526124	P S & S-Auditor-Controller	1,531.25	155.75	1,687.00
527210	Rents & Leases-Equipment	958.51	193.25	1,151.76
527310	Rents & Leases - Bldgs & Impro	135.00	0.00	135.00
527410	Small Tools	104.90	0.00	104.90
528110	Special Departmental Expense	204.07	850.00	1,054.07
529110	Transp. & Travel - Fuel	8,949.46	740.26	9,689.72
529120	Travel - Training And Seminars	80.00	0.00	80.00
529130	Trans. & Travel - Private Auto	271.56	34.50	306.06
529140	Travel	117.56	0.00	117.56
529210	Utilities	7,717.57	2,091.29	9,808.86
529910	Expendable Equipment	1,619.39	172.39	1,791.78
598410	Interest - Long-Term Debt	14,183.14	0.00	14,183.14
598420	Interest - Internal Borrowing	776.22	93.38	869.60
	<b>Total Expenditures</b>	<b>639,939.37</b>	<b>38,477.39</b>	<b>678,416.76</b>
822	Overtime Hours	1,596.40	222.90	1,819.30
850	Vacation Taken	330.00	14.40	344.40
852	Sick Leave	156.60	0.75	157.35
860	Vacation Leave Pay Off	72.55	0.00	72.55
862	Sick Leave Payoff	6.00	0.00	6.00
	<b>Total Non-Budgetary Expenditures</b>	<b>2,161.55</b>	<b>238.05</b>	<b>2,399.60</b>
		<b>2,161.55</b>	<b>238.05</b>	<b>2,399.60</b>

Report ID: TCGL0012R

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 1  
Run Date 04/22/2021  
Run Time 12:37:44

Fiscal Year: 2021 As of: 03-31-2021  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

## Dept 500 Revenue

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204500	0000	411110	Ppty Taxes -Current Secured	187,884.00	0.00	102,105.36	85,778.64	45.66
9030	204500	0000	412110	Ppty Taxes - Current Unsecured	4,291.00	0.00	3,959.63	331.37	7.72
9030	204500	0000	414110	Ppty Taxes - Prior Unsecured	82.00	0.00	0.00	82.00	100.00
9030	204500	0000	416110	Supplemental Property Taxes -	2,301.00	0.00	569.44	1,731.56	75.25
				<b>Total Taxes</b>	<b>194,558.00</b>	<b>0.00</b>	<b>106,634.43</b>	<b>87,923.57</b>	<b>45.19</b>
9030	204500	0000	441110	Interest Income	1,500.00	0.00	321.34	1,178.66	78.58
				<b>Total Revenue From Use of Money And</b>	<b>1,500.00</b>	<b>0.00</b>	<b>321.34</b>	<b>1,178.66</b>	<b>78.58</b>
9030	204500	0000	458110	State - Homeowners' Property T	2,027.00	0.00	922.13	1,104.87	54.51
				<b>Total State Revenues</b>	<b>2,027.00</b>	<b>0.00</b>	<b>922.13</b>	<b>1,104.87</b>	<b>54.51</b>
9030	204500	0000	469840	Other Govs- San Francisco	613.00	0.00	613.00	0.00	0.00
				<b>Total Federal Revenues</b>	<b>613.00</b>	<b>0.00</b>	<b>613.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	471211	Benefit Assessments-Fire Assmt	285,413.00	0.00	154,908.62	130,504.38	45.72
				<b>Total Charges for Services</b>	<b>285,413.00</b>	<b>0.00</b>	<b>154,908.62</b>	<b>130,504.38</b>	<b>45.72</b>
9030	204500	0000	483110	Miscellaneous Income	40.00	0.00	40.00	0.00	0.00
9030	204500	0000	483111	Misc Income - Reimbursements	0.00	0.00	0.00	0.00	0.00
				<b>Total Miscellaneous Revenues</b>	<b>40.00</b>	<b>0.00</b>	<b>40.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	491110	Sale Of Fixed Assets	0.00	0.00	1,500.00	-1,500.00	0.00
9030	204500	0000	496000	Donations	0.00	0.00	25.00	-25.00	0.00
				<b>Total Other Financing Sources</b>	<b>0.00</b>	<b>0.00</b>	<b>1,525.00</b>	<b>-1,525.00</b>	<b>0.00</b>
				<b>Department Total</b>	<b>484,151.00</b>	<b>0.00</b>	<b>264,964.52</b>	<b>219,186.48</b>	<b>45.27</b>

