



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, October 12, 2021

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:00 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald - Present
 - b. Vice President Afshar - Present
 - c. Treasurer Massman - Present
 - d. Director Doss - Present
 - e. Director Blake - Present
 - f. Also Present:
 - i. Chief Klyn - Present
 - ii. Office Manager/Board Clerk Dahlin - Present
 - iii. Guests: There were none.
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the September 14, 2021, Regular Meeting.
Moved to Approve: Director Blake Seconded: Vice President Afshar
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

At this point President McDonald moved up agenda item 9c – Possible change to officer staffing: It was discussed that Chief Klyn would like to hire a third engineer so that he can focus on his administrative Chief duties and no longer run an engine. Along with some savings from replacing the outgoing Captain with an Engineer, a portion of the wages for this position would have to be funded by strike team revenue until the new Type 3 is paid off. The Budget Committee reviewed the proposed change to wages (details of which are in the meeting record) and determined that it could be covered by this years' strike team net revenue of approximately \$106,000 (part of which will likely be used for FY23 health benefits) and it would give the District a better

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staffing level for future deployments and continued revenue. Other advantages and budget priorities were also discussed. It was also noted that a new contract for Chief Klyn would need to be prepared.

Director Blake moved to approve the staffing change. Seconded: Vice President Afshar
Ayes: __5__ Noes: __0__ Absent: __0__ Abstain: __0__

At 7:30 Director Blake left and was not present for the remainder of the meeting.

6. Written Communications:

- a. Thank you card to firefighters on the Caldor Fire
- b. Thank you card and donations from District residents
- c. A third, late item, was also shared: Another thank you card to the firefighters on the Caldor Fire.

7. Reports:

- a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, did not have a written report. She did let the board know that the Auxiliary won't meet for the rest of the year but may have a Christmas gathering. She also shared that she has purchased some of the 'Evacuation' and 'Pets Inside' signs and is giving them as gifts to her full-time neighbors and suggested others could do the same.
- b. CAL FIRE Report: No report.
- c. Chief's Report: James Klyn, Fire Chief, read and elaborated on the written report that is in the meeting record.

8. Standing Committee Reports for Discussion and Action

- a. District Policies & Procedures Committee:
 - i. Hydrant policies - Director Doss reported that they met on October 12th and updated the board on the status of working with the Mi Wuk water companies and said that the firefighters will begin hydrant testing according to District procedures.
 - ii. Director Doss reported that they are going to update the Engineer job description to include deployments as a job duty.
- b. Treasurers Report on Budget Committee and Financial Reports: Treasurer Massman read and elaborated on the written report that is in the meeting record. Office Manager Dahlin briefly went over the new format of the County reports. Financial Reports for Month Ending August 31, 2021:
 - i. Tuolumne County Trial Balance
 - ii. Tuolumne County Budget vs Actual
 - iii. Month End Cash on Hand History

Moved to Receive: Director Doss Seconded: Vice President Afshar

Ayes: __4__ Noes: __0__ Absent: __1__ Abstain: __0__

9. Discussion and Action Items:

- a. Approval by Board of the 2022 Auxiliary Calendar; President McDonald
Moved to Approve: Vice President Afshar Seconded: Director Doss
Ayes: __4__ Noes: __0__ Absent: __1__ Abstain: __0__

- b. Discuss failed Tuolumne County Measure V and possible future actions in response; Chief Klyn reported that he doesn't know what the County may do. He went over some of the options for the District such annexing, contracting with CAL FIRE, consolidating with Twain Harte, or becoming part of County Fire. These options were discussed at length. No action was taken.
 - c. Discuss possible change to officer staffing; Chief Klyn – addressed after agenda item 5.
 - d. Discuss status of community alarm / alert system; Chief Klyn reported that Tuolumne City bought and installed an air siren with a grant but then ran into roadblocks. Several issues have now been raised within the County as more agencies look into their own siren such as: the Sheriff's Office, by law, must do any evacuations, OES is concerned over possible different siren sounds in different communities causing chaos, there are concerns over possible hacking, the County may create an ordinance to prevent sounding sirens. He concluded that there are too many hurdles to pursue purchasing a siren at this time.
 - e. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (Gov. Code section 54957(b)(1).) Title: Engineer – President McDonald adjourned the Board to Closed Session at 8:17 PM
 - f. Return to Open Session – 9:00 PM
 - g. Report on Closed Session – President McDonald reported that the board approved the appointment of two engineers to fill the open positions, one newly created with the staffing change. Chief Klyn will notify each of them and they will hopefully start within a month.
10. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. There were none.
11. Final audience comments: There were none.
12. Adjournment: 9:02 PM

Approved by the District Board of Directors in the meeting assembled November 9, 2021.

President McDonald