



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, March 10, 2020

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:00 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Present
  - b. Vice President Afshar - Present
  - c. Treasurer Massman - Present
  - d. Director Doss - Present
  - e. Director Blake - Present
  - f. Also Present:
    - i. Chief McClintock - Present
    - ii. Battalion / Interim Chief Klyn - Present
    - iii. Office Manager Dahlin – Present
    - iv. Guests: \_\_\_\_\_
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. Mike Welch, President of MAHA, addressed the Board about a request by MAHA from District 3 Supervisor, Anaiah Kirk, to hold a community meeting at the station on April 8 from 6-7 PM.
5. Approval of the Minutes of the February 11, 2020 Regular Meeting.  
Moved to Approve: Director Doss    Seconded: Vice President Afshar  
Ayes:   5   Noes:   0   Absent:   0   Abstain:   0
6. Approval of the Minutes of the February 13, 2020 Special Meeting.  
Moved to Approve: Vice President Afshar    Seconded: Director Blake  
Ayes:   5   Noes:   0   Absent:   0   Abstain:   0
7. Written Communications: There were none.
8. Reports:
  - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.
  - b. USFS Report: No report.

- c. CAL FIRE Report: Josh White, TCU/CALFIRE Unit Chief, reported that the current rainy weather may be too little too late. Prior to this there have been 2-3 escaped debris burns per day. He reminded everyone that someone should be in attendance when burning and that people should check their flue pipes. He also said that CAL FIRE may start requiring burn permits earlier than the normal May 1 date.
- d. Chief's Report: Steve McClintock, Chief, read and elaborated on the written report that is in the meeting record. Included in his report was the resignation of Engineer Bandley to which he added that Engineer Bandley will still be a Relief Engineer for the District. He also informed the Board that Chief White is also retiring and presented him with a Certificate of Appreciation.
- e. District Policies & Procedures Committee: Director Doss reported Director Blake is working on the lactation policy. At their meeting they discussed streamlining the District Manual and bringing it up to date. They also plan to have a separate manual or two that will be more relevant to the firefighters.
- f. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman reported the committee met and discussed the impact on the budget of the proposed Fire Chief contract and related changes, along with the status of the budget. He reviewed the reports and informed the board that District is still waiting for reimbursement for the strike team deployments.

Financial Reports for Month Ending January 31, 2020:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Vice President Afshar Seconded: President McDonald

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

9. Discussion and Action Items:

- a. Addition of electronic sign to District marquis to be financed with potential grant funding; Director Blake reported that she is working on a FEMA grant that is due Friday for a LED sign.
- b. Levy Administration Services Agreement between Mi-Wuk Sugar Pine Fire Protection District and SCI Consulting Group for FY 2020/21 through FY 2022/23 with an annual cost the 1st year of \$6753, 2nd year - \$6955, 3rd and final year - \$7164; Chief McClintock briefly went over the services provided by SCI and recommended approving the agreement.

Director Blake moved to approve the agreement. Director Doss seconded.

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

- c. Transfer of ownership of District cell phone issued to Chief McClintock upon the 5/12/2020 end of District contract with Verizon; Chief McClintock requested that the board allow him to transfer the phone to his name and keep it when he leaves his position and said that he would reimburse the District for the April payment. Director Blake moved to approve the request. Director Doss seconded.

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0

d. Proposal to appoint Battalion / Interim Chief James Klyn to permanent Fire Chief position, pending approval of employment agreement; Chief McClintock reviewed all of the reasons that this proposal, including items 9e, 9f and 9g, would all be in the best interest of the District and would result in an overall savings. He recommended that the Board approve the proposal.

i. Budget Committee Report on preceding proposal; Treasurer Massman reviewed the committee's discussion and reported that the Budget Committee finds that it is a positive and reasonable proposal.

ii. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (Gov. Code section 54957(b)(1).) Title: Fire Chief – The Board did not go into closed session.

iii. Return to Open Session – N/A

iv. Report on Closed Session – N/A

President McDonald moved to appoint Interim Chief James Klyn to Fire Chief. Director Blake seconded.

Josh White, TCU/CALFIRE Unit Chief, speaking on behalf of CALFIRE, Tuolumne County FD, Jamestown FD and Groveland CSD said that they strongly support this motion. Sherry Blake, speaking for herself and not the Auxiliary, also spoke in strong support of him and how impressed she has been with him over time and said that the District would fail themselves if they did not put him in the position. Chief McClintock added that if needed Volunteer Assistant Chief Jim Krussow can provide District coverage.

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

e. Revision to District Policy Chapter 1.04.060 Fire Chief Appointment to remove item 'd)' which states that the Fire Chief position is paid a fixed salary.

President McDonald moved to remove the stated line from the policy. Director Doss seconded.

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

f. Employment agreement between Mi-Wuk Sugar Pine Fire Protection District and James Klyn effective April 1, 2020; Director Doss asked that the District also have a written agreement with Chief Krussow regarding his compensation when he provides District coverage. It will be addressed in the near future.

Director Blake moved to approve the Fire Chief Employment Contract. Vice President Afshar seconded.

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0  

g. Appointment of Office Manager Bonnie Dahlin to Board Clerk, change of title to Office Manager / Board Clerk effective April 1, 2020 and increase hourly rate of pay to \$26.074, effective the pay period including April 1, 2020; Vice President Afshar moved to approve all three as stated. Director Blake seconded.

Ayes:   5   Noes:   0   Absent:   0   Abstain:   0

10. Badge Pinning: Chief McClintock swore in and pinned badges on Intern Engineer Swanson, Intern Firefighter Osgood and Fire Chief James Klyn.
11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. Director Blake reported that she is looking for grants for turnouts. Director Doss shared a long list of all the things he appreciates that Chief McClintock did for the District and community. The rest of the Directors, Sherry Blake and all the firefighters shared their thoughts on Chief McClintock's time as Fire Chief.
12. Final audience comments: Included above.
13. Adjournment: 8:25 PM

Approved by the District Board of Directors in the meeting assembled May 12, 2020.

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President McDonald



# MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Chiefs Notes 5-12-2020

- 1) Covid-19 response plan for fire crew (PPE, one contact)
- 2) Resignation of 3 firefighters for paid jobs
- 3) Potential new hires in back grounds
- 4) Current staffing levels (New EMT)
- 5) Status of cars in back yard
- 6) Current E772 being returned to Cal Fire for our old 3 seat E772
- 7) OES reimbursement for the "Ranch Fire"
- 8) Painted and shampooed new chief office
- 9) Incident breakdown for April:
  - 32 incidents-
  - 25 out of district (11 medical, 3 gas, 1 oil spill, 2 MVAs, 1 structure fire, 4 PSA, 1 power line down, 1 alarm sounding, 1 veg fire)
  - 7 in district (5 medical, 1 alarm sounding, 1 MVA)