Report ID: TCGL0012R

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 2  
Run Date 04/22/2021  
Run Time 12:37:45

Fiscal Year: 2021 As of: 03-31-2021  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

## Dept 550 Revenue

MI Wuk- Special Projects

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Amount Received</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204550	0000	459119	State - Emergency Fire Fightin	513,527.00	100,992.96	199,762.89	313,764.11	61.10
				<b>Total State Revenues</b>	<b>513,527.00</b>	<b>100,992.96</b>	<b>199,762.89</b>	<b>313,764.11</b>	<b>61.10</b>
9030	204550	0000	469207	Fed- VFA Grant	15,585.00	15,585.00	15,585.00	0.00	0.00
				<b>Total Federal Revenues</b>	<b>15,585.00</b>	<b>15,585.00</b>	<b>15,585.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204550	0000	483111	Misc Income - Reimbursements	3,500.00	215.80	1,262.76	2,237.24	63.92
9030	204550	0000	489107	California Fire Foundation	15,000.00	0.00	15,000.00	0.00	0.00
				<b>Total Miscellaneous Revenues</b>	<b>18,500.00</b>	<b>215.80</b>	<b>16,262.76</b>	<b>2,237.24</b>	<b>12.09</b>
9030	204550	0000	496060	Donations- Auxiliary-Utilities	4,900.00	729.84	3,492.48	1,407.52	28.72
9030	204550	0000	496063	Donations- Auxiliary- Clothing	3,358.00	0.00	12,851.25	-9,493.25	-282.71
9030	204550	0000	496065	Donations- Auxiliary- Misc	13,650.00	250.21	2,429.14	11,220.86	82.20
				<b>Total Other Financing Sources</b>	<b>21,908.00</b>	<b>980.05</b>	<b>18,772.87</b>	<b>3,135.13</b>	<b>14.31</b>
				<b>Department Total</b>	<b>569,520.00</b>	<b>117,773.81</b>	<b>250,383.52</b>	<b>319,136.48</b>	<b>56.04</b>
				<b>Fund Total</b>	<b>1,053,671.00</b>	<b>117,773.81</b>	<b>515,348.04</b>	<b>538,322.96</b>	<b>51.09</b>

End of Report

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Department: %  
Beg. Account: % to 999999  
Program Code: %

