



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## RESOLUTION NO. 2022.06.14.1

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

### A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2022-23 FOR THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT FIRE SUPPRESSION AND PROTECTION SERVICES ASSESSMENT

**WHEREAS**, The Mi-Wuk/Sugar Pine Fire Protection District (the "District") was established in 1959 as a primarily volunteer fire department; and

**WHEREAS**, the mission of the District is to provide fire prevention, emergency response and emergency medical services throughout its boundaries; and

**WHEREAS**, the Mi-Wuk/Sugar Pine Fire Protection District is authorized, pursuant to the District provided in California Government Code Section 50078 et seq. and Article XIID of the California Constitution, to levy assessments for fire suppression services; and

**WHEREAS**, an assessment for fire suppression and protection services has been given the distinctive designation of the "Fire Suppression and Protection Services Assessment" ("Assessment"), and is primarily described as encompassing the District jurisdictional boundaries of the Mi-Wuk/Sugar Pine Fire Protection District; and

**WHEREAS**, the Assessment was authorized by an assessment ballot proceeding conducted in 2010 and approved by 76.19% of the weighted ballots returned by property owners, and such assessments were levied in fiscal year 2010-11 by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District by Resolution No. 2010.07.13.02 passed on July 13, 2010;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District that:

1. SCI Consulting Group, the Engineer of Work, prepared an engineer's report (the "Report") in accordance with Article XIID of the California Constitution. The Report have been made, filed with the secretary of the board and duly considered by the Board and are hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
2. On May 10, 2022, this Board adopted Resolution No. 2022.05.10.2 to continue to levy and collect Assessments for fiscal year 2022-23, preliminarily approving the Engineer's Report, and providing for notice of hearing on June 14, 2022, at the hour of SIX (6:00) p.m. at the Mi-Wuk/Sugar Pine Fire Protection District, located at 24247 Highway 108, Mi-Wuk Village, CA 95346.
3. At the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy of Assessment were fully heard and considered by this Board, and this Board thereby acquired jurisdiction to order the levy of assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.
4. The above recitals are true and correct.
5. The public interest, convenience and necessity require that the levy be made.
6. The Engineer's Report for the Assessment together with the proposed assessment roll for fiscal year 2022-23 is hereby confirmed and approved.
7. That based on the oral and documentary evidence, including the Engineer's Report offered and received at the public hearing, the Board expressly finds and determines that: (a) each of the several lots and parcels of land subject to the Assessment will be specially benefited by the services to be financed by the assessment proceeds in at least the amount of the assessment apportioned against such lots and parcels of land, respectively; (b) that the Assessment is levied without regard to property valuation; and (c) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property from the fire suppression and protection services to be financed with assessment proceeds.
8. That assessments for fiscal year 2022-23 shall be levied at the rate of TWO HUNDRED THIRTY-EIGHT DOLLARS AND SEVENTY EIGHT CENTS (\$238.78) per single-family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2022-23 with estimated total annual assessment revenues as set forth in the Engineer's Report.
9. That the fire suppression and protection services to be financed with assessment proceeds described in the Engineer's Report are hereby ordered.

10. No later than August 10<sup>th</sup> following such adoption, the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Tuolumne ("County Auditor"). Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all the laws providing for collection and enforcement shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Fire Suppression and Protection Services Assessment.
11. All revenues from Assessments shall be deposited in a separate fund established under the distinctive designation of the Mi-Wuk/Sugar Pine Fire Protection District, Fire Suppression and Protection Services Assessment.
12. The Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of Directors of the District. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

The foregoing Resolution was PASSED and ADOPTED by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District at a regular meeting thereof held on June 14, 2022, at the Mi-Wuk/Sugar Pine Fire Protection District, located at 24247 Highway 108, Mi-Wuk Village, CA 95364.

AYES:

NOES:

ABSTAINED:

ABSENT:

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Jim McDonald, President, Board of Directors  
Mi-Wuk/Sugar Pine Fire Protection District

ATTEST:

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Bonnie Dahlin, Clerk, Board of Directors,  
Mi-Wuk/Sugar Pine Fire Protection District



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, **6:00 PM**, Tuesday, May 10, 2022

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 6:00 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Present
  - b. Vice President Afshar - Absent
  - c. Treasurer Massman - Present
  - d. Director Doss - Present
  - e. Also Present:
    - i. Chief Klyn - **Present**
    - ii. Office Manager/Board Clerk Dahlin - **Present**
    - iii. Guests: Dane Wadle of CSDA
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. Volunteer Assistant Chief Krussow shared that he was in the valley and met some people from Mi Wuk Village who said they really appreciate the District.
5. California Special Districts Association (CSDA) update; Dane Wadlé, CPFO Senior Public Affairs Field Coordinator – Sierra Network. He gave an update on the advocacy that CSDA is actively engaged in at the State and Federal levels on behalf of Special Districts. Two efforts that would specifically help fire districts are HR3728 and AB2819.
6. Discussion and Possible Action Regarding Resolution 2022.05.10.1 Declaring Support For The Formation Of The Tuolumne County Chapter Of The California Special Districts Association And Authorizing Related Actions; Dane Wadlé explained some of the benefits of forming a local chapter and answered questions. - Tabled
7. Approval of the Minutes of the April 12, 2022, Regular Meeting.  
Moved to Approve: Director Doss    Seconded: Treasurer Massman  
Ayes:   3   Noes:   0   Absent:   0   Abstain:   0
8. Written Communications: There were none.

9. Reports:

- a. Auxiliary Report: Paula Massman, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.
- b. CAL FIRE Report: No report
- c. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record.

10. Standing Committee Reports for Discussion and Action:

- a. District Policies & Procedures Committee: Director Doss – The Committee did not meet.
- b. Treasurers Report on Budget Committee, Month End Cash on Hand History and Financial Reports; Treasurer Massman read and elaborated on the written report that is in the meeting record.

i. Receive Financial Reports for Month Ending March 31, 2022:

1. Tuolumne County Trial Balance
2. Tuolumne County Budget vs Actual

Moved to Receive: Director Doss    Seconded: President McDonald

Ayes:   3   Noes:   0   Absent:   0   Abstain:   0  

11. Discussion and Action Items:

- a. Review applications for the vacant seat on the Board of Directors; President McDonald confirmed that the District has still just received one application. That applicant attended the April meeting. The board plans to appoint a Director at the June meeting.
- b. Approval of a job description for Relief Engineer; Chief Klyn explained that as this is operational he will go forward with it unless there are any objections. He informed the board that there has not been a job description for Relief Engineer. That position has typically been filled by former full-time employees who left the District for other employment. He explained that he removed some requirements that are on the Engineer job description to make it easier to hire relief help to back-fill for deployments and vacation coverage.
- c. Resolution 2022.05.10.2 Intention To Levy Assessments For FY 2022/23, Preliminarily Approving Engineer's Report, And Providing For Notice Of Hearing on June 14, 2022 For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment; Treasurer Massman and Office Manager Dahlin explained the purpose of the resolution and that in the resolution is a proposed increase in the Benefit Assessment of 4%, with .25% eligible as a carry-over for FY23/24.

Moved to Approve: President McDonald    Seconded: Director Doss

Ayes:   3   Noes:   0   Absent:   0   Abstain:   0  

- d. Recognition of Unanticipated Revenue of \$95,000 from the sale of the former WT777, VIN ending 3344, and an increase to appropriate account(s); President McDonald explained that \$10,000 will be put in Professional Services to cover the \$9500 commission and the remaining \$85,000 will be put in contingencies.

Moved to Approve: President McDonald    Seconded: Director Doss

Ayes:   3   Noes:   0   Absent:   0   Abstain:   0

Note- Due to the fact that Item 11e and 11f were interrelated, discussion occurred on both simultaneously.

- e. Possible purchase of a 1996 International 4800 4x4 Type 4 750/1250/15 Wildland Fire Truck in the amount of \$79,500 to replace two engines; Chief Klyn explained that in terms of ISO ratings this engine exceeds the capabilities of E772, is a 4X4, is better for structure response, and due to staffing and room in the app bay he proposed that we sell E773 and return E772 to the County. He and Chief Krussow each reported on their inspection of the engine. They provided detailed descriptions of the specs, the condition, and the benefits to the District as compared to E772 and E773. It was also clarified that the engine meets the definition of both a Type 1 and a Type 4. It was noted that with taxes and fees the total price will be approximately \$85,400. Chief Klyn reported that, after looking at the market, E773 could be sold for about \$70,000. We owe approximately \$53,000 and would pay off the loan. After much discussion:

- President McDonald moved to approve the purchase of the 1996 International. Treasurer Massman seconded.  
Ayes:   3   Noes:   0   Absent:   0   Abstain:   0
- President McDonald moved to authorize Chief Klyn to make the determination as to the disposal of E772 and return to the County.  
Treasurer Massman seconded  
Ayes:   3   Noes:   0   Absent:   0   Abstain:   0
- President McDonald moved to authorize Chief Klyn to sell E773 at a price of his discretion. Chief Klyn added that Chief McClintock has made an offer of \$50,000 subjec. He feels that market value is about \$70,000 but broker fees are typically 10%.  
Director Doss seconded.  
Ayes:   3   Noes:   0   Absent:   0   Abstain:   0

- f. Budget transfer to make funds available in the appropriate account if the purchase of the Type 4 engine in item 11d is approved and /or to increase various accounts to cover unanticipated expenses. It was clarified that the increase to the vehicles account would cover the purchase of the new engine and the DMV fees on the new water tender;

President McDonald moved to approve a Budget Transfer to move \$111,200 out of Appropriations-Contingencies to cover the purchase of the engine and other expenses.

Director Doss seconded.

Ayes:   3   Noes:   0   Absent:   0   Abstain:   0  

- g. Commitment to a \$700 per month Intern Firefighter stipend as a condition of continuing to participate in the development of the terms of the proposed Regional Fire Internship Program through Yosemite Community College District; Chief Klyn reported that the latest development is that they would like to match what the County pays of \$700.00 per month. To move forward with the possibility of being part of the

program the District would have to commit to paying them \$700 per month. The District would not be committed to the program.

Moved to Approve: Treasurer Massman      Seconded: Director Doss

Ayes:   3   Noes:   0   Absent:   0   Abstain:   0  

h. Requests for future agenda items:

- i. New section for Continuing Business in response to a Director's request - Office Manager Dahlin presented a new section 'Continuing Business', Item 12 on this agenda, to be included on future agendas and requested the boards input. She explained that because the topics are vague, anything that arises from the discussions in this section that the board would like to act on would need to be placed on a future agenda in the 'Discussion and Action' section with specific information.
- ii. Form for requesting future agenda items - Office Manager Dahlin proposed a form (updated from a long-unused version) for requesting agenda items which will be available electronically and in hard copy at the station for anyone to use.  
The consensus of the board was to accept the new agenda item and the form as presented.

12. Continuing Business – Discussion Only. No Action Items:

- a. Staffing Levels and Recruitment
  - i. Possible increase to MWSP Intern Firefighter stipends was discussed, especially in relation to Fire Internship program. Chief Klyn reported that by law interns cannot be paid more than 20% of the local entry level wage. Gas prices and competing intern programs were discussed.
- b. Fleet - Chief Krussow reported that he may have a source for new radios for the fleet. Treasurer Massman mentioned that E774 was in the Mother Lode Round-Up Parade.