### CAST

- 10) No report, Covid-19 distancing

### Auxiliary

- 11) Rummage Sale tentatively scheduled for Labor Day Weekend

## Selection Criteria:

Fiscal Year 2020 Period 8 (February)  
Fund 9030 Mi-Wuk Fire District

Account	Description	Beginning	Net Activity	Ending
100100	Equity In Treasurers Pooled Ca	87,320.27	14,090.03	101,410.30
100400	Petty Cash	500.00	0.00	500.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	439,240.10	0.00	439,240.10
127000	Accum Depreciation-Bldgs & Imp	-310,331.00	0.00	-310,331.00
129100	Accum Depreciation-Equipment	-127,785.92	0.00	-127,785.92
	<b>Total Assets</b>	<b>893,468.56</b>	<b>14,090.03</b>	<b>907,558.59</b>
201210	Notes Payable-Current	-27,076.99	0.00	-27,076.99
202100	Accounts Payable	0.00	0.00	0.00
202200	Sales Tax Payable	0.00	0.00	0.00
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-10,481.82	-819.51	-11,301.33
203215	Accrued Vacation	-9,189.00	0.00	-9,189.00
203225	Accrued Sick	-5,774.00	0.00	-5,774.00
203500	Federal Withholding Payable	-1,439.47	62.25	-1,377.22
203600	FICA Payable	-2,091.62	-137.60	-2,229.22
203700	State Withholding Payable	-441.77	-64.13	-505.90
203935	Deferred Compensation Benefits	-125.00	0.00	-125.00
203945	SDI Payable	-136.71	-8.99	-145.70
221005	Notes Payable-Long Term	-185,379.65	0.00	-185,379.65
	<b>Total Liabilities</b>	<b>-242,136.03</b>	<b>-967.98</b>	<b>-243,104.01</b>
262010	Agency Obligation	-7,604.92	0.00	-7,604.92
280600	Capital Assets, net	-790,648.29	0.00	-790,648.29
	<b>Total Fund Balance</b>	<b>-798,253.21</b>	<b>0.00</b>	<b>-798,253.21</b>
411110	Ppty Taxes -Current Secured	-98,960.68	0.00	-98,960.68
412110	Ppty Taxes - Current Unsecured	-3,912.70	0.00	-3,912.70
416110	Supplemental Property Taxes -	-469.96	0.00	-469.96
441110	Interest Income	-985.60	0.00	-985.60
458110	State - Homeowners' Property T	-944.45	0.00	-944.45
459119	State - Emergency Fire Fightin	-1,258.21	-44,835.10	-46,093.31
469207	Fed- VFA Grant	0.00	-2,908.01	-2,908.01
469840	Other Govs- San Francisco	-613.00	0.00	-613.00
471211	Benefit Assessments-Fire Assmt	-150,540.87	0.00	-150,540.87
483110	Miscellaneous Income	-117.00	0.00	-117.00
483111	Misc Income - Reimbursements	-1,090.07	-728.96	-1,819.03
491110	Sale Of Fixed Assets	-10,000.00	0.00	-10,000.00
496000	Donations	-716.44	0.00	-716.44
496060	Donations- Auxiliary-Utilities	-2,351.45	-944.17	-3,295.62
496063	Donations- Auxiliary- Clothing	-4,711.49	0.00	-4,711.49
496065	Donations- Auxiliary- Misc	-6,363.15	-5,585.49	-11,948.64
	<b>Total Revenue</b>	<b>-283,035.07</b>	<b>-55,001.73</b>	<b>-338,036.80</b>
511110	Regular Salaries	223,474.03	19,283.82	242,757.85
511132	Recruitment Expense	599.00	208.00	807.00
511153	Part-Time/Reserve Salaries	38,168.74	5,787.51	43,956.25
511160	Overtime Salaries	32,786.76	3,842.78	36,629.54
512225	Life Insurance	2,587.00	27.00	2,614.00
512310	Workers Compensation Insurance	21,297.26	0.00	21,297.26
512320	Sheriff (4850) Salaries	303.06	0.00	303.06
512410	F.I.C.A.	22,513.80	2,211.95	24,725.75
512420	Unemployment Insurance	875.00	125.00	1,000.00
521210	Clothing & Personal Supplies	8,485.17	0.00	8,485.17

## TRIAL BALANCE

BY FUND

## Selection Criteria:

Fiscal Year 2020 Period 8 (February)  
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
521310	Communications	2,515.25	532.28	3,047.53
521425	Food - Other	326.36	0.00	326.36
521510	Household Expense	1,416.38	230.80	1,647.18
521610	Insurance	5,637.00	0.00	5,637.00
522110	Maintenance Equipment	1,833.42	208.00	2,041.42
522120	Maint Equip-Vehicles	13,833.78	46.84	13,880.62
522122	Maint- Vehicles- Internal	553.20	0.00	553.20
522177	Fire Extinguisher Testing	138.49	0.00	138.49
522510	Maintenance - Buildings & Imps	1,968.55	214.04	2,182.59
523210	Dues & Memberships	2,861.13	0.00	2,861.13
525110	Office Expense	658.69	283.21	941.90
525140	Office Expense - Photocopy	10.31	0.00	10.31
525150	Office Expense - Postage	198.93	45.00	243.93
526110	P S & S-Professional Services	6,886.65	3,000.00	9,886.65
526124	P S & S-Auditor-Controller	1,370.25	285.50	1,655.75
527110	Publications & Legal Notices	176.60	0.00	176.60
527210	Rents & Leases-Equipment	1,649.78	97.28	1,747.06
527410	Small Tools	280.11	7.12	287.23
528110	Special Departmental Expense	661.86	0.00	661.86
529110	Transp. & Travel - Fuel	7,750.22	1,038.82	8,789.04
529120	Travel - Training And Seminars	920.00	805.74	1,725.74
529130	Trans. & Travel - Private Auto	244.44	40.48	284.92
529140	Travel	89.60	0.00	89.60
529210	Utilities	6,727.70	2,714.26	9,441.96
529910	Expendable Equipment	8,547.47	0.00	8,547.47
542200	Buildings & Improvements	800.00	844.25	1,644.25
543000	Vehicles	15,000.00	0.00	15,000.00
559000	Fixed Asset Contra Account	-15,000.00	0.00	-15,000.00
598410	Interest - Long-Term Debt	10,809.76	0.00	10,809.76
	<b>Total Expenditures</b>	<b>429,955.75</b>	<b>41,879.68</b>	<b>471,835.43</b>
822	Overtime Hours	1,087.75	134.00	1,221.75
850	Vacation Taken	184.00	0.00	184.00
852	Sick Leave	97.50	0.00	97.50
	<b>Total Non-Budgetary Expenditures</b>	<b>1,369.25</b>	<b>134.00</b>	<b>1,503.25</b>
		<b>1,369.25</b>	<b>134.00</b>	<b>1,503.25</b>

**TRIAL BALANCE**

BY FUND

**Selection Criteria:**

Fiscal Year 2020 Period 8 (February)  
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
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Report ID: TCGL0012R

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 1  
Run Date 03/26/2020  
Run Time 11:22:42

Fiscal Year: 2020 As of: 02-29-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept 500 Revenue