## Dept. 500 Expense

Mi Wuk Fire

Target  
25%

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	511110	Regular Salaries	215,000.00	16,558.70	0.00	148,137.06	66,862.94	31.10
9030	204500	0000	511132	Recruitment Expense	2,810.00	0.00	0.00	726.00	2,084.00	74.16
9030	204500	0000	511140	Salaries - Termination	1,308.00	0.00	0.00	1,307.88	0.12	0.01
9030	204500	0000	511153	Part-Time/Reserve Salaries	73,000.00	5,486.67	0.00	45,958.94	27,041.06	37.04
9030	204500	0000	511160	Overtime Salaries	63,600.00	7,518.80	0.00	55,415.17	8,184.83	12.87
9030	204500	0000	512215	Employee Physicals	200.00	0.00	0.00	0.00	200.00	100.00
9030	204500	0000	512225	Life Insurance	2,722.00	13.50	0.00	2,405.00	317.00	11.65
9030	204500	0000	512310	Workers Compensation Insurance	14,737.00	0.00	0.00	14,736.76	0.24	0.00
9030	204500	0000	512320	Sheriff (4850) Salaries	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	512410	F.I.C.A.	26,319.00	2,261.69	0.00	29,662.70	-3,343.70	-12.70
9030	204500	0000	512420	Unemployment Insurance	1,500.00	125.00	0.00	1,125.00	375.00	25.00
Total Salaries and Employee Benefits					401,196.00	31,964.36	0.00	299,474.51	101,721.49	25.35
9030	204500	0000	521210	Clothing & Personal Supplies	4,000.00	0.00	0.00	3,964.57	35.43	0.89
9030	204500	0000	521310	Communications	4,088.00	221.95	0.00	2,601.70	1,486.30	36.36
9030	204500	0000	521425	Food - Other	255.00	0.00	0.00	0.00	255.00	100.00
9030	204500	0000	521510	Household Expense	1,100.00	0.00	0.00	466.29	633.71	57.61
9030	204500	0000	521610	Insurance	6,581.00	0.00	0.00	6,581.00	0.00	0.00
9030	204500	0000	522110	Maintenance Equipment	5,600.00	122.25	0.00	3,170.43	2,429.57	43.39
9030	204500	0000	522120	Maint Equip-Vehicles	12,000.00	53.13	0.00	4,638.22	7,361.78	61.35
9030	204500	0000	522122	Maint- Vehicles- Internal	3,500.00	0.00	0.00	425.63	3,074.37	87.84
9030	204500	0000	522177	Fire Extinguisher Testing	340.00	0.00	0.00	240.54	99.46	29.25
9030	204500	0000	522510	Maintenance - Buildings & Imps	3,372.00	5.34	0.00	2,112.68	1,259.32	37.35
9030	204500	0000	522512	Maintenance - Grounds	2,150.00	0.00	0.00	1,622.41	527.59	24.54
9030	204500	0000	523210	Dues & Memberships	3,793.00	150.00	0.00	3,872.25	-79.25	-2.09
9030	204500	0000	525110	Office Expense	1,000.00	0.00	0.00	500.55	499.45	49.95
9030	204500	0000	525140	Office Expense - Photocopy	700.00	66.13	0.00	399.14	300.86	42.98
9030	204500	0000	525150	Office Expense - Postage	400.00	0.00	0.00	311.65	88.35	22.09
9030	204500	0000	526106	P S & S - Tax Admin Fee	5,088.00	0.00	0.00	0.00	5,088.00	100.00
9030	204500	0000	526107	P S & S -Tax Parcel Fee	4,052.00	0.00	0.00	0.00	4,052.00	100.00
9030	204500	0000	526110	P S & S-Professional Services	9,720.00	1,400.00	0.00	11,357.80	-1,637.80	-16.85
9030	204500	0000	526124	P S & S-Auditor-Controller	2,500.00	155.75	0.00	1,687.00	813.00	32.52
9030	204500	0000	527110	Publications & Legal Notices	175.00	0.00	0.00	0.00	175.00	100.00
9030	204500	0000	527210	Rents & Leases-Equipment	1,450.00	193.25	0.00	1,151.76	298.24	20.57
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	135.00	0.00	0.00	135.00	0.00	0.00
9030	204500	0000	527410	Small Tools	300.00	0.00	0.00	104.90	195.10	65.03
9030	204500	0000	528110	Special Departmental Expense	1,000.00	850.00	0.00	1,054.07	-54.07	-5.41
9030	204500	0000	528184	SDE-Awards & Certificates	50.00	0.00	0.00	0.00	50.00	100.00
9030	204500	0000	529110	Transp. & Travel - Fuel	10,000.00	562.51	0.00	5,106.19	4,893.81	48.94
9030	204500	0000	529120	Travel - Training And Seminars	2,500.00	0.00	0.00	80.00	2,420.00	96.80
9030	204500	0000	529130	Trans. & Travel - Private Auto	450.00	34.50	0.00	306.06	143.94	31.99
9030	204500	0000	529140	Travel	100.00	0.00	0.00	0.00	100.00	100.00