13. Director's Comments and Requests:

- Directors may report about various matters involving the District.
- Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
- No discussion will be allowed.
- No action will be taken.

Director Doss gave a 'shout out' to Tim Wallace for all of the work he has been doing on the engine's radios. Chief Krussow reported that he may have a source for new radios for the fleet. Treasurer Massman mentioned that E774 was in the Mother Lode Round-Up Parade.

14. Final audience comments: There were none.

15. Adjournment: 7:52 PM

Approved by the District Board of Directors in the meeting assembled June 14, 2022.

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RECEIVED MAY 11 2022

# COMMUNITY DEVELOPMENT DEPARTMENT

Quincy Yaley, AICP  
Director

Land Use and Natural Resources – Housing and Community Programs – Environmental Health – Building and Safety – Code Compliance

48 Yaney Avenue, Sonora  
Mailing: 2 S. Green Street  
Sonora, CA 9537  
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(209) 533-5616 (Fax)  
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May 4, 2022

Re: Planning Department Project Stakeholder Notifications for Planning Projects

Recently, various members of our community voiced a desire to be better kept abreast of upcoming development projects being processed by the Community Development Department, wanting an opportunity to comment on projects in their community.

The Planning Department is pleased to announce its new Planning Project Stakeholder Notification web page, <https://www.tuolumnecounty.ca.gov/1512/Planning-Stakeholder-Notifications>. On this page, you will see the current development projects being processed by the Planning Department, with links to view or download Stakeholder Notifications with project details, and email links for asking questions or submitting comments.

We have also established another, improved automated way to receive notifications of upcoming projects: by signing up for "Planning Stakeholder Notifications" on the County's **Notify Me** service under "**Agenda Center**" subscribers will receive an email notification whenever a new project and its Project Stakeholder Notification inviting comments is posted. Visit <https://www.tuolumnecounty.ca.gov/list.aspx> and scroll down to "Planning Stakeholder Notifications" to sign up for this automated service. If you have historically been included on one of the current stakeholder email lists, we strongly encourage you to sign up for this service. In recent months, we have faced challenges with emailing notifications to mass lists (some email servers perceive mass mailings as "spam," hence, some recipients never receive the notifications), with the maintenance and upkeep of the email address lists themselves (folks update or change email addresses, etc.), and with plain old human error on our part.

We hope these two new means of getting project information to the public will be convenient for end-users in our community to take an active role in project development, by making project information widely available during the project development process.

Thank you for your patience as we try to improve our service and processes.

Sincerely,

A handwritten signature in blue ink, appearing to read "DR Ruby".

David Ruby  
Planning Manager





**County of Tuolumne  
Local Agency Formation Commission**

Quincy Yaley, AICP  
Executive Officer

May 16, 2022

A.N. Francisco Building  
48 Yaney Avenue  
Mailing: 2 S. Green Street  
Sonora, CA 95370  
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209 533-5616 (fax)  
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TO: Special Districts, City of Sonora

FROM: Quincy Yaley, Executive Officer, LAFCO

RE: Draft Local Agency Formation Commission Budget for Fiscal Year 2022-2023

Enclosed is a copy of the Draft Budget for Fiscal Year 2022-2023 adopted by the Local Agency Formation Commission (LAFCO) at its meeting on May 9, 2022. Please review the draft budget and advise LAFCO of any comments you may have by June 8, 2022.

The Local Agency Formation Commission will consider adopting its Final Budget at a public hearing to be held on June 13, 2022 at 4:00 p.m. Instructions for participating will be included on the agenda.

Please note that the City of Sonora's share of the funding for LAFCO is 8.1% of the approved LAFCO budget. Special districts will pay one third of the LAFCO annual budget. The County of Tuolumne will pay the remainder.

If you have any questions or comments concerning LAFCO's budget, please contact me at [qyaley@co.tuolumne.ca.us](mailto:qyaley@co.tuolumne.ca.us) or 209-533-5961.

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# County of Tuolumne Local Agency Formation Commission

Quincy Yaley, AICP  
Executive Officer

April 12, 2022

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Sonora, CA 95370  
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## EXECUTIVE OFFICER'S REPORT

### PROPOSED ACTION

Consideration of adopting the Draft Budget for the Local Agency Formation Commission (LAFCO) for Fiscal Year (FY) 2022-2023, directing staff to send it to the County of Tuolumne, City of Sonora, and Special Districts for review and comment, and approving the LAFCO Fiscal Year 2022-2023 Work Program.

### BUDGET

1. Pursuant to Section 56381 of the California Government Code, LAFCO is required to adopt a final budget by June 15<sup>th</sup> of each year for the next fiscal year which begins on July 1<sup>st</sup>. The Commission must formulate a draft budget that is to be sent to the City of Sonora, County of Tuolumne, and all the Special Districts in Tuolumne County for review and comment before adoption of the final budget by LAFCO.
2. Staff proposes to maintain the LAFCO budget at status quo for the FY 2022-2023 with the exception of accounting for increases in staff billing rates due to salary adjustments at the County. The proposed FY 2022-2023 is \$62,784. This budget takes into account continued financial constraints experienced by member organizations due to the response to the COVID-19 pandemic as well as shifting work from consultants to LAFCO staff. Pursuant to Government Code Section 56381, the budget shall, at a minimum, be equal to the budget adopted for the previous fiscal year unless LAFCO finds that reduced staffing or program costs will nevertheless allow LAFCO to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.
3. The proposed budget will provide LAFCO with the funds needed to implement the FY 2022-2023 LAFCO Work Plan which includes completing Municipal Service Reviews and other LAFCO projects. Proposed budget expenditures are as follows:

#### LAFCO BUDGET

Description	FY 21-22	FY 22-23
Dues and Memberships	\$1,745	\$1,745
Office Expenses	\$1,000	\$1,000
Publications/Legal Notices	\$1,000	\$1,000
Travel and Training	\$7,500	\$7,500
Personnel & Consultants	\$47,762	\$51,539
Total	\$59,007	\$62,784

4. LAFCO is an independent agency that has historically been funded by the County of Tuolumne and the City of Sonora. In FY 20-21, it was also funded by special districts (see

MSR schedule below) as per their request to pay a share of costs and add two special district members and an alternate to the LAFCO Board. Pursuant to a Memorandum of Understanding (MOU) between the City and the County, the Local Transportation Fund (LTF) per capita percentage is used to determine the City's and the County's respective shares of the LAFCO budget. Under this formula, the City will be responsible for 8.1 percent of the adopted FY 2022-2023 LAFCO Budget. In the past, the County was responsible for the remaining balance. With the addition of Special District representatives on the LAFCO Commission, the Special Districts will be responsible for paying one third of the LAFCO operating budget. The County Auditor will invoice the City of Sonora, County of Tuolumne and the Special Districts to pay their respective shares of the proposed costs as shown in the table below.

**LAFCO FY 22-23  
ANTICIPATED REVENUES**

<b>Amount</b>	<b>%</b>	<b>Entity</b>
\$ 5,086	8.1%	City of Sonora
\$ 20,719	33%	Special Districts
\$ 30,074	47.9%	County of Tuolumne
\$ 6,905	11%	Application Fees
\$ 62,784	100%	Total Share of Cost

**EXPENSES**

5. **Dues** - The California Association of Local Agency Formation Commissions (CALAFCO) annual membership fee for the upcoming year is \$1,745. Tuolumne County LAFCO staff gain access to a wealth of information and advice by participating in CALAFCO. CALAFCO provides access to a network of other Executive Officers and LAFCO staff statewide, which provide daily insight and advice on LAFCO procedures and regulations. Without access to this network, Tuolumne County LAFCO staff would be required to attend more trainings and/or hire additional consultants for assistance.
6. **Travel and Training** - Pursuant to Section 56334 of the Government Code, Commission members and alternates may be reimbursed for actual and reasonable expenses necessary to attend meetings and perform duties of their office. LAFCO may authorize payment of a per diem to Commission members and alternates for each day they attend meetings of the Commission. Based upon LAFCO's past practice, funds are not proposed to be budgeted for City, County, or Special District LAFCO members to attend LAFCO meetings and conferences or to pay a per diem to any Commissioner. No travel to LAFCO events occurred in the 21-22 FY due to COVID restrictions.

The draft FY 2022-2023 travel budget includes the estimated cost for travel and training for five individuals to attend either a staff workshop or the annual CALAFCO conference. As per past practices, attendees may include LAFCO staff or the regular and alternate Commissioner representing the general public. With the addition of Special District members, the LAFCO Board may wish to consider paying for Special District members to attend the CALAFCO conference if funds allow or directing special districts to pay for their members to attend these conferences.

If the standard LAFCO conferences are cancelled again in 22-23, LAFCO staff will arrange for local training for commissioners from a LAFCO consultant or attorney who specializes in LAFCO matters.

7. **Personnel** - Staff and consultant costs will remain the same as last year. Personnel costs are based on the County's adopted methodology for establishing hourly rates for each employee.

These costs include employee salaries and benefits, and the County's overhead, such as office space, utilities, and internal services, including the Auditor's expenses in handling LAFCO's finances. The number of hours and hourly rates have been estimated for FY 2022-2023.

#### **Estimated Staff and Consultant Costs**

<b>Personnel</b>	<b>Hourly</b>	<b>Hours</b>	<b>Total</b>
Executive Officer (CDD Director)	\$180.52	50	\$9,026
Deputy Officer (Planning Manager)	\$137.11	150	\$20,566.50
Admin. Technician	\$81.92	50	\$4,096.00
LUNR Coordinator	\$74.79	60	\$4,487.40
GIS	\$43.14	20	\$862.80
Legal Services	\$125	20	\$2,500
Consultants	--	TBD	\$10,000
<b>Total</b>			<b>\$51,538.70</b>

#### **WORK PROGRAM FOR FY 22-23**

8. Tuolumne County contains 18 independent Special Districts, 7 Lighting Districts and 58 County Service Areas (CSAs). The number of County Service Areas could be increased by developers requesting to add a County Service Area to maintain roads and other services for their development. Pursuant to Section 56425(g) of the Cortese-Knox-Hertzberg (CKH) Act, "on or before January 1, 2008, and every five years thereafter, the commission shall, as necessary, review and update each sphere of influence". Further, 56430.a of the CKH states that "in order to prepare and to update spheres of influence in accordance with Section 56425, the commission shall conduct a service review of the municipal services provided in the county or other appropriate area designated by the commission.
9. For the FY 21-22, LAFCO staff continued to complete the Groveland CSD MSR, however delays were encountered as the community and GCSD discussed the creation of a Community Facilities District and other impact fees. In addition, staff worked on several applications including an application to create a Community Services District in Tuolumne and various CSA dissolutions in the County, as well as providing support for potential and upcoming projects. For the upcoming fiscal year, LAFCO staff will work to complete the Tuolumne Sanitary District MSR, the Tuolumne Park and Recreation District MSR, and the TUD MSR.
10. In addition to the above projects, LAFCO staff is planning on reviewing the term limits for special district members to make sure the approved term limits are consistent with term limits for the other LAFCo members. Also, staff will be requesting that Commissioners review the current LAFCO procedures and that the adopted Commission procedures are updated as needed. This may require the use of an outside consultant.