Mi Wuk Fire

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Amount Received</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204500	0000	411110	Ppty Taxes - Current Secured	184,636.00	0.00	98,960.68	85,675.32	46.40
9030	204500	0000	412110	Ppty Taxes - Current Unsecured	4,566.00	0.00	3,912.70	653.30	14.31
9030	204500	0000	414110	Ppty Taxes - Prior Unsecured	92.00	0.00	0.00	92.00	100.00
9030	204500	0000	416110	Supplemental Property Taxes -	3,494.00	0.00	469.96	3,024.04	86.55
				<b>Total Taxes</b>	<b>192,788.00</b>	<b>0.00</b>	<b>103,343.34</b>	<b>89,444.66</b>	<b>46.40</b>
9030	204500	0000	441110	Interest Income	500.00	0.00	985.60	-485.60	-97.12
				<b>Total Revenue From Use of Money And</b>	<b>500.00</b>	<b>0.00</b>	<b>985.60</b>	<b>-485.60</b>	<b>-97.12</b>
9030	204500	0000	458110	State - Homeowners' Property T	2,060.00	0.00	944.45	1,115.55	54.15
				<b>Total State Revenues</b>	<b>2,060.00</b>	<b>0.00</b>	<b>944.45</b>	<b>1,115.55</b>	<b>54.15</b>
9030	204500	0000	469840	Other Govs- San Francisco	613.00	0.00	613.00	0.00	0.00
				<b>Total Federal Revenues</b>	<b>613.00</b>	<b>0.00</b>	<b>613.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	471211	Benefit Assessments-Fire Assmt	276,950.00	0.00	150,540.87	126,409.13	45.64
				<b>Total Charges for Services</b>	<b>276,950.00</b>	<b>0.00</b>	<b>150,540.87</b>	<b>126,409.13</b>	<b>45.64</b>
9030	204500	0000	483110	Miscellaneous Income	0.00	0.00	117.00	-117.00	0.00
9030	204500	0000	483111	Misc Income - Reimbursements	0.00	0.00	20.00	-20.00	0.00
				<b>Total Miscellaneous Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>137.00</b>	<b>-137.00</b>	<b>0.00</b>
9030	204500	0000	491110	Sale Of Fixed Assets	10,000.00	0.00	10,000.00	0.00	0.00
9030	204500	0000	496000	Donations	665.00	0.00	716.44	-51.44	-7.74
				<b>Total Other Financing Sources</b>	<b>10,665.00</b>	<b>0.00</b>	<b>10,716.44</b>	<b>-51.44</b>	<b>-0.48</b>
				<b>Department Total</b>	<b>483,576.00</b>	<b>0.00</b>	<b>267,280.70</b>	<b>216,295.30</b>	<b>44.73</b>

Report ID: TCGL0012R

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 2  
Run Date 03/26/2020  
Run Time 11:22:43

Fiscal Year: 2020 As of: 02-29-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept. 550 Revenue

MI Wuk- Special Projects

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Amount Received</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204550	0000	459119	State - Emergency Fire Fightin	0.00	44,835.10	46,093.31	-46,093.31	0.00
				<b>Total State Revenues</b>	<b>0.00</b>	<b>44,835.10</b>	<b>46,093.31</b>	<b>-46,093.31</b>	<b>0.00</b>
9030	204550	0000	469207	Fed- VFA Grant	2,908.00	2,908.01	2,908.01	-0.01	-0.00
				<b>Total Federal Revenues</b>	<b>2,908.00</b>	<b>2,908.01</b>	<b>2,908.01</b>	<b>-0.01</b>	<b>-0.00</b>
9030	204550	0000	483111	Misc Income - Reimbursements	4,710.00	728.96	1,799.03	2,910.97	61.80
				<b>Total Miscellaneous Revenues</b>	<b>4,710.00</b>	<b>728.96</b>	<b>1,799.03</b>	<b>2,910.97</b>	<b>61.80</b>
9030	204550	0000	496000	Donations	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	496060	Donations- Auxiliary-Utilities	4,560.00	944.17	3,295.62	1,264.38	27.73
9030	204550	0000	496063	Donations- Auxiliary- Clothing	2,908.00	0.00	4,711.49	-1,803.49	-62.02
9030	204550	0000	496065	Donations- Auxiliary- Misc	19,257.00	5,585.49	11,948.64	7,308.36	37.95
				<b>Total Other Financing Sources</b>	<b>26,725.00</b>	<b>6,529.66</b>	<b>19,955.75</b>	<b>6,769.25</b>	<b>25.33</b>
				<b>Department Total</b>	<b>34,343.00</b>	<b>55,001.73</b>	<b>70,756.10</b>	<b>-36,413.10</b>	<b>-106.03</b>
				<b>Fund Total</b>	<b>517,919.00</b>	<b>55,001.73</b>	<b>338,036.80</b>	<b>179,882.20</b>	<b>34.73</b>

End of Report

Fiscal Year: 2020 As of: 02-29-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept. 500 Expense

**Target  
33.33%**

Mi Wuk Fire

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	511110	Regular Salaries	255,308.00	19,283.82	0.00	162,607.85	92,700.15	36.31
9030	204500	0000	511132	Recruitment Expense	1,088.00	208.00	0.00	807.00	281.00	25.83
9030	204500	0000	511153	Part-Time/Reserve Salaries	57,908.00	5,787.51	0.00	43,956.25	13,951.75	24.09
9030	204500	0000	511160	Overtime Salaries	37,490.00	3,842.78	0.00	36,629.54	860.46	2.30
9030	204500	0000	512215	Employee Physicals	161.00	0.00	0.00	0.00	161.00	100.00
9030	204500	0000	512225	Life Insurance	2,722.00	27.00	0.00	2,614.00	108.00	3.97
9030	204500	0000	512310	Workers Compensation Insurance	22,728.00	0.00	0.00	12,895.97	9,832.03	43.26
9030	204500	0000	512320	Sheriff (4850) Salaries	0.00	0.00	0.00	303.06	-303.06	0.00
9030	204500	0000	512410	F.I.C.A.	27,984.00	2,211.95	0.00	18,594.27	9,389.73	33.55
9030	204500	0000	512420	Unemployment Insurance	1,500.00	125.00	0.00	1,000.00	500.00	33.33
				<b>Total Salaries and Employee Benefits</b>	<b>406,889.00</b>	<b>31,486.06</b>	<b>0.00</b>	<b>279,407.94</b>	<b>127,481.06</b>	<b>31.33</b>
9030	204500	0000	521210	Clothing & Personal Supplies	1,000.00	0.00	0.00	893.34	106.66	10.67
9030	204500	0000	521310	Communications	4,987.00	532.28	0.00	2,947.53	2,039.47	40.90
9030	204500	0000	521425	Food - Other	200.00	0.00	0.00	82.58	117.42	58.71
9030	204500	0000	521510	Household Expense	400.00	70.99	0.00	459.25	-59.25	-14.81
9030	204500	0000	521610	Insurance	12,755.00	0.00	0.00	5,637.00	7,118.00	55.81
9030	204500	0000	522110	Maintenance Equipment	4,289.00	112.00	0.00	1,927.25	2,361.75	55.07
9030	204500	0000	522120	Maint Equip-Vehicles	12,000.00	46.84	0.00	8,590.68	3,409.32	28.41
9030	204500	0000	522122	Maint- Vehicles- Internal	3,500.00	0.00	0.00	553.20	2,946.80	84.19
9030	204500	0000	522177	Fire Extinguisher Testing	340.00	0.00	0.00	138.49	201.51	59.27
9030	204500	0000	522510	Maintenance - Buildings & Imps	1,546.00	89.04	0.00	1,807.59	-261.59	-16.92
9030	204500	0000	522512	Maintenance - Grounds	50.00	0.00	0.00	0.00	50.00	100.00
9030	204500	0000	523210	Dues & Memberships	2,941.00	0.00	0.00	2,861.13	79.87	2.72
9030	204500	0000	525110	Office Expense	550.00	209.98	0.00	793.27	-243.27	-44.23
9030	204500	0000	525140	Office Expense - Photocopy	50.00	0.00	0.00	10.31	39.69	79.38
9030	204500	0000	525150	Office Expense - Postage	350.00	45.00	0.00	243.93	106.07	30.31
9030	204500	0000	526106	P S & S - Tax Admin Fee	5,528.00	0.00	0.00	0.00	5,528.00	100.00
9030	204500	0000	526107	P S & S -Tax Parcel Fee	4,201.00	0.00	0.00	0.00	4,201.00	100.00
9030	204500	0000	526110	P S & S-Professional Services	9,842.00	3,000.00	0.00	9,886.65	-44.65	-0.45
9030	204500	0000	526124	P S & S-Auditor-Controller	2,274.00	285.50	0.00	1,653.75	618.25	27.19
9030	204500	0000	527110	Publications & Legal Notices	250.00	0.00	0.00	176.60	73.40	29.36
9030	204500	0000	527210	Rents & Leases-Equipment	2,826.00	97.28	0.00	1,747.06	1,078.94	38.18
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	135.00	0.00	0.00	0.00	135.00	100.00
9030	204500	0000	527410	Small Tools	100.00	0.00	0.00	280.11	-180.11	-180.11
9030	204500	0000	528110	Special Departmental Expense	644.00	0.00	0.00	661.86	-17.86	-2.77
9030	204500	0000	528184	SDE-Awards & Certificates	0.00	0.00	0.00	0.00	0.00	0.00
9030	204500	0000	529110	Transp. & Travel - Fuel	10,000.00	762.43	0.00	6,324.18	3,675.82	36.76
9030	204500	0000	529120	Travel - Training And Seminars	2,000.00	805.74	0.00	1,725.74	274.26	13.71
9030	204500	0000	529130	Trans. & Travel - Private Auto	450.00	40.48	0.00	284.92	165.08	36.68
9030	204500	0000	529140	Travel	100.00	0.00	0.00	89.60	10.40	10.40
9030	204500	0000	529210	Utilities	8,217.00	1,756.57	0.00	6,029.27	2,187.73	26.62