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## Dept 500 Expense

Target  
25%

					Mi Wuk Fire						
<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Encumbered Amount</u>	<u>Expended Amount</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>	
9030	204500	0000	529210	Utilities	9,300.00	1,380.65	0.00	6,424.08	2,875.92	30.92	
9030	204500	0000	529910	Expendable Equipment	1,400.00	172.39	0.00	1,507.49	-107.49	-7.68	
				<b>Total Services and Supplies</b>	<b>97,099.00</b>	<b>5,367.85</b>	<b>0.00</b>	<b>59,821.41</b>	<b>37,277.59</b>	<b>38.39</b>	
9030	204500	0000	542200	Buildings & Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
9030	204500	0000	543000	Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	
				<b>Total Fixed Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
9030	204500	0000	559000	Fixed Asset Contra Account	0.00	0.00	0.00	0.00	0.00	0.00	
				<b>Total Fixed Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
9030	204500	0000	597110	Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	
9030	204500	0000	598410	Interest - Long-Term Debt	34,643.00	0.00	0.00	14,183.14	20,459.86	59.06	
9030	204500	0000	598420	Interest - Internal Borrowing	0.00	93.38	0.00	869.60	-869.60	0.00	
				<b>Total Depreciation</b>	<b>34,643.00</b>	<b>93.38</b>	<b>0.00</b>	<b>15,052.74</b>	<b>19,590.26</b>	<b>56.55</b>	
9030	204500	0000	691110	Appropriation For Contingencie	218,917.00	0.00	0.00	0.00	218,917.00	100.00	
9030	204500	0000	691170	Contingencies- Long Term Debt	156,948.00	0.00	0.00	0.00	156,948.00	100.00	
				<b>Total Appropriation for Contingencie</b>	<b>375,865.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>375,865.00</b>	<b>100.00</b>	
				<b>Department Total</b>	<b>908,803.00</b>	<b>37,425.59</b>	<b>0.00</b>	<b>374,348.66</b>	<b>534,454.34</b>	<b>58.81</b>	



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Program Code: %

## Dept 550 Expense

MI Wuk- Special Projects

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204550	0000	511110	Regular Salaries	241,999.00	0.00	0.00	241,994.24	4.76	0.00
9030	204550	0000	512310	Workers Compensation Insurance	13,069.00	0.00	0.00	0.00	13,069.00	100.00
9030	204550	0000	512410	F.I.C.A.	18,515.00	0.00	0.00	8,037.60	10,477.40	56.59
				<b>Total Salaries and Employee Benefits</b>	<b>273,583.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250,031.84</b>	<b>23,551.16</b>	<b>8.61</b>
9030	204550	0000	521210	Clothing & Personal Supplies	46,443.00	0.00	0.00	43,436.25	3,006.75	6.47
9030	204550	0000	521310	Communications	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	521425	Food - Other	600.00	0.00	0.00	266.87	333.13	55.52
9030	204550	0000	521510	Household Expense	2,050.00	163.41	0.00	1,208.43	841.57	41.05
9030	204550	0000	522110	Maintenance Equipment	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	522120	Maint Equip-Vehicles	500.00	0.00	0.00	0.00	500.00	100.00
9030	204550	0000	522510	Maintenance - Buildings & Imps	500.00	0.00	0.00	250.00	250.00	50.00
9030	204550	0000	523210	Dues & Memberships	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	525110	Office Expense	300.00	0.00	0.00	158.35	141.65	47.22
9030	204550	0000	525140	Office Expense - Photocopy	350.00	0.00	0.00	346.20	3.80	1.09
9030	204550	0000	528110	Special Departmental Expense	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	529110	Transp. & Travel - Fuel	4,700.00	177.75	0.00	4,583.53	116.47	2.48
9030	204550	0000	529140	Travel	120.00	0.00	0.00	117.56	2.44	2.03
9030	204550	0000	529210	Utilities	4,900.00	710.64	0.00	3,384.78	1,515.22	30.92
9030	204550	0000	529910	Expendable Equipment	10,000.00	0.00	0.00	284.29	9,715.71	97.16
				<b>Total Services and Supplies</b>	<b>70,463.00</b>	<b>1,051.80</b>	<b>0.00</b>	<b>54,036.26</b>	<b>16,426.74</b>	<b>23.31</b>
				<b>Department Total</b>	<b>344,046.00</b>	<b>1,051.80</b>	<b>0.00</b>	<b>304,068.10</b>	<b>39,977.90</b>	<b>11.62</b>
				<b>Fund Total</b>	<b>1,252,849.00</b>	<b>38,477.39</b>	<b>0.00</b>	<b>678,416.76</b>	<b>574,432.24</b>	<b>45.85</b>

End of Report

### Cash on Hand by Month

	FY 20/21	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$ 139,966.78	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 109,571.47	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 94.93	\$ 97,354.43	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31	\$ 73.81	\$ 43,783.05	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30	\$ 72.42	\$ 59.18	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31	\$ 89.36	\$ 140,891.71	\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31	\$ 41.62	\$ 87,320.27	\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28	\$ 47.06	\$ 101,410.30	\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31	\$ 66,178.68	\$ 120,130.72	\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 264,014.83	\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 224,705.05	\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 209,376.59	\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