#### **PROJECTS**

11. Special districts in the community of Tuolumne have approached LAFCO regarding formation of a Community Services District that would merge some of the special districts in that area into one CSD. This past year, they held a series of meetings with LAFCO staff to discuss the process and plan to hire a consultant to complete a study evaluating the proposed merger. LAFCO staff anticipate presenting this project to the Commission in 2022. An application was made to LAFCO in late 2020. Staff hired a consultant to complete the project but is now

completing the report with internal resources. The cost for the formation of a CSD outlined in the LAFCO fee schedule as "Full cost recovery based on time and materials with a \$3,824.00 deposit".

12. There is a current application that staff is reviewing for completeness which proposes additional housing in an area that would need to be annexed into GCSD. Groveland CSD may also pursue a proposal to dissolve the Groveland Lighting District and merge its functions with the CSA. LAFCO staff anticipate reviewing these proposals in FY 22-23. Applications from developers will be accompanied by the appropriate fees as identified in the LAFCO fee schedule. Additional projects may also be submitted to LAFCO during FY 2022-2023 that would be added to the FY 2022-2023 Work Plan.

## **RECOMMENDATION**

The Executive Officer recommends that your Commission:

- Adopt the Draft FY 2022-2023 budget.
- Direct staff to send the budget to the County of Tuolumne, City of Sonora, and special districts for review and comment.
- Approve the LAFCO Fiscal Year 2022-2023 Work Program.

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## **Report of the Auxiliary President May 2022**

-Auxiliary Lunch and Meeting had a low attendance by Auxiliary members. Thank you to the Fire Board members for attending.

-Our next Auxiliary Luncheon and Meeting will be held on June 8, 2022 at My Garden Café in Sonora at 12:00 noon.

-Potluck was held this month.

-Darlene Hutchins was voted in as our Interim Vice President. Welcome Darlene.

-Our Rummage Sale on Friday, May 27 and Saturday, May 28 was a huge success! Over \$4,169 in sales were made with more coming in. Many hands were involved in the setup, selling, and cleanup. Remaining items were taken to Habitat for Humanity. Many thanks to **ALL** that participated in making this happen.

-A grant of \$500 from Safeway has been received to purchase water/Gatorade for the fire fighters. Thank you Brandon Ohler for processing the grant.

-Nickie Doss is hosting the dessert tonight.

***Paula Massman***

Paula Massman  
Auxiliary Interim President





# MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Chiefs Notes For May 2022

1. New engine (E774) in service and everyone is very happy with it!
2. Bought a 1996 4x4 type 1 engine to replace the County engine we have been leasing. It has very low miles and in great shape. It will be our primary response engine in the wintertime. It has all the room we need for our equipment and holds more water than our other fire engines.
3. Tim has been working very hard to outfit our new fleet with radios and remove old ones as the apparatus leave for their new homes. He is currently outfitting the Chief rig with lights and radios. Thanks Tim!
4. Chief Krussow was able to score us some radios that we needed from the Cal Fire Telecom shop that were take outs since Cal Fire went to brand new radios. Thank you Chief!
5. Incident breakdown for May:
  - a. **28 incidents**
  - b. 07 in District
  - c. 21 out of District
  - d. 17 EMS (Emergency Medical Service)
  - e. 01 MVA (Motor Vehicle Accident)
  - f. 04 Fires
  - g. 02 PSA (Public Service Assist)
  - h. 01 Smoke Checks
  - i. 01 Alarm Sounding
  - j. 02 Emergency Standby (Helicopter, Powerlines, Gas)

## FEFS017TC Trial Balance

Ledger: GL - General Ledger

All Account Types

Fiscal Period 10/2022

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## Fund: 9030 - Mi-Wuk Fire District

	Balance Forward	Debit	Credit	Net Amount	Ending Balance
<b>Type - 10 - Assets</b>					
100100 - Claim on Pooled Cash	270,259.11	193,893.87	71,146.07	122,747.80	393,006.91
100150 - Petty Cash	500.00	0.00	0.00	0.00	500.00
100200 - Cash Clearing	0.00	0.00	0.00	0.00	0.00
102900 - Property Tax Receivable	0.00	0.00	0.00	0.00	0.00
102905 - Allowance for Uncollect Taxes	0.00	0.00	0.00	0.00	0.00
106980 - Due From Other Governments	0.00	0.00	0.00	0.00	0.00
110000 - Prepaid Expenses	0.00	0.00	0.00	0.00	0.00
120000 - Land	73,132.00	0.00	0.00	0.00	73,132.00
122000 - Structures & Improvements	753,846.64	0.00	0.00	0.00	753,846.64
124000 - Equipment	370,583.88	0.00	0.00	0.00	370,583.88
129100 - Accum Depreciation- Structures	(359,388.00)	0.00	0.00	0.00	(359,388.00)
129200 - Accum Depreciation- Equipment	(145,528.92)	0.00	0.00	0.00	(145,528.92)
<b>10 Type Total</b>	<b>963,404.71</b>	<b>193,893.87</b>	<b>71,146.07</b>	<b>122,747.80</b>	<b>1,086,152.51</b>
<b>Type - 20 - Liabilities</b>					
202100 - Accounts Payable	0.00	15,837.59	15,837.59	0.00	0.00
202200 - Sales Tax Payable	(0.47)	0.00	0.00	0.00	(0.47)
203100 - Salaries Payable	(13,123.80)	28,139.37	19,571.33	8,568.04	(4,555.76)
203200 - Federal Withholding Payable	(1,855.75)	3,876.00	2,680.38	1,195.62	(660.13)
203210 - FICA Payable	(2,678.84)	5,716.22	3,972.54	1,743.68	(935.16)
203220 - State Withholding Payable	(707.17)	1,501.79	1,051.41	450.38	(256.79)
203230 - State Disability Payable	(192.60)	410.97	285.61	125.36	(67.24)
203310 - Deferred Compensation Payable	(290.19)	639.54	453.50	186.04	(104.15)
203420 - Workers Compensation Payable	0.00	0.00	0.00	0.00	0.00
203910 - Accrued Vacation	(4,020.00)	0.00	0.00	0.00	(4,020.00)
203920 - Accrued Sick	(5,434.00)	0.00	0.00	0.00	(5,434.00)
204105 - Interest Payable	0.00	0.00	0.00	0.00	0.00
204110 - Notes Payable-Current	(16,836.32)	0.00	0.00	0.00	(16,836.32)

## FEFS017TC Trial Balance

Ledger: GL - General Ledger

All Account Types

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	Balance Forward	Debit	Credit	Net Amount	Ending Balance
221005 - Notes Payable-Long Term	(35,280.34)	0.00	0.00	0.00	(35,280.34)
<b>20 Type Total</b>	<b>(80,419.48)</b>	<b>56,121.48</b>	<b>43,852.36</b>	<b>12,269.12</b>	<b>(68,150.36)</b>
<b>Type - 30 - Fund Balance</b>					
331200 - Agency Obligation	(249,158.99)	0.00	0.00	0.00	(249,158.99)
380600 - Capital Assets, Net	(692,645.60)	0.00	0.00	0.00	(692,645.60)
<b>30 Type Total</b>	<b>(941,804.59)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(941,804.59)</b>
<b>Type - 40 - Revenues</b>					
411110 - Ppty Taxes-Current Secured	(107,229.89)	2,533.24	79,732.52	(77,199.28)	(184,429.17)
412110 - Ppty Taxes-Current Unsecured	(4,042.44)	0.00	0.00	0.00	(4,042.44)
416110 - Ppty Taxes-Supplemental	(768.52)	0.00	1,613.95	(1,613.95)	(2,382.47)
441110 - Interest Income	(1,642.50)	0.00	0.00	0.00	(1,642.50)
458110 - State-Homeowners Property Tax	(912.70)	0.00	0.00	0.00	(912.70)
459119 - State-Emergency Fire Fighting	(228,058.36)	0.00	0.00	0.00	(228,058.36)
469840 - Other Govts-San Francisco	(613.00)	0.00	0.00	0.00	(613.00)
471211 - Benefit Assessments-Fire Assmt	(158,058.98)	0.00	114,424.73	(114,424.73)	(272,483.71)
483110 - Misc Income	0.00	0.00	0.00	0.00	0.00
483111 - Misc Income- Reimbursements	(4,113.89)	0.00	0.00	0.00	(4,113.89)
491110 - Sale of Fixed Assets	(95,000.00)	0.00	0.00	0.00	(95,000.00)
496000 - Donations	(1,065.00)	0.00	0.00	0.00	(1,065.00)
496060 - Donations-Auxiliary Utilities	(2,646.25)	0.00	390.25	(390.25)	(3,036.50)
496065 - Donations-Auxiliary Misc	(34,428.06)	0.00	265.66	(265.66)	(34,693.72)
<b>40 Type Total</b>	<b>(638,579.59)</b>	<b>2,533.24</b>	<b>196,427.11</b>	<b>(193,893.87)</b>	<b>(832,473.46)</b>
<b>Type - 50 - Expenditures</b>					
511110 - Salaries-Reg	284,075.22	22,826.75	0.00	22,826.75	306,901.97
511120 - Salaries-Reserve	25,316.42	1,542.62	0.00	1,542.62	26,859.04
511125 - Salaries-Overtime	31,307.22	1,594.14	0.00	1,594.14	32,901.36
511140 - Salaries-Termination	797.04	0.00	0.00	0.00	797.04
511145 - Cash Outs-Vacation	0.00	0.00	0.00	0.00	0.00
511150 - Cash Outs-Leave	1,042.96	0.00	0.00	0.00	1,042.96
512115 - FICA	26,202.61	1,986.27	0.00	1,986.27	28,188.88

**FEFS017TC Trial Balance****Ledger: GL - General Ledger****All Account Types****Fiscal Period 10/2022**

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	<b>Balance Forward</b>	<b>Debit</b>	<b>Credit</b>	<b>Net Amount</b>	<b>Ending Balance</b>
512120 - Unemployment Insurance	1,125.00	125.00	0.00	125.00	1,250.00
512305 - Employees Group Insurance	40,169.38	4,506.75	0.00	4,506.75	44,676.13
512325 - Life Insurance	2,553.50	33.75	0.00	33.75	2,587.25
512330 - Workers Comp Insurance	12,237.04	0.00	0.00	0.00	12,237.04
512505 - Employee Physicals	294.40	0.00	0.00	0.00	294.40
512510 - Recruitment Expense	1,066.43	0.00	0.00	0.00	1,066.43
521145 - Small Tools	57.14	0.00	0.00	0.00	57.14
521150 - Expendable Equipment	2,874.39	402.73	0.00	402.73	3,277.12
521173 - Food-Other	313.98	109.98	0.00	109.98	423.96
521180 - Clothing & Personal Supplies	868.10	0.00	0.00	0.00	868.10
521190 - Household Expense	2,806.24	155.68	0.00	155.68	2,961.92
521310 - Communications	2,937.11	292.65	0.00	292.65	3,229.76
521610 - Insurance	11,529.00	0.00	0.00	0.00	11,529.00
522120 - Maint-Internal Vehicles	5,884.95	9,426.62	0.00	9,426.62	15,311.57
522125 - Maint-Equipment	3,618.55	652.13	0.00	652.13	4,270.68
522130 - Maint-Equip Vehicles	27,776.74	2,196.07	0.00	2,196.07	29,972.81
522205 - Maint-Buildings & Improvements	10,157.90	3.17	0.00	3.17	10,161.07
522225 - Maint-Grounds	26.11	0.00	0.00	0.00	26.11
522600 - Fire Extinguisher Testing	330.81	0.00	0.00	0.00	330.81
523210 - Dues & Memberships	3,278.18	0.00	0.00	0.00	3,278.18
525110 - Office Expense	699.01	99.24	0.00	99.24	798.25
525140 - Office-Photocopy	315.62	34.33	0.00	34.33	349.95
525150 - Office-Postage	194.08	179.20	0.00	179.20	373.28
526110 - PS&S-Professional Services	13,250.62	9,500.00	0.00	9,500.00	22,750.62
526111 - PS&S-Contract Svcs	0.00	0.00	0.00	0.00	0.00
526116 - PS&S-Legal	75.00	0.00	0.00	0.00	75.00
526124 - PS&S-Auditor-Controller	1,431.50	162.75	0.00	162.75	1,594.25
527210 - Rents-Equipment	1,090.00	79.25	0.00	79.25	1,169.25
527310 - Rents-Buildings & Improvements	135.00	0.00	0.00	0.00	135.00
528000 - SDE Special Department Expense	4,750.91	0.00	0.00	0.00	4,750.91
529105 - Travel	3,895.10	0.00	0.00	0.00	3,895.10

