



# MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

---

## MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING TUESDAY, October 11, 2016

### 1. Call to Order:

A **Regular Meeting** of the Board of Directors for the Mi-Wuk/Sugar Pine Fire Protection District was called to order at the Sugar Pine Station facility located on Highway 108 at 7:00 PM, Tuesday, October 11, 2016.

2. The **Pledge of Allegiance** was led by **President Welch**. He welcomed all visitors.

3. **Roll Call:** Present were President Welch, Director Johnson, Director Klipple and Director Doss. Vice-President Rucker was absent. Also present were Chief Crabtree, Secretary Dahlin and several members of the public.

4. **Oral Communications:** **The public may address the Board on any subject not shown on the agenda. Time allowed is 15 minutes.** President Welch asked if there were any public comments. There were none.

5. **Approval of the Minutes of the Regular Meeting of September 13, 2016.** Director Johnson moved to approve. Director Klipple seconded. **Ayes: 4. Motion carried unanimously.**

### 6. Written Communications:

A. **Flyer for 2016 AB 1234 Ethics Training presented by the Office of the Tuolumne County Council – Chief Crabtree** – The training offered by the county is on November 10<sup>th</sup>, the same day as the Districts Strategic Planning Special Meeting. It is also available free online through Target Solutions and other sources. He would prefer that they use Target Solutions so that their compliance will be available for future reference.

**7. Financial Reports:**

- A. Tuolumne County Trial Balance for August 2016 – No Action Required**
  - B. Tuolumne County Budget Status Report for August – Director Johnson** moved to accept. **Director Doss** seconded. **Ayes: 4. Motion carried unanimously.**
  - C. MWSP QuickBooks Expenses by Check and Credit Card for August 2016 – No Action Required**
- 8. MWSPFPD Auxiliary Report – President Ann Coleman** was not present. President Welch read her written report that is in the meeting record.
- 9. C.A.S.T. Report – Tim Wallace** was not present
- 10. Highway 108 Fire Safe Council Report – Director Johnson –** They did not meet.
- 11. Captains’ Shift Reports – Captain Collier** went over the written reports that are in the meeting record.
- 12. Chief’s Report – Chief Crabtree** went over and elaborated on the written report that is in the meeting record. Director Johnson and Director Doss were appointed to a new committee to explore the options of a shared services agreement with neighboring districts.
- 13. Status of Grants – Chief Crabtree**
- A. CSFA** provided, at no charge, a pop-up and backdrop with the Districts name and logo which can be used for recruiting purposes.
  - B. FP&S Grant 2014 –** The performance period for the Defensible Space Inspection Program has ended. Almost every home in the District had 1<sup>st</sup> and 2<sup>nd</sup> inspections. The District provided the documents to Cal Fire. The 24 -25 that were most egregious in not coming into compliance were identified and sent separately to Cal Fire for enforcement.
  - C. AFG FP&S Green Waste Voucher –** No news.
  - D. Sonora Area Foundation –** An application for a Lucas II Chest Compression System has been submitted.
- 14. Fire Prevention & Safety Grant Status Update – Tim Wallace** was not present

**At 7:38 President Welch called for a short break.**

He thanked Laurie Wallace for the refreshments.

**At 7:50 President Welch called the meeting back to order.**

**15. Unfinished Business: Business continued from previous meetings for Discussion, Consideration and Action as Appropriate:**

**A. Regular District Standing Committees: Reports, etc.**

- 1. Budget – Director Johnson – Chair** – The committee did not meet.
- 2. Policies & Procedures (with Manual updates) – Director Doss – Chair** – The committee did not meet.

**16. New Business items for Consideration and Action as Appropriate.**

- A. Discussion, Consideration and Action as Appropriate** in regard to a revision to Policy and Procedures Administrative Manual: Chapter 2.18 Appendices; Chief Crabtree explained that with the resignation of Captain Klyn, the District is moving to a three platoon schedule which had previously been approved. The revisions to the Appendices are to accommodate the change. **Director Doss** moved to approve. **Director Klipple** seconded. **Ayes: 4. Motion carried unanimously.**

**17. Other Business:**

- A. Board Members:** There were no comments.
- B. Audience/Attendee comments:** There were no comments.

**18. Adjournment.**

There being no further business, President Welch adjourned the meeting at 8:03 P.M.

Bonnie Dahlin, Department Secretary

Approved by the District Board of Directors in the meeting assembled

**November 8, 2016** \_\_\_\_\_  
Michael Welch, President