



# MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

*"Providing Quality Emergency Response And Fire Protection For The Public"*

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## Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 7:00 PM, Tuesday, November 12, 2019

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 7:03 PM
2. Pledge of Allegiance
3. Roll Call
  - a. President Klipple - Present
  - b. Vice President Doss - Present
  - c. Treasurer Massman - Present
  - d. Director McDonald - Absent
  - e. Director Afshar - Present
  - f. Also Present:
    - i. Chief McClintock - Present
    - ii. Office Manager Dahlin - Present
    - iii. Guests - None
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
5. Approval of the Minutes of the October 8, 2019 Regular Meeting.  
Moved to Approve: Treasurer Massman   Seconded: Director Afshar  
Ayes:   4   Noes:   0   Absent:   1   Abstain:   0
6. Written Communications: There were none.
7. Reports:
  - a. Auxiliary Report: Sherry Blake, MWSPFPD Auxiliary President, read and elaborated on the written report that is in the meeting record. She also noted a correction to the monthly Auxiliary meeting date, it is 11/13/19 not 11/12/19.
  - b. USFS Report; No report.
  - c. CAL FIRE Report; Andrew Murphy, Assistant Chief TCU/CALFIRE, reported on the status of fire season, fire safety, fire calls and Fill the Boot. He responded to questions regarding control burns.

- d. Chief's Report; Steve McClintock, Fire Chief, read and elaborated on the written report that is in the meeting record.
- e. District Policies & Procedures Committee; Director Doss reported that the committee met. Discussion was on a job description sign-off sheet for all personnel, on-duty usage of phones and social media.
- f. Treasurers Report on Budget Committee and Financial Reports; Treasurer Massman reported that the committee met. Director McDonald was absent. He reported that with the first three months data available, 25% into the fiscal year, the overall District expenses were under budget at 23%.

Financial Reports for Month Ending September 30, 2019:

- i. Tuolumne County Trial Balance
- ii. Tuolumne County Budget Status
- iii. Month End Cash on Hand History

Moved to Receive: Director Doss    Seconded: Director Afshar

Ayes:   4   Noes:   0   Absent:   1   Abstain:   0  

8. Discussion and Action Items:

- a. RESOLUTION 2019.11.12.1 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MI-WUK SUGAR PINE FIRE PROTECTION DISTRICT APPROVING THE SIXTH AMENDED JOINT POWERS AGREEMENT OF THE FIRE AGENCIES INSURANCE RISK AUTHORITY AND THE UPDATED LIABILITY RISK COVERAGE AGREEMENT.

Moved to Approve: Treasurer Massman    Seconded: Director Doss

Ayes:   4   Noes:   0   Absent:   1   Abstain:   0  

- b. Approval of the Mi-Wuk Sugar Pine Fire Protection District Financial Statements and Independent Auditor's Report for the fiscal year ended June 30, 2019 prepared by Blomberg & Griffin Accountancy Corporation. Not yet received – Tabled

9. Director's Comments and Requests: Directors may report about various matters involving the District or may request matters be included on subsequent meeting agenda(s) for discussion and/or action. Discussion will be limited to that necessary to clarify an issue or request. No action will be taken. In response to questions from Director Doss, it was clarified that the board will review applications for the upcoming board vacancy and vote for a new director at the December meeting while President Klipple is still presiding. The newly appointed director will be sworn in at the January meeting after President Klipple has left the position on December 31, 2019. They will postpone the selection of board positions for 2020 until the January meeting.

10. Final audience comments:

11. Adjournment: 8:17 PM

Approved by the District Board of Directors in the meeting assembled December 10, 2019.

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Blythe Klipple, President