



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes Of the Board of Directors
Mi-Wuk Sugar Pine Fire Protection District
Special Meeting, 7:00 PM, Thursday, May 10, 2018
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order 7:00 PM
2. Pledge of Allegiance
3. Roll Call
 - a. Vice President Klipple Present
 - b. Director Doss Present
 - c. Director McDonald Present
 - d. Also Present:
 - i. Chief Crabtree (Retired) Present
 - ii. Department Secretary Dahlin Present
 - iii. Others: Assistant (Acting) Fire Chief Steve McClintock
4. Oral Communications: This is the time for the public to address the Board Of Directors on any matter not on the agenda, but within the jurisdiction of the Board Of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board Of Directors.
5. Resignation of Joe Peters. Action: Director McDonald moved to accept the resignation. Director Doss seconded. Ayes: 3. Noes: 0. Motion carried unanimously.
6. Appointment to vacant seat expiring on December 7, 2018 on Board of Directors. Action: Director McDonald moved to accept the application and appoint Mark Massman to the Board of Directors. Director Doss seconded. Ayes: 3. Noes: 0. Motion carried unanimously. He was sworn in by Larry Crabtree, Clerk to the Board.
7. Appointment to vacant seat expiring on December 7, 2018 on Board of Directors. Action: The application of Bill Schneiderman had been withdrawn. No Action taken.
8. Approval of Minutes of the March 13, 2018 Special Meeting. Action: Director Doss moved to approve. Director McDonald seconded. Ayes: 3. Noes: 0. Director Massman Abstained. Motion carried unanimously.
9. Approval of Minutes of the March 13, 2018 Regular Meeting. Action: Director Doss moved to approve. Director McDonald seconded. Ayes: 3. Noes: 0. Director Massman Abstained. Motion carried unanimously.

10. Written Communications:

Mymotherlode.com news article "Smoke In Mi-Wuk Village Just A Drill"

11. Reports:

a. Financial Reports:

i. Receive QuickBooks Profit & Loss Budget vs. Actual: Department 500
July 1, 2017 to March 31, 2018;

ii. Receive QuickBooks Profit & Loss Budget vs. Actual: All Departments
July 1, 2017 to March 31, 2018;

Action: Director McDonald move to receive both financial reports. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.

b. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record.

c. Highway 108 FireSafe Council Report; No Report

d. Chief's Report;

Larry Crabtree, Fire Chief (Retired):

i. 18/19 VFA Grant application was submitted for purchases of \$40,000.00. Most of the funds will be for SCBA's.

ii. A Citizen CPR class will be held on August 4, 2018. Fee \$30

iii. Larry and Sue will hold an Open House to celebrate his retirement on June 9, 2018 from noon to 4:00.

iv. The window regulator on U778 went out.

v. TCARES will hold a Field Day at the station on June 23 and 24, 2018.

vi. Related that Alvena Leal commended the crew saying she was "awestruck" by them.

vii. He recommended that the Board hold a Special Meeting / Budget Workshop before the June meeting.

viii. He informed the Board that they will need to select new positions on the board at the next meeting.

ix. A Local Agency / Executor Officer Workshop will be presented by Larry on July 14, 2018 at the station. It will be open to other special districts. Material Fee \$10

Steve McClintock, Assistant (Acting) Fire Chief:

x. Welcomed Director Massman to the Board.

xi. Recognized the crew and Larry and Sue.

xii. Presented the board with information about stabilization fees and offered to have Chief Johnson, of Ebbetts Pass Fire District, come explain how they have been implemented in his district. The board agreed to have him address the board at the June meeting.

xiii. Stated that the District needs to re-establish the Finance Committee.

- e. Strategic Plan Update; Larry Crabtree, Fire Chief (Retired). No Report.
- f. District Policies & Procedures Committee; Director Doss. The committee did not meet. He will meet with Assistant (Acting) Chief McClintock.

12. Action Items:

- a. Letter from Larry Crabtree Regarding Revised Resignation / Retirement and temporary appointment of Steve McClintock to position Assistant Fire Chief, effective May 7, 2018. Director McDonald moved to accept. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
- b. Resolution 2018.05.10.1 Intention To Levy Assessments For FY 2018-19, Preliminarily Approving Engineer's Report, And Providing For Notice Of Hearing on June 12, 2018 For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment. Director McDonald moved to accept. Director Doss seconded. Ayes: 4. Noes: 0. Motion carried unanimously.
- c. Appointment of Jim McDonald as "APPROVER" authorized to electronically review and approve credit card transactions as required by Tuolumne County Auditor's Office.
- d. Appointment of Steve McClintock as "APPROVER" authorized to electronically review and approve credit card transactions as required by Tuolumne County Auditor's Office. Director Doss moved to appoint Jim McDonald and Steve McClintock as Approvers. Director Massman seconded. Ayes: 4. Noes: 0. Motion carried unanimously.

13. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. Director Massman will not be available for the September or October board meetings. Director Doss commended Engineer Lafayette and his crew on their handling of a call at his neighbors' home. Director McDonald commended the crew that responded to downed power lines during a snowstorm.

14. Final audience comments: There were none.

15. Adjournment: 9:30 PM

Approved by the District Board of Directors in the meeting assembled June 12, 2018.

Blythe Klipple, President