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PeopleSoft  
ORGANIZATION BUDGET STATUS

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Fiscal Year: 2020 As of: 02-29-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept. 500 Expense

**Target**  
**33.33%**

Mi Wuk Fire

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Encumbered Amount</u>	<u>Expended Amount</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204500	0000	529910	Expendable Equipment	3,192.00	0.00	0.00	4,076.40	-884.40	-27.71
				Total Services and Supplies	94,717.00	7,854.13	0.00	59,883.69	34,833.31	36.78
9030	204500	0000	542200	Buildings & Improvements	0.00	844.25	0.00	1,644.25	-1,644.25	0.00
9030	204500	0000	543000	Vehicles	15,000.00	0.00	0.00	15,000.00	0.00	0.00
				Total Fixed Assets	15,000.00	844.25	0.00	16,644.25	-1,644.25	-10.96
9030	204500	0000	559000	Fixed Asset Contra Account	-15,000.00	0.00	0.00	-15,000.00	0.00	0.00
				Total Fixed Assets	-15,000.00	0.00	0.00	-15,000.00	0.00	0.00
9030	204500	0000	598410	Interest - Long-Term Debt	39,143.00	0.00	0.00	10,809.76	28,333.24	72.38
				Total Depreciation	39,143.00	0.00	0.00	10,809.76	28,333.24	72.38
9030	204500	0000	691110	Appropriation For Contingencie	198,105.00	0.00	0.00	0.00	198,105.00	100.00
				Total Appropriation for Contingencie	198,105.00	0.00	0.00	0.00	198,105.00	100.00
				Department Total	738,854.00	40,184.44	0.00	351,745.64	387,108.36	52.39

Fiscal Year: 2020 As of: 02-29-2020  
Fund: 9030  
Department: %  
Beg. Account: % to 999999  
Program Code: %

### Dept. 550 Expense

MI Wuk- Special Projects

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204550	0000	511110	Regular Salaries	0.00	0.00	0.00	80,150.00	-80,150.00	0.00
9030	204550	0000	512310	Workers Compensation Insurance	8,401.00	0.00	0.00	8,401.29	-0.29	-0.00
9030	204550	0000	512410	F.I.C.A.	0.00	0.00	0.00	6,131.48	-6,131.48	0.00
				<b>Total Salaries and Employee Benefits</b>	<b>8,401.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94,682.77</b>	<b>-86,281.77</b>	<b>-1,027.04</b>
9030	204550	0000	521210	Clothing & Personal Supplies	7,708.00	0.00	0.00	7,591.83	116.17	1.51
9030	204550	0000	521310	Communications	300.00	0.00	0.00	100.00	200.00	66.67
9030	204550	0000	521425	Food - Other	600.00	0.00	0.00	243.78	356.22	59.37
9030	204550	0000	521510	Household Expense	1,850.00	159.81	0.00	1,187.93	662.07	35.79
9030	204550	0000	522110	Maintenance Equipment	0.00	96.00	0.00	114.17	-114.17	0.00
9030	204550	0000	522120	Maint Equip-Vehicles	5,500.00	0.00	0.00	5,289.94	210.06	3.82
9030	204550	0000	522510	Maintenance - Buildings & Imps	615.00	125.00	0.00	375.00	240.00	39.02
9030	204550	0000	522512	Maintenance - Grounds	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	523210	Dues & Memberships	300.00	0.00	0.00	0.00	300.00	100.00
9030	204550	0000	525110	Office Expense	500.00	73.23	0.00	148.63	351.37	70.27
9030	204550	0000	527410	Small Tools	0.00	7.12	0.00	7.12	-7.12	0.00
9030	204550	0000	528110	Special Departmental Expense	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	529110	Transp. & Travel - Fuel	4,710.00	276.39	0.00	2,464.86	2,245.14	47.67
9030	204550	0000	529210	Utilities	4,560.00	957.69	0.00	3,412.69	1,147.31	25.16
9030	204550	0000	529910	Expendable Equipment	7,700.00	0.00	0.00	4,471.07	3,228.93	41.93
				<b>Total Services and Supplies</b>	<b>34,343.00</b>	<b>1,695.24</b>	<b>0.00</b>	<b>25,407.02</b>	<b>8,935.98</b>	<b>26.02</b>
				<b>Department Total</b>	<b>42,744.00</b>	<b>1,695.24</b>	<b>0.00</b>	<b>120,089.79</b>	<b>-77,345.79</b>	<b>-180.95</b>
				<b>Fund Total</b>	<b>781,598.00</b>	<b>41,879.68</b>	<b>0.00</b>	<b>471,835.43</b>	<b>309,762.57</b>	<b>39.63</b>

End of Report

### Cash on Hand by Month

	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 97,354.43	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31	\$ 43,783.05	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30	\$ 59.18	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31	\$ 140,891.71	\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31	\$ 87,320.27	\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28	\$ 101,410.30	\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31		\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

\*November 30, 2019 cash balance includes an advance from Tuolumne County of \$47,300.00 - shortfall due to \$80,600.00 paid in OES strike team wages which will be reimbursed.

Advance reversed 12/01/2019 upon receipt of December taxes and Benefit Assessment.