#### Significant impacts on February cash:

- Repayed the County the prior balance of \$18,550
- FY20 OES reimbursements of \$12,000 for June deployments not yet received
- FY21 OES reimbursements of \$100,993 received.
- Strike team wages paid YTD - \$241,994
- Received \$15,585 VFA Grant funds for reimbursement of PPE purchased in December



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## RESOLUTION NO. 2021.05.11.1

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT  
A RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2021-22, PRELIMINARILY  
APPROVING ENGINEER'S REPORT,  
AND PROVIDING FOR NOTICE OF HEARING  
FOR THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT  
FIRE SUPPRESSION AND PROTECTION SERVICES ASSESSMENT**

**WHEREAS**, The Mi-Wuk/Sugar Pine Fire Protection District (the "District") was established in 1959 as a primarily volunteer fire department; and

**WHEREAS**, the mission of the District is to provide fire prevention, emergency response and emergency medical services throughout its boundaries; and

**WHEREAS**, the Mi-Wuk/Sugar Pine Fire Protection District is authorized, pursuant to the authority provided in California Government Code Section 50078 et seq. and Article XIID of the California Constitution, to levy assessments for fire suppression services; and

**WHEREAS**, an assessment for fire suppression and protection services has been given the distinctive designation of the "Fire Suppression and Protection Services Assessment" ("Assessment"), and is primarily described as encompassing the District jurisdictional boundaries of the Mi-Wuk/Sugar Pine Fire Protection District; and

**WHEREAS**, the Assessment was authorized by an assessment ballot proceeding conducted in 2010 and approved by 76.19% of the weighted ballots returned by property owners, and such assessments were levied in fiscal year 2010-11 by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District by Resolution No. 2010.07.13.02 passed on July 13, 2010;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District that:

SECTION 1. SCI Consulting Group, the Engineer of Work, has prepared an engineer's report in accordance with Article XIID of the California Constitution. The Report has been made, filed with the secretary of the board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

SECTION 2. It is the intention of this Board to continue and collect the assessment for the Fire Suppression and Protection Services Assessment for fiscal year 2021-22. Within the Mi-Wuk/Sugar Pine Fire Protection District, the proposed projects and services are generally described as obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency services equipment and apparatus; payment of salaries, benefits and other compensation to fire fighting and fire prevention personnel; training and administration of volunteer personnel performing fire suppression, protection and emergency services; hazardous material response; disaster preparedness; community fire prevention education and fire inspection.(the "Services").

SECTION 3. The estimated fiscal year 2021-22 cost of providing the Services is \$290,903. This cost results in a proposed assessment rate of TWO HUNDRED TWENTY-NINE DOLLARS AND SIXTY CENTS (\$229.60) per single-family equivalent benefit unit for fiscal year 2021-22. The Assessments include a provision for an annual increase equal to the change in the San Francisco Bay Area Consumer Price Index ("CPI"), not to exceed 4% (four percent) per year without a further vote or balloting process. The change in the CPI in from December 2019 to December 2020 was 2.00% and the Unused CPI carried forward from the previous fiscal year is 0%. Therefore, the maximum authorized assessment rate for fiscal year 2021-22 is increased by 2.00% which equates to \$229.60 per single family equivalent benefit unit. Therefore, the maximum authorized assessment rate for fiscal year 2021-22 is \$229.60 per single family equivalent benefit unit.

SECTION 4. Notice is hereby given that on June 8, 2021, at the hour of SEVEN (7:00) p.m. at the Mi-Wuk/Sugar Pine Fire Protection District, located at 24247 Highway 108, Mi-Wuk Village, CA 95364, the Board will hold a public hearing to consider the ordering of the Services, and the levy of the assessments for fiscal year 2021-22.

SECTION 5. The secretary of the board shall cause a notice of the hearing to be given by publishing a notice, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

PASSED and ADOPTED by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District at a regular meeting thereof held on May 11, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Jim McDonald, President, Board of Directors  
Mi-Wuk/Sugar Pine Fire Protection District

ATTEST:

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Bonnie Dahlin, Clerk, Board of Directors,  
Mi-Wuk/Sugar Pine Fire Protection District