**FEFS017TC Trial Balance**

Ledger: GL - General Ledger

All Account Types

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	Balance Forward	Debit	Credit	Net Amount	Ending Balance
529110 - Travel & Trans-Fuel	10,802.68	1,119.23	0.00	1,119.23	11,921.91
529112 - Travel & Trans-Priv Auto	354.07	64.99	0.00	64.99	419.06
529116 - Training-Travel	2,546.58	843.02	0.00	843.02	3,389.60
529134 - Trans & Travel " Rent Paymen	22,820.54	0.00	0.00	0.00	22,820.54
529210 - Utilities	8,246.25	940.63	0.00	940.63	9,186.88
532460 - Interest-Long Term Debt	(148.43)	0.00	0.00	0.00	(148.43)
543000 - Vehicles	128,294.00	0.00	0.00	0.00	128,294.00
<b>50 Type Total</b>	<b>697,398.95</b>	<b>58,876.95</b>	<b>0.00</b>	<b>58,876.95</b>	<b>756,275.90</b>
<b>9030 - Mi-Wuk Fire District Total</b>	<b>0.00</b>	<b>311,425.54</b>	<b>311,425.54</b>	<b>0.00</b>	<b>0.00</b>

**Budget vs Actual**  
**Tuolumne County of Tuolumne**  
**Mi-Wuk Fire District**

For 2022 Period Apr

Run Date: May 27, 2022 3:49:11 PM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
<b>9030204230 - Mi-Wuk Fire District</b>								
9030204230	411110	Ppty Taxes-Current Secured	193,370.00	77,199.28	0.00	184,429.17	8,940.83	5%
9030204230	412110	Ppty Taxes-Current Unsecured	4,376.00	0.00	0.00	4,042.44	333.56	8%
9030204230	414110	Ppty Taxes-Prior Unsecured	98.00	0.00	0.00	0.00	98.00	100%
9030204230	416110	Ppty Taxes-Supplemental	2,897.00	1,613.95	0.00	2,382.47	514.53	18%
<b>Total Taxes</b>			<b>200,741.00</b>	<b>78,813.23</b>	<b>0.00</b>	<b>190,854.08</b>	<b>9,886.92</b>	<b>5%</b>
9030204230	441110	Interest Income	1,500.00	0.00	0.00	1,642.50	-142.50	-10%
<b>Total Use of Money &amp; Property</b>			<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,642.50</b>	<b>-142.50</b>	<b>-10%</b>
9030204230	458110	State-Homeowners Property Tax	1,984.00	0.00	0.00	912.70	1,071.30	54%
<b>Total State Revenue</b>			<b>1,984.00</b>	<b>0.00</b>	<b>0.00</b>	<b>912.70</b>	<b>1,071.30</b>	<b>54%</b>
9030204230	469840	Other Govts-San Francisco	613.00	0.00	0.00	613.00	0.00	0%
<b>Total Other Governments</b>			<b>613.00</b>	<b>0.00</b>	<b>0.00</b>	<b>613.00</b>	<b>0.00</b>	<b>0%</b>
9030204230	471211	Benefit Assessments-Fire Assmt	290,903.00	114,424.73	0.00	272,483.71	18,419.29	6%
<b>Total Charges for Services</b>			<b>290,903.00</b>	<b>114,424.73</b>	<b>0.00</b>	<b>272,483.71</b>	<b>18,419.29</b>	<b>6%</b>
9030204230	483111	Misc Income-Reimbursements	2,118.00	0.00	0.00	2,461.86	-343.86	-16%
<b>Total Miscellaneous Revenue</b>			<b>2,118.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,461.86</b>	<b>-343.86</b>	<b>-16%</b>
9030204230	491110	Sale of Fixed Assets	0.00	0.00	0.00	95,000.00	-95,000.00	
9030204230	496000	Donations	835.00	0.00	0.00	1,065.00	-230.00	-28%
<b>Total Other Finance Sources</b>			<b>835.00</b>	<b>0.00</b>	<b>0.00</b>	<b>96,065.00</b>	<b>-95,230.00</b>	<b>-11,405%</b>
<b>Total Revenue</b>			<b>498,694.00</b>	<b>193,237.96</b>	<b>0.00</b>	<b>565,032.85</b>	<b>-66,338.85</b>	<b>-13%</b>
9030204230	511110	Salaries-Reg	255,000.00	22,826.75	0.00	206,675.70	48,324.30	19%
9030204230	511120	Salaries-Reserve	47,000.00	1,542.62	0.00	26,859.04	20,140.96	43%
9030204230	511125	Salaries-Overtime	40,000.00	1,594.14	0.00	32,901.36	7,098.64	18%
9030204230	511140	Salaries-Termination	815.00	0.00	0.00	797.04	17.96	2%
9030204230	511150	Cash Outs-Leave	1,045.00	0.00	0.00	1,042.96	2.04	0%
9030204230	512115	FICA	26,290.00	1,986.27	0.00	23,502.71	2,787.29	11%
9030204230	512120	Unemployment Insurance	1,500.00	125.00	0.00	1,250.00	250.00	17%
9030204230	512305	Employees Group Insurance	49,270.00	4,506.75	0.00	44,676.13	4,593.87	9%
9030204230	512325	Life Insurance	2,662.00	33.75	0.00	2,587.25	74.75	3%
9030204230	512330	Workers Comp Insurance	14,437.00	0.00	0.00	12,237.04	2,199.96	15%
9030204230	512505	Employee Physicals	450.00	0.00	0.00	294.40	155.60	35%
9030204230	512510	Recruitment Expense	5,153.00	0.00	0.00	1,066.43	4,086.57	79%
<b>Total Salaries and Benefits</b>			<b>443,622.00</b>	<b>32,615.28</b>	<b>0.00</b>	<b>353,890.06</b>	<b>89,731.94</b>	<b>20%</b>
9030204230	521145	Small Tools	300.00	0.00	0.00	57.14	242.86	81%
9030204230	521150	Expendable Equipment	2,000.00	402.73	0.00	1,422.09	577.91	29%
9030204230	521173	Food-Other	255.00	0.00	0.00	94.02	160.98	63%
9030204230	521180	Clothing & Personal Supplies	1,712.00	0.00	0.00	868.10	843.90	49%
9030204230	521190	Household Expense	2,100.00	0.00	0.00	1,426.92	673.08	32%
9030204230	521310	Communications	4,500.00	292.65	0.00	3,229.76	1,270.24	28%
9030204230	521610	Insurance	11,529.00	0.00	0.00	11,529.00	0.00	0%
9030204230	522120	Maint-Internal Vehicles	17,000.00	9,426.62	0.00	15,311.57	1,688.43	10%
9030204230	522125	Maint-Equipment	5,600.00	652.13	0.00	4,270.68	1,329.32	24%
9030204230	522130	Maint-Equip Vehicles	17,000.00	2,196.07	0.00	16,714.09	285.91	2%
9030204230	522205	Maint-Buildings & Improvements	11,500.00	3.17	0.00	9,786.07	1,713.93	15%
9030204230	522225	Maint-Grounds	8,200.00	0.00	0.00	26.11	8,173.89	100%
9030204230	522600	Fire Extinguisher Testing	340.00	0.00	0.00	330.81	9.19	3%
9030204230	523210	Dues & Memberships	4,273.00	0.00	0.00	3,278.18	994.82	23%
9030204230	525110	Office Expense	1,000.00	99.24	0.00	630.21	369.79	37%
9030204230	525140	Office-Photocopy	700.00	34.33	0.00	349.95	350.05	50%
9030204230	525150	Office-Postage	400.00	179.20	0.00	373.28	26.72	7%
9030204230	525200	Publications & Legal Notices	175.00	0.00	0.00	0.00	175.00	100%
9030204230	526106	PS&S-Tax Admin Fee	4,800.00	0.00	0.00	0.00	4,800.00	100%
9030204230	526107	PS&S-Tax Parcel Fee	4,000.00	0.00	0.00	0.00	4,000.00	100%
9030204230	526110	PS&S-Professional Services	13,239.00	9,500.00	0.00	22,750.62	-9,511.62	-72%



**Budget vs Actual**  
**Tuolumne County of Tuolumne**  
**Mi-Wuk Fire District**

For 2022 Period Apr

Run Date: May 27, 2022 3:49:11 PM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
9030204230	526116	PS&S-Legal	2,500.00	0.00	0.00	75.00	2,425.00	97%
9030204230	526124	PS&S-Auditor-Controller	2,500.00	162.75	0.00	1,594.25	905.75	36%
9030204230	527210	Rents-Equipment	1,410.00	79.25	0.00	1,169.25	240.75	17%
9030204230	527310	Rents-Buildings & Improvements	135.00	0.00	0.00	135.00	0.00	0%
9030204230	528000	SDE Special Department Expense	4,850.00	0.00	0.00	4,750.91	99.09	2%
9030204230	528184	SDE-Awards & Certificates	50.00	0.00	0.00	0.00	50.00	100%
9030204230	529105	Travel	3,100.00	0.00	0.00	3,086.66	13.34	0%
9030204230	529110	Travel & Trans-Fuel	11,000.00	976.72	0.00	9,353.81	1,646.19	15%
9030204230	529112	Travel & Trans-Priv Auto	450.00	64.99	0.00	419.06	30.94	7%
9030204230	529116	Training-Travel	3,000.00	843.02	0.00	3,389.60	-389.60	-13%
9030204230	529134	Trans & Travel â€" Rent Paymen	22,821.00	0.00	0.00	22,820.54	0.46	0%
9030204230	529210	Utilities	9,300.00	564.38	0.00	6,085.42	3,214.58	35%
<b>Total Services and Supplies</b>			<b>171,739.00</b>	<b>25,477.25</b>	<b>0.00</b>	<b>145,328.10</b>	<b>26,410.90</b>	<b>15%</b>
9030204230	543000	Vehicles	117,000.00	0.00	0.00	111,294.00	5,706.00	5%
<b>Total Fixed Assets</b>			<b>117,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>111,294.00</b>	<b>5,706.00</b>	<b>5%</b>
9030204230	532460	Interest-Long Term Debt	18,478.00	0.00	0.00	-148.43	18,626.43	101%
<b>Total Other Financing Uses</b>			<b>18,478.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-148.43</b>	<b>18,626.43</b>	<b>101%</b>
9030204230	691110	Appropriation-Contingencies	118,569.00	0.00	0.00	0.00	118,569.00	100%
9030204230	691113	Contingency-Long Term Debt	35,280.00	0.00	0.00	0.00	35,280.00	100%
<b>Total Contingencies</b>			<b>153,849.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>153,849.00</b>	<b>100%</b>
<b>Total Expenditures</b>			<b>904,688.00</b>	<b>58,092.53</b>	<b>0.00</b>	<b>610,363.73</b>	<b>294,324.27</b>	<b>33%</b>
<b>Total Net Mi-Wuk Fire District</b>			<b>-405,994.00</b>	<b>135,145.43</b>	<b>0.00</b>	<b>-45,330.88</b>	<b>-360,663.12</b>	