## Selection Criteria:

Fiscal Year 2020 Period 9 (March)

Fund 9030 Mi-Wuk Fire District

Account	Description	Beginning	Net Activity	Ending
100100	Equity In Treasurers Pooled Ca	101,410.30	18,720.42	120,130.72
100400	Petty Cash	500.00	0.00	500.00
120000	Land	73,132.00	0.00	73,132.00
122000	Buildings And Improvements	731,393.11	0.00	731,393.11
124000	Equipment	439,240.10	0.00	439,240.10
127000	Accum Depreciation-Bldgs & Imp	-310,331.00	0.00	-310,331.00
129100	Accum Depreciation-Equipment	-127,785.92	0.00	-127,785.92
	<b>Total Assets</b>	<b>907,558.59</b>	<b>18,720.42</b>	<b>926,279.01</b>
201210	Notes Payable-Current	-27,076.99	0.00	-27,076.99
202100	Accounts Payable	0.00	0.00	0.00
202200	Sales Tax Payable	0.00	-8.52	-8.52
203150	Payroll Clearing Account	0.00	0.00	0.00
203210	Salaries & Benefits Payable	-11,301.33	-5,424.42	-16,725.75
203215	Accrued Vacation	-9,189.00	0.00	-9,189.00
203225	Accrued Sick	-5,774.00	0.00	-5,774.00
203500	Federal Withholding Payable	-1,377.22	-424.61	-1,801.83
203600	FICA Payable	-2,229.22	-1,008.87	-3,238.09
203700	State Withholding Payable	-505.90	-164.45	-670.35
203935	Deferred Compensation Benefits	-125.00	-25.00	-150.00
203945	SDI Payable	-145.70	-66.04	-211.74
221005	Notes Payable-Long Term	-185,379.65	0.00	-185,379.65
	<b>Total Liabilities</b>	<b>-243,104.01</b>	<b>-7,121.91</b>	<b>-250,225.92</b>
262010	Agency Obligation	-7,604.92	0.00	-7,604.92
280600	Capital Assets, net	-790,648.29	0.00	-790,648.29
	<b>Total Fund Balance</b>	<b>-798,253.21</b>	<b>0.00</b>	<b>-798,253.21</b>
411110	Ppty Taxes -Current Secured	-98,960.68	0.00	-98,960.68
412110	Ppty Taxes - Current Unsecured	-3,912.70	0.00	-3,912.70
416110	Supplemental Property Taxes -	-469.96	0.00	-469.96
441110	Interest Income	-985.60	-524.11	-1,509.71
458110	State - Homeowners' Property T	-944.45	0.00	-944.45
459119	State - Emergency Fire Fightin	-46,093.31	-54,928.17	-101,021.48
469207	Fed- VFA Grant	-2,908.01	0.00	-2,908.01
469840	Other Govs- San Francisco	-613.00	0.00	-613.00
471211	Benefit Assessments-Fire Assmt	-150,540.87	0.00	-150,540.87
483110	Miscellaneous Income	-117.00	0.00	-117.00
483111	Misc Income - Reimbursements	-1,819.03	0.00	-1,819.03
491110	Sale Of Fixed Assets	-10,000.00	0.00	-10,000.00
496000	Donations	-716.44	0.00	-716.44
496060	Donations- Auxiliary-Utilities	-3,295.62	0.00	-3,295.62
496063	Donations- Auxiliary- Clothing	-4,711.49	0.00	-4,711.49
496065	Donations- Auxiliary- Misc	-11,948.64	0.00	-11,948.64
	<b>Total Revenue</b>	<b>-338,036.80</b>	<b>-55,452.28</b>	<b>-393,489.08</b>
511110	Regular Salaries	242,757.85	22,636.67	265,394.52
511132	Recruitment Expense	807.00	94.00	901.00
511140	Salaries - Termination	0.00	3,371.00	3,371.00
511153	Part-Time/Reserve Salaries	43,956.25	6,412.09	50,368.34
511160	Overtime Salaries	36,629.54	3,698.70	40,328.24
512225	Life Insurance	2,614.00	27.00	2,641.00
512310	Workers Compensation Insurance	21,297.26	0.00	21,297.26
512320	Sheriff (4850) Salaries	303.06	0.00	303.06
512410	F.I.C.A.	24,725.75	2,763.00	27,488.75
512420	Unemployment Insurance	1,000.00	125.00	1,125.00

## TRIAL BALANCE

BY FUND

## Selection Criteria:

Fiscal Year 2020 Period 9 (March)

Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
521210	Clothing & Personal Supplies	8,485.17	58.98	8,544.15
521310	Communications	3,047.53	350.46	3,397.99
521425	Food - Other	326.36	280.02	606.38
521510	Household Expense	1,647.18	137.49	1,784.67
521610	Insurance	5,637.00	0.00	5,637.00
522110	Maintenance Equipment	2,041.42	201.96	2,243.38
522120	Maint Equip-Vehicles	13,880.62	139.22	14,019.84
522122	Maint- Vehicles- Internal	553.20	0.00	553.20
522177	Fire Extinguisher Testing	138.49	0.00	138.49
522510	Maintenance - Buildings & Imps	2,182.59	65.26	2,247.85
523210	Dues & Memberships	2,861.13	0.00	2,861.13
525110	Office Expense	941.90	11.07	952.97
525140	Office Expense - Photocopy	10.31	0.00	10.31
525150	Office Expense - Postage	243.93	114.00	357.93
526110	P S & S-Professional Services	9,886.65	0.00	9,886.65
526124	P S & S-Auditor-Controller	1,655.75	187.25	1,843.00
527110	Publications & Legal Notices	176.60	0.00	176.60
527210	Rents & Leases-Equipment	1,747.06	130.86	1,877.92
527410	Small Tools	287.23	0.00	287.23
528110	Special Departmental Expense	661.86	482.49	1,144.35
528184	SDE-Awards & Certificates	0.00	5.89	5.89
529110	Transp. & Travel - Fuel	8,789.04	1,193.36	9,982.40
529120	Travel - Training And Seminars	1,725.74	39.28	1,765.02
529130	Trans. & Travel - Private Auto	284.92	56.93	341.85
529140	Travel	89.60	0.00	89.60
529210	Utilities	9,441.96	1,271.79	10,713.75
529910	Expendable Equipment	8,547.47	0.00	8,547.47
542200	Buildings & Improvements	1,644.25	0.00	1,644.25
543000	Vehicles	15,000.00	0.00	15,000.00
559000	Fixed Asset Contra Account	-15,000.00	0.00	-15,000.00
598410	Interest - Long-Term Debt	10,809.76	0.00	10,809.76
	<b>Total Expenditures</b>	<b>471,835.43</b>	<b>43,853.77</b>	<b>515,689.20</b>
822	Overtime Hours	1,221.75	123.60	1,345.35
850	Vacation Taken	184.00	33.60	217.60
852	Sick Leave	97.50	24.00	121.50
860	Vacation Leave Pay Off	0.00	112.84	112.84
862	Sick Leave Payoff	0.00	22.00	22.00
	<b>Total Non-Budgetary Expenditures</b>	<b>1,503.25</b>	<b>316.04</b>	<b>1,819.29</b>
		<b>1,503.25</b>	<b>316.04</b>	<b>1,819.29</b>



# TRIAL BALANCE

BY FUND

**Selection Criteria:**

Fiscal Year 2020 Period 9 (March)  
Fund 9030 Mi-Wuk Fire District

<u>Account</u>	<u>Description</u>	<u>Beginning</u>	<u>Net Activity</u>	<u>Ending</u>
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Fiscal Year: 2020 As of: 03-31-2020  
Fund: 9030  
Department: %  
Beg. Account: 400000 to 999999  
Program Code: %

