

Notice and Agenda

Mi-Wuk Sugar Pine Fire Protection District Board of Directors

Regular Meeting, 6:00 PM, Tuesday, February 11, 2025

Mi-Wuk Sugar Pine Fire Protection District

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President McDonald _____

Vice President Doss _____

Treasurer Costa _____

Director Massman _____

Director Pimentel _____

Also Present:

Chief Klyn _____

Office Manager/Board Clerk Dahlin _____

Guests: _____

ORAL COMMUNICATIONS

This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.

APPROVAL OF THE MINUTES OF THE DECEMBER 10, 2024, REGULAR MEETING

President McDonald

WRITTEN COMMUNICATIONS

There were none.

REPORTS:

Auxiliary Report - Kathy Steinkamp, MWSPFPD Auxiliary Treasurer.

Chief's Reports- James Klyn, Fire Chief.

STANDING COMMITTEE REPORTS FOR DISCUSSION AND ACTION

District Policies & Procedures Committee

2024 Policy and Procedure Committee Accomplishments

Job Aid for Committee Chairs

Treasurers Report on Budget Committee and Financial Summary

Receive Tuolumne County Financial Reports, including Trial Balance for Month Ending October 31, 2024

and Budget vs Actual for Month Ending October 31, 2024

DISCUSSION AND ACTION ITEMS:

1. Update Regarding Seeking a Biennial Independent Audit

for the fiscal years ending June 30, 2023 and 2024, and potentially contracting through the Tuolumne County Auditor Controller

2. Proposal for an Independent Audit

for the fiscal years ending June 30, 2023, 2024 and 2025, received from Halliday and Company, and the extended audit RFP 'Award of Contract' date of January 16, 2025

3. **Budget Transfer to Increase Various Accounts for Unanticipated Expenses**
and to recognize increased revenue and expense for accepting money from OES for Strike Team Deployments
4. **Revision to Policy 2.15.184 Meal and Incidental Expenses**
5. **Office Manager Position Transition Plan**
6. **Appointment of New Member to The Apparatus Ad Hoc Committee**
7. **Continuing Business – Discussion Only.**
Staffing Levels and Recruitment
Fleet
8. **Director’s Comments and Requests**
Directors may report about various matters involving the District.
Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a brief clarification.
No discussion will be allowed.
No action will be taken.

FINAL AUDIENCE COMMENTS

ADJOURNMENT: _____

ACCESSIBILITY STATEMENT

In accordance with the Americans with Disabilities Act (ADA), accommodations are available upon request. If you require auxiliary aids or services to participate in this meeting, please contact the District at (209) 586-5256 at least 48 hours in advance.

WRITTEN MEETING MATERIALS

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection at least 72 hours prior to the meeting at the Mi-Wuk Sugar Pine Fire Protection District Office, 24247 Highway 108, Mi Wuk Village, CA

Physical Address: 24247 Highway 108, Mi Wuk Village, CA
Mailing Address: P.O. Box 530, Mi-Wuk Village, CA 95346-0530
Phone: (209) 586-5256

Posting Date: February 7, 2025