**Budget vs Actual**  
**Tuolumne County of Tuolumne**  
**Mi-Wuk Fire Special Projects**

For 2022 Period Apr

Run Date: May 27, 2022 3:49:11 PM

GL Key	Object	Description	Budget	Current Period	Encumbrances	Year to Date	Remaining	Percent Remaining
<b>9030204235 - Mi-Wuk Fire Special Projects</b>								
9030204235	459119	State-Emergency Fire Fighting	224,185.00	0.00	0.00	228,058.36	-3,873.36	-2%
<b>Total State Revenue</b>			<b>224,185.00</b>	<b>0.00</b>	<b>0.00</b>	<b>228,058.36</b>	<b>-3,873.36</b>	<b>-2%</b>
9030204235	483111	Misc Income-Reimbursements	2,800.00	0.00	0.00	1,652.03	1,147.97	41%
<b>Total Miscellaneous Revenue</b>			<b>2,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,652.03</b>	<b>1,147.97</b>	<b>41%</b>
9030204235	496060	Donations-Auxiliary Utilities	4,900.00	390.25	0.00	3,036.50	1,863.50	38%
9030204235	496065	Donations-Auxiliary Misc	46,825.00	265.66	0.00	34,693.72	12,131.28	26%
<b>Total Other Finance Sources</b>			<b>51,725.00</b>	<b>655.91</b>	<b>0.00</b>	<b>37,730.22</b>	<b>13,994.78</b>	<b>27%</b>
<b>Total Revenue</b>			<b>278,710.00</b>	<b>655.91</b>	<b>0.00</b>	<b>267,440.61</b>	<b>11,269.39</b>	<b>4%</b>
9030204235	511110	Salaries-Reg	102,657.00	0.00	0.00	100,226.27	2,430.73	2%
9030204235	512115	FICA	7,852.00	0.00	0.00	4,686.17	3,165.83	40%
9030204235	512330	Workers Comp Insurance	6,407.00	0.00	0.00	0.00	6,407.00	100%
<b>Total Salaries and Benefits</b>			<b>116,916.00</b>	<b>0.00</b>	<b>0.00</b>	<b>104,912.44</b>	<b>12,003.56</b>	<b>10%</b>
9030204235	521150	Expendable Equipment	12,750.00	0.00	0.00	1,855.03	10,894.97	85%
9030204235	521173	Food-Other	600.00	109.98	0.00	329.94	270.06	45%
9030204235	521190	Household Expense	1,850.00	155.68	0.00	1,535.00	315.00	17%
9030204235	522130	Maint-Equip Vehicles	13,750.00	0.00	0.00	13,258.72	491.28	4%
9030204235	522205	Maint-Buildings & Improvements	500.00	0.00	0.00	375.00	125.00	25%
9030204235	525110	Office Expense	300.00	0.00	0.00	168.04	131.96	44%
9030204235	528000	SDE Special Department Expense	575.00	0.00	0.00	0.00	575.00	100%
9030204235	529105	Travel	850.00	0.00	0.00	808.44	41.56	5%
9030204235	529110	Travel & Trans-Fuel	4,000.00	142.51	0.00	2,568.10	1,431.90	36%
9030204235	529210	Utilities	4,900.00	376.25	0.00	3,101.46	1,798.54	37%
<b>Total Services and Supplies</b>			<b>40,075.00</b>	<b>784.42</b>	<b>0.00</b>	<b>23,999.73</b>	<b>16,075.27</b>	<b>40%</b>
9030204235	543000	Vehicles	17,000.00	0.00	0.00	17,000.00	0.00	0%
<b>Total Fixed Assets</b>			<b>17,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,000.00</b>	<b>0.00</b>	<b>0%</b>
<b>Total Expenditures</b>			<b>173,991.00</b>	<b>784.42</b>	<b>0.00</b>	<b>145,912.17</b>	<b>28,078.83</b>	<b>16%</b>
<b>Total Net Mi-Wuk Fire Special Projects</b>			<b>104,719.00</b>	<b>-128.51</b>	<b>0.00</b>	<b>121,528.44</b>	<b>-16,809.44</b>	
<b>Total Revenues</b>			<b>777,404.00</b>	<b>832,473.46</b>	<b>0.00</b>	<b>832,473.46</b>	<b>-55,069.46</b>	<b>2.07</b>
<b>Total Expenditures</b>			<b>1,078,679.00</b>	<b>756,275.90</b>	<b>0.00</b>	<b>756,275.90</b>	<b>322,403.10</b>	<b>0.30</b>
<b>Net Total</b>			<b>-301,275.00</b>	<b>76,197.56</b>	<b>0.00</b>	<b>76,197.56</b>	<b>-377,472.56</b>	<b>125%</b>

### Cash on Hand by Month

	FY 21/22	FY 20/21	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$253,303.84	\$ 139,966.78	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 186,690.69	\$ 109,571.47	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 93,563.21	\$ 94.93	\$ 97,354.43	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31	\$ 22,257.21	\$ 73.81	\$ 43,783.05	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30	\$ 1,691.61	\$ 72.42	\$ 59.18	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31	\$ 215,046.09	\$ 89.36	\$ 140,891.71	\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31	\$ 364,986.75	\$ 41.62	\$ 87,320.27	\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28	\$ 270,328.59	\$ 47.06	\$ 101,410.30	\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31	\$ 270,259.11	\$ 66,178.68	\$ 120,130.72	\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30	\$ 393,006.91	\$ 406,275.87	\$ 264,014.83	\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 285,520.93	\$ 224,705.05	\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 326,741.77	\$ 209,376.59	\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

#### Significant impacts on April cash:

- Received \$78,813 in tax revenue
- Received \$114,425 in Benefit Assessments
- Paid monthly Anthem Blue Cross premium of \$4,507
- Paid \$11,623 in vehicle maintenance
- Paid \$9,500 in commission for the sale of the water tender

**RECOGNITION OF UNANTICIPATED REVENUE FY2021-22**  
**DRAFT**  
**DISTRICT NAME: Mi-Wuk Fire District (with Special Projects)**  
**Fund - Department: 9030-204500, 9030-204550 - (PeopleSoft)**  
**Fund - Department: 9030-204230, 9030-204235 - (OneSolution)**

**ESTIMATE OF UNANTICIPATED REVENUES for FY 2021-22**

**\$65,000.00**

<b>INCREASE:</b>	<b>PeopleSoft ACCOUNT NUMBER</b>	<b>OneSolution ACCOUNT NUMBER</b>	<b>REVENUE</b>
Sale of Fixed Assets (204500) / (9030204230)	491110	491110	65,000
<b>Total Unanticipated Revenue 2021-22</b>			<b>65,000</b>

<b>INCREASE:</b>	<b>PeopleSoft ACCOUNT NUMBER</b>	<b>OneSolution ACCOUNT NUMBER</b>	<b>EXPENDITURES</b>
Appropriation-Contingencies (204500) / (9030204230)	691110	691110	65,000
<b>Total Unanticipated Expenditures and Increase to Contingencies 2021-22</b>			<b>65,000</b>

Increase in certain funds to recognize unanticipated revenue from the sale of the former E773, 1996 International 4800, VIN ending 9331, as approved by the Mi-Wuk/Sugar Pine FPD Board of Directors at their regular meeting on June 14, 2022.

Auditor Approval

Dept Head Approval

CAO Approval

Board Approval

These estimates of unanticipated revenue and expenditures were prepared by:

Bonnie Dahlin

Name

Date

Phone

**TUOLUMNE COUNTY**  
**OFFICE OF THE AUDITOR-CONTROLLER**  
**BUDGET TRANSFER FORM**  
**DRAFT**

## PRELIMINARY BUDGET ESTIMATE FOR FISCAL YEAR 2022-23

June 14, 2022 DRAFT

DISTRICT NAME: Mi-Wuk Fire District (with Special Projects)

Fund - Department: 9030-204230, 9030-204235

DRAFT

Estimated FUND BALANCE for July 1, 2022

345000

## ESTIMATE OF REVENUES for FY 2022-23

	ACCOUNT NUMBER	Actual 2020-21 REVENUE RECEIVED	Current Approved Budget 2021-2022 DISTRICT REVENUE ESTIMATE	Preliminary Budget 2022-2023 DISTRICT REVENUE ESTIMATE	
Ppty Taxes-Current Secured	411110	189,579	193,370	197,237	*
Ppty Taxes-Current Unsecured	412110	4,607	4,376	4,157	**
Ppty Taxes-Prior Unsecured	414110	103	98	98	**
Ppty Taxes-Supplemental	416110	2,897	2,897	2,897	***
Interest Income	441110	1,096	1,500	1,500	
State-Homeowners Property Tax	458110	1,984	1,984	1,984	****
State-Emergency Fire Fighting	459119				
Other Govts-San Francisco	469840	613	613	613	
Benefit Assessment-Fire Assmt	471211	285,167	290,903	302,526	
Misc Income	483110	1,540			
Misc Income-Reimbursements	483111		2,118		
Misc Income-Admin Fee	483112				
Insurance Reimbursement	484005				
Sale of Fixed Assets	491110				
Donations	496000	25	835		
State-Emergency Fire Fighting (9030204235)	459119	517,179	224,185		
State-SRAFPF Grant (9030204235)	459206				
Fed-SAFER (9030204235)	462209				
Fed-VFA Grant (9030204235)	469207	15,585			
Other Govts-TPPA Energy Grant (9030204235)	469805				
Misc Income (9030204235)	483110				
Misc Income-Reimbursements (9030204235)	483111	2,393	2,800		
Misc Income-Admin Fee (9030204235)	483112				
Sonora Foundation Grant (9030204235)	489100				
California Fire Foundation (9030204235)	489107	15,000			
Donations (9030204235)	496000				
Donations-Auxiliary Utilities (9030204235)	496060	4,520	4,900	4,900	
Donations-Auxiliary Clothing (9030204235)	496063	12,851			
Donations-Auxiliary Misc (9030204235)	496065	5,476	46,825	21,940	