### Dept 500 Revenue

Mi Wuk Fire

Fund	Dept	Program	Account	Description	Budgeted Amount	Current Period	Amount Received	Remaining Amount	Percent Remaining
9030	204500	0000	411110	Ppty Taxes - Current Secured	184,636.00	0.00	98,960.68	85,675.32	46.40
9030	204500	0000	412110	Ppty Taxes - Current Unsecured	4,566.00	0.00	3,912.70	653.30	14.31
9030	204500	0000	414110	Ppty Taxes - Prior Unsecured	92.00	0.00	0.00	92.00	100.00
9030	204500	0000	416110	Supplemental Property Taxes -	3,494.00	0.00	469.96	3,024.04	86.55
				<b>Total Taxes</b>	<b>192,788.00</b>	<b>0.00</b>	<b>103,343.34</b>	<b>89,444.66</b>	<b>46.40</b>
9030	204500	0000	441110	Interest Income	500.00	524.11	1,509.71	-1,009.71	-201.94
				<b>Total Revenue From Use of Money And</b>	<b>500.00</b>	<b>524.11</b>	<b>1,509.71</b>	<b>-1,009.71</b>	<b>-201.94</b>
9030	204500	0000	458110	State - Homeowners' Property T	2,060.00	0.00	944.45	1,115.55	54.15
				<b>Total State Revenues</b>	<b>2,060.00</b>	<b>0.00</b>	<b>944.45</b>	<b>1,115.55</b>	<b>54.15</b>
9030	204500	0000	469840	Other Govs- San Francisco	613.00	0.00	613.00	0.00	0.00
				<b>Total Federal Revenues</b>	<b>613.00</b>	<b>0.00</b>	<b>613.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	471211	Benefit Assessments-Fire Assmt	276,950.00	0.00	150,540.87	126,409.13	45.64
				<b>Total Charges for Services</b>	<b>276,950.00</b>	<b>0.00</b>	<b>150,540.87</b>	<b>126,409.13</b>	<b>45.64</b>
9030	204500	0000	483110	Miscellaneous Income	0.00	0.00	117.00	-117.00	0.00
9030	204500	0000	483111	Misc Income - Reimbursements	0.00	0.00	20.00	-20.00	0.00
				<b>Total Miscellaneous Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>137.00</b>	<b>-137.00</b>	<b>0.00</b>
9030	204500	0000	491110	Sale Of Fixed Assets	10,000.00	0.00	10,000.00	0.00	0.00
9030	204500	0000	496000	Donations	665.00	0.00	716.44	-51.44	-7.74
				<b>Total Other Financing Sources</b>	<b>10,665.00</b>	<b>0.00</b>	<b>10,716.44</b>	<b>-51.44</b>	<b>-0.48</b>
				<b>Department Total</b>	<b>483,576.00</b>	<b>524.11</b>	<b>267,804.81</b>	<b>215,771.19</b>	<b>44.62</b>

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ORGANIZATION BUDGET STATUS

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Fiscal Year: 2020 As of: 03-31-2020  
Fund: 9030  
Department: %  
Beg. Account: 400000 to 999999  
Program Code: %

### Dept. 550 Revenue

MI Wuk- Special Projects

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Amount Received</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204550	0000	459119	State - Emergency Fire Fightin	0.00	54,928.17	101,021.48	-101,021.48	0.00
				<b>Total State Revenues</b>	<b>0.00</b>	<b>54,928.17</b>	<b>101,021.48</b>	<b>-101,021.48</b>	<b>0.00</b>
9030	204550	0000	469207	Fed- VFA Grant	2,908.00	0.00	2,908.01	-0.01	-0.00
				<b>Total Federal Revenues</b>	<b>2,908.00</b>	<b>0.00</b>	<b>2,908.01</b>	<b>-0.01</b>	<b>-0.00</b>
9030	204550	0000	483111	Misc Income - Reimbursements	4,710.00	0.00	1,799.03	2,910.97	61.80
				<b>Total Miscellaneous Revenues</b>	<b>4,710.00</b>	<b>0.00</b>	<b>1,799.03</b>	<b>2,910.97</b>	<b>61.80</b>
9030	204550	0000	496000	Donations	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	496060	Donations- Auxiliary-Utilities	4,560.00	0.00	3,295.62	1,264.38	27.73
9030	204550	0000	496063	Donations- Auxiliary- Clothing	2,908.00	0.00	4,711.49	-1,803.49	-62.02
9030	204550	0000	496065	Donations- Auxiliary- Misc	19,257.00	0.00	11,948.64	7,308.36	37.95
				<b>Total Other Financing Sources</b>	<b>26,725.00</b>	<b>0.00</b>	<b>19,955.75</b>	<b>6,769.25</b>	<b>25.33</b>
				<b>Department Total</b>	<b>34,343.00</b>	<b>54,928.17</b>	<b>125,684.27</b>	<b>-91,341.27</b>	<b>-265.97</b>
				<b>Fund Total</b>	<b>517,919.00</b>	<b>55,452.28</b>	<b>393,489.08</b>	<b>124,429.92</b>	<b>24.02</b>

End of Report

Fiscal Year: 2020 As of: 03-31-2020  
Fund: 9030  
Department: %  
Beg. Account: 400000 to 999999  
Program Code: %

