



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

---

## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, September 8, 2020

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:02 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President McDonald - Present
  - b. Vice President Afshar - Present
  - c. Treasurer Massman - Absent
  - d. Director Doss - Present
  - e. Director Blake - Present
  - f. Also Present:
    - i. Chief Klyn - Present
    - ii. Office Manager/Board Clerk Dahlin - Present
    - iii. Guests: \_\_\_\_\_
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the August 11, 2020 Regular Meeting.  
Moved to Approve: Vice President Afshar   Seconded: Director Blake  
Ayes:   4   Noes:   0   Absent:   1   Abstain:   0
6. Approval of the Minutes of the August 17, 2020 Special Meeting.  
Moved to Approve: Director Doss   Seconded: Vice President Afshar  
Ayes:   4   Noes:   0   Absent:   1   Abstain:   0
7. Written Communications:
  - a. Letter from California Fire Foundation Re: PPE Replacement Grant – President McDonald summarized the letter that approved the District for a \$15000 grant and Chief Klyn explained the it will be used to cover most of the remaining cost of the PPE that will be purchased with the VFA grant, which is a 50/50 grant.
8. Swearing in and badge pinning of Intern Fire Fighters; Chief Klyn swore in Intern Fire Fighter Dillon Albino and his father pinned his badge on him.

9. Reports:

- a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President. No report.
- b. USFS Report: No report.
- c. CAL FIRE Report: No Report.
- d. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record.
- e. District Policies & Procedures Committee: Director Doss. The committee did not meet.
- f. Treasurers Report on Budget Committee and Financial Reports: President McDonald presented the report of the Budget Committee meeting, prepared by Treasurer Massman, that is in the meeting record.

Financial Reports for Month Ending July 31, 2020:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Director Blake Seconded: Director Doss

Ayes:   4   Noes:   0   Absent:   1   Abstain:   0  

10. Discussion and Action Items:

- a. President McDonald opened the PUBLIC HEARING on the 2020/2021 Final Budget for the Mi-Wuk Sugar Pine Fire Protection District; Office Manager Dahlin informed the Board that DRAFT – 2 of the proposed budget, in the amount of \$973,848.61, was added to the meeting packets on September 8 (and replaces the original) to update the revenue and expenses for the strike team deployments as they both increased substantially since the meeting packets were distributed. President McDonald went over, and the Directors discussed, the portions of Treasurer Massman's report that relate to the proposed budget. Director Doss asked about the budgeted amount for vehicle maintenance and said he would like to see it increased in the future. As there were no further questions from the Board and none from the Public. President McDonald closed the PUBLIC HEARING.
- b. Adoption of the 2020/2021 Final Budget:  
Moved to Approve: Director Doss Seconded: Vice President Afshar  
Ayes:   4   Noes:   0   Absent:   1   Abstain:   0
- c. Adoption of Resolution Number 2020.09.08.1 approving the Department of Forestry and Fire Protection Agreement #7FG20074 under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2020-21 for an amount not to exceed \$15,585.00 on a 50/50 matching funds basis.  
Moved to Approve: Director Blake Seconded: Director Doss  
Ayes:   4   Noes:   0   Absent:   1   Abstain:   0
- d. Status of the Joint Exercise of Powers Agreement for Tuolumne County Fire Authority; Chief Klyn said that there are no new developments since the last meeting. A Tuolumne County Fire Chief's meeting will be held in two days for more discussion on it. It is likely at this point that it will be a one-page JPA just for the tax which would be a straight pass through, less a small percentage. The Tuolumne County Board of Supervisors will be discussing it again on September 29<sup>th</sup>.

- e. Status of community fire alarms; Chief Klyn reported that Tuolumne City used a CFF grant last year to purchase an electronic one for about \$12000 but cannot find an electrician to install it. A Twain Harte CERT member was able to get Twain Harte's old pneumatic one working but they are still looking for a new electronic one. Chief Klyn plans to work with the CERT member and Tim. It is possible that a regional grant for a county-wide system could be pursued.
11. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. The Directors and Chief Klyn expressed their appreciation for each other and the firefighters for the improvements in the fleet, staffing and revenue from deployments.
12. Final audience comments: Sherry Blake said that the Auxiliary fundraiser has received close to \$5000 so far and that the annual membership mailing will be sent out soon.
13. Adjournment: - 8:02 PM

Approved by the District Board of Directors in the meeting assembled October 13, 2020.

---

President McDonald