Total Revenues 2020-21 1,060,615

Total District estimated revenues for 2021-22 777,404

Total District estimated revenues for 2022-23 537,852

TOTAL ESTIMATED FUNDS AVAILABLE FOR FY 2022-23

882,852

Total is the estimated fund balance for July 1, 2022 + District estimated revenue for 2022-23

\* Secured Property Taxes - Estimated increase of 2%  
 \*\* Unsecured Property Taxes - Estimated as decrease of 5%  
 \*\*\* Supplemental Property Taxes - Estimated as steady  
 \*\*\*\* Homeowners Property Taxes - Estimated as steady

FY 21/22  
 FY 21/22  
 FY 21/22  
 FY 21/22

This amount  
 should equal  
 the total  
 on Page 2

## ESTIMATE OF EXPENSES for FY 2022-23

	ACCOUNT NUMBER	Actual 2020-21 EXPENDITURES	Current Approved Budget 2021-2022 EXPENDITURE REQUEST	Preliminary Budget 2022-2023 EXPENDITURE REQUEST
Salaries-Reg	511110	196,901	255,000	282,181
Cash Outs-Leave	511150	-	1,045	1,045
Salaries-Part Time	511115	-		
Salaries-Reserve	511120	57,372	47,000	75,600
Salaries-Overtime	511125	70,323	40,000	25,000
Salaries-Termination (Leave Cash Out)	511140	1,308	815	815
FICA	512115	24,933	26,290	29,329
Unemployment Insurance	512120	1,500	1,500	1,500
Employees Group Insurance	512305	4,222	49,270	50,000
Life Insurance	512325	2,473	2,662	2,662
Workers Comp Insurance	512330	11,825	14,437	15,070
Workers Comp Sheriff 4850	512335	-		
Employee Physicals	512505	-	450	450
Recruitment Expense	512510	1,211	5,153	5,153
Small Tools	521145	105	2,800	2,800
Expendable Equipment	521150	2,191	4,500	4,500
Food-Other	521173	31	255	255
Clothing & Personal Supplies	521180	4,281	3,212	3,212
Household Expense	521190	643	2,100	2,100
Communications	521310	4,209	4,500	4,500
Insurance	521610	6,581	11,529	11,529
Maint-Internal Vehicles	522120	1,008	22,000	10,000
Maint-Equipment	522125	4,096	6,900	6,000
Maint-Equip Vehicles	522130	7,411	23,500	10,000
Maint-Buildings & Improvements	522205	2,878	11,500	3,000
Maint-Grounds	522225	1,852	8,200	1,500
Fire Extinguisher Testing	522600	241	340	340
Dues & Memberships	523210	4,459	4,273	4,273



Office Expense	525110	663	1,000	1,000
Office-Photocopy	525140	614	700	700
Office-Postage	525150	564	400	400
Publications & Legal Notices	525200	162	175	175
PS&S-Tax Admin Fee	526106	4,506	4,800	4,800
PS&S-Tax Parcel Fee	526107	3,867	4,000	4,000
PS&S-Professional Services	526110	11,069	13,239	13,239
PS&S-Legal	526116	4,856	2,500	500
PS&S-Auditor-Controller	526124	2,209	2,500	2,500
Rents-Equipment	527210	2,986	1,410	1,410
Rents-Buildings & Improvements	527310	135	135	135
SDE Special Department Expense	528000	1,282	4,850	4,850
SDE-Awards & Certificates	528184	-	50	50
Travel	529105	-	3,100	3,100
Travel & Trans-Fuel	529110	7,868	11,000	14,000
Travel & Trans-Priv Auto	529112	502	450	450
Training-Travel	529116	166	3,500	3,500
Transportation & Travel - Rental Pays	529134	-	22,821	22,821
Utilities	529210	8,600	9,300	9,300
Interest-Long Term Debt	532460	5,818	18,478	
Interest-Internal Borrowing	532465	906		
Building and Improvements	542000	19,954		
Vehicles	543000	2,621	117,000	
Fire Equipment	544200	-		
Misc/Specialized Equipment	544400	-		
Appropriation-Contingencies	691110		118,569	197,518
Contingency-Equipment	691112			
Contingency-Long Term Debt	691113		35,280	
Contingency-Employee Health Benefits	lbd			18,750
Salaries-Reg (9030204235)	511110	245,629	102,657	
Salaries-Overtime (9030204235)	511125			
FICA (9030204235)	512115	18,791	7,852	
Employees Group Insurance (9030204235)	512305			
Workers Comp Insurance (9030204235)	512330	13,135	6,407	
Employee Physicals (9030204235)	512505			
Recruitment Expense (9030204235)	512510			
Small Tools (9030204235)	521145			
Expendable Equipment (9030204235)	521150	424	12,750	18,140
Food-Other (9030204235)	521173	267	600	600
Clothing and Personal Supplies (9030204235)	521180	44,233		
Household Expense (9030204235)	521190	1,760	1,850	1,850
Communications (9030204235)	521310			
Maint-Equipment (9030204235)	522125			
Maint-Equip-Vehicles (9030204235)	522130		13,750	500
Maint-Buildings & Improvements (9030204235)	522205	375	500	500
Maint-Grounds (9030204235)	522225			
Dues and Memberships (9030204235)	523210			
Office Expense (9030204235)	525110	229	300	
Office-Photocopy (9030204235)	525140	346		350
Office-Postage (9030204235)	525150			
Publications & Legal Notices (9030204235)	525200			
PS&S-Tax Admin Fee (9030204235)	526106			
PS&S-Professional Services (9030204235)	526110			
PS&S-Legal (9030204235)	526116			
Rents-Equipment (9030204235)	527210			
SDE Special Department Expense (9030204235)	528000		575	
Travel (9030204235)	529105	118	850	
Travel & Trans-Fuel (9030204235)	529110	4,993	4,000	
Travel & Trans-Priv Auto (9030204235)	529112			
Training-Travel (9030204235)	529116			
Utilities (9030204235)	529210	4,403	4,900	4,900
Buildings & Improvements (9030204235)	542000	2,500		
Vehicles (9030204235)	543000		17,000	
Fire Equipment (9030204235)	544200			
Misc/Specialized Equip (9030204235)	544400			
Appropriation-Contingencies (9030204235)	691110			

Total Operating Expenses 2020-21 828,601.29

Total District estimated operating expenses for 2021-2022 1,098,479

Total District estimated operating expenses for 2022-2023 882,852

TOTAL OPERATING EXPENSES (District estimated expenses for 2022-23)

882,852

Note:  
Dept 235 Total  
26,840

These estimates of revenue and expenditures were prepared by:

Name

Date

↑  
This amount  
should equal  
the total  
estimated  
funds available  
on Page 1

# ESTIMATE OF FUND BALANCE FOR JULY 1, 2022

April 30, 2022 Ending Cash

393007

## ESTIMATE OF REMAINING REVENUES for FY22

	ACCOUNT NUMBER		DISTRICT REVENUE ESTIMATE
Ppty Taxes-Current Secured	411110	Estimated Remaining Tax Revenue for FY22	
Ppty Taxes-Current Unsecured	412110		
Ppty Taxes-Prior Unsecured	414110		
Ppty Taxes-Supplemental	416110		
Interest Income	441110		
State-Homeowners Property Tax	458110		29,397
Sale of Fixed Assets	491110		65,000
Total District estimated revenues for May & June 2022			94,397

TOTAL ESTIMATED FUNDS AVAILABLE FOR MAY & JUNE 2022

487,404

## ESTIMATE OF REMAINING EXPENDITURES for FY22

	ACCOUNT NUMBER	ACTUAL APRIL EXPENDITURES	DISTRICT ESTIMATED EXPENDITURES
Total All Expenditures for April			
Tuolumne County Trial Balance pg 4			
pg 4 - '50 Type Total		58,877	
Less Significant One Time Expenditures			
Maint-Internal Vehicles	522120	(9,462)	
PS&S-Professional Services	526110	(9,500)	
Estimated Monthly Normal Expenditures		39,915	
May Estimated Normal Expenditures			39,915
June Estimated Normal Expenditures			39,915
Plus Significant One Time Expenditures			
Maint-Equipment (Ladder Repair)	522125		1,500
Maint-Equip Vehicles (WT Pump)	522130		2,000
PS&S-Tax Parcel Fee	526107		4,000
Interest-Long Term Debt (Loan Payoff)	532460		36,024
Vehicles (WT DMV Use Tax)	543000		5,655
Total District estimated expenses for May and June 2022			129,009

TOTAL ESTIMATED REMAINING CASH JUNE 30, 2022

358,395

### LESS LIABILITIES

ESTIMATED ACCRUED LEAVE

(12,000)

(Actual Accrued Leave 06/30/2021 - \$9454)

ESTIMATED FUND BALANCE FOR JULY 1, 2022

346,395

ESTIMATED FUND BALANCE FOR JULY 1, 2022 AS USED ON PRELIMINARY BUDGET FOR FY23

345,000



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

## RESOLUTION NUMBER 2022.06.14.2

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MI WUK/SUGAR PINE FIRE PROTECTION DISTRICT  
FOR FEDERAL EXCESS PERSONAL PROPERTY IN ACCORDANCE WITH  
UNITED STATES FOREST SERVICE COOPERATIVE FORESTRY ASSISTANCE ACT (CFM) OF 1978**

WHEREAS, there is a need for Federal Excess Personal Property to help fight wildland, rural, structure or other fires in the County of Tuolumne, California and,

WHEREAS, the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. § 483) and the Cooperative Forestry Assistance Act of 1978 (16 U.S.C. § 2106(c)) authorizes the FEPP Program as an element of the Cooperative Fire Protection Program (16 U.S.C. § 2106(b)). Under these authorities, the USDA Forest Service may lend FEPP property needed for wildland and rural community fire protection to the STATE and to local paid or unpaid fire departments for their use.

THEREFORE, be it resolved that James Klyn, Fire Chief for the Mi-Wuk/Sugar Pine Fire Protection District, is hereby authorized on behalf of the Mi-Wuk/Sugar Pine Fire Protection District to enter into an agreement with the State of California Department of Forestry and Fire Protection (CALFIRE), for the loan of Federal Excess Personal Property. A copy of said Agreement is attached hereto and made a part hereof, and said Fire Chief is hereby authorized to sign the Agreement for the Mi-Wuk/Sugar Pine Fire Protection District Board of Directors.

The foregoing Resolution was PASSED and ADOPTED by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District at a regular meeting thereof held on June 14, 2022, at the Mi-Wuk/Sugar Pine Fire Protection District, located at 24247 Highway 108, Mi-Wuk Village, CA 95364.

AYES:

NOES:

ABSTAINED:

ABSENT:

\_\_\_\_\_  
Jim McDonald, President, Board of Directors,  
Mi-Wuk/Sugar Pine Fire Protection District

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Bonnie Dahlin, Clerk, Board of Directors  
Mi-Wuk Sugar Pine Fire Protection District

\_\_\_\_\_  
Date

STATE OF CALIFORNIA  
THE NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE  
USDA FOREST SERVICE  
FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM  
Under the United States Forest Service Cooperative Forestry Assistance Act (CFM) of 1978

This agreement is entered into by and between

THE STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

AND

**MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT**

This agreement made and entered into this       day of       , 20       , by and between the State of California acting by and through the Director of the Department of Forestry and Fire Protection (CAL FIRE), hereinafter referred to as the STATE and the Mi-Wuk Sugar Pine Fire Protection District, hereinafter referred to as the COOPERATOR, covenants as follows:

I.       PURPOSE

The STATE has been approved as an agent of the United States Department of Agriculture (USDA) Forest Service for administering Federal Excess Personal Property (FEPP) as part of the Cooperative Fire Protection Program, which allows the COOPERATOR to take custody and use FEPP property for wildland and rural community fire protection services.