### Dept 500 Expense

Mi Wuk Fire

**Target  
75%**

Fund	Dept.	Program	Account	Description	Budgeted Amount	Current Period	Encumbered Amount	Expended Amount	Remaining Amount	Percent Remaining
9030	204500	0000	511110	Regular Salaries	255,308.00	22,636.67	0.00	185,244.52	70,063.48	27.44
9030	204500	0000	511132	Recruitment Expense	1,088.00	94.00	0.00	901.00	187.00	17.19
9030	204500	0000	511140	Salaries - Termination	0.00	3,371.00	0.00	3,371.00	-3,371.00	0.00
9030	204500	0000	511153	Part-Time/Reserve Salaries	57,908.00	6,412.09	0.00	50,368.34	7,539.66	13.02
9030	204500	0000	511160	Overtime Salaries	37,490.00	3,698.70	0.00	40,328.24	-2,838.24	-7.57
9030	204500	0000	512215	Employee Physicals	161.00	0.00	0.00	0.00	161.00	100.00
9030	204500	0000	512225	Life Insurance	2,722.00	27.00	0.00	2,641.00	81.00	2.98
9030	204500	0000	512310	Workers Compensation Insurance	22,728.00	0.00	0.00	21,297.26	1,430.74	6.30
9030	204500	0000	512320	Sheriff (4850) Salaries	0.00	0.00	0.00	303.06	-303.06	0.00
9030	204500	0000	512410	F.I.C.A.	27,984.00	2,763.00	0.00	21,357.27	6,626.73	23.68
9030	204500	0000	512420	Unemployment Insurance	1,500.00	125.00	0.00	1,125.00	375.00	25.00
				<b>Total Salaries and Employee Benefits</b>	<b>406,889.00</b>	<b>39,127.46</b>	<b>0.00</b>	<b>326,936.69</b>	<b>79,952.31</b>	<b>19.65</b>
9030	204500	0000	521210	Clothing & Personal Supplies	1,000.00	58.98	0.00	952.32	47.68	4.77
9030	204500	0000	521310	Communications	4,987.00	350.46	0.00	3,297.99	1,689.01	33.87
9030	204500	0000	521425	Food - Other	200.00	161.52	0.00	244.10	-44.10	-22.05
9030	204500	0000	521510	Household Expense	400.00	25.00	0.00	484.25	-84.25	-21.06
9030	204500	0000	521610	Insurance	12,755.00	0.00	0.00	5,637.00	7,118.00	55.81
9030	204500	0000	522110	Maintenance Equipment	4,289.00	201.96	0.00	2,129.21	2,159.79	50.36
9030	204500	0000	522120	Maint Equip-Vehicles	12,000.00	139.22	0.00	8,729.90	3,270.10	27.25
9030	204500	0000	522122	Maint- Vehicles- Internal	3,500.00	0.00	0.00	553.20	2,946.80	84.19
9030	204500	0000	522177	Fire Extinguisher Testing	340.00	0.00	0.00	138.49	201.51	59.27
9030	204500	0000	522510	Maintenance - Buildings & Imps	1,546.00	65.26	0.00	1,872.85	-326.85	-21.14
9030	204500	0000	522512	Maintenance - Grounds	50.00	0.00	0.00	0.00	50.00	100.00
9030	204500	0000	523210	Dues & Memberships	2,941.00	0.00	0.00	2,861.13	79.87	2.72
9030	204500	0000	525110	Office Expense	550.00	11.07	0.00	804.34	-254.34	-46.24
9030	204500	0000	525140	Office Expense - Photocopy	50.00	0.00	0.00	10.31	39.69	79.38
9030	204500	0000	525150	Office Expense - Postage	350.00	114.00	0.00	357.93	-7.93	-2.27
9030	204500	0000	526106	P S & S - Tax Admin Fee	5,528.00	0.00	0.00	0.00	5,528.00	100.00
9030	204500	0000	526107	P S & S -Tax Parcel Fee	4,201.00	0.00	0.00	0.00	4,201.00	100.00
9030	204500	0000	526110	P S & S-Professional Services	9,842.00	0.00	0.00	9,886.65	-44.65	-0.45
9030	204500	0000	526124	P S & S-Auditor-Controller	2,274.00	187.25	0.00	1,843.00	431.00	18.95
9030	204500	0000	527110	Publications & Legal Notices	250.00	0.00	0.00	176.60	73.40	29.36
9030	204500	0000	527210	Rents & Leases-Equipment	2,826.00	130.86	0.00	1,877.92	948.08	33.55
9030	204500	0000	527310	Rents & Leases - Bldgs & Impro	135.00	0.00	0.00	0.00	135.00	100.00
9030	204500	0000	527410	Small Tools	100.00	0.00	0.00	287.23	-187.23	-187.23
9030	204500	0000	528110	Special Departmental Expense	644.00	482.49	0.00	1,144.35	-500.35	-77.69
9030	204500	0000	528184	SDE-Awards & Certificates	0.00	5.89	0.00	5.89	-5.89	0.00
9030	204500	0000	529110	Transp. & Travel - Fuel	10,000.00	836.79	0.00	7,160.97	2,839.03	28.39
9030	204500	0000	529120	Travel - Training And Seminars	2,000.00	39.28	0.00	1,765.02	234.98	11.75
9030	204500	0000	529130	Trans. & Travel - Private Auto	450.00	56.93	0.00	341.85	108.15	24.03
9030	204500	0000	529140	Travel	100.00	0.00	0.00	89.60	10.40	10.40

Report ID: TCGL0012

PeopleSoft  
ORGANIZATION BUDGET STATUS

Page No. 2  
Run Date 04/29/2020  
Run Time 14:17:28

Fiscal Year: 2020 As of: 03-31-2020  
Fund: 9030  
Department: %  
Beg. Account: 400000 to 999999  
Program Code: %

Dept 500 Expense

Mi Wuk Fire

Target  
75%

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Encumbered Amount</u>	<u>Expended Amount</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204500	0000	529210	Utilities	8,217.00	881.13	0.00	6,910.40	1,306.60	15.90
9030	204500	0000	529910	Expendable Equipment	3,192.00	0.00	0.00	4,076.40	-884.40	-27.71
				<b>Total Services and Supplies</b>	<b>94,717.00</b>	<b>3,748.09</b>	<b>0.00</b>	<b>63,638.90</b>	<b>31,078.10</b>	<b>32.81</b>
9030	204500	0000	542200	Buildings & Improvements	0.00	0.00	0.00	1,644.25	-1,644.25	0.00
9030	204500	0000	543000	Vehicles	15,000.00	0.00	0.00	15,000.00	0.00	0.00
				<b>Total Fixed Assets</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,644.25</b>	<b>-1,644.25</b>	<b>-10.95</b>
9030	204500	0000	559000	Fixed Asset Contra Account	-15,000.00	0.00	0.00	-15,000.00	0.00	0.00
				<b>Total Fixed Assets</b>	<b>-15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-15,000.00</b>	<b>0.00</b>	<b>0.00</b>
9030	204500	0000	598410	Interest - Long-Term Debt	39,143.00	0.00	0.00	10,809.76	28,333.24	72.38
				<b>Total Depreciation</b>	<b>39,143.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,809.76</b>	<b>28,333.24</b>	<b>72.38</b>
9030	204500	0000	691110	Appropriation For Contingencie	198,105.00	0.00	0.00	0.00	198,105.00	100.00
				<b>Total Appropriation for Contingencie</b>	<b>198,105.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>198,105.00</b>	<b>100.00</b>
				<b>Department Total</b>	<b>738,854.00</b>	<b>42,875.55</b>	<b>0.00</b>	<b>403,029.60</b>	<b>335,824.40</b>	<b>45.45</b>

Dept. 550 Expense

Report ID: TCGL0012

Fiscal Year: 2020 As of: 03-31-2020  
Fund: 9030  
Department: %  
Beg. Account: 400000 to 999999  
Program Code: %

MI Wuk- Special Projects

<u>Fund</u>	<u>Dept.</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Current Period</u>	<u>Encumbered Amount</u>	<u>Expended Amount</u>	<u>Remaining Amount</u>	<u>Percent Remaining</u>
9030	204550	0000	511110	Regular Salaries	0.00	0.00	0.00	80,150.00	-80,150.00	0.00
9030	204550	0000	512310	Workers Compensation Insurance	8,401.00	0.00	0.00	0.00	8,401.00	100.00
9030	204550	0000	512410	F.I.C.A.	0.00	0.00	0.00	6,131.48	-6,131.48	0.00
				<b>Total Salaries and Employee Benefits</b>	<b>8,401.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86,281.48</b>	<b>-77,880.48</b>	<b>-927.04</b>
9030	204550	0000	521210	Clothing & Personal Supplies	7,708.00	0.00	0.00	7,591.83	116.17	1.51
9030	204550	0000	521310	Communications	300.00	0.00	0.00	100.00	200.00	66.67
9030	204550	0000	521425	Food - Other	600.00	118.50	0.00	362.28	237.72	39.62
9030	204550	0000	521510	Household Expense	1,850.00	112.49	0.00	1,300.42	549.58	29.71
9030	204550	0000	522110	Maintenance Equipment	0.00	0.00	0.00	114.17	-114.17	0.00
9030	204550	0000	522120	Maint Equip-Vehicles	5,500.00	0.00	0.00	5,289.94	210.06	3.82
9030	204550	0000	522510	Maintenance - Buildings & Imps	615.00	0.00	0.00	375.00	240.00	39.02
9030	204550	0000	522512	Maintenance - Grounds	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	523210	Dues & Memberships	300.00	0.00	0.00	0.00	300.00	100.00
9030	204550	0000	525110	Office Expense	500.00	0.00	0.00	148.63	351.37	70.27
9030	204550	0000	527410	Small Tools	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	528110	Special Departmental Expense	0.00	0.00	0.00	0.00	0.00	0.00
9030	204550	0000	529110	Transp. & Travel - Fuel	4,710.00	356.57	0.00	2,821.43	1,888.57	40.10
9030	204550	0000	529210	Utilities	4,560.00	390.66	0.00	3,803.35	756.65	16.59
9030	204550	0000	529910	Expendable Equipment	7,700.00	0.00	0.00	4,471.07	3,228.93	41.93
				<b>Total Services and Supplies</b>	<b>34,343.00</b>	<b>978.22</b>	<b>0.00</b>	<b>26,378.12</b>	<b>7,964.88</b>	<b>23.19</b>
				<b>Department Total</b>	<b>42,744.00</b>	<b>978.22</b>	<b>0.00</b>	<b>112,659.60</b>	<b>-69,915.60</b>	<b>-163.57</b>
				<b>Fund Total</b>	<b>781,598.00</b>	<b>43,853.77</b>	<b>0.00</b>	<b>515,689.20</b>	<b>265,908.80</b>	<b>34.02</b>

End of Report

### Cash on Hand by Month

	FY 19/20	FY 18/19	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Jul 31	\$ 202,670.42	\$ 160,788.10	\$ 125,178.72	\$ 102,836.45	\$ 91,027.21	\$ 98,475.15
Aug 31	\$ 158,568.34	\$ 77,662.37	\$ 90,372.49	\$ 65,207.79	\$ 56,481.78	\$ 55,133.05
Sep 30	\$ 97,354.43	\$ 30,713.08	\$ 64,183.33	\$ 46,469.69	\$ 26,082.37	\$ 15,583.75
Oct 31	\$ 43,783.05	\$ 51.87	\$ 35,625.92	\$ 20,695.14	\$ 54.93	\$ 91.48
Nov 30	\$ 59.18	\$ 72.52	\$ 25,495.92	\$ 28,413.14	\$ 117.19	\$ 33.08
Dec 31	\$ 140,891.71	\$ 185,032.02	\$ 197,024.76	\$ 174,746.43	\$ 150,895.35	\$ 143,297.01
Jan 31	\$ 87,320.27	\$ 172,709.26	\$ 198,245.16	\$ 148,725.48	\$ 123,196.88	\$ 107,361.47
Feb 28	\$ 101,410.30	\$ 129,344.83	\$ 161,654.76	\$ 113,087.15	\$ 93,346.87	\$ 80,807.04
Mar 31	\$ 120,130.72	\$ 137,982.68	\$ 135,241.04	\$ 66,058.64	\$ 27,117.75	\$ 51,204.32
Apr 30		\$ 275,251.54	\$ 272,357.19	\$ 214,194.29	\$ 98,760.14	\$ 165,464.83
May 31		\$ 271,468.33	\$ 245,512.31	\$ 193,849.35	\$ 69,401.49	\$ 150,907.81
Jun 30		\$ 256,825.82	\$ 225,419.40	\$ 180,850.91	\$ 166,612.59	\$ 147,732.11

\*November 30, 2019 cash balance includes an advance from Tuolumne County of \$47,300.00 - shortfall due to \$80,600.00 paid in OES strike team wages which will be reimbursed.

Advance reversed 12/01/2019 upon receipt of December taxes and Benefit Assessment.



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

RESOLUTION NO. 2020.05.12.1

## A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

### A RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2020-21, PRELIMINARILY APPROVING ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING FOR THE MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT FIRE SUPPRESSION AND PROTECTION SERVICES ASSESSMENT

**WHEREAS**, The Mi-Wuk/Sugar Pine Fire Protection District (the "District") was established in 1959 as a primarily volunteer fire department; and

**WHEREAS**, the mission of the District is to provide fire prevention, emergency response and emergency medical services throughout its boundaries; and

**WHEREAS**, the Mi-Wuk/Sugar Pine Fire Protection District is authorized, pursuant to the authority provided in California Government Code Section 50078 et seq. and Article XIII D of the California Constitution, to levy assessments for fire suppression services; and

**WHEREAS**, an assessment for fire suppression and protection services has been given the distinctive designation of the "Fire Suppression and Protection Services Assessment" ("Assessment"), and is primarily described as encompassing the District jurisdictional boundaries of the Mi-Wuk/Sugar Pine Fire Protection District; and

**WHEREAS**, the Assessment was authorized by an assessment ballot proceeding conducted in 2010 and approved by 76.19% of the weighted ballots returned by property owners, and such assessments were levied in fiscal year 2010-11 by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District by Resolution No. 2010.07.13.02 passed on July 13, 2010;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District that:

SECTION 1. SCI Consulting Group, the Engineer of Work, has prepared an engineer's report in accordance with Article XIII D of the California Constitution. The Report has been made, filed with the secretary of the board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.



SECTION 2. It is the intention of this Board to continue and collect the assessment for the Fire Suppression and Protection Services Assessment for fiscal year 2020-21. Within the Mi-Wuk/Sugar Pine Fire Protection District, the proposed projects and services are generally described as obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency services equipment and apparatus; payment of salaries, benefits and other compensation to fire fighting and fire prevention personnel; training and administration of volunteer personnel performing fire suppression, protection and emergency services; hazardous material response; disaster preparedness; community fire prevention education and fire inspection.(the "Services").

SECTION 3. The estimated fiscal year 2020-21 cost of providing the Services is \$285,413. This cost results in a proposed assessment rate of TWO HUNDRED TWENTY-FIVE DOLLARS AND EIGHT CENTS (\$225.08) per single-family equivalent benefit unit for fiscal year 2020-21. The Assessments include a provision for an annual increase equal to the change in the San Francisco Bay Area Consumer Price Index ("CPI"), not to exceed 4% (four percent) per year without a further vote or balloting process. The change in the CPI in from December 2018 to December 2019 was 2.45% and the Unused CPI carried forward from the previous fiscal year is 0.50%. Therefore, the maximum authorized assessment rate for fiscal year 2020-21 is increased by 2.95% which equates to \$225.08 per single family equivalent benefit unit. Therefore, the maximum authorized assessment rate for fiscal year 2020-21 is \$225.08 per single family equivalent benefit unit.

SECTION 4. Notice is hereby given that on June 9, 2020, at the hour of SEVEN (7:00) p.m. at the Mi-Wuk/Sugar Pine Fire Protection District, located at 24247 Highway 108, Mi-Wuk Village, CA 95364, the Board will hold a public hearing to consider the ordering of the Services, and the levy of the assessments for fiscal year 2020-21.

SECTION 5. The secretary of the board shall cause a notice of the hearing to be given by publishing a notice, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

PASSED and ADOPTED by the Board of Directors of the Mi-Wuk/Sugar Pine Fire Protection District at a regular meeting thereof held on May 12, 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Jim McDonald, President, Board of Directors  
Mi-Wuk/Sugar Pine Fire Protection District

ATTEST:

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Bonnie Dahlin, Clerk, Board of Directors,  
Mi-Wuk/Sugar Pine Fire Protection District