II.       MUTUAL INTEREST OF PARTIES

Both the STATE and the COOPERATOR have a mutual interest in the prevention, protection and suppression of all wildland and rural community fires near and adjacent to the property and the people of California.

III.       AUTHORITIES

The Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. § 483) and the Cooperative Forestry Assistance Act of 1978 (16 U.S.C. § 2106(c)) authorizes the FEPP Program as an element of the Cooperative Fire Protection Program (16 U.S.C. § 2106(b)). Under these authorities, the USDA Forest Service may lend FEPP property needed for wildland and rural community fire protection to the STATE and to local paid or unpaid fire departments for their use.

IV.       RESPONSIBILITIES

THE COOPERATOR AGREES :

1. Primary use of FEPP property must be 90 percent for activities directly related to wildland and rural community fire protection; however, situations may occur that make this exclusive use impractical. Non-fire emergency use of FEPP property is authorized and limited to no more than 10 percent total usage. Abuse of the 10 percent non-fire use standard could result in recall of the property on loan, suspension from the program, or other sanctions.

2. FEPP property acquired by the COOPERATOR is not permitted to be rented, leased, loaned, or traded to another party; no exceptions. FEPP property is not permitted to be transferred or sold without prior approval from the STATE or the USDA Forest Service. FEPP property is for official use only; personal use of FEPP property is prohibited, violates the law, and this Cooperative agreement. Any personal use violations found, subjects the COOPERATOR to penalties and FEPP property recall as determined by the STATE and the USDA Forest Service.
3. To immediately notify the STATE of receipt of FEPP property during the acquisition process.
4. To bear the entire cost of transportation, retrofit, modification, maintenance, repairs, and operation of acquired FEPP property while in the COOPERATOR's possession.
5. The COOPERATOR must paint any FEPP rolling stock acquired directly from the USDA Forest Service that has the distinct Forest Service green color. If the FEPP property is acquired from the Department of Defense (DoD) and has military colors or markings, it must be painted. This is mandatory per the STATE and the USDA Forest Service. The painting of the FEPP vehicle must be accomplished within one (1) calendar year of the acquisition.
6. To register all FEPP rolling stock with the California Department of Motor Vehicles (OMV) within 60 days of receipt of property. Lien Holder will remain as the USDA Forest Service. This is mandatory as ownership remains with the USDA Forest Service. Registered Owner will be the COOPERATOR.
7. To obtain prior to operation of any FEPP property the minimum liability insurance in the amount required by State law to cover the operation of FEPP rolling stock. The COOPERATOR must maintain adequate insurance to cover damages or injuries to cover persons or property relating to the use of the property. Proof of insurance coverage must be provided to the STATE in the form of an insurance policy or a self-insured statement on an official letterhead.
8. Drivers of FEPP property must take the necessary equipment training and have a valid California operator license to operate the loaned vehicle(s).
9. To make FEPP property operable and ready to be placed into service for wildland and rural community fire protection, including fire suppression and prevention. Operational condition of the property will be achieved within one (1) year to the date of property pick up/receipt.
10. FEPP property cannot be modified or cannibalized without prior authorization from the STATE and the USDA Forest Service. The COOPERATOR shall contact the STATE with a request and justification to modify or cannibalize any FEPP property. The request must be submitted for approval before any modification or cannibalization to FEPP property takes place.
11. The COOPERATOR is responsible for the proper care, maintenance, security and storage of all acquired FEPP property.
12. All FEPP property must be identified as property belonging to the USDA Forest Service and for fire use only. The STATE will provide USDA Forest Service property tags along with a property number assigned to accountable FEPP property.

13. To promptly report any FEPP property when it is no longer needed by the COOPERATOR to the STATE and the USDA Forest Service for disposal authority. The COOPERATOR is not to release FEPP property to anyone unless the STATE and the USDA Forest Service have provided the proper authorization and documentation needed. The COOPERATOR is to provide reasonable access to authorized personnel for inspection and removal of FEPP property.
14. Ownership of all accessories, tools, light bars, sirens and equipment which is added to the loaned FEPP property remains with the COOPERATOR and must be removed prior to the disposal process.
15. Accidents involving FEPP property must be reported directly to the STATE within 10 days of the situation. This includes accidents that result in death, injury, illness, or property damage (more than \$350). Depending on the type of accident, the STATE will provide direction to the COOPERATOR on the information required to be submitted to the USDA Forest Service.
16. Lost, stolen, damaged or destroyed FEPP property shall be reported to the STATE for proper documentation and handling
17. When FEPP property is lost, damaged, destroyed or stolen, a determination is required whether there was negligence on the part of the COOPERATOR. The STATE shall make a recommendation to the USDA Forest Service Property Management Officer (PMO) whether there was negligence or gross negligence.
  - a. Negligence: The failure to abide by Federal rules and regulations.
    - i. Repeated instances of negligent damage to FEPP property by staff of the COOPERATOR may be cause for the STATE to suspend further acquisitions by the COOPERATOR until the reasons for the negligence are identified and steps taken to prevent further instances.
  - b. Gross negligence: The intentional, willful, or wanton failure to exercise a reasonable degree of care to protect FEPP property in one's custody in reckless disregard of the consequences of the actions.
    - i. If the STATE determines that there is apparent gross negligence on the part of the COOPERATOR staff, the findings plus all supporting documentation shall be forwarded by the STATE to the USDA Forest Service PMO for a final determination.
    - ii. Should the USDA Forest Service submit the final determination is one of gross negligence and sends the STATE a Bill of Collection for FEPP property under the COOPERATOR's care, the COOPERATOR will reimburse the STATE for all the costs listed on the Bill of Collection.
    - iii. The COOPERATOR shall be suspended from acquiring any additional FEPP property for a set time as determined by the STATE.
    - iv. A second case of gross negligence will cause the COOPERATOR to lose all privileges of participation in the FEPP program as determined by the STATE.
18. To perform/participate in the physical inventory process on FEPP property in the COOPERATOR's possession every two (2) years.
19. The STATE and the USDA Forest Service will periodically conduct joint reviews of the FEPP program to ensure compliance with the USDA Forest Service and other applicable statutes, regulations and policies are being followed. The COOPERATOR must participate and provide access to all physical FEPP property along with access to all FEPP documentation during the review. The STATE is authorized to perform audits and reviews by STATE personnel, in between joint reviews, to provide the USDA Forest Service information for FEPP program improvements.



20. To retain all documentation on all inventoried FEPP property for six (6) years and three (3) months after the year designated for the disposal of the property. The STATE will send all mandatory documentation required for acquisition, management and disposal of FEPP property to the COOPERATOR as these processes occur.
21. The COOPERATOR must provide access to and the right to examine all records, books, papers or documents relating to the FEPP program to the USDA Forest Service, the USDA Office of the Inspector General (OIG), the Comptroller General of the United States, the STATE and their authorized representatives.
22. To comply with Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or natural origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination, under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. To comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d) prohibiting discrimination where discriminatory practices will result in unequal treatment of persons who are or should be benefiting from the activity.

V. OTHER AGREEMENT TERMS  
IT IS MUTUALLY AGREED THAT:

1. Title to all FEPP property shall remain vested in the United States federal government.
2. The COOPERATOR shall complete a resolution, or a statement from their governing board/council, approving participation in the FEPP program. The resolution must be received with this Cooperative agreement as a requirement of the Terms and Conditions before the STATE will prepare or continue (in the case of a renewal agreement) the COOPERATOR's access to screen and manage FEPP property.
3. All FEPP property loaned to the COOPERATOR shall be for an indefinite period of time, unless the COOPERATOR is negligent of program requirements as detailed in the Terms and Conditions of this Cooperative agreement as well as any Federal regulations that govern the FEPP program. The agreement may be terminated by either party after giving notice 60 days in advance of such termination to the other party.
4. The STATE will not be responsible for furnishing spare parts for FEPP property and the COOPERATOR accepts all FEPP property "as is" without any warranties of any kind, either expressed or implied.
5. Amendments to this Cooperative agreement covering acquisitions and disposals of FEPP property will be submitted by the STATE to the COOPERATOR for review and signature. These Amendments will be sent upon completion of the action taken and must be returned signed and dated by the COOPERATOR to the STATE to maintain accurate record keeping as required by the USDA Forest Service.
6. COOPERATORS with any FEPP property will cooperate with regulatory agencies to ensure compliance with Federal and State regulations, program and property management requirements.
7. In the event of any dispute over FEPP loaned equipment or any terms or conditions contained herein, the dispute shall be decided by the STATE and its decision shall be binding and final.

8. The parties hereto agree that the COOPERATOR, their officers, employees, agents, servants, contractors, volunteers, paid firefighters, and all others acting on behalf of the COOPERATOR, performing under the terms of this Cooperative agreement, are not acting as officers, employees or agents of the State or the Federal government.
9. The COOPERATOR agrees to defend, indemnify, save and hold harmless the STATE as defined herein, and the Department of Forestry and Fire Protection (CAL FIRE), their officers, agents and employees against all claims, demands, causes of action or liability of any kind whatsoever arising out of the acts of the COOPERATOR, its agents or employees in the performance of any function provided for under the terms of this agreement or the use of property transferred.
10. The period of this agreement is for five (5) years from the date of last signature on page six (6) and entered on page one (1), if no violations or signatory changes occur. Thereafter, the agreement shall be reviewed every other year for compliance by the STATE during the agreement review process and extended if no violations or changes have occurred, not to exceed a five (5) year term renewal. This Cooperative agreement supersedes all prior agreements related to the FEPP program.
11. Either party may terminate this agreement by providing written notice to the other party 60 days prior to the termination date. If the agreement is terminated, the COOPERATOR shall be ineligible to continue participation in the FEPP program. Upon termination of this Cooperative agreement, all FEPP property assigned to the COOPERATOR shall be returned to the STATE. Prior to terminating a COOPERATOR's eligibility for cause, the STATE shall attempt alternative resolutions.
12. Any information provided to the STATE under this Cooperative agreement is subject to the Freedom of Information Act (5 U.S.C. §§ 551 *et seq.*).
13. The primary contact information of the parties hereto, for all notices, payments, repayments, or any other activity required or contemplated under the terms of this Cooperative agreement are:

Cooperator Name:	Department of Forestry and Fire Protection ( <b>CAL FIRE</b> ) Federal Property Programs
Mi-Wuk Sugar Pine Fire Protection District	
Contact Name: James Klvn	
Title: Fire Chief	
Street Address:  24247 HWY 108	Street Address: 710 Riverpoint Court West Sacramento, CA 95605
Mailing Address: P.O. Box 530	Mailing Address: P.O. Box 944246
City: Mi-Wuk Villaoe	City: Sacramento
Zip: 95346	Zip: 94244-2460
Phone Number: (209) 586-5256 Ext.	Phone Number: (916) 894-9804
Cell Phone Number: ( ) -	Fax Phone Number: (916) 894-9880
Email: iklynca)mwsofire.us	Email: FederalProoertvm)fir e.ca.aov

14. Local CAL FIRE Unit contact information:

CAL FIRE Unit: Tuolumne-Calaveras Unit (TCU)	Point of Contact: TCU Forestry Logistics Officer
Physical Address: 785 Mountain Ranch Road	
City San Andreas	Zip Code: 95249
Phone Number: (209) 754-3831 Ext.	

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of the day and year of the last signature below.

<b>COOPERATOR</b>	
NAME OF COOPERATOR: <b>Mi-Wuk Sugar Pine Fire Protection District</b>	
BY (Authorized Signature):	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING: <b>James Klvn, Fire Chief</b>	
<b>STATE OF CALIFORNIA</b> <b>Department of Forestry and Fire Protection (CAL FIRE)</b>	
BY (CAL FIRE Unit Chief):	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING: <b>Nick Casci, Unit Chief, Tuolumne-Calaveras Unit (TCU)</b>	
BY (CAL FIRE Property and Local Services Manager):	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING: <b>Nicole Harner Property and Local Services Manager</b>	

STATE OF CALIFORNIA  
THE NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE  
USDA FOREST SERVICE  
FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM  
Under the United States Forest Service Cooperative Forestry Assistance Act (CFM) of 1978

**ATTACHMENT A**

**MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT**

	ITEM:	SERIAL#:	PROPERTY#
1.	ATV, 2008 Tom Car, 4X4	A3XTM27GE8P000075	AG0001739769
2.	Pick up Truck, 2005 Ford F-350, 4X4	1FTWX33P65E880367	PP0000032828
3.			
4.			
5.			
6.			
7.			

Rev. June 2020

RESOLUTION AUTHORIZING APPLICATION  
FOR FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM  
IN ACCORDANCE WITH  
United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

\_\_\_\_\_  
Date

The Board of Directors of the \_\_\_\_\_ Fire Protection District finds:

WHEREAS, there is a need for Federal Excess Personal Property to help fight wildland,

rural, structure or other fires in the County of \_\_\_\_\_, and

WHEREAS, \_\_\_\_\_ is the Chief of the \_\_\_\_\_ Fire Protection District,

THEREFORE, be it resolved that the Board of Directors of the \_\_\_\_\_

Fire Protection District accepts the agreement between the State of California, Department of Forestry and

Fire Protection (CAL FIRE) and the \_\_\_\_\_ Fire Protection District,

\_\_\_\_\_ for the loan of Federal Excess Personal Property, and, authorizes

Dated

Fire Chief \_\_\_\_\_ to sign the agreement on behalf of the Board of Directors.

\_\_\_\_\_  
Secretary

Board of Directors of the \_\_\_\_\_ Fire Protection District



# MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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**DRAFT**

**RESOLUTION NO. 2022.06.14.3**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT  
DECLARING SUPPORT FOR THE FORMATION OF THE TUOLUMNE COUNTY  
CHAPTER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION AND  
AUTHORIZING RELATED ACTIONS**

**WHEREAS**, the Mi-Wuk/Sugar Pine Fire Protection District is a member of the California Special Districts Association (CSDA) and recognizes the value and strength of joining together with other special districts who share common interests and needs; and

**WHEREAS**, CSDA bylaws permit and encourage the establishment of local special district organizations that are eligible to be local chapters of the state association; and

**WHEREAS**, the purpose of these groups is to provide a local forum for the discussion, exchange of ideas concerning matters of importance to, and to make recommendations to the CSDA Board of Directors; and

**WHEREAS**, the special districts in Tuolumne County desire to form a local Chapter of CSDA to serve a variety of purposes including learning, information sharing, participating in LAFCO discussions and LAFCO Commissioner selection and orientation, receive legislative and funding updates among many other public benefits.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Support for Formation of a Tuolumne County Chapter. The Board of Directors does hereby express its support for the formation of the Tuolumne County Chapter of the California Special Districts Association.

Section 3. Approval of Chapter Affiliation Agreement. The Board of Directors desires for the Tuolumne County CSDA Chapter to have a formal affiliation relationship with the state association, CSDA and hereby accepts the Chapter Affiliation Agreement and its execution by the Chapter officers.

Section 4. Authorization to Serve as Chapter Officer . Members of the District Board of Directors and management staff are authorized and encouraged to attend Chapter meetings and to serve as officers of the Chapter.

Section 5. Authorization to Approve Chapter Bylaws and Vote in Chapter Matters. Members of the District Board of Directors and management staff in attendance at Chapter meetings are authorized by this Board to vote on Chapter matters through appointment of the District spokesperson.

**PASSED and ADOPTED** by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District at a regular meeting thereof held on June 14, 2022.

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Jim McDonald, President, Board of Directors  
Mi-Wuk/Sugar Pine Fire Protection District

ATTEST:

\_\_\_\_\_  
Bonnie Dahlin, Clerk, Board of Directors,  
Mi-Wuk/Sugar Pine Fire Protection District

#### **CERTIFICATE OF CLERK TO THE BOARD**

I, \_\_\_\_\_, the duly appointed and acting Clerk to the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District, duly called and held on June 14, 2022.

DATED: \_\_\_\_\_

May 18, 2022

Ms. Bonnie Dahlin  
Office Manager  
Mi-Wuk/Sugar Pine Fire Protection District  
Post Office Box 530  
Mi- Wuk Village, California 95346

Dear Ms. Dahlin,

On May 5, 2022, the SDRMA Board of Directors approved tentative Bylaw revisions in draft form and authorized staff to send the proposed Bylaw revisions to members for review and comment. Current Bylaws require that members receive a draft of the proposed Bylaw revisions at least 30 days before final approval by the SDRMA Board of Directors. The Board will take final action on the revised Bylaws at the next regular board meeting at 3:00 p.m. on June 22, 2022, in Sacramento, California at the SDRMA administration building.

Regarding the Bylaw revisions, the proposed amendments identified ambiguous language contained in Article 5, Joint Protection Programs. Provided below for your review is the excerpt from the SDRMA Bylaws with the "redlined" version of the Bylaws showing proposed revisions.

ARTICLE V

JOINT PROTECTION PROGRAMS

1. Implementation of Joint Protection Programs

The Board of Directors may, at any time, offer such Programs as it may deem desirable. Such Program or Programs shall be offered on such terms and conditions as the Board of Directors may determine. Members must participate in at least one Joint Protection Program, but participation in any additional Programs or plans will be optional. Those Programs currently include: Property/Liability, Workers' Compensation, Health Benefits and various optional ancillary coverages. The Board of Directors shall establish the amount of Contributions, Estimated Contributions and Assessments, determine the amount of loss reserves, provide for the handling of claims, determine both the type and amount of insurance and/or reinsurance, if any, to be purchased, and otherwise establish the policies and procedures necessary to provide a particular Program for Members. As soon as feasible after development of the details of a Program, the specific rules and regulations for the implementation of such Program shall be adopted by the Board, which shall cause them to be set forth in written form in a policy-Memorandum of Coverage document and procedures-Claims Manual prepared by the Authority for the Members.

2. Method of Calculating Contributions

The Board of Directors shall establish the method of calculating contributions for Members in each Program or plan annually.





There is no action required by your agency. To view a copy of the complete SDRMA Bylaws, please login to [MemberPlus™](#) and click on the SDRMA DOCS drop down to find our Governing Documents.

However, if you have any comments on the proposed Bylaw revisions mail them to:

SDRMA  
c/o Laura Gill, CEO  
1112 I Street, Suite 300  
Sacramento, California 95814

Thank you for helping make SDRMA a premier risk management provider! If you have any questions, please contact us at [memberplus@sdrma.org](mailto:memberplus@sdrma.org) or 800.537.7790.

Sincerely,  
Special District Risk Management Authority

Mike Scheafer, President  
SDRMA Board of Directors



FIONA MA, CPA  
TREASURER,  
STATE OF CALIFORNIA

May 9, 2022

Mi-Wuk Sugar Pine Fire Protection District  
Attention: Director of Human Resources  
PO Box 530  
Mi Wuk Village, CA 95346-0530

Dear Director:

As the Chair of the ScholarShare Investment Board, which oversees *ScholarShare 529*, our state-sponsored college savings plan, I write to respectfully request your assistance in raising awareness about the importance of saving for higher education and about the significant role that a 529 college savings plan can play in that process at your workplace.

Many California parents are looking to their employers for help with their college savings needs, according to ScholarShare 529 research. A 2019 ScholarShare Marketplace Study of more than 1,000 California parents planning to save to help their children afford college revealed that 72 percent of respondents would feel more confident choosing a 529 plan if it were available through work, while 79 percent said a workplace college savings program shows their employer cares about its employees.

ScholarShare 529 provides families with a valuable tool that offers a diverse set of low-cost investment options, tax-deferred growth, and withdrawals free from state and federal taxes when used for qualified higher education expenses, such as tuition and fees, books, certain room and board costs, computer equipment, and other required supplies. Further, ScholarShare 529 funds are flexible and can be used at a wide variety of educational institutions, which include technical schools, community colleges, four-year public and private universities, graduate programs, and some institutions abroad.

As an employer, you can play an important role in helping your employees maximize their hard-earned savings and give them much-needed peace of mind. Here are two easy ways that, together, we can help them:

- First, make sure your organization is enrolled in the ScholarShare 529 *Workplace Savings Program*. It's a free and easy way for your employees to save for college through a simple payroll direct deposit process, while gaining access to many useful college savings tools and educational resources. It requires no reporting, no cost and no contracts for you to manage. More than 1,000 employers already participate, including numerous state, county, city, school district, and special district agencies. You can learn more about our *Workplace Savings Program* at an upcoming webinar. Visit **ScholarShare529.com/employer** to register.

- Second, help your employees take advantage of ScholarShare 529's upcoming special \$50 match promotion. To celebrate *National 529 College Savings Day* on May 29, 2022 and encourage a greater number of California families to start saving for college now, ScholarShare 529 will offer a \$50 contribution for families who open new accounts between May 24 and May 31, 2022, with a contribution of \$50 or more and establish monthly recurring contributions of \$25 or more for a minimum of six months. You can easily share information about this promotion with your employees using our online marketing toolkit available at **ScholarShare529.com/529Day**. The toolkit includes helpful materials, such as flyers, brochures, sample articles for e-newsletters, and sample social media posts. In addition, employees can visit [www.ScholarShare529.com/529Day](http://www.ScholarShare529.com/529Day) to learn more about the promotion and register for an online webinar on Tuesday, May 24, 2022 at 11:00 a.m.

By becoming a *Workplace Savings Program* partner or helping us disseminate information about our upcoming 529 Day promotion, you will undoubtedly be helping your employees better prepare for the expenses that come with pursuing a higher education and reduce the amount of money their loved ones borrow while pursuing their academic goals.

For more information, contact our ScholarShare 529 staff at **[scholarshare@treasurer.ca.gov](mailto:scholarshare@treasurer.ca.gov)** or **(916) 651-6380**. We look forward to the opportunity to partner with you on this important matter.

In Peace and Friendship,

A handwritten signature in black ink, appearing to be 'Fiona Ma', with a stylized flourish at the end.

FIONA MA, C.P.A.

California State